

CITY OF CARNATION

MINUTES OF THE PARKS ADVISORY BOARD MEETING

May 28, 2020

The Park Advisory Board meeting began at 7:00 PM with all attendees participating by videoconference.

Present: Boardmember Jim Berger, Boardmember M'Liss Moon, Boardmember Stuart Lisk, Interim City Manager Bob Jean, City Planner Amanda Smeller, City Clerk Mary Madole, Vivian Anschell and Bree Loewen.

Interim City Manager Jean reviewed his Master Work Plan for 2020-2021 which includes the creation of a Parks, Recreation and Open Space (PROS) Plan. The City issued a Request for Proposals (RFP) for consultant assistance with the Plan and received three responses. Interim City Manager Jean would like to form a task team comprised of members of the City Council and Parks Board to interview the consultants and make a recommendation for selection to Council. Interviews will be scheduled in June. General discussion took place about the consultant role and common elements in preparation of a PROS Plan, and gaining public involvement in the process.

Agreement was reached to schedule regular Parks Advisory Board meetings on the fourth Monday of each month at 7:00 PM.

The meeting adjourned at 7:46 PM.

Prepared By: _____
Mary Madole, City Clerk

Approved at the Parks Advisory Board meeting on June 22, 2020.

Jim Berger, Parks Advisory Board Chairperson