



CITY OF CARNATION

PARKS ADVISORY BOARD MEETING AGENDA

Boardmembers

Jim Berger,
Chairperson

M'Liss Moon,
*Vice-
Chairperson*

Stuart Lisk

Vivian Anshell

(vacant)

City Staff

Bob Jean,
*Interim City
Manager*

Mary Madole,
City Clerk

Sam Kollar
*Planning
Coordinator*

Date: **October 12, 2020**

Time: **7:00 PM**

Location: **Held Online with Teams at <https://bit.ly/201012pa>
or call 509-724-0556 or 833-827-2625 (Toll-Free)
Conference ID: 119 200 229#**

AGENDA ITEMS:

1. Call to Order
2. Roll Call
3. Approval of Minutes: September 28, 2020.
4. Citizen Comments and Requests: Comment may be provided orally by joining/calling the online meeting or in writing to clerk@carnationwa.gov.
5. Unfinished Business:

PROS Plan Status Update

- Review of Parks Survey results
- Discussion of City Parks and other Community Parks/Recreation Facilities Mapping and Inventory

6. Other
7. Adjournment

For inquires and/or assistance regarding how to use the city's online meeting format please visit <https://www.carnationwa.gov/teams>, email clerk@carnationwa.gov, or call (425) 549-0403.

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MINUTES OF THE PARKS ADVISORY BOARD MEETING

September 28, 2020

Chairperson Jim Berger called the Park Advisory Board meeting to order at 7:00 PM with all attendees participating by videoconference.

Present: Chairperson Jim Berger, Boardmember Stuart Lisk, Boardmember Vivian Anschell, Mayor Kim Lisk, Interim City Manager Bob Jean, City Clerk Mary Madole, and citizen present. Vice-Chairperson M'Liss Moon was absent and excused.

Approval of Minutes:

MOTION BY BOARDMEMBER LISK AND SECOND BY CHAIRPERSON BERGER TO APPROVE THE MINUTES OF THE AUGUST 24, 2020, PARKS ADVISORY BOARD MEETING. MOTION PASSED UNANIMOUSLY (3-0).

Unfinished Business:

PROS Plan & Survey Update: Interim City Manager Jean reported that the paper survey mailed by the City inadvertently missed a page with questions, so the paper survey returns are incomplete. The online version of the survey is getting good responses. Pop-up events were held on September 26th at Memorial Park and at the shopping center to gain additional public input. The next meeting will include parks survey results. Discussion took place about the draft inventory map and the parks inventory in the Comprehensive Plan, and the importance of capturing all available recreational facilities on the map.

Parks Advisory Board Roles & Responsibilities: Discussion took place about the duties of the Parks Board in Section 2.46.060 CMC, and whether the code reflects the current intent for the Board's role. Interim City Manager Jean suggested a joint workshop with the City Council and Parks Advisory Board in late 2020.

Parks CIP and Budget Forecast: Interim City Manger Jean reviewed the 2020-21 Master Work Plan and 2020-2024 Game Plan to continue working towards the Council's goals, as well the 2021-2025 financial forecast showing estimated revenues and capital expenditures for the 108 Parks Fund through 2025.

The meeting adjourned at 7:52 PM.

Prepared By: _____
Mary Madole, City Clerk

Approved at the Parks Advisory Board meeting on October 12, 2020.

Jim Berger, Chairperson