

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**January 2, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Councilmember Dustin Green in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Kim Lisk.

**ROLL CALL:** Councilmember Dustin Green, Councilmember Fred Bereswill, Councilmember Jim Ribail, Councilmember Kim Lisk, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizens present. City Council Position No. 3 was vacant.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0).

**AB18-01 – MOTION. APPOINTMENT TO CITY COUNCIL POSITION NO. 3.** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER RIBAIL TO APPOINT JIM BERGER TO THE REMAINDER OF THE TERM FOR THE VACANT CITY OF CARNATION CITY COUNCIL POSITION 3, EXPIRING IN DECEMBER 2019. MOTION PASSED UNANIMOUSLY (4-0).  
City Clerk Madole administered the Oath of Office to Councilmember Jim Berger for City Council Position 3.

**AB18-02 – ELECTION OF MAYOR FOR 2018 AND 2019.** Councilmember Green requested nominations for election of a Council Chairperson who shall have the title of Mayor for 2018 and 2019, per the Carnation City Council Rules of Procedure Rule 4(a) and RCW 35A.13.030.

COUNCILMEMBER BERESWILL NOMINATED COUNCILMEMBER LISK TO SERVE AS MAYOR FOR THE YEARS 2018 AND 2019.

COUNCILMEMBER BERGER NOMINATED COUNCILMEMBER GREEN TO SERVE AS MAYOR FOR THE YEARS 2018 AND 2019.

Councilmember Green called for additional nominations. No further nominations were offered. Councilmember Green called for votes. Three (3) votes were cast for Councilmember Lisk.

COUNCILMEMBER KIM LISK WAS ELECTED TO THE POSITION OF MAYOR FOR 2018 AND 2019.

**AB18-03 – ELECTION OF DEPUTY MAYOR FOR 2018.** Mayor Lisk requested nominations for election of a Council Vice-Chairperson who shall have the title of Deputy Mayor for 2018, per the Carnation City Council Rules of Procedure Rule 4(b) and RCW 35A.13.035.

COUNCILMEMBER RIBAIL NOMINATED COUNCILMEMBER GREEN TO SERVE AS DEPUTY MAYOR FOR THE YEAR 2018.

Mayor Lisk called for additional nominations. No further nominations were offered. Mayor Lisk called for votes. Five (5) votes were cast for Councilmember Green.

COUNCILMEMBER DUSTIN GREEN WAS ELECTED TO THE POSITION OF DEPUTY MAYOR FOR 2018.

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – December 5, 2017.
- December 2017 Claims Check Vouchers numbered 33728 – 33760 in the amount of \$138,677.83.
- January 2018 Claims Check Vouchers numbered 33761 – 33768 in the amount of

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**January 2, 2018**


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- CONSENT** \$4,516.59.
- AGENDA:** • December 2017 Payroll Direct Deposits and Checks numbered 13901 – 13915 in the amount of \$96,738.54.  
**(CONTINUED FROM PAGE 1)**
- REPORTS & REQUESTS:** Councilmember Ribail reported that he attended a festival at Carnation Farms over the weekend, and was taken on a tour of the farm with Mr. Elbridge Stuart and the new CEO and heard about their plans for the future.
- Mayor Lisk reported that she attended the SCA North & Snoqualmie Valley Caucus Meeting on December 7 at which Duvall Mayor Amy Ockerlander was appointed to represent the Valley cities. She also attended the Port of Seattle Holiday Reception on December 13 with City Manager Arrington.
- STAFF REPORTS:** City Manager Arrington reported that groundwater monitoring wells for the Tolt Avenue CBD Improvement Project will be installed the week of January 8. The City Council's 2018 Legislative Priorities were submitted to SCA on December 22 to meet their deadline. King County is seeking volunteers for the Count Us In census of the homeless population on January 26.
- City Clerk Madole reported that the AWC City Action Days Conference will be held on January 24-25 in Olympia, and inquired if any Councilmembers would like to be registered for attendance.
- CITIZEN COMMENTS & REQUESTS:** Robert Cox, 32218 NE 16<sup>th</sup> Street, spoke about traffic channelization and truck routes for the Tolt Avenue CBD Improvement Project. Mr. Cox doesn't think the City's plan will work. On the west side of town, truck traffic using Alley J would also use a private parking lot. On the east side of town, East Bird Street is only two blocks long, has speed bumps, and is very narrow. He thinks the channelization plan will move residential traffic away from the business district. He also doesn't think the City's parking plan for the project construction phase will create enough new parking spaces off Tolt Avenue.
- Kathy Lambert, King County Councilmember, thanked the newly elected and appointed Councilmembers for their willingness to serve the community of Carnation. King County's Best Starts for Kids program has funding available, and the County is hiring a grant writer who can help the City apply for grant funding. She would like to see some of the funding come to the Snoqualmie Valley. The County is also starting a new program called TRACE to help children with adverse and traumatic experiences. King County is currently inspecting all bridges for weight load limits in response to a new federal law which may allow heavier trucks on roads and bridges. County has until 2022 to complete the inspections and calculations. For the repair of Tolt Hill Bridge, it is looking like County will not need to get in the water to make the repairs.
- AGENDA BILLS:**
- AB18-04–** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERESWILL TO APPOINT M'LISS MOON AND VITO ROMANO TO CARNATION PLANNING BOARD POSITION NUMBERS 3 AND 5 RESPECTIVELY, WITH TERMS EXPIRING IN DECEMBER 2019. MOTION PASSED UNANIMOUSLY (5-0).
- AB18-05 –** MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO AUTHORIZE THE CITY MANAGER TO PURCHASE NEW PLAY EQUIPMENT AND FURNISHINGS FOR HOCKERT PARK IN AN AMOUNT NOT TO EXCEED \$48,000. Discussion took place. MOTION PASSED UNANIMOUSLY (5-0).
- ADDITIONAL BUSINESS & DISCUSSION** Appointing members to serve on the Council Study Committees in 2018, per the Carnation City Council Rules of Procedure Rule 22(b); Agreement was reached on the

## CITY OF CARNATION

**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
January 2, 2018**

**ITEMS:** following appointments to the Council Study Committees for 2018:

Study Committee	Chairperson	Second	Alternate
Community Development	Mayor Kim Lisk	Councilmember Jim Ribail	Councilmember Jim Berger
Finance & Operations	Councilmember Fred Bereswill	Mayor Kim Lisk	Councilmember Jim Ribail
Public Health & Safety	Councilmember Fred Bereswill	Deputy Mayor Dustin Green	Councilmember Jim Berger
Utilities & Public Facilities	Mayor Kim Lisk	Councilmember Jim Ribail	Councilmember Jim Berger

Selecting 2018 Council Liaisons to provide Council representation for various boards and community groups, per the Carnation City Council Rules of Procedure Rule 22(d): Agreement was reached as follows:

Council Liaisons:		2018 Assignments	
Agency, Board or Committee		Primary	Secondary
1.	American Legion	Bereswill	Green
2.	Camp Korey at Carnation Farm	Ribail	Lisk
3.	Carnation Chamber of Commerce	Lisk	Green
4.	Carnation-Duvall Citizen Corps Council/CERT	Green	Ribail
5.	Carnation Farmers Market/Sno-Valley Tilth	Lisk	Berger
6.	Carnation Fourth of July Committee	Lisk	
7.	Cascade Community Theatre	Lisk	
8.	Eastside Human Services Forum	Lisk	
9.	Joint Recommendations Committee(JRC)/CDBG	(CoW)	
10.	Hopelink	Berger	Lisk
11.	King County Flood Control Zone District Advisory Committee	Lisk	Berger
12.	Puget Sound Regional Council	(CoW)	
13.	Riverview School District	Bereswill	Lisk
14.	Seattle Public Utilities	staff	Lisk
15.	Snoqualmie Valley Community Network	Lisk	Green
16.	Snoqualmie Valley Governments Association	(CoW)	
17.	Snoqualmie Valley Watershed Forum/King Conservation District (KCD)/WRIA 7	Ribail	Berger
18.	Sno-Valley Senior Center	Lisk	Bereswill
19.	Sound Cities Association (SCA) & Public Issues Committee (PIC)	Green	Lisk
20.	Tolt Historical Society	Lisk	Ribail

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:05 PM.

## CITY OF CARNATION

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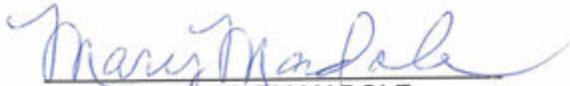
**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**January 2, 2018**

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on January 16, 2018.



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MAYOR, KIM LISK



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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**January 16, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizens present. Councilmember Fred Bereswill was absent and excused.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY MAYOR LISK AND SECOND BY DEPUTY MAYOR GREEN TO AMEND THE AGENDA AND POSTPONE CONSIDERATION OF AB18-07 REGARDING FINAL PLAT APPROVAL FOR RIVERWALK TO A LATER DATE WHEN THE PLAT IS READY. MOTION TO AMEND THE AGENDA PASSED UNANIMOUSLY (4-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (4-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – January 2, 2018.
- December 2017 Claims Check Vouchers numbered 33769 – 33783 in the amount of \$61,027.54.
- January 2018 Claims Check Vouchers numbered 33784 – 33819 in the amount of \$153,755.94 and VOIDING Claims Check numbered 33764 in the amount of (\$2,455.84), for a net total of \$151,300.10.

**REPORTS & REQUESTS:** Deputy Mayor Green reported that he attended the SCA PIC meeting on January 10 and heard discussion about the King County Regional Transportation Initiative and legislative priorities. He plans to attend the SCA Networking Dinner on January 17. King County is seeking volunteers for the Count Us In census of the homeless population on January 26. The Riverview Education Foundation annual fundraising dinner and auction will be held on January 27.

Mayor Lisk reported that she plans to attend CPR training at City Hall the morning of January 17, and the SCA Networking Dinner that evening. She also plans to attend the Snoqualmie Transit Coalition meeting on January 19.

**STAFF REPORTS:** City Manager Arrington reported that she and four Councilmembers will be attending the AWC City Action Days conference in Olympia on January 24, and meetings have been scheduled with the city's state representatives. A City Council strategic goals workshop is scheduled for January 27 at Carnation Farms.

Treasurer Russell reported that the Hockert Park Redevelopment Project is out to bid, and bid opening is scheduled for January 31. The park is expected to be closed for demolition and construction beginning in early February, and the project is expected to be complete by the end of April.

Public Works Superintendent Ferry reported that the Serene subdivision will be making its water and sewer connections within the next week, and their work is going well.

City Planner Woolett reported that a pre-application meeting was held earlier in the day

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---

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**January 16, 2018**


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for an expansion of Sandy's Espresso. The Planning Board will begin work on the 2018 Docket at their next regular meeting, following Council approval of the docket list.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Stephanie Frost, represents Rehabitat NW who is building Riverwalk. Ms. Frost requested that the City Council hold a special meeting as soon as possible to approve the Riverwalk final plat once the last condition related to conduit has been met.

**AGENDA BILL:  
AB18-06-  
MOTION.  
APPROVING THE  
2018 DOCKET.**

City staff described the list of items that have been requested and proposed for work as part of the 2018 Docket, and the purpose for each item. MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERGER TO ACCEPT ITEMS 1 THROUGH 5 AND 7, AND REJECT ITEM 6 ON THE LIST OF REQUESTS AND PETITIONS TO BE INCLUDED IN THE 2018 DOCKET FOR AMENDMENTS TO THE CARNATION COMPREHENSIVE PLAN AND LAND USE CODE. Councilmember Ribail would also like the development regulations and design standards for the Mixed-Use zone to be reviewed, to be sure that the city is ready for commercial development. MOTION PASSED UNANIMOUSLY (4-0).

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Potential interfund loan to the Parks Development Fund 108 to meet cash-flow needs for construction of the Hockert Park Redevelopment Project: Treasurer Russell reviewed the City Manager's memo dated 01/12/2018 regarding the proposed interfund loan to the Parks Development Fund. Staff was directed to present an agenda bill in February for approval.

Preliminary discussion about transportation system Improvement projects for preparation of the 2019 TIP and STIP 2019-2024: City Clerk Madole reported that staff would like to re-evaluate the LOS capacity increasing projects in the TIP to determine which project will result in the greatest improvement to the City's transportation system. The currently prioritized roundabout at SR 203 and Blanche/NE 40<sup>th</sup> is challenging for truck turning radii. The City is also having difficulties with suitable truck routes as part of the traffic channelization plan for the Tolt Avenue CBD Improvement Project. Staff thinks that extending Larson Avenue through from Entwistle Street to NE 40<sup>th</sup> Street might solve many of the truck route problems as well as reduce some pressure at the intersection of SR 203 and NE 40<sup>th</sup>, so would like to have the City Engineer run some traffic models. Council authorization was given for staff to investigate.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas. Agreement was reached to hold a special meeting on January 23 at 6:30 PM to consider AB18-07 regarding approval of the Riverwalk final plat.

**EXECUTIVE  
SESSION:**

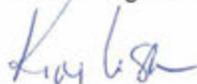
Pursuant to RCW 42.30.110(1)(g) the City Council adjourned into an executive session to review the performance of a public employee. The executive session began at 8:15 PM and was expected to last no more than 20-minutes without action being taken afterwards. The executive session was extended an additional 5-minutes at 8:35 PM, and concluded at 8:40 PM. The open session reconvened.

**ADJOURNMENT:**

There being no further business before the City Council, the meeting adjourned by common consent at 8:41 PM.

**SIGNATURES:**

Approved at the regular meeting of the Carnation City Council on February 6, 2018.



MAYOR, KIM LISK



CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**January 23, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:30 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, and citizens present. Councilmember Fred Bereswill was absent and excused.

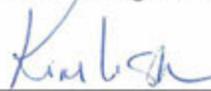
**AGENDA BILL:**

**AB18-07R- RESOLUTION 421. RIVERWALK FINAL PLAT.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT A RESOLUTION APPROVING THE FINAL PLAT FOR THE SUBDIVISION KNOWN AS RIVERWALK (NO. LP17-0002); ENTERING SUPPORTIVE FINDINGS; AND ESTABLISHING AN EFFECTIVE DATE. Councilmember Berger said that he will vote in favor, but he drives by the site each day and the temporary erosion and sediment control does not comply with the WA DOE 2012 Stormwater Management Manual per the Hearing Examiner's Condition 19. Councilmember Ribail said that he will also vote in favor, but he would like the City to encourage more off-street parking that fits full-sized cars. He would also like to see full-street repair. MOTION PASSED UNANIMOUSLY (4-0), Resolution No. 421 assigned.

**OTHER:** Discussion took place about the appointments and times for the AWC City Action Days conference in Olympia on January 24. An outline of the meeting agenda was also distributed for the Council's strategic goal setting retreat on January 31.

**ADJOURNMENT:** The meeting adjourned by common consent at 6:38 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on February 6, 2018.

  
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 MAYOR, KIM LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**January 27, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 9:03 AM by Mayor Kim Lisk in the Dining Center at Carnation Farms, 28901 Carnation Farms Road.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and Consultant Facilitator Bob Jean present. City Council Position No. 1 was vacant following the death of Councilmember Fred Bereswill on January 24<sup>th</sup>.

**WORKSHOP TOPICS:**

**S.W.O.T. ANALYSIS:** The City Councilmembers each identified what they believe to be Strengths, Weaknesses, Opportunities, and Threats for the city of Carnation. The items identified by Council were combined with the items previously identified by staff, and the following list was compiled:

**STRENGTHS**

- Character...genuine farm town, not made up...characters
- Sense of community, history, pride...nimble organization, flexible, adaptable
- Compact Downtown...walkable...compact city size
- Tolt Ave. project and funding...downtown redevelopment
- Staff experienced and knowledgeable of carnation
- Parks and Open Space in and around city
- Tribal lands if partners in downtown redevelopment
- Location...30 minutes to high quality jobs and metro area amenities, Valley Destination
- Valley Community Services in Carnation...Hopelink, Senior Center, Library
- Relatively strong sales tax per capita (long-term? internet sales tax potential)
- Valley Radio and community information

**WEAKNESSES**

- "Emerald Choker" limiting growth opportunities to current UGA only
- Limited commercial/services (need bank, pharmacy, cleaners, retail leakage)
- Tribal property ownerships if land just held without redevelopment
- Absentee or inactive landlords/vacant property owners
- City population size, limited revenues and revenue limitations (oto construction \$)
- Visibility and branding identity...Valley Town
- Affordable housing...housing mix
- Public transportation/downtown shuttle to transit hubs and Tolt/McDonald Park?
- Regional traffic (S-T) and Valley traffic (L-T)

**OPPORTUNITIES**

- Retail potential...high disposable household incomes...sales tax growth
- Capital improvement \$ available NOW (3-5 years, then limited...Impact Fees, one-time-only \$, State \$)
- Vacant, zoned and served developable lots downtown for Commercial, Mixed Use/Multi Family
- Review Bird St./Tolt Commons historic overlay/zoning code revision, development standards
- Destination tourism/agri-tourism/river and parks activities

## CITY OF CARNATION

**MINUTES OF THE SPECIAL CITY COUNCIL MEETING  
January 27, 2018**
**S.W.O.T  
ANALYSIS:  
(CONTINUED FROM  
PAGE 1)**

- Marketing/community information/Carnation TV
- Shuttle buses (Tolt/McDonald Park and downtown? Microsoft? Metro?)

**THREATS**

- Lack of long-term capital \$...limited long-term capital \$
- Operating budget (grow sales tax base, levy lid lifts), cyclical economy, Fed & State mandates
- Long-term inflation risk (costs rising faster than revenues under property tax 1% limit)
- PSRC/King County BIAS concentrating Urban Areas vs. "Rural" communities like Carnation
- Perception of flooding vs. reality...natural disaster...dam failure? alerts/information

**2018-2019  
GOALS REVIEW  
AND UPDATE:**

Discussion took place about the 2018 Goals that were identified at the Council's retreat in June 2017, current status, and goals for 2019.

GOAL (*Highest Council Priority)	2018	2019
*TOLT AVENUE/CBD PROJECT	\$/Const. Engr./Bus. Liaison/ROW/Parking	Final Design/Bid/Award/Construction
*CITY HALL CONSTRUCTION & FUNDING	Site Options and Concept Designs/ Cost Alts.	Site and Design Options/Cost Est./Financing
*COMPREHENSIVE PLAN/DOCKET LIST	Full Compliance/PERT Chart/MU/STIP/Comm'l	Shorelines/PROS Parks Element/2023 Updates
*REVISE UGA/ANNEXATION POLICIES	Annexation Agreement Policy/Falkenberg/Info	Community Information/Outreach/Costs/Alts
Adopt Streets/Stormwater Funding	FCSG/Ord./Info/Billing/Fund Set-Up/Billing	CIP/Major Maintenance/Chip Seals
Streets Impact Fees (non-res change of use and expansion)	Ord. (Apr)/Info/Implementation/CIP	CIP Projects
Sell Old Shops (or as City Hall Option?)	Rezone/Surplus/RFPs/Food Bank S-T Lease	Sale? Site Clean-Up & Materials Relocation
Public Information/Communications Plan	Annual Report (Mar)/Radio/Special Report (Sept)	Cable Franchise Update/Carnation TV?
Emergency Preparedness Info.	Community Education/Information/Drill	Annual Events
Update Water Comp. Plan/Water Rights	Complete Agency Reviews and Submit Final	Water Rights Established...Transfers?
Support Community Events/Volunteers	Farmer's Mkt./July 4 <sup>th</sup> /Movie Night/Costumes/Christmas in Carnation/Clean-Up Events	
Parks Impact Fees	Ordinance/Info/Implementation/CIP	CIP and Construction
Hockert Park Rebuild	\$/Design/Bid/Build/Grant Administration	Relocate Any Surplus Play Structures?
Complete Water Main Replacements	West Morrison/Garden Tracts (2)/Langlois	CIP Replacement Construction

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**January 27, 2018**


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**2018-2019  
GOALS REVIEW  
AND UPDATE:  
(CONTINUED FROM  
PAGE 2)**

Economic Development/ Main St. Program?	Downtown Business Outreach Prior to Const.	Business Outreach Con't./Vacant Prop.?
Traffic Circulation Plan	Short-Term Plan During Tolt Construction	Long-Term Plan/Levels of Service Standards
Water/Sewer Utility Code Review	Streamlining and Clean- Up	Ordinance
Revise/Update Animal Code	Ordinance	

**ANNEXATIONS  
STRATEGY:**

General discussion took place about the potential annexation areas, pre-annexation agreements, and annexation/development issues such as the timeframe for connection to the City's water and sewer utilities after annexation.

**OTHER:**

Discussion took place about the timeline and application form to fill the vacancy in Council Position 1. Staff was directed to begin advertisement, and use the standard application form with a City Council application addendum as presented.

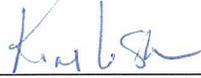
Staff members other than the City Manager were excused at 2:20 PM. The Council and Manager continued with a teambuilding exercise.

**ADJOURNMENT:**

The meeting adjourned by common consent at 3:05 PM.

**SIGNATURES:**

Approved at the regular meeting of the Carnation City Council on February 6, 2018.



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MAYOR, KIM LISK



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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 6, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Ribail.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, Major Robin Fenton, Deputy Scott Allen, and citizens present. Council Position 1 was vacant.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – January 16, 2018.
- Minutes of the Special City Council Meeting – January 23, 2018.
- Minutes of the Special City Council Meeting – January 27, 2018.
- Claims Check Vouchers numbered 33820 – 33857 in the amount of \$124,262.45.
- January 2018 Payroll Direct Deposits and Checks numbered 13916 – 13932 in the amount of \$96,567.94.

**REPORTS & REQUESTS:** Deputy Mayor Green reported that he attended the Riverview Education Foundation (REF) annual fundraising dinner and auction on January 27, and it was a fun night with \$113K raised. The REF board is currently reviewing grant applications.

Mayor Lisk reported that she attended the second meeting for the King County Regional Transportation System Initiative with City Manager Arrington on February 2. She also attended the Snoqualmie Valley Mayors Meeting with City Manager Arrington on the morning February 6. King County Councilmember Kathy Lambert has reported that the repairs to the Tolt Hill Bridge can be done without closing the bridge, and the work is scheduled for March to October. The Snoqualmie Valley Community Network's annual Heart of the Valley gala is will be held on February 10 at the Snoqualmie Casino.

**STAFF REPORTS:** City Manager Arrington introduced Major Robin Fenton, the new Commander of KCSO Precinct 2 which includes Carnation. Major Fenton said that she has been with the Sheriff's Office for 37 years. She has had a variety of experience with the department, and has worked in almost all divisions. She is thrilled that she and KCSO can serve Carnation again.

City Manager Arrington reported that the City has received official notice that the 2015 Comprehensive Plan has been fully certified by the Puget Sound Regional Council for consistency with the transportation-related provisions of the Growth Management Act, VISION 2040, and Transportation 2040.

City Planner Woolett had submitted a written report, and also said that King County will be doing levy repair south of the Earth-to-Earth property.

**AGENDA BILLS:**

**AB18-08 – MOTION. PROCLAIMING FRED BERESWILL** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE A PROCLAMATION EXPRESSING APPRECIATION FOR FRED BERESWILL, AND DECLARING FEBRUARY 16, 2018, TO BE FRED BERESWILL DAY. Mayor Lisk read the text of the proclamation aloud.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 6, 2018**


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- DAY.** Councilmember Berger said he appreciates having served on the City Council with Fred and knowing him as long as he did. MOTION PASSED UNANIMOUSLY (4-0).
- AB18-09 – MOTION. CITY ATTORNEY SERVICES AGREEMENT 2018-2020.** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONSULTANT AGREEMENT WITH OGDEN MURPHY WALLACE PLLC FOR CITY ATTORNEY SERVICES FOR THE YEARS 2018 THROUGH 2020. MOTION PASSED UNANIMOUSLY (4-0).
- AB18-10 – MOTION. AMENDMENT 1 TO WSDOT UTB 1267.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AMENDMENT NO. 1 TO THE UTILITY CONSTRUCTION AGREEMENT UTB 1267 WITH WSDOT PERTAINING TO THE LANGLOIS CREEK WATER MAIN RELOCATION. Councilmember Berger said that he thinks \$500/lf for DI pipe is extremely high, and the bid is too high. MOTION PASSED UNANIMOUSLY (4-0).
- AB18-11 – ORDINANCE 900. AMENDING CHAPTER 3.40 CMC REGARDING INTEREST RATES FOR INTERFUND LOANS.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE AN ORDINANCE AMENDING CHAPTER 3.40 CMC INTERFUND LOANS AND PROVISIONS FOR REPORTING AND REPAYMENT, MODIFYING THE REQUIRED INTEREST RATE APPLICABLE TO INTERFUND LOANS IN ORDER TO PROVIDE APPROPRIATE FLEXIBILITY AND TO REFLECT CURRENT EXTERNAL MARKET CONDITIONS. MOTION PASSED UNANIMOUSLY (4-0), Ordinance No. 900 assigned.
- ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Other: Discussion took place about the interfund loan to meet cash flow needs for construction of the Hockert Park Redevelopment Project. Staff was directed to prepare an interfund loan resolution with an interest rate of 1.5% which approximates the current rate that the City is earning with its investments in the Local Government Investment Pool.
- Discussion took place about the additive-alternates for the Hockert Park Redevelopment Project. Staff was directed to prepare the contract for Council approval with add-alts 1, 2, 5, and 6 for the looped path, lighting, flower talk tubes, and sod in lieu of hydroseed.
- Mr. Brian Bodenbach expressed concern about light pollution in town, especially with new LED lights in both street lights and on private property/structures. He requested the City consider code amendments to reduce light pollution.
- ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:55 PM.
- SIGNATURES:** Approved at the regular meeting of the Carnation City Council on February 20, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**February 8, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 9:00 AM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Kim Lisk, Councilmember Jim Berger, Councilmember Jim Ribail, City Manager Amy Arrington, City Clerk Mary Madole, City Attorney Zach Lell, Treasurer Kelly Hankinson Russell, Public Works Superintendent Bill Ferry, and citizens present. Deputy Mayor Dustin Green was absent and excused, Council Position 1 was vacant.

**AGENDA BILLS:**

**AB18-12-  
RESOLUTION 422.  
INTERFUND LOAN  
FOR HOCKERT  
PARK  
REDEVELOPMENT  
PROJECT.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE A RESOLUTION AUTHORIZING AN INTERFUND LOAN FROM THE REVENUE STABILIZATION FUND 002 TO THE PARKS DEVELOPMENT FUND 108; ESTABLISHING AN INTEREST RATE AND REPAYMENT SCHEDULE FOR SAID LOAN; PROVIDING FOR ANNUAL LOAN STATUS REVIEW; AND ESTABLISHING AN EFFECTIVE DATE. MOTION PASSED UNANIMOUSLY (3-0), Resolution No. 422 assigned.

**AB18-13 –  
MOTION.  
AWARDING  
CONSTRUCTION  
CONTRACT FOR  
THE HOCKERT  
PARK  
REDEVELOPMENT  
PROJECT.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO AWARD A BID FOR CONSTRUCTION OF THE HOCKERT PARK REDEVELOPMENT PROJECT, CONTRACT #2018-01, TO NATIVE GREEN LANDSCAPES OF BELLEVUE, WA, IN AMOUNT NOT TO EXCEED \$203,800 INCLUDING SALES TAX. City Attorney Lell reported that the City received a bid protest that was determined to be invalid, and it was rejected on February 2. Staff recommends that the contract be awarded to Native Green Landscapes as the lowest responsible bidder. Councilmember Berger expressed thanks to staff and citizens for putting together a good project. Other than volunteer efforts, this is the first park improvement project that the City has been able to do in a very long time and it's exciting. MOTION PASSED UNANIMOUSLY (3-0).

**ADJOURNMENT:** The meeting adjourned by common consent at 9:07 AM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on February 20, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 20, 2018**


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- CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.
- PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Ribail.
- ROLL CALL:** Mayor Kim Lisk, Councilmember Jim Ribail, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Engineer Jorge Garcia, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, and citizens present. Deputy Mayor Green was absent and excused, Council Position 1 was vacant.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (3-0).
- CONSENT AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (3-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Regular City Council Meeting – February 6, 2018.
  - Minutes of the Special City Council Meeting – February 8, 2018.
  - Claims Check Vouchers numbered 33858 – 33885 in the amount of \$98,7<sup>5</sup>5.17.
- REPORTS & REQUESTS:** Councilmember Ribail reported that he attended the Snoqualmie Valley Community Network's annual Heart of the Valley Gala dinner and auction on February 10. He also took his wife to the Valentine's Day lunch at the Sno-Valley Senior Center, which is a great community resource and not just a senior center.
- Mayor Lisk reported that she also attended the SVCN Gala, and over \$118K was raised. She plans to attend the Snoqualmie Valley Transit Coalition meeting on February 23<sup>rd</sup> at the Carnation Library.
- Councilmember Ribail requested that the City consider ways to complete the sidewalk on the east side of McKinley Avenue from Entwistle Street to Blanche Street. There are missing segments in front of the Grange and the older apartment building. He would like to see if it could be accomplished through the code with development, or with grants.
- STAFF REPORTS:** City Manager Arrington introduced Sheriff Mitzi Johanknecht, who was elected in November 2017. Sheriff Johanknecht said that she is honored to be in Carnation, and it is the first City visit she's made since being elected as Sheriff. She considers the Snoqualmie Valley to be a home away from home, and has spent many years in the area throughout her career. The partnership between Carnation and the King County Sheriff's Office is near and dear to her.
- City Manager Arrington reported that she spoke briefly at the Chamber of Commerce Annual Meeting on February 15. A movie scene will be filmed over the weekend along Entwistle Street outside of River's Edge. The movie is named Fall City, and will have a release showing in the Valley.
- City Planner Woolett reported that he was contacted by Sprint earlier in the day about siting a telecommunications tower on the City's property adjacent to the wastewater treatment plant. He has reached out to Bartell's Drug Store to discuss siting a neighborhood scale pharmacy on Tolt Avenue.
- CITIZEN COMMENTS & REQUESTS:** Lisa Yeager, Sno-Valley Senior Center Executive Director, thanked the City Council for their \$5,000 contribution in the 2018 Budget to support the lunch program at the Senior Center.
- PRESENTATION:** Elissa Ostergaard, Salmon Recovery Manager with the Snoqualmie Watershed Forum,

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 20, 2018**


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**SNOQUALMIE WATERSHED FORUM.** delivered a presentation outlining the Forum's organization, purpose, and how they fit with Carnation's priorities. Ms. Ostergaard also reviewed the organization's funding, and projects that they have funded.

**AGENDA BILL:**

**AB18-14 – MOTION.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO AUTHORIZE THE CITY MANAGER TO EXECUTE ADDENDUM NO. 4A TO THE PROFESSIONAL SERVICES AGREEMENT WITH H.W. LOCHNER, INC., TO ADD ENGINEERING SERVICES FOR THE MORRISON STREET IMPROVEMENT PROJECT, IN AN AMOUNT NOT TO EXCEED \$107,100. MOTION PASSED UNANIMOUSLY (3-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

Policy Issues for Pre-Annexation Agreements: General discussion took place about issues related to pre-annexation agreements, including timeframe for connection of existing structures to utilities, potentially locking GFCs to the fee in place at the time of annexation if connection is made within a specified timeframe, transferring existing water rights in the annexation area to the City once utility connections are made, and allowing continued agricultural uses for an agreed upon period of time.

Review of draft interview questions for the Council vacancy: The Councilmembers reviewed and discussed the draft interview questions, and agreed upon a few revisions.

Update on the 2015 Comprehensive Water System Plan (WSP): City Clerk Madole reported the City began work on the 2015 WSP in June 2014. Progress was delayed due to transitions in City staff and other workload pressures. Approval for WSPs is a multi-step process, and requires that the draft plan be submitted for comments and approval to the Washington State Department of Health, the Washington State Department of Ecology, and the King County Utilities and Technical Review Committee (UTRC). In January 2017 the Draft 2015 WSP was approved by the City Council for agency review. In Spring 2017 the City received comments back from the reviewing agencies, and replied to those comments in early November 2017 to address the minor technical issues that were raised. The 2015 Comprehensive Water System Plan is now ready for final adoption by the City, and the final approval process by the County and State. City Manager Arrington and City Clerk Madole will be attending the UTRC meeting on February 21, where it is anticipated that the Committee will make a formal recommendation for approval the Plan to the King County Council.

State of the City: City Manager Arrington delivered a State of the City report. The City currently provides service to more than 2,030 residents, including utilities, police, cemetery, library, planning/building, and parks. In 2017, the City issued 24 single family permits with \$9.2 million in construction value; resumed a crack sealing program; became more active in legislative matters; obtained funding for Tolt Avenue; planned for sustainable growth; and held a volunteer cleanup event at Hockert Park. 2018 Goals include the Tolt Avenue/CBD Project; pursue funding for construction of a new city hall; complete the Comprehensive Plan/Docket list; establish UGA/annexation policies; adopt a stormwater management plan and funding; sell the old maintenance shop (or use as city hall option?); improve public information/communications; increase emergency preparedness planning; support community events/volunteers; complete Hockert Park reconstruction; complete water main replacements; work on economic development; create a traffic circulation plan, and review the water/sewer utility code.

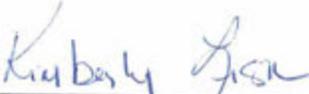
The City Councilmembers reviewed the preliminary agenda items for upcoming meetings. The March 6 regular meeting was cancelled due to lack of quorum.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:35 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on March 20, 2018.

**CITY OF CARNATION**  
**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 20, 2018**

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MAYOR, KIMBERLY LISK

  
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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**March 13, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Berger, Councilmember Jim Ribail, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woollett, and citizens present. Council Position 1 was vacant.

**WORKSHOP:  
UPDATE OF THE  
TOLT AVENUE  
CBD  
IMPROVEMENT  
PROJECT.** Project Engineer Mark Cole, Otak Engineering, used the display screen to deliver a presentation outlining the funding sources and cost estimate for the project. The construction cost estimate is a little over \$5 million including right-of-way acquisition and a 20% contingency. The City still needs to secure approximately \$800K in additional grant funding. There are TIB and WSDOT grant programs that have been identified as potential additional funding sources.

The channelization plan includes a pair of turn pockets at Eugene Street, no pockets on Tolt Avenue at Bird or Entwistle Streets, and a turn lane between Commercial and Rutherford Streets. A left turn pocket on westbound East Entwistle Street is also in the plan. The channelization plan has been submitted to WSDOT for review and approval. Discussion took place about the truck route, and parking spaces on Tolt Avenue that will be lost due to the addition of turn pockets.

Storm drainage will include collection and treatment in rain gardens which will then be piped to infiltration facilities located underneath Rutherford, Bird, and Eugene Streets. Mr. Cole displayed images of the types of trees and plants that will be used for landscaping and the rain gardens, as well as the aesthetic style of the street furnishings such as benches, waste receptacles, and light poles. The majority of the street furnishings will be "off the shelf", but some custom pieces will be added for emphasis.

Utilities will be converted to underground along Tolt Avenue in the CBD, with the transition back to aerial wires occurring in the block off Tolt Avenue most likely at the first utility pole. PSE pays for 60% of the cost to convert to underground utilities per the Schedule 74 Design Agreement. PSE will fund the cost of the conversion to individual meters, but the city will be responsible for electrical work on private property beyond the service meters.

Right-of-way acquisition needs primarily consist of small corners on the acute angle of intersections to accommodate vehicle turning radii, and a 6' strip south of Entwistle because the existing right-of-way narrows from 70' to 60' there. Meetings with County and State have also begun regarding reviews for NEPA, SEPA, NHPA, and DAHP.

Next steps include: right-of-way and temporary easement acquisition; hydraulic analysis and drainage design by April; WSDOT channelization plan approval by May; environmental permitting by July; overhead-to-underground utility conversion cost and design and 90% completion of design and construction documents by August; 100% completion of final construction documents by November; and advertisement for construction bids by February 2019.

**EXECUTIVE  
SESSION:** Pursuant to RCW 42.30.110(1)(b)&(h) the City Council adjourned into an executive session to consider the acquisition of real estate, and to evaluate the qualifications of candidates for appointment to elective office. The executive session began at 8:30 PM, and was expected to last no more than 45-minutes with potential action being taken afterwards. The executive session was extended an additional 10-minutes at 9:15 PM, and concluded at 9:25 PM.

MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO INTERVIEW APPLICANTS TRACEY BLACKBURN, ERNEST FIX, AND BILL PAULSEN FOR CONSIDERATION OF APPOINTMENT TO THE VACANT CITY

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**March 13, 2018**

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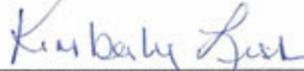
COUNCIL POSITION 1, WITH THERESA TENNEY AS AN ALTERNATE CANDIDATE. The Councilmembers said that they had a great group of applicants, and the decision was difficult. MOTION PASSED UNANIMOUSLY (4-0).

Other: City Manager Arrington reported that three proposals were received from consultants to assist with the update to the City's development regulations for the Mixed Use and Multi-Family:R12/ R24 zones. Agreement was reached to schedule interviews with Councilmember Berger representing the City Council, and to also include a Planning Boardmember.

Discussion took place about comments being due to PSRC on the Vision 2050 Plan by Monday, March 19. City Manager Arrington will email a draft comment letter to the Councilmembers for their review. Mayor Lisk reported that King County Councilmember Kathy Lambert suggested that the City write a letter to King County requesting that the three parcels north of The Estates be added to the City's UGA. The same three parcels were the subject of a similar docket request submitted to County in 2016 by Mr. Gary Remlinger, but that request was denied. Council agreement was reached to direct staff to draft a letter for Council review.

**ADJOURNMENT:** The meeting adjourned by common consent at 9:37 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on March 20, 2018.

  
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MAYOR, KIMBERLY LISK

  
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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**March 20, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 5:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizen present. Council Position 1 was vacant.

**COUNCIL CANDIDATE INTERVIEWS:** The Councilmembers conducted a group panel interview of the candidates being considered for appointment to the remainder of the term for Council Position 1 with a term expiring in December 2019. Candidates interviewed were Ms. Tracey Blackburn, Mr. Ernest Fix, and Mr. Bill Paulsen.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(h) the City Council adjourned into an executive session to evaluate the qualifications of candidates for appointment to elective office. The executive session began at 5:46 PM, and was expected to last no more than one hour with potential action being taken afterwards. The executive session concluded at 6:36 PM. Mayor Lisk called a 10-minute recess.

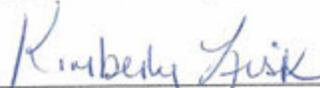
The special meeting reconvened at 6:46 PM.

**AB18-15 – MOTION. APPOINTMENT TO CITY COUNCIL POSITION No. 1.** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPOINT ERNEST FIX TO THE REMAINDER OF THE TERM FOR THE VACANT CITY OF CARNATION CITY COUNCIL POSITION 1, EXPIRING IN DECEMBER 2019. The City Councilmembers expressed thanks to all the candidates for applying and making it a tough decision. Mr. Fix's experience working for the City of Redmond, and his experience in stormwater management in particular, will be very beneficial to the City. MOTION PASSED UNANIMOUSLY (4-0).

City Clerk Madole administered the Oath of Office to Councilmember Ernest Fix for City Council Position 1.

**ADJOURNMENT:** The meeting adjourned by common consent at 6:52 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 3, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**March 20, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Berger.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – February 20, 2018.
- Minutes of the Special City Council Meeting – March 13, 2018.
- Claims Check Vouchers numbered 33886 – 33958 in the amount of \$200,655.21.
- February 2018 Payroll Direct Deposits and Checks numbered 13933 – 13948 in the amount of \$97,243.15.
- **AB18-16 – Proclamation.** Designating April 2018 as Sexual Assault Awareness Month.
- **AB18-17 – Motion.** Authorizing the City Manager to proceed with negotiations and acquisitions of right-of-way for the Tolt Avenue CBD Improvement Project.

**REPORTS & REQUESTS:**

Councilmember Ribail reported that the Finance & Operations Committee met on March 16 and reviewed the Q4-2017 Report. He appreciates the work by the Treasurer and other staff for the conservative budgeting approach which allows the City to be flexible an address unforeseen circumstances throughout the year. Councilmember Ribail also reported that he has been approached by Riverview School District and the City of Duvall to serve on a School Impact Fee Ad Hoc Committee, and he would like Council permission to participate. Agreement was reached to discuss the subject under Other Business.

Councilmember Fix reported that he's excited to get going on the City Council, and there will be a vacancy on the Planning Board now.

Mayor Lisk reported that she attended a United Way Resource Exchange earlier in the day in Seattle, and heard Seattle Mayor Jenny Durkan speak. The resource exchange provides assistance and services to the homeless. On March 14 she attended the student walkout at the RSD Learning Center, a RSD emergency preparedness meeting, and the SCA PIC meeting at which the King County Solid Waste Management Plan and recycling commodities were discussed. On March 15 she and City Manager Arrington met with RSD Superintendent Smith and Business & Operations Director Perez, and she attended the Chamber of Commerce Social that evening. The next SVGA meeting is scheduled for March 28 in Snoqualmie, and Congressman Dave Reichert is the guest speaker. Congresswoman Suzan DelBene is holding a community forum at the Senior Center on March 31.

**STAFF REPORTS:** City Manager Arrington reported that the City has received 180-day notice from King County that the franchise compensation for City's use of the County's right-of-way for water system infrastructure has been estimated at \$4,382 per year. The City Engineer is looking into the County's calculations, including the County's measurements for length and width of the use. SVGA is preparing a proclamation in honor of Congressman Reichert, and would like a recital to be submitted by each City. SVCN

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**March 20, 2018**


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**STAFF REPORTS:** is seeking volunteers to serve as in-school youth mentors for about an hour a week beginning in September. She has been talking with King County Councilmember Kathy Lambert's office about drafting a letter to King County regarding their proposed sale of the three parcels north of The Estates that they purchased after denying a 2016 docket request to add the parcels to the City's UGA.

**(CONTINUED FROM PAGE 1)**

City Planner Woollett reported that two subdivisions are winding up, and the Planning Board is working on the 2018 docket items. He inquired if the Council would like staff to re-advertise for applicants to fill the newly created vacancy on the Planning Board, or if they would like to proceed with appointing the second candidate that was interviewed in December.

Public Works Superintendent Ferry reported that 3" of asphalt and concrete was found under the road while trying to install the new water service to Hockert Park earlier in the day.

Treasurer Russell reported that the Hockert Park Redevelopment Project is on track.

**CITIZEN COMMENTS & REQUESTS:**

Robert Cox, 32218 NE 16<sup>th</sup> Street, reported that he attended the Council's February 6<sup>th</sup> meeting at which the Langlois Creek Water Main Relocation was discussed. He heard that the City is replacing 80' of water main, but he thinks that more than 80' should be replaced and it should also be taken out of the wetland while the project is operating under the State's wetland permit. The line is at least 50 years old. Mr. Cox is also noticing manufacturing businesses moving into the retail core. He's heard that a new 10,000 sf building is being proposed, and he thinks that is a large building for a small parcel of land. The business also does wholesale sales which does not generate sales tax revenue for Carnation. The property sold for approximately 4.1 times it's assessed value, and he wonders what has suddenly made that property so valuable. Mr. Cox attended the Council's March 13<sup>th</sup> workshop on the Tolt Avenue CBD Project, and heard about the use of Stossel Avenue as part of the truck route. He wonders in the City will still allow Stossel to be closed during the Farmers Market.

**PRESENTATION: TOLT RIVER CAPITAL INVESTMENT STRATEGY.**

Chase Barton, Supervising Engineer, King County Water and Land Resources Division, delivered a presentation outlining the Tolt River Capital Investment Strategy. The Plan addresses six miles of the Lower Tolt River, including the leveed reach in the lower two miles. The river was leveed in the 1930s, and has been in the same location since then. Previously, it moved across the glacial alluvial fan on which the town of Carnation sits. Mr. Barton last made a presentation to Council about the Plan in November 2016, and he described the planning process since then which led to adoption of the final Plan in July 2017.

Mr. Barton described the existing flood hazards, including water across SR 203 and structure damage in 2009. Key problem areas include Tolt River Road itself, Rio Vista and San Souci neighborhoods, and the leveed reach in the lower two miles. The levee network in the leveed reach is outdated, and not all built to the same height. The leveed reach also accumulates and deposits gravel, raising the river bed and reducing the river's ability to carry floodwater.

He reviewed current and near-term (0-6 years) efforts and proposed actions which have been funded, planned projects over the medium- and long-term (7-10 years and beyond) which have not yet been funded, and the project locations. Current efforts include Tolt River Levee repairs which will be constructed over the summer.

**AGENDA BILLS: AB18-18 – PROCLAMATION APPRECIATION FOR LEE**

Mayor Lisk read the complete text of the proposed proclamation aloud. MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE A PROCLAMATION EXPRESSING APPRECIATION TO LEE GRUMMAN FOR HER CONTRIBUTIONS TO THE CARNATION COMMUNITY. The

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**March 20, 2018**


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**GRUMMAN.** Councilmember expressed their thanks for Lee. Mayor Lisk reported that Lee Grumman has been chosen as the Grand Marshal for the 2018 4<sup>th</sup> of July Parade. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-19 – RESOLUTION 423. ADOPTING THE 2015 COMPREHENSIVE WATER SYSTEM PLAN.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE A RESOLUTION ADOPTING THE 2015 COMPREHENSIVE WATER SYSTEM PLAN INCLUDING WATER USE EFFICIENCY GOALS TO REDUCE WATER USAGE BY 1% PER YEAR PER EQUIVALENT RESIDENTIAL UNIT FOR THE NEXT SIX YEARS, AND MAINTAIN A THREE-YEAR AVERAGE DISTRIBUTION SYSTEM LEAKAGE OF LESS THAN 10%. MOTION PASSED UNANIMOUSLY (5-0), Resolution No. 423 assigned.

**AB18-20 – MOTION. ACCEPTING THE Q4-2017 REPORT.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO ACCEPT THE FOURTH QUARTER 2017 FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

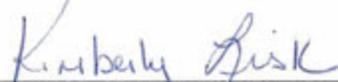
**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Proposed 2018 Budget Amendment: Treasurer Russell reviewed the proposed amendment to the 2018 Budget to reflect actual beginning cash balances, and re-appropriate expenditures for projects that weren't completed in the 2017 fiscal year. Staff was directed to present an ordinance amending the budget on the April 3<sup>rd</sup> regular meeting agenda.

Frontage Improvement Requirements and Street Standards: Councilmember Ribail outlined his concerns with the requirements for half-street versus full-street improvements, and adhering to the frontage improvement requirements in the City's adopted codes and standards. Discussion took place about the street profiles. Staff was directed to prepare a TIP project cost estimate using concrete instead of asphalt for the Entwistle Street Pedestrian Improvement Project. Agreement was also reached to review the profiles for Arterials and Local Access streets to eliminate asphalt as an option for walking paths inside new developments.

Other: Discussion took place about the RSD School Impact Fee Ad Hoc Committee. Agreement was reached to discuss the subject further on April 3<sup>rd</sup> as part of the re-appointments to the 2018 Council Liaison list.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:44 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 3, 2018.

  
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 MAYOR, KIMBERLY LISK

  
 \_\_\_\_\_  
 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

## MINUTES OF THE REGULAR CITY COUNCIL MEETING

April 3, 2018

**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Kim Lisk.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Special City Council Meeting – March 20, 2018.
- Minutes of the Regular City Council Meeting – March 20, 2018.
- Claims Check Vouchers numbered 33959 – 33986 in the amount of \$136,765.90.
- March 2018 Payroll Direct Deposits and Checks numbered 13949 – 13965 in the amount of \$100,040.51.

**REPORTS & REQUESTS:** Councilmember Ribail reported that he went to the Fiset Financial Seminar at the Senior Center regarding property tax exemptions and deferrals for senior and disabled citizens. The bar is high for eligibility, but a few seniors were helped. He also attended a Snoqualmie Watershed Forum meeting and heard a presentation from Otak, Inc., about stormwater runoff from streets and the effect of pollutants on fish. The type of stormwater system that was highlighted as effective in saving fish is the same type that is being constructed in Carnation with the Tolt Avenue CBD Improvements Project. The Snoqualmie Tribe also spoke at the meeting about the levees along the Tolt River. He attended the SVGA meeting on March 28, and it was good to see Monroe Mayor Geoffrey Thomas there.

Councilmember Berger reported that he also attended the SVGA meeting on March 28, and was honored to hear guest speaker Congressman Dave Reichert.

Mayor Lisk reported that she attended the community forum held by Congresswoman Suzan DelBene at the Senior Center on March 31 with City Manager Arrington. She and City Manager Arrington also attended the State of the County address in Burien on April 2, but Executive Constantine had recorded his address on video due to protesters, so the address was not heard live.

**STAFF REPORTS:** City Manager Arrington reported that a community Open House about the Morrison Street Improvement Project is scheduled for April 18, 6:30-8:00 PM at the library. The water mains in the Garden Tracts will be replaced this summer, and postcards will be sent to those residents.

Treasurer Russell reported that an arborist has inspected the trees at Hockert Park, Tolt Commons, and the cemetery; and some were found to be infested with boring beetles and will need to be removed. The Tolt Commons banner poles will be purchased in 2018, but not installed until 2019 due to their intended location in the Tolt Ave CBD Improvements project area. A ribbon-cutting event for Hockert Park is being planned for May 1.

**CITIZEN COMMENTS & REQUESTS:** James Gardiner, representative of Greg Brown – JNG Construction, is seeking to acquire the Falkenberg property and expressed interest in the proposed annexation

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING  
April 3, 2018

moving forward.

**AGENDA BILLS:**

**AB18-21 – MOTION.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER FIX TO APPOINT MS. SALWA RAPHAEL TO CARNATION PLANNING BOARD POSITION NO. 4, WITH A TERM EXPIRING IN DECEMBER 2018. Councilmember Berger disclosed that Ms. Raphael is his daughter-in-law, and asked if there was any objection to his voting on her appointment. No objection was expressed. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-22 – MOTION.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONSULTANT AGREEMENT WITH MAKERS ARCHITECTURE AND URBAN DESIGN, LLP, IN AN AMOUNT NOT TO EXCEED \$32,350 TO ASSIST WITH AN UPDATE TO THE CITY'S DEVELOPMENT REGULATIONS FOR THE MIXED-USE (MU) AND MULTI-FAMILY RESIDENTIAL (R12 & R24) ZONES. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-23 – ORDINANCE 901.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE AMENDING SECTION TWO OF ORDINANCE NO. 899 AND THE ADOPTED 2018 ANNUAL BUDGET OF THE CITY. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 901 assigned.

**AB18-24 – MOTION.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE GUIDELINES FOR EVALUATING PROPOSED ANNEXATIONS. City Manager Arrington reported that some aspects of the guidelines, particularly related to the time period for utility connections, will be returned to Council for approval in the form of a code amendment.

MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO AMEND THE LAST SENTENCE IN THE FIRST PARAGRAPH OF THE GUIDELINES TO READ, "...the City Council has adopted the Comprehensive Plan Goal to annex and develop all areas located in its Urban Growth Areas (UGA), as set forth in partnership with King County." MOTION TO AMEND PASSED UNANIMOUSLY.

MOTION AS AMENDED PASSED UNANIMOUSLY (5-0).

**AB18-25 – RESOLUTION 424.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE A RESOLUTION AUTHORIZING A PETITION FOR ANNEXATION OF PROPERTY KNOWN AS THE "FALKENBERG PROPERTY" AND FOR THE CITY MANAGER TO NEGOTIATE A PRE-ANNEXATION AGREEMENT; REQUIRING THAT THE ANNEXED PROPERTY ASSUME ITS PROPORTIONATE SHARE OF EXISTING CITY DEBT; AND REQUIRING ADOPTION OF RESIDENTIAL 4 (R4) SINGLE FAMILY ZONING UPON ANNEXATION. City Clerk Madole reported that the pre-annexation agreement will be returned to Council for approval before execution. MOTION PASSED (4-1), DEPUTY MAYOR GREEN VOTED NAY. Resolution No. 424 assigned.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

Re-appointing members to serve on the Council Study Committees in 2018:  
Agreement was reached on the following appointments:

Study Committee	Chairperson	Second	Alternate
Community Development	Mayor Kim Lisk	Councilmember Jim Ribail	Councilmember Jim Berger

**CITY OF CARNATION**  
**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 3, 2018**

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:  
(CONTINUED FROM  
PAGE 2)**

Finance & Operations	Councilmember Jim Ribail	Mayor Kim Lisk	Deputy Mayor Dustin Green
Public Health & Safety	Deputy Mayor Dustin Green	Councilmember Ernest Fix	Councilmember Jim Berger
Utilities & Public Facilities	Mayor Kim Lisk	Councilmember Ernest Fix	Councilmember Jim Berger

Re-selecting Council Liaisons for the remainder of 2018: Agreement was reached on the following liaison appointments:

Council Liaisons: Agency, Board or Committee		2018 Assignments	
		Primary	Secondary
1.	American Legion	Green	Lisk
2.	Camp-Korey at Carnation Farm	Ribail	Lisk
3.	Carnation Chamber of Commerce	Lisk	Green
4.	Carnation-Duvall Citizen Corps Council/CERT	Green	Ribail
5.	Carnation Farmers Market/Sno-Valley Tilth	Lisk	Berger
6.	Carnation Fourth of July Committee	Lisk	
7.	Cascade Community Theatre	Lisk	
8.	Eastside Human Services Forum	Lisk	
9.	Joint Recommendations Committee(JRC)/CDBG	(CoW)	
10.	Hopelink	Berger	Lisk
11.	King County Flood Control Zone District Advisory Committee	Lisk	Berger
12.	Puget Sound Regional Council	(CoW)	
13.	Riverview School District	Lisk	Green
14.	Seattle Public Utilities		Green
15.	Snoqualmie Valley Community Network	Lisk	Green
16.	Snoqualmie Valley Governments Association	(CoW)	
17.	Snoqualmie Valley Watershed Forum/King Conservation District (KCD)/WRIA 7	Ribail	Berger
18.	Sno-Valley Senior Center	Lisk	Fix
19.	Sound Cities Association (SCA) & Public Issues Committee (PIC)	Green	Lisk
20.	Tolt Historical Society	Fix	Ribail

Discussion took place about the City of Duvall School Impact Fee Ad Hoc Committee. Agreement was reached for Deputy Mayor Green to serve as the primary representative and Councilmember Ribail as the alternate.

The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas.

**EXECUTIVE  
SESSION:**

Pursuant to RCW 42.30.110(1)(b) the City Council adjourned into an executive session to consider the acquisition of real estate. The executive session began at 8:11 PM, and was expected to last no more than 35-minutes without action being taken afterwards. The executive session was extended an additional 15-minutes at 8:46 PM,

## CITY OF CARNATION

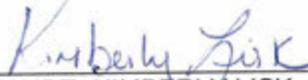
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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 3, 2018**

and concluded at 9:01 PM.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:02 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 17, 2018.

  
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MAYOR, KIMBERLY LISK

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 17, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kim Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present. Councilmember Jim Ribail was absent and excused.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0).

**CONSENT AGENDA:** Mayor Lisk read the text of the proposed resolution by title. MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERGER TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – April 3, 2018.
- Claims Check Vouchers numbered 33987 – 34022 in the amount of \$248,866.70.
- **AB18-26 – Resolution No. 425.** Amending Resolution No. 383 and the designated authorized individual to make changes to documentation related to the City's investments in the Local Government Investment Pool.

**REPORTS & REQUESTS:** Deputy Mayor Green reported that the School Impact Fee Ad Hoc Committee met on April 9<sup>th</sup> with representatives from the cities of Duvall and Carnation, and will meet with representatives from Riverview School District next. He also attended the SCA PIC meeting on April 11<sup>th</sup> with Mayor Lisk. He will be attending the April 18<sup>th</sup> Open House about the Morrison Street Improvement Project.

Mayor Lisk reported that Riverview School District will be holding a community event on Friday, May 11<sup>th</sup>, 6:30-8:00 PM, regarding school threats and response, and suicide prevention. She attended an Eastside Transportation Partnership Meeting on April 13<sup>th</sup>. The Snoqualmie Valley Transportation Coalition met and discussed beginning a pilot program in September with service from North Bend to Monroe.

Mayor Lisk announced that distinguished former Councilmember Lee Grumman passed away in the first week of April, and a Celebration of Life is scheduled for July 22<sup>nd</sup> at Carnation Tree Farm.

**STAFF REPORTS:** Deputy Scott Allen reported that there has not been much activity to report in the first quarter of 2018. The major incident was the arson and vandalism at Hockert Park, but the suspect has been apprehended. Otherwise, there has been no change in crime statistics and no spike in crime.

City Manager Arrington reported that trees at Hockert Park which were infested with boring beetles have been removed, and the infested trees at Tolt Commons will be removed within the next week. She met with Barnaby Dow, King County OEM, and discussed coordination of an emergency preparedness event in September.

City Planner Woolett reported that he has received several inquiries about potential commercial uses on Tolt Avenue, and he thinks that perhaps the City's Table of Permissible Uses should be re-evaluated. Inquiries have included a dog grooming business, and a brewery with restaurant.

Treasurer Russell reported that the Hockert Park Redevelopment Project is going very well and is on-target for the ribbon-cutting ceremony on May 1<sup>st</sup>.

**CITIZEN** Laura Bailey, 33713 NE 45<sup>th</sup> Street, resides outside city limits adjacent to the

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 17, 2018**


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**COMMENTS &  
REQUESTS:**

Falkenberg property. She was not directly notified about the agenda bill on the April 3<sup>rd</sup> agenda about the Council's acceptance of the Letter of Intent to Annex and authorizing a petition for annexation. She feels that the lack of notice is typical of the City. The Falkenbergs have not obtained any permits for their well or septic system. There is illegal fill on the property. The fence between her property and the Falkenberg property was not constructed on the lot line. She was told in the past that all properties in the City's eastern UGA would be annexed at the same time, but now the City is proceeding with annexation of a single parcel. She believes that the City's goal in annexing the UGAs is for the properties to develop. She thinks the City is taking away too much parking with roads and private developments on vacant lots. The John Day trucks have caused damage to Entwistle Street.

Phil O'Sullivan and Katie McColgan, producers of the Timber! Outdoor Music Festival, spoke about this year's sixth annual event at Tolt-MacDonald Park. The event coordinators feel that the event has reached its optimum capacity with approximately 3,000 attendees. They appreciate the City allowing use of the dog park for overflow parking.

Tiffany Goodman, 31221 NE 111<sup>th</sup>, is seeking to open a dog grooming business on Tolt Avenue. She understands that the City wants retail on Tolt Avenue, but thinks that her dog grooming business is similar to a hair salon. She feels that her business would flourish as a service only, without a retail component. She hopes that the City can find a way to allow her business to be located on Tolt Avenue without retail.

**PRESENTATION:  
REPRESENTATIVE  
PAUL GRAVES.**

5<sup>th</sup> District Representative Paul Graves provided a recap of the 60-day legislative session in Olympia that ended in March. The State budget is biennial, and this was an off year. However, the State failed to adopt a capital budget in 2017, so that was adopted during the 2018 session and included \$1.5M for the Tolt Avenue CBD Improvement Project. A "fix" regarding the Hirst Decision pertaining to water wells was also passed, as well as a supplemental budget. 2018 has been a spike year in property taxes due to the McCleary decision for school funding, but property tax rates will go back down again beginning in 2019 and provide some relief to taxpayers.

**AGENDA BILLS:****AB18-27 –  
MOTION.  
AGREEMENT WITH  
OTAK FOR ROW  
ACQUISITION  
PFES.**

MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER FIX TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONSULTANT AGREEMENT WITH OTAK INC., IN AN AMOUNT NOT TO EXCEED \$24,700, TO OBTAIN TITLE REPORTS AND DETERMINE PROJECT FUNDING ESTIMATES FOR ROW ACQUISITIONS. MOTION PASSED UNANIMOUSLY (4-0).

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Use of the dog park for overflow event parking: Agreement was reached to allow use of the dog park as overflow parking for: the Snoqualmie Valley Half (June 3); Timber! Music Festival (July 12-14); and Beat the Blerch (September 15-16).

2019 Transportation Improvement Plan (TIP), and projects for Six-Year Transportation Improvement Program (STIP) 2019-2024: The Council reviewed and discussed the draft TIP and STIP projects. Staff was authorized to notice a public hearing on the STIP for the regular meeting on May 15<sup>th</sup>.

Proposed Comcast Franchise Agreement Extension: Brief discussion took place about the Comcast franchise agreement which expires on May 17<sup>th</sup>, and the proposal by Comcast for a 5-year extension.

The Councilmembers reviewed the items anticipated on upcoming meeting agendas. Agreement was reached to cancel the May 1<sup>st</sup> regular meeting unless urgent business materializes. A joint meeting between the City Council and Planning Board is scheduled for April 24<sup>th</sup>, and the minutes for that meeting will be kept by the Planning

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 17, 2018**

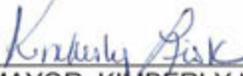
Board since it is their regular meeting date.

Other: Discussion took place about a proposed joint letter from the SVGA cities to King County regarding the Community Development Block Grant (CDBG) program. Mayor Lisk was authorized to sign the letter.

Mayor Lisk said that she would like to add a section to the City's website for the Mayor to post quarterly updates. She would also like a photo of the Council to be posted on the website. Discussion took place, agreement was reached that the Councilmembers would like an opportunity to review the Mayor's updates before they are posted to the website.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:36 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on May 15, 2018.

  
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MAYOR, KIMBERLY LISK

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

On April 24, 2018, a joint meeting of the Carnation City Council and the Carnation Planning Board was appropriately noticed and held at the regular meeting of the Planning Board. All City Councilmembers were in attendance. The record for that meeting is kept by the Carnation Planning Board.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 15, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Ernest Fix.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, City Engineer Jorge Garcia, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – April 17, 2018.
- Claims Check Vouchers numbered 34023 – 34073 in the amount of \$582,581.52.
- April 2018 Payroll Checks and Direct Deposits numbered 13966 – 13985 in the amount of \$105,580.03.

**REPORTS & REQUESTS:** Mayor Lisk reported that the Senior Center plant sale had a record high with \$13K raised. She attended the school board meeting on April 24. She attended the community meeting hosted by the Riverview School District PTSA on May 11 regarding school threats and response, and suicide prevention. She attended the American Legion meeting at the beginning of May and learned that the Women's Auxiliary will be closing their Carnation chapter. She attended the Snoqualmie Valley Mayor's meeting on May 1. She attended a meeting regarding changes in the export of recyclable materials due to the new National Sword policy in China. The Hockert Park re-opening on May 1 went very well, and she expressed thanks to Treasurer Kelly Russell and city staff for a successful project. The Cedarcrest FFA will be making wooden holders for checkers and chess pieces that can be used on the game boards that are built into the surfaces of the new tables at Hockert Park. She has nominated Treasurer Kelly Russell for the SVCN Rise & Shine Award for going above and beyond her duties with the Hockert Park project. She attended the Snoqualmie Valley Tilth auction on May 12. She attended the SVGA meeting on May 17.

**STAFF REPORTS:** City Manager Arrington reported that the Hockert Park ribbon-cutting was wonderful, and staff will be preparing a final report on the cost and accounting after the last bills are paid. A public workshop to kick off the Planning Board's work on amendments to the development regulations for the high-density multi-family residential and mixed-use zones has been scheduled for May 30. Staff will be increasing code enforcement activities, and will start with friendly letters. Some code changes may be needed on nuisance abatement.

City Planner Woolett reported that he has received an application for an ADU on East Morrison Street. An application has also been received for a 24-unit apartment building on NE 40<sup>th</sup> Street. And, an application has been received for a 3-lot short plat at Milwaukee and Entwistle. The Planning Board is beginning work on the zoning portion of the 2018 Docket, and is wrapping up the final drafts of the concurrency and development agreement ordinances.

Public Works Superintendent Ferry reported that the field crew has been mowing grass, and repairing water leaks in the Garden Tracts. The radar speed sign has been installed on East Entwistle Street. Public Works is preparing for the July 4<sup>th</sup> celebration. The Cedarcrest FFA has hung the flower baskets on Tolt Avenue. The Public Works

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 15, 2018**


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employees will have confined space training on May 16.

**CITIZEN  
COMMENTS &  
REQUESTS:**

City Manager Arrington reported for the record that emails were received from Laura Bailey and Connie Bergquist on April 22 and May 15 respectively, expressing their concerns and opposition to the proposed Falkenberg Annexation.

**PUBLIC HEARING:  
SIX-YEAR  
TRANSPORTATION  
IMPROVEMENT  
PROGRAM 2019-  
2024.**

Mayor Lisk asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:24 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum.

City Clerk Madole delivered the staff report, and described the purpose, regulatory framework, and differences between the Comprehensive Plan Transportation Element, the Transportation Improvement Plan (TIP), and the Six-Year Transportation Improvement Program (STIP). City Clerk Madole also described the City's street classifications; street inventory and current conditions; the Tolt Avenue level-of-service (LOS) analysis that was updated in 2017; future transportation system needs; the development of project cost estimates; the three phases of a transportation improvement project; project funding sources; project categories; the TIP projects identified within the 20-year planning horizon; and the STIP projects anticipated in the ensuing six years between 2019 and 2024.

Mayor Lisk called for public comment at 7:50 PM.

Tracie McDonald, 4468 Tolt Avenue, inquired whether there will be loss of parking in front of her salon as part of the Tolt Avenue CBD Improvements Project.

Bob McDonald, 4468 Tolt Avenue, also inquired whether parking will be lost in front of Tracie Lynn Salon as part of the Tolt Avenue CBD Improvements Project.

Sara Clark, 4695 Stewart Avenue, spoke about the Larson Avenue Connector project and expressed her concern that traffic will start using side streets to get to Larson Avenue once it goes through, and that it will increase traffic through her neighborhood. She's also concerned about the future of the dog park with the construction of Larson Avenue.

Greg Clark, 4695 Stewart Avenue, agreed with the comments made by Sara Clark, and said that he doesn't think there is that much truck traffic going to the grocery store.

Laura Bailey, 33713 NE 45<sup>th</sup> Street, is also concerned about the loss of parking on Tolt Avenue as part of the CBD Improvement Project. She thinks that the City needs to better communicate its plans to the business owners and public. Other vacant lots in the commercial core are also being proposed for development or are up for sale.

No more speakers had signed-in to speak. Mayor Lisk called for additional persons who wished to speak during the public hearing. No further speakers came forward.

Deliberation and discussion took place. City Engineer Garcia responded to the inquiry made by Tracie and Bob McDonald, and said that parking will not be lost in front of Tracie Lynn Salon as part of the Tolt Avenue CBD Improvements Project. Councilmember Berger responded to the comment made by Sara Clark, and said that the dog park is an 8-acre parcel and the Larson Avenue Connector will only take 30-feet off the eastern edge. While City Council has allowed the dog park as only a temporary use on the parcel, the City has no long-term plans for the property at this time and the property will continue to be allowed to be used as a dog park.

Councilmember Ribail spoke about the LOS analysis and traffic forecasts in the TIP, and inquired about the assumption of a 1% annual growth rate and 60% build-out of all undeveloped land in generating the 2035 traffic volume forecast. Councilmember

## CITY OF CARNATION

## MINUTES OF THE REGULAR CITY COUNCIL MEETING

May 15, 2018

Ribail would also like the City to consider closing off East Bird Street between Tolt and Stossel and using it for parking Monday through Friday. Deputy Mayor Green requested that a paragraph be added to the future needs section of the TIP discussing electric vehicle battery charging stations, and that a roundabout be added as an option for the Morrison Intersection Improvements Project. Councilmember Fix inquired about the LOS analysis, and the changes between the previous and 2017 reports.

Mayor Lisk closed the public hearing at 8:18 PM.

**AGENDA BILLS:****AB18-28 –****MOTION.****CONSTRUCTION CONTRACT FOR THE GARDEN TRACTS WATER MAIN IMPROVEMENTS.**

MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO AWARD A CONTRACT FOR CONSTRUCTION OF THE GARDEN TRACTS WATER MAIN IMPROVEMENTS PROJECT TO D&G BACKHOE IN AN AMOUNT NOT TO EXCEED \$985,605.89 INCLUDING SALES TAX; AND FURTHER AUTHORIZE A CONTINGENCY AMOUNT UP TO 5% OR \$45,005 FOR POTENTIAL FUTURE CHANGE ORDERS AS DEEMED NECESSARY BY THE CITY MANAGER. City Engineer Garcia reported that the project will replace approximately one-mile of water main, and increase fire flow in the Garden Tracts. The new mains have been sized to accommodate future development in the potential annexation area. The project also includes installation of a chlorinator at the well which will be a simple tablet form of chlorine, so there will not be hazardous materials/gas there due to its location within Loutsis Park in the center of town. Chlorinating the well will allow use of the well as a primary water source in case the springs should need to be taken offline. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-29 –****MOTION. PRE-****ANNEXATION****AGREEMENT WITH****KATHY****FALKENBERG.**

MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO AUTHORIZE THE CITY MANAGER TO EXECUTE A PRE-ANNEXATION AGREEMENT WITH KATHY FALKENBERG. General discussion took place about zoning, streets, and utilities. MOTION PASSED (4-1), DEPUTY MAYOR GREEN VOTED NAY.

**AB18-30 –****MOTION. Q1-2018 REPORT.**

MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER FIX TO ACCEPT THE FIRST QUARTER 2018 FINANCIAL REPORT AS PRESENTED. Treasurer Russell reported that the Finance & Operations Committee met on May 11 and reviewed the report. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL****BUSINESS &****DISCUSSION****ITEMS:**

Council communications, Councilmember roles, and Rules of Procedure: Discussion took place about the roles of the Mayor, Deputy Mayor, and Councilmembers per the City Council Rules of Procedure, and protocol for communications. City Manager Arrington said that staff will look for a simple policy or guidelines regarding the use of social media and responding to emails.

King County Solid Waste Management Plan, export of recyclable materials, and waste-to-energy: City Manager Arrington reported that the new issues about the export of recyclable materials, particularly the waste-to-energy proposal, are related to the larger issue of the update to the King County Solid Waste Management Plan. The County's process will include opportunities for public comment in the coming months, and eventually the Plan will be transmitted to the cities for adoption in late 2018 or early 2019.

The Councilmembers reviewed the items anticipated on upcoming meeting agendas. Agreement was reached to cancel the July 3<sup>rd</sup> regular meeting.

**EXECUTIVE****SESSION:**

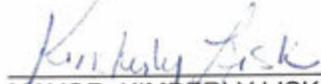
Pursuant to RCW 42.30.110(1)(g) the City Council adjourned into an executive session to review the performance of a public employee. The executive session began at 9:13 PM and was expected to last no more than 30-minutes without action being taken afterwards. The executive session concluded at 9:43 PM.

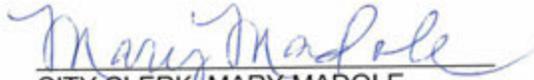
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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 15, 2018**

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:43 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on June 5, 2018.

  
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MAYOR, KIMBERLY LISK

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**June 5, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Ribail.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woollett, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER FIX TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – May 15, 2018.
- Claims Check Vouchers numbered 34074 – 34112 in the amount of \$473,325.11.
- May 2018 Payroll Checks and Direct Deposits numbered 13986 – 14002 in the amount of \$101,989.31.

**REPORTS & REQUESTS:** Councilmember Ribail reported that he attended a recent Snoqualmie Watershed Forum meeting, and learned that they have acquired land in the San Souci area to restore river habitat. They are also doing a study of the Holberg levee, and repair to the Girl Scout Camp Levee. They awarded \$816K in grants for other projects. He attended the SVGA meeting on May 17 and heard the presentation from the King County Assessor about property taxes. He attended the King County Community Services Area meeting in Fall City on June 4 and learned about the proposed formation of a King County Department of Local Services.

Deputy Mayor Green reported that he attended the Memorial Day ceremony at the Carnation Cemetery. He also attended the City's public workshop on May 30 to gain community feedback on visual preferences for the Planning Board's work on amendments to the development regulations for the high-density MFR (R12 & R24) and MU zones. The workshop was very well attended. The Public Health & Safety Committee met on June 1 and discussed the City's animal and noise regulations. He served as a volunteer for the REF Run on June 3.

Councilmember Fix reported that he also attended the City's public workshop on May 30 regarding visual preferences for amendments to the development regulations for the MFR and MU high-density zones. The Public Health & Safety Committee met on June 1 and discussed the City's animal and noise regulations.

Mayor Lisk reported that she attended the SVCN Rise & Shine breakfast on June 5, and the SVGA meeting on May 17.

**STAFF REPORTS:** City Manager Arrington reported that the City is partnering with King County Councilmember Kathy Lambert and the Carnation Chamber of Commerce to hold a meeting on June 7 regarding waste-to-energy. With Council permission, the City will prepare comment cards for attendees to provide feedback to the King County Executive. Discussion took place, Council permission was given to prepare postcards, and agreement was reached to include an agenda bill on the June 19 Council meeting agenda for the Council to express their support for waste-to-energy. City Manager Arrington reported that she met with Recology/Cleanscapes regarding their request to raise disposal rates. The request for an increase to residential rates is not too large, but the request for an increase to commercial rates is significant. It's possible that the

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**June 5, 2018**


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**STAFF REPORTS:** cities which contract with Recology may meet to discuss the request. Staff has spoken with King Conservation District to about a possible grant application to create an urban forestry plan.  
**(CONTINUED FROM PAGE 1)**

City Planner Woolett reported that he is processing a final short plat at Myrtle & McKinley. He met with a motorcycle parts retailer that wants to locate at the former location of Evil Roy's Elixirs. Sandy's Espresso is working on an expansion. He received a call about putting a metal pole building on a 5,000 sf lot in the R6 zone. The City's only regulations governing accessory residential structures are dimensional standards such as height, setbacks, and similar limitations, so accessory buildings could potentially be much larger than the primary residence.

Treasurer Russell reported that she met with Raven Mullins regarding a request to install hitching posts at Tolt Commons. With Council permission, the volunteers will move forward with the project and possibly also install hitching posts in Loutsis Park. Treasurer Russell also reported that the new utility billing online portal is up and running, and the system has many options for notifications and reminders.

City Clerk Madole reported that staff met with Dustin Ballard regarding a request to paint a mural inside the skatebowl. With Council permission, city staff will work with the volunteers to pressure-wash the skatebowl, inspect it and patch any cracks as necessary, and then the volunteers will paint a mural with bright colors in an inspirational/goofy style inside the bowl. The mural will be sealed with a clear top coat of one-part epoxy paint that will keep the surface from being too slippery when wet.

**CITIZEN  
 COMMENTS &  
 REQUESTS:**

Sara Clark, 4695 Stewart Avenue, spoke about the STIP and expressed her concerns about Larson Avenue Connector project. She understands that the City has had the project included in the TIP for a very long time, but hopes the City will reconsider the plan. She thinks that pass-through highway traffic will use the residential roads on the west side of town to bypass the traffic signal at Entwistle, and that the project has a very high price tag. She would also like the City to make the dog park a permanent use rather than temporary.

Terry Brown, 31603 West Rutherford Street, spoke about the Larson Avenue Connector project and dog park. She agrees with the comments made by Sara Clark.

Pam Bowling, 31751 West Morrison Street, also agrees with the comments made by Sara Clark and is concerned about through-traffic using the west side of town as a shortcut once the improvements to West Morrison Street are complete and the Larson Avenue Connector is constructed. She would also like to see the dog park stay as a permanent use.

Brian Bodenbach, 32007 East Rutherford Street, also questioned the City's need for a truck route and the Larson Avenue Connector. He questions how the City will force trucks to use the new truck route. He would also like at least part of the dog park parcel to continue to be used as a permanent dog park. He does not want to see the city develop or expand in that area.

**AGENDA BILLS:**

**AB18-31 –  
 MOTION.  
 CONSTRUCTION  
 CONTRACT FOR  
 THE MORRISON  
 STREET  
 IMPROVEMENTS  
 PROJECT.**

MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO AWARD A CONTRACT FOR CONSTRUCTION OF THE MORRISON STREET IMPROVEMENTS PROJECT TO LARRY BROWN CONSTRUCTION, INC., OF BELLINGHAM, WA, IN AN AMOUNT NOT TO EXCEED \$796,812.58 INCLUDING SALES TAX; AND FURTHER AUTHORIZING A CONTINGENCY AMOUNT UP TO 5% OR \$39,400 FOR POTENTIAL FUTURE CHANGE ORDERS AS DEEMED NECESSARY BY THE CITY MANAGER. City Manager Arrington reported that five emails have been received from residents on East Morrison requesting that the parking lanes be overlaid in addition to the vehicular travel lanes. The additional paving would cost approximately \$37K, and would not be funded by grant dollars. Discussion took

## CITY OF CARNATION

## MINUTES OF THE REGULAR CITY COUNCIL MEETING

June 5, 2018

place. Majority agreement was reached to not include an overlay of the parking lanes in the project, but get a cost estimate for a seal coat. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-32 – RESOLUTION 426. ADOPTING THE STIP 2019-2024.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE A RESOLUTION ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE YEARS 2019 THROUGH 2024. City Clerk Madole reviewed the revisions to the proposed 2019 Transportation Improvement Plan that were directed by the City Council at the May 15<sup>th</sup> public hearing. MOTION PASSED UNANIMOUSLY (5-0), Resolution No. 426 assigned.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

Animal regulations: Deputy Mayor Green reported that the Public Health & Safety Committee met on June 1 and discussed the animal code. General discussion took place about animal regulations, and what aspects should be regulated, such as types, numbers, lot size, etc. Agreement was reached that animal code amendments are a low priority, and progress should be targeted by year-end.

Noise regulations: City Manager Arrington reviewed a table showing the City's hours of permissibility for construction noise for new and repair activities, and the hours that such noise is allowed in nearby communities. Deputy Mayor Green reported that the Public Health & Safety Committee discussed the subject, and considered revising the hours for construction and repair to make them more consistent. Since the City has not been receiving noise complaints other than one request, agreement was reached to leave the noise code as currently adopted.

City Manager Arrington reported that the Public Health & Safety Committee also discussed a proposed amendment to the City's false alarm code at their meeting on June 1, to eliminate the need for registration of alarm systems but still keep a penalty as an incentive to fix systems that have frequent false alarms.

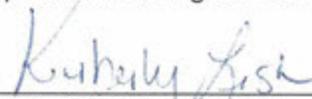
The Councilmembers reviewed the items anticipated on upcoming meeting agendas.

Other: Discussion took place about accessory residential structures. City Planner Woolett described the City's regulations for residential structures versus accessory structures in the R6 zone. Dwellings are subject to FAR (floor area ratio) and limited design standards, but accessory structures are only limited by height, setbacks, and similar dimensional limitations. Discussion took place, agreement was reached to consider including the issue as part of the docket request list in 2019.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g) the City Council adjourned into an executive session to review the performance of a public employee. The executive session began at 9:26 PM and was expected to last no more than 20-minutes without action being taken afterwards. The executive session was extended an additional 5-minutes at 9:46 PM, and concluded at 9:51 PM.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:52 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on June 19, 2018.

  
MAYOR, KIMBERLY LISK

  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**June 12, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Kim Lisk, Councilmember Jim Ribail, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, and citizens present. Deputy Mayor Dustin Green and Councilmember Ernest Fix were absent and excused.

**WORKSHOP:  
UPDATE OF THE  
TOLT AVENUE  
CBD  
IMPROVEMENT  
PROJECT.** Project Engineer Mark Cole, Otak Engineering, reviewed the funding sources and cost estimate for the project. The cost estimate was updated to 2018 unit process in April following completion of the 60% design. The 60% design has been submitted to WSDOT for their approval of the channelization plan, and that should be complete by the end of June. Work is also underway on ROW acquisitions, underground utility conversion, and NEPA environmental approvals.

With the cost update to 2018 unit prices, the construction estimate before right-of-way acquisition is now estimated at just under \$5.845 million including a 20% contingency. The City is still pursuing approximately \$1.6 million in grant funding through three programs. One of the grant applications was submitted in May to WSDOT, and a decision on that should be known in November. The other two grant application windows are opening later in 2018.

The City has obtained title reports for the property that will need to be acquired for right-of-way, and the PFEs (Project Funding Estimates) should be transmitted to the City in the next week. The PFEs will need to be submitted to WSDOT for their approval, and then the City's right-of-way acquisition consultant can start making contact with property owners to begin negotiations.

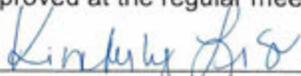
The City and PSE have entered into a Schedule 74 Design Agreement for the underground utility conversion. PSE will pay for 60% of the cost, and the City is responsible for the other 40%. PSE should have their preliminary design completed in July. The 60/40 cost split covers the main utility lines, but not the service lines from the main lines to the meters on the buildings. Costs for the service lines and private building conversions will be paid by the City to the extent that's most efficiently possible. If a business wants additional changes to their utility services, then they will need to fund the cost difference for the additional work.

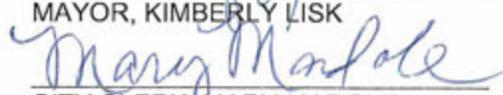
The NEPA (National Environmental Policy Act) documents have been submitted to King County for initial review, since King County serves as the City's CA (Certification Authority). King County will submit the NEPA documents to WSDOT for final review and approval. Preliminary feedback from King County indicates they would like a cultural resources monitoring plan, so the City is checking with WSDOT to see if they agree with County.

The project is still moving towards final construction documents by year end to go to bid in early 2019. The parking improvements in the vicinity of the CBD to provide parking during the construction phase have been separated from the project, and the City intends to make the improvements in 2018.

**ADJOURNMENT:** The meeting adjourned by common consent at 8:07 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on July 17, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

**CITY OF CARNATION**

**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
June 19, 2018**

has been approved by the City Engineer, so she will be releasing a large check before the City Council's next regular meeting on July 17.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Brian Bodenbach, 32007 East Rutherford Street, clarified his comments in the June 5 meeting minutes and said that he only opposes the Larson Avenue Connector project. He is not suggesting that the entirety of City's vacant property on Larson Avenue should stay a dog park. He suggested that the City to consider building a community center on that parcel.

Deloa Dalby, 19915 330<sup>th</sup> Avenue NE – Duvall, spoke about an ordinance proposed by King County that will limit wine tasting rooms, winery, brewery, and distillery uses in unincorporated King County. She encouraged the Councilmembers to become versed on the issue and lend their support to change the proposal.

Dr. Serena Patterson, 7026 Tolt Highlands Rd NE, said that she also will be effected by the proposed King County regulations to limit wine tasting rooms, since she's not on an arterial and her structure doesn't meet the proposed new setbacks.

**PRESENTATION:  
LEE ART  
FOUNDATION  
(LAF).**

Ms. Jules Hughes said that a group of volunteers would like to honor Lee Grumman's legacy and make Carnation an even better town. Mr. Morgan Henley said that the volunteers would like to carry on Lee's legacy for arts and culture in the community beyond her passing. There is an opportunity to make Carnation a unique small town that is desirable for people to both live in and visit, and influence the next generation of artists and dreamers. Ms. Simone Oliver said the volunteers propose forming an art and culture foundation in Lee's honor, to bring people together through art and music; remind people to care about themselves, about their neighbors, each other, the Valley, and continue to create events with that spirit. The volunteers have identified 11 potential projects and locations to bring arts into Carnation. Ms. Lindsay Nessel spoke about the proposed Burma Shave signs to attract visitors from outside of town into the downtown core. Ms. Karen Bailey said that the Lee Art Foundation (LAF) will be forming as a 501(c)(3) non-profit corporation, and would like to talk to the City about working together and funding. They would like a predictable funding model, so in addition to grants and fundraising they will be pursuing private donors and they request that the City consider allocating 1% of the general fund to arts. The benefit to the City would be both economic with revenue generation and in community-building.

**AGENDA BILLS:**

**AB18-33 –  
MOTION.  
APPROVING A  
LETTER  
EXPRESSING  
SUPPORT FOR  
WASTE-TO-  
ENERGY.**

MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERGER TO APPROVE SUBMITTING A LETTER TO KING COUNTY EXECUTIVE DOW CONSTANTINE EXPRESSING THE CITY OF CARNATION'S SUPPORT FOR WASTE-TO-ENERGY AS THE BEST OPTION FOR SOLID WASTE. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-34 –  
MOTION.  
LOCHNER  
ADDENDUM 4B  
FOR MORRISON  
STREET  
IMPROVEMENT  
PROJECT  
CONSTRUCTION  
MANAGEMENT  
SERVICES.**

MOTION BY COUNCILMEMBER FIX AND SECOND BY COUNCILMEMBER BERGER TO AUTHORIZE THE CITY MANAGER TO EXECUTE ADDENDUM NO. 4B TO THE PROFESSIONAL SERVICES AGREEMENT WITH H.W. LOCHNER, INC., TO ADD CONSTRUCTION MANAGEMENT SERVICES FOR THE MORRISON STREET IMPROVEMENT PROJECT, IN AN AMOUNT NOT TO EXCEED \$74,630. MOTION PASSED UNANIMOUSLY (5-0).

**CITY OF CARNATION**

**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
June 19, 2018**

**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Berger.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – June 5, 2018.
- Claims Check Vouchers numbered 34113 – 34141 in the amount of \$152,218.98.

**REPORTS & REQUESTS:** Deputy Mayor Green reported that he attended the SCA PIC meeting in Renton on June 13, and heard an update about the King County Land Conservation Initiative and that the CFT (conservation Futures Tax) rate will not be increased but \$0.02 will be added to the King County Parks Levy in 2019. He also heard a report from the Count Us In one-night census of the homeless population. There were 12,112 homeless people counted that night, and there are approximately 30K known to be in the system. Riverview School District has 53 students that are homeless.

**STAFF REPORTS:** City Manager Arrington reported that the City Planner and City Engineer walked the areas around the CBD that are proposed for parking improvements. The parking improvements are not currently in the 2018 Budget, but are planned to be paid from sales tax revenue in the general fund. Staff will bring the subject forward for more formal Council approval. Staff has also identified some recommendations for amendments to the Water-Sewer Technical Standards to clarify water infrastructure improvement requirements for short plats, and will bring that forward at the next Council meeting.

City Planner Woolett reported that he is processing two ADU applications which are the first received under the City's ADU code. Sandy's Espresso has applied for an expansion; a short plat at Myrtle & McKinley has been approved; an intake meeting is scheduled for a five-unit apartment building on Stewart; an application for a 24-unit apartment building on NE 40<sup>th</sup> is in process; a short plat on East Entwistle is under construction; and Serene Estates, a long plat on East Entwistle, is almost ready for final approval. A new business license application has been received for a motorcycle parts store on Tolt Avenue at the former location of Evil Roy's Elixirs.

Public Works Superintendent Ferry reported that the field crew has been painting curbs, stop bars and crosswalks. An arborist inspected the trees on West Morrison Street and determined they are danger trees and must be removed. The Hockert Park lighting should be installed in the next few weeks. The Garden Tracts water main replacement project will begin work on July 9 and will take up to 65-days to complete. Maintenance Worker Trevor Hankinson has been working on cleanup and repainting of the gateway signs.

Treasurer Russell reported that JNG Construction paid a cash deposit in lieu of a performance bond as the financial security mechanism for the Serene Estates plat. They are nearing final plat and have requested a partial release of their security which

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**June 19, 2018**


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**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Proposed revisions to Street Sections and Classifications: City Clerk Madole reviewed the proposed revisions to the City's street sections and classifications. Staff requests that Council consider adding street trees and plantings as a requirement at the City's discretion. Councilmember Berger would like a good species selection to avoid damage to sidewalks and streets, and include root barriers. He would also like to consider narrowing the 10' parking lanes on arterials and collectors and add bicycle lanes if possible.

2019 Budget Priorities: The Councilmembers reviewed the 2018-2019 goals that were identified at the Council retreat in January. Discussion took place about community contributions in the budget for the Senior Center, SVCN, Valley 104.9 FM, and arts. Councilmember Berger said that he prefers staff present the proposed preliminary budget without the contributions, and let the Council use their discretion in deciding which programs to fund and to what extent. Deputy Mayor Green said that he would like to establish a strategy or long-term vision for the property that's being used as a dog park.

The Councilmembers reviewed the items anticipated on upcoming meeting agendas. Agreement was reached to hold a special meeting on June 27 at 7:00 PM for approval of the Serene Estates final plat. The July 3 regular meeting of the City Council was cancelled.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:34 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on July 17, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**June 27, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, and citizens present.

**AGENDA BILLS:**

**AB18-35 – RESOLUTION 427. SERENE ESTATE FINAL PLAT.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER FIX TO ADOPT A RESOLUTION APPROVING THE FINAL PLAT FOR THE SUBDIVISION KNOWN AS SERENE ESTATES (NO. LP17-0001). City Planner Woolett reported on the plat status and said there was a field modification authorized by staff that was different from the Hearing Examiner's decision which was related to a gravel turnout on East Entwistle that was discovered to be on private property, and a required sidewalk that overlapped with a required landscape buffer. The staff authorization was to eliminate the sidewalk along Entwistle east of the entrance to the new subdivision. Discussion took place about staff deviating from the City's adopted standards and the Hearing Examiner decision. MOTION PASSED UNANIMOUSLY (5-0), Resolution No. 427 assigned.

**AB18-36 – RESOLUTION 428. AMENDING THE WATER-SEWER TECHNICAL STANDARDS.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT A RESOLUTION AMENDING THE CITY'S COMBINED WATER AND SANITARY SEWER UTILITY TECHNICAL STANDARDS. City Manager Arrington described the proposed amendment to reduce the burden on short plats to improve water/sewer infrastructure in cases where a property abuts an improvement project that is identified in the City's comprehensive plans. Improvements would still be required if the existing infrastructure is inadequate to provide service, pressure, capacity and fire flow. MOTION PASSED UNANIMOUSLY (5-0), Resolution No. 428 assigned.

**AB18-37 – MOTION. LETTER OF SUPPORT FOR ALL-INCLUSIVE PLAYGROUND IN SNOQUALMIE.** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE A LETTER OF SUPPORT FOR THE ALL-INCLUSIVE PLAYGROUND PROJECT AT CENTENNIAL FIELDS PARK IN THE CITY OF SNOQUALMIE. MOTION PASSED UNANIMOUSLY (5-0).

**OTHER:** City Manager Arrington clarified that the funding request made by the Lee Art Foundation will be considered as part of the 2019 Budget preparation. Discussion took place, majority agreement was reached that a project-specific funding approach might be preferred over a percentage based annual contribution.

City Manager Arrington reported that the City has been approached by Sprint to place a cell tower on the property being used as a dog park. Majority agreement was reached for staff to continue working with Sprint regarding alternate sites, or alternate locations within the currently identified site.

MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO DIRECT STAFF TO PREPARE A LETTER FOR THE MAYOR'S SIGNATURE EXPRESSING OPPOSITION TO THE PROPOSED KING COUNTY ORDINANCE LIMITING WINE TASTING ROOMS. MOTION PASSED UNANIMOUSLY (5-0).

The Councilmembers reviewed the items anticipated on upcoming meeting agendas. The July 3 regular meeting of the City Council was cancelled.

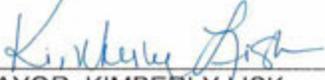
**ADJOURNMENT:** The meeting adjourned by common consent at 7:49 PM.

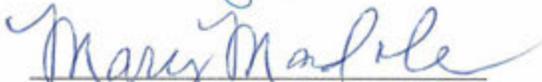
## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**June 27, 2018**

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on July 17, 2018.

  
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MAYOR, KIMBERLY LISK

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**July 17, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Kim Lisk.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Ernest Fix, Councilmember Jim Berger, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, Deputy Scott Allen, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER FIX TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Special City Council Meeting – June 12, 2018.
- Minutes of the Regular City Council Meeting – June 19, 2018.
- Minutes of the Special City Council Meeting – June 27, 2018.
- Claims Check Vouchers numbered 34142 – 34180 in the amount of \$322,595.19.
- June 2018 Payroll Direct Deposits and Checks numbered 14003 – 14019 in the amount of \$100,235.23.

**REPORTS & REQUESTS:** Councilmember Ribail reported that he helped with cooking the spaghetti dinner at the Senior Center on July 3<sup>rd</sup>, and approximately 230 people were served and \$1,600 raised.

Deputy Mayor Green reported that he attended the SCA PIC meeting in Renton on July 11<sup>th</sup> and heard an update about the PSRC Vision 2050 regional growth strategy which addresses housing and transportation needs. Approximately 1.8 million more people are expected to move to the Puget Sound region by 2050. A draft of the plan is expected to be complete in Summer 2019 with adoption in 2020. He also heard an update about the Regional Affordable Housing Task Force, and formation of a Responsible Recycling Task Force was also discussed. He encouraged consideration of waste-to-energy for solid waste management needs.

Mayor Lisk thanked Deputy Allen for police coverage on the 4<sup>th</sup> of July, and also thanked Public Works field employees Carl Mueller and Trevor Hankinson for working that day as well as the rest of city staff who work on the event. She attended the Eastside Transportation Partnership meeting in Redmond on July 13<sup>th</sup>, and plans to attend the King County Flood Control District Advisory Committee meeting on July 20<sup>th</sup>.

**STAFF REPORTS:** Deputy Scott Allen reported that law enforcement statistics and calls for service in 2018 are on par with the previous three years. The 4<sup>th</sup> of July celebration went smoothly, with the only police incident being some beer that was stolen from the gas station mini mart.

City Manager Arrington reported that staff met with committee members from the Lee Arts Foundation (LAF) on July 16<sup>th</sup> to discuss the funding request they made to Council on June 19<sup>th</sup>. Burma-Shave signs were on their project list, and those would not be very expensive, so the City will partner with LAF to assist them with getting approvals from State and County to place them along roadsides. LAF also asked for an opportunity to give input on artistic elements for the Tolt Avenue CBD Improvements Project. The support letter for local wine tasting rooms that was directed by Council on June 27<sup>th</sup> has been mailed to King County.

City Planner Woolett reported that work on the 2018 Docket is progressing, and the

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**July 17, 2018**


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**STAFF REPORTS:** Planning Board's meeting on July 24<sup>th</sup> will include the first review of draft code for the update to the high-density development regulations. He has three site plan review applications in progress: a 24-unit apartment building on NE 40<sup>th</sup> St; a 5-unit apartment building on Stewart Ave; and an expansion to Sandy's Espresso. A special use permit application has been received for ADU on 331<sup>st</sup> Ave NE, and he is also working on a shoreline permit exemption for King County's work to repair a levee along the Tolt River.

(CONTINUED FROM  
PAGE 1)

Public Works Superintendent Ferry also thanked Public Works field employees Carl Mueller and Trevor Hankinson for their work on the 4<sup>th</sup> of July. The four danger trees on West Morrison have been removed, as well as one on West Commercial and one on West Bagwell. The field crew has been working on the 2018 crack sealing list. The West Morrison water main replacement is complete and will be tested in the next week. The Garden Tracts water main replacements are underway. Work on the Langlois Creek water main relocation will start in the next week. The potholes outside Tolt Meadows will be fixed.

Treasurer Russell reported that the Tolt Commons banner poles are being ordered for installation on East Bird Street at Tolt Avenue.

City Clerk Madole delivered a status report for the Tolt Avenue CBD Improvements Project. The NEPA package was submitted to King County for review on April 9<sup>th</sup>, and additional field investigation and an archaeological monitoring plan is being required for the cultural resources assessment report. The additional field investigation work will begin on July 30<sup>th</sup> with up to 30 shovel probes along Tolt Avenue and side streets. Completion of the additional requirements should be the last piece needed to gain NEPA approval. NEPA approval is required before right-of-way acquisition negotiations can begin. The right-of-way acquisition PFEs (project funding estimates) have been approved by WSDOT, and the next step after Council authorization and NEPA approval will be to mail introduction letters followed by offer letters to the property owners from which right-of-way acquisition or easements are needed. Right-of-way acquisition must be completed before the City can begin working with the State on the agreement for the \$1.5 million capital budget grant. The preliminary design for the utility undergrounding was received from PSE on July 3<sup>rd</sup>. The project engineer and staff will be meeting with PSE to review the preliminary plans. City Manager Arrington is working to get nominations for a TIB Complete Streets funding award. The City is still waiting for DOE to assign a project manager for the \$829K stormwater grant so that grant agreement can be executed. The grant application for TIB SCAP funding is due in August. Staff will work with LAF regarding opportunities for artistic input on the project. Staff would like to revisit street furnishing preferences with the City Council.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Laura Bailey, 33713 NE 45<sup>th</sup> Street, spoke about the pothole on East Entwistle Street outside the Tolt Meadows development, and said that she is pleased to hear it will be fixed. She next spoke about the proposed Falkenberg annexation and said that she does not oppose the Falkenbergs selling their property, but she doesn't want to see it developed.

**PUBLIC HEARING:  
PROPOSED  
FALKENBERG  
ANNEXATION.** Mayor Lisk asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:32 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum. Mayor Lisk called for public comment.

Laura Bailey, 33713 NE 45<sup>th</sup> Street, lives adjacent to the property proposed for annexation. She objects to the signs that were posted on the site with the public hearing notice, because they were smaller than the City's usual project notice signs. She feels that it was improper notification. She has issues with the dirt that was brought onto the property by the Falkenbergs, and the fill is causing drainage issues onto her property. She objects to a single parcel being annexed, and not all of the UGA. The barn on the property has people living in it, and it is too close to the river. The shoreline

**CITY OF CARNATION**  
**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**July 17, 2018**

**PUBLIC HEARING:** itself has revetment issues and has not yet been repaired. The fence is not on the property line between her parcel and the Falkenberg's.  
**PROPOSED FALKENBERG ANNEXATION.** Mike Flowers, 33342 NE 42<sup>nd</sup> Place, is against the annexation and thinks that Laura Bailey made valid points and those issues should be addressed before annexation. He lives in River's Edge and thinks that East Entwistle Street needs improvement and it's not good to add traffic from additional homes. The road narrows as you head east and it's not safe. Sidewalks are needed. He thinks that access to a new development should come off Entwistle Street. He doesn't like that all the properties in the UGA are not being annexed, and just one parcel will be developed creating a patchwork effect. He questioned the notification and thinks that the City should be more transparent.  
**(CONTINUED FROM PAGE 2)**

Mayor Lisk reported that written comment was also received by email from three citizens, and summarized their comments:

Jake Koehnen, 33535 NE 42<sup>nd</sup> Street, expressed concern about inadequate fire flow pressure in the area; objection to the City allowing the use of asphalt rather than concrete for recently constructed sidewalk segments on East Entwistle and the need for a safe sidewalk system to connect the residents on the eastern edge of town with the downtown corridor; increased traffic and poor pavement condition on East Entwistle and NE 45<sup>th</sup> Street; the noise that will be generated by construction; and that access to any development on the annexed parcel will be from 336<sup>th</sup> Avenue rather than NE 45<sup>th</sup> Street.

Amy Koehnen, 33535 NE 42<sup>nd</sup> Street, disapproves of the proposed annexation. She would like the City to investigate its capacity for additional water and sewer hookups. She is also concerned about adequate sidewalks, landscaping regulations, light pollution, noise pollution, and protection of a salmon spawning area located behind the property. She would like the City to review it's zoning for the parcel, and consider flood plain, traffic concurrency and counts, sensitive areas, and sight distance hazards.

Connie Bergquist, NE 45<sup>th</sup> Street, objects to the annexation of a single parcel in the UGA. She also objects to the placement of the public hearing notice signs on the site because they could not be seen from the main road on NE 45<sup>th</sup> Street, and they were smaller than the City's project permit notice boards. She does not want the property to be turned into another small housing development. She thinks that infrastructure is lacking, the schools are overcrowded, traffic is horrible, there is very little growth in the town's commercial area, and property valuations are increasing due to the high prices of new homes causing increases in everyone's property taxes.

No more speakers were present who had signed-in to speak. Mayor Lisk called for additional persons who wished to speak during the public hearing. No further speakers came forward. Mayor Lisk closed the public hearing at 7:46 PM.

**AGENDA BILLS:**  
**AB18-38 –**  
**MOTION.**  
**ACCEPTING THE**  
**PETITION FOR THE**  
**PROPOSED**  
**FALKENBERG**  
**ANNEXATION.**

MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO ACCEPT THE PETITION FOR THE PROPOSED FALKENBERG ANNEXATION, AND DIRECT STAFF TO PREPARE AND SUBMIT A NOTICE OF INTENTION PACKAGE TO THE KING COUNTY BOUNDARY REVIEW BOARD. City Manager Arrington spoke about the process for this proposed annexation which began in early 2017, and the next steps if the Council authorizes the NOI to be submitted to the BRB. Many of the issues raised by citizens during the public hearing are development related, which is a public process that will go to the Hearing Examiner. Discussion took place about the public hearing notices for the annexation process, which is a legislative process governed by state law rather than a quasi-judicial permit process governed by the municipal code. Discussion also took place about the issues raised by citizens regarding utilities, streets and sidewalks, and their relationship to the development permit and annexation processes. MOTION PASSED (4-1), DEPUTY MAYOR GREEN VOTED NAY.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**July 17, 2018**


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**AB18-39 – ORDINANCE 902 (FIRST READING). COMCAST FRANCHISE EXTENSION.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE EXTENDING THE FRANCHISE GRANTED BY ORDINANCE NO. 794 TO COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC FKA COMCAST OF WASHINGTON IV, FOR A PERIOD OF FIVE YEARS. City Manager Arrington described the provisions of the proposed ordinance. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-40 – RESOLUTION 429. AMENDING THE 2018 FEE SCHEDULE.** Mayor Lisk read the text of the proposed resolution by title. MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER FIX TO ADOPT A RESOLUTION AMENDING RESOLUTION NO. 420, PROVIDING FOR THE ADDITION OF FRANCHISE ADMINISTRATIVE FEES, AND MAKING OTHER MINOR ADJUSTMENTS TO PREVIOUSLY ADOPTED FEES. MOTION PASSED UNANIMOUSLY (5-0), Resolution No. 429 assigned.

**AB18-41 – ORDINANCE 903. AMENDING SECTION 5.28.140 CMC.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER FIX AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE RELATING TO CABLE TELEVISION FRANCHISE APPLICATION AND RENEWAL FEES; AMENDING SECTION 5.28.140 OF THE CARNATION MUNICIPAL CODE. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 903 assigned.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas.

Other: The Councilmembers reviewed the Mayor's blog message for Q2. Authorization was given for the message to be posted with a minor change regarding the start date to the Tolt Avenue CBD Improvements Project.

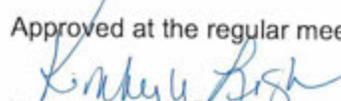
**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(b) the City Council adjourned into an executive session to consider the acquisition of real estate. The executive session began at 8:46 PM and was expected to last no more than 20-minutes with potential action being taken afterwards. The executive session was extended an additional 15-minutes at 9:06 PM, extended an additional 5-minutes at 9:21 PM, and concluded at 9:26 PM.

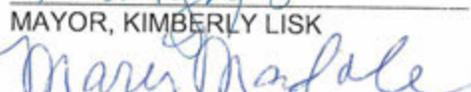
**AB18-42 – MOTION. ROW ACQUISITION SERVICES PHASE 2.** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER FIX TO AUTHORIZE THE CITY MANAGER TO EXECUTE ADDENDUM #1 TO THE CONSULTANT AGREEMENT WITH OTAK INC., IN AN AMOUNT NOT TO EXCEED \$72,300, FOR THE PROFESSIONAL SERVICES NEEDED FOR TOLT AVENUE PROJECT RIGHT OF WAY ACQUISITION. Discussion took place about the requirement within the addendum for advance City Manager approval in writing before use of the supplemental budget portion of the Phase 2 cost. MOTION PASSED UNANIMOUSLY (5-0).

MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO AUTHORIZE THE CITY MANAGER TO PROCEED WITH RIGHT-OF-WAY ACQUISITIONS IN AN AMOUNT NOT TO EXCEED THAT WHICH WAS APPROVED IN EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY (5-0).

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:31 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on August 7, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 7, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Berger, Councilmember Ernest Fix, Councilmember Jim Ribail, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woollett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY MAYOR LISK AND SECOND BY COUNCILMEMBER BERGER TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** Mayor Lisk introduced the consent agenda for approval and read the text of the proposed ordinance by title. MOTION BY MAYOR LISK AND SECOND BY COUNCILMEMBER BERGER TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – July 17, 2018.
- Claims Check Vouchers numbered 34181 – 34217 in the amount of \$759,916.81.
- July 2018 Payroll Direct Deposits and Checks numbered 14020 – 14033 in the amount of \$105,296.46.
- **AB18-39R – Ordinance No. 902 (Second Reading).** Extending the franchise granted by Ordinance No. 794 to Comcast Cable Communications Management, LLC, fka Comcast of Washington IV, for a period of five years.

**REPORTS & REQUESTS:** Councilmember Fix reported that he attended the celebration of life for the late City Councilmember Lee Grumman on July 22<sup>nd</sup> at Carnation Tree Farm, and it was a very well attended and appropriate event. He also attended the Planning Board meeting on July 24<sup>th</sup> and heard a very good Planning Board discussion about the proposed amendments to the City's high-density development regulations.

Councilmember Ribail reported that he also attended the Planning Board meeting on July 24<sup>th</sup> and agrees that it was a good meeting.

Mayor Lisk reported that the Chamber of Commerce will be hosting a movie night at Tolt Commons on August 14<sup>th</sup>; she will be attending the Eastside Transportation Partnership meeting on August 10<sup>th</sup>; she has been attending the King County Flood Control District Advisory Committee meetings but is unable to attend the meeting on August 8<sup>th</sup>; and the 4<sup>th</sup> of July Committee met on July 30<sup>th</sup> and discussed possible changes to the event in 2019 due to the anticipated construction phase for Tolt Avenue CBD Improvements Project.

**STAFF REPORTS:** City Manager Arrington reported that both the State and the County have temporary road closures planned in August. WSDOT will be closing SR 203 south of town for a couple of days due to their Langlois Creek Fish Passage project. King County will be closing the Tolt Hill Bridge for a few days to make repairs to the bridge. The two agencies are coordinating dates so that the closures don't occur at the same time. The notice received from King County back in March requiring franchise compensation for use of their rights-of-way for water system infrastructure has been challenged in court, and the court questions the County's authority to impose the fees. So, the cost to the City is currently in a "holding pattern". The contractor working on the East Morrison overlay project has requested approval to make the road local access only from August 15<sup>th</sup> to August 23<sup>rd</sup>. And, if the Council wished to proceed with a fog seal of the parking lanes, the estimated cost is \$6,200. If the Council wishes to stripe the centerline, the estimated cost is \$1,000; and if the Council wishes to stripe both the centerline and the

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 7, 2018**


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**STAFF REPORTS:** edges then the estimated cost is \$3,200. Agreement was reached to discuss the subject further under Other Business.  
**(CONTINUED FROM PAGE 1)**

City Planner Woolett reported that Planning Board's next meeting will be a workshop on August 13<sup>th</sup> for final review of the ordinances on the 2019 Docket, and they are scheduled to hold a public hearing on August 28<sup>th</sup>. A new business has opened on Tolt Avenue that sells classic motorcycles and accessories.

Public Works Superintendent Ferry reported that the Garden Tracts water main replacement project is going well. The West Morrison water main replacement should be complete within the week. The poorly constructed temporary trench patch on East Entwistle will be repaired soon. The Langlois Creek water main relocation will be done in August, and the city will be on the well as its primary water source while the springs transmission main is disconnected for the relocation.

**PRESENTATIONS:** Snoqualmie Valley Community Network: Executive Director Laura Smith thanked the Council for the \$5,000 allocation to the Snoqualmie Valley Community Network that was included in the 2018 Budget. They were able to leverage the contributions that they received from the Valley cities as match dollars to gain even greater amounts of funding through King County grants. SVCN in all about youth development and prevention of suicide and substance abuse. SVCN youth programs include: suicide prevention; substance abuse prevention; pathways to employment success; leadership development; mentoring; and weekend power packs to provide nutrition and meals outside of school. They also collaborate other local community organizations to improve the availability and access to human services in the Snoqualmie Valley. Ms. Smith provided statistics on Carnation youth and adults that have benefitted from the SVCN programs.

Sno-Valley Senior Center: Director Lisa Yeager distributed copies of the Senior Center's 2017 Gratitude Report and thanked the Council for allocating \$5,000 to the Senior Center in the 2018 Budget. Because of the City's funding, the Senior Center was able to serve 63 Carnation residents 1,504 meals as of July 2018. The Senior Center has also been able to obtain additional grants to assist with funding of their programs and services. In addition to serving senior citizens, the Senior Center also serves the community by providing space for meetings and events. Ms. Yeager asked that the Council please remember the Senior Center again in the 2019 Budget.

Valley 104.9 FM: Valley Community Broadcasting President Stuart Lisk thanked the Council for allocating \$5,000 to the radio station in the 2018 Budget. In 2018, they changed frequency from 103.1 to 104.9 FM, got approval to raise their antenna height, purchased a new high-quality antenna, and upgraded their microphones and broadcasting equipment. Benefits to Carnation residents include broadcast of the City's weekly 30-minute program "Carnation Currents", live broadcast of local events, broadcast of the Senior Center's "Senior Moment" segment, and 21 public service announcements that have been broadcast since the beginning of the year. The radio station is planning an Oktoberfest fundraiser event and benefit auction on October 21<sup>st</sup>. The radio station will appreciate any contribution that the Council can provide again in the 2019 Budget.

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas.

Other: Discussion took place about the East Morrison Street overlay project, and whether or not to add street striping and fog seal to the parking lanes. Council agreement was reached to proceed with the fog seal and centerline striping if it will be reimbursed by the TIB grant.

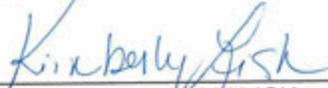
## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 7, 2018**

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:28 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on August 21, 2018.

  
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MAYOR, KIMBERLY LISK

  
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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 21, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Ernest Fix.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Consultant City Engineer Jorge Garcia, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – August 7, 2018.
- Claims Check Vouchers numbered 34218 – 34259 in the amount of \$167,420.23.
- **AB18-43 – Proclamation.** Designating September 2018 as Recovery Month.
- **AB18-44 – Motion.** Authorizing the Mayor to sign a Letter of Support for Hopelink's Consolidated Grant Application for Mobility Management in King County.

**REPORTS & REQUESTS:** Councilmember Ribail reported that he attended the Snoqualmie Valley Community Network Key Leaders Summit on August 13<sup>th</sup>, and it was well attended with representatives from the cities of Carnation and Snoqualmie as well as the school districts and community groups. There were approximately 85 attendees.

Councilmember Fix reported that he attended the Planning Board work session on August 13<sup>th</sup> and heard another good discussion about the proposed amendments to the City's high-density development regulations related to ground-floor uses along Tolt Avenue in the Mixed-Use zone. The Planning Board will hold a public hearing regarding the proposed amendments on August 28<sup>th</sup>.

Mayor Lisk reported that the Chamber of Commerce hosted a movie night at Tolt Commons on August 14<sup>th</sup> and it was a fun event.

**STAFF REPORTS:** City Manager Arrington reported that the East Morrison overlay is complete, and previously existing dips in the road were investigated and repaired. King County will be closing Tolt Hill Bridge August 22-24 to make repairs to the bridge. WSDOT's Langlois Creek Fish Passage project has been delayed, so their closure of SR 203 is postponed until mid-September. During the disconnection of the City's springs transmission water main for relocation as part of the Langlois Creek project the City is using the well as its water source, but the 40-year-old pump failed and required emergency repairs costing \$14,033.

City Planner Woolett reported that Planning Board will be holding a public hearing on August 28<sup>th</sup> regarding the ordinances on the 2018 Docket. He's been meeting with John Day Homes regarding a new subdivision on NE 45<sup>th</sup> Street.

Public Works Superintendent Ferry reported that the Garden Tracts water main replacement project is progressing, but the equipment operators union has gone on strike so completion of the project will likely be delayed.

City Clerk Madole provided a status report on the Tolt Avenue CBD Improvements Project and said that the cultural resources report for NEPA was updated following the completion of additional field investigation in late July. Comments have been received

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 21, 2018**


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**STAFF REPORTS:** back from King County with minor edits, and the report will be returned to King County (CONTINUED FROM PAGE 1) and they will forward it to WSDOT in September for final review and approval. NEPA approval is required before offers can be made for right-of-way acquisitions, but the introductory letters will be mailed for the ROW acquisitions by the end of August. Preliminary discussions with the Snoqualmie Tribe and the King County Library System about the ROW acquisitions will begin soon. The channelization plan has been revised in the block between Commercial and Rutherford to include two left turn pockets rather than a full-block center left turn lane in response to WSDOT comments. A TIB SCAP grant application was submitted on August 17<sup>th</sup> requesting \$750K in funding for the project. The project budget was updated on August 14<sup>th</sup>, with an approximate \$100K increase to unit prices, an increase in construction management from 8% to 10%, a reduction in the contingency from 20% to 10%, and increases in anticipated grant funding due to the increases in the applications made to WSDOT and TIB. City Manager Arrington is still working on gaining nominations for Complete Streets, and while the project budget estimates \$250K in funding the awards can be up to \$1 million. A project update community meeting is scheduled for September 11<sup>th</sup> and will include a presentation on street furnishings. Other project areas that staff is working on include the location of a driveway apron at Twin Gables, the Ixtapa awning support pillars, and parking improvements in the area around the CBD.

Treasurer Russell reported that the 2017 state audit began on August 13<sup>th</sup> and is expected to last approximately 3 weeks.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Roger Thorson, 31525 NE 40<sup>th</sup> Street, distributed a letter to the Council describing his vision for the future of his farm and his discussions with King County regarding a potential conservation easement to protect the farm in the future. He has been meeting with the City and County to discuss possible uses that could be allowed under such an easement. He requests that the City Council support the execution of a conservation easement. The Tolt Historical Society has completed the move of their museum into the Hjertoos House at the Carnation Tree Farm and they have a 10-year lease.

Jules Hughes, 31721 West Rutherford Street, encouraged the City to do all it can to help Mr. Thorson achieve his vision for his land.

**AGENDA BILLS:**

**AB18-45 –  
MOTION.  
ACCEPTING THE  
Q2-2018  
REPORT.**

MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO ACCEPT THE SECOND QUARTER 2018 FINANCIAL REPORT AS PRESENTED. Councilmember Ribail reported that the Finance & Operations Committee met on August 16<sup>th</sup> and reviewed the report. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-46 –  
MOTION.  
APPROVING  
STREET  
SECTIONS.**

MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE THE AUGUST 2018 VERSIONS OF THE STREET CROSS-SECTIONS AND STREET CLASSIFICATION MAP AND DIRECT THE CITY MANAGER TO PREPARE AND ADOPT THE THIRD EDITION OF THE CITY OF CARNATION STREET AND STORM SEWER SYSTEM STANDARDS PER SUBSECTION 12.06.010(F) CMC. Discussion took place about the new street sections, street classification map, and draft street standards. Agreement was reached that Myrtle Street between McKinley and King/Stossel should be classified as a Collector not Minor Collector, and the street classification map needs to be corrected to assign a classification to the southern block of Spilman between east Entwistle and East Bird Streets. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas. The September 4<sup>th</sup> regular meeting was cancelled due to lack of quorum.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 21, 2018**

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(b) the City Council adjourned into an executive session to consider the acquisition of real estate. The executive session began at 8:18 PM and was expected to last no more than 10-minutes without action being taken afterwards. The executive session was extended an additional 9-minutes at 8:28 PM and concluded at 8:37 PM.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:37 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on September 18, 2018.



MAYOR, KIMBERLY LISK



CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**September 11, 2018**

**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 7:00 PM by Deputy Mayor Dustin Green in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Deputy Mayor Dustin Green Councilmember Jim Berger, Councilmember Jim Ribail, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, and citizens present. Mayor Kim Lisk was absent and excused.

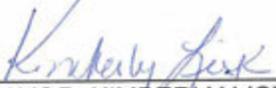
**TOLT AVENUE  
CBD  
IMPROVEMENTS  
PROJECT  
COMMUNITY  
UPDATE:** Project Engineer Mark Cole, Otak, Inc., delivered a presentation providing an overview of the project background and benefits; development of the project since completion of the Tolt Avenue Action Plan in 2013 which has included community involvement, traffic analysis, and obtaining grant funding; the project design and features which include reconstruction of the roadway, widening of the sidewalks, new street furnishings and landscaping, undergrounding of the overhead utility lines, and installation of stormwater drainage and infiltration facilities. Mr. Cole reviewed the project cost and funding, and said the construction phase is estimated at a little over \$5.8 million and the City has secured nearly \$3 million in grants and partner funding. The City is budgeting approximately \$1.3 million in local funds and has submitted grant applications for the remaining \$1.7 million of estimated construction cost. The City is expecting to receive NEPA approvals in October, complete the necessary right-of-way acquisitions in December, and have final design complete by year end to go to bid in early 2019 with construction expected to begin in Spring 2019.

Project Manager Windi Shapley, Otak Inc., described the typical street cross section and the zones for building frontages, pedestrians and furnishings. Ms. Shipley also described the street trees and landscaping, and displayed images of the design concepts for the banners and furnishings.

The project engineers answered questions from the Councilmembers and audience about street layout; street parking; banners/furnishings; trees/landscaping; and local business concerns about the construction phase and the need to reduce interruptions to their business operations.

**ADJOURNMENT:** The meeting adjourned by common consent at 9:04 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on October 2, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**September 18, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Ribail.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Attorney Zach Lell, City Clerk Mary Madole, City Planner Tim Woolett, Treasurer Kelly Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER FIX AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – August 21, 2018.
- Claims Check Vouchers numbered 34260 – 34306 in the amount of \$767,587.88.
- August 2018 Payroll Direct Deposits and Checks numbered 14034 – 14047 in the amount of \$120,157.97.
- **AB18-47 – Motion.** Authorizing the City Manager to negotiate and execute a Consultant Agreement with The Watershed Company in an amount not to exceed \$10,000 to assist with the 2019 Periodic Review of the City's Shoreline Master Program.

**REPORTS & REQUESTS:** Deputy Mayor Green reported that he attended the September 12<sup>th</sup> SCA meeting and pre-workshop about the OPMA which was followed by the PIC meeting where the draft 2019 legislative agenda was discussed.

Councilmember Ribail reported that he attended the recent King County Flood Control District Advisory Committee meeting.

Mayor Lisk reported that she will be attending the next SVGA meeting on September 26<sup>th</sup>, and Snoqualmie Valley Transportation will be holding a celebration for their 15-year anniversary earlier that day.

**STAFF REPORTS:** City Manager Arrington reported that a 2019 Budget workshop is scheduled for October 9<sup>th</sup>, and inquired if the Councilmembers would like to start that meeting early. Agreement was reached to begin the meeting at 6:00 PM. Recology Cleanscapes will be conducting a biannual curbside cleanup events on October 9<sup>th</sup>, so Carnation residents may put out up to eight extra bags of garbage out for collection that day at no additional cost.

City Planner Woolett reported that he's expecting an application from John Day Homes in the next week for Tolt Meadows II, a new 16-lot subdivision on NE 45<sup>th</sup> Street.

Treasurer Russell reported that the 2017 Audit is complete, and the exit conference is scheduled for October 15<sup>th</sup> at 11:00 AM.

City Clerk Madole provided a status report on the Tolt Avenue CBD Improvements Project and said that the cultural resources report for NEPA has been distributed to the Tribes for review with a 30-day comment period that expires on October 8<sup>th</sup>. The City's ROW acquisition consultant met with the Snoqualmie Tribe and the King County Library System last week for preliminary discussions about ROW acquisition. The 90% design is expected to be complete by the end of October, and staff will be asking the Council in the month of October for direction and decision about a few design aspects. City

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**September 18, 2018**


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Clerk Madole also reported that the City has received notice from the Boundary Review Board about a proposed merger of Fire Protection Districts 10 and 27.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Mike Barrett, Swiftwater, spoke about the proposed development agreement ordinance and inquired why the proposed ordinance doesn't show tracked changes. He also inquired about the origin of the docket request for the development agreement ordinance.

Daniel Öderyd, Carnation Farms, is heading up the establishment of a Farm-to-Table restaurant on Tolt Avenue in the buildings that previously housed Lazy K's Pizza and Tolt Family Medicine. The restaurant will be a separate corporate entity from the non-profit Carnation Farms. The preliminary plan is for casual counter-service breakfast and lunch, with sit-down dinner.

Tim Harris, NE 42<sup>nd</sup> Place, spoke about the proposed amendments to the City's development regulations and design guidelines, and said that is concerned that the parking requirements are inadequate.

**AGENDA BILL:**
**AB18-48 –  
MOTION.  
APPROVING AN  
AGREEMENT WITH  
BERK  
CONSULTING.**

MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONSULTANT AGREEMENT WITH BERK CONSULTING, INC., IN AN AMOUNT NOT TO EXCEED \$15,910, TO ASSIST WITH AN UPDATE THE CITY'S TABLE OF PERMITTED USES FOR NON-RESIDENTIAL LAND USES. Councilmember Ribail would like the kick-off meeting to be a joint meeting with the Planning Board and Council. Councilmember Fix would like the interviews with local business owners to be prioritized by the consultants. Deputy Mayor Green said that he supports a streamlined approach to the Table of Permitted Uses. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Introduction and review of the Planning Board recommendations for the 2018 Docket of amendments to the Comprehensive Plan and Land Use Code: City Manager Arrington introduced the subject and described the Planning Board's process leading up to their recommendations to Council, and the purpose of the revisions to the development regulations to manage the impact of growth and be sure it's impact on the community is positive. The City has been working towards the goal of 4,000 residents with its infrastructure planning since at least 1980. Growth is guided by the Washington State Growth Management Act, Comprehensive Plan, Land Use Code, and Design Guidelines. City Planner Woollett described how those documents and tools are used together in the implementation of urban planning.

Mr. Bob Bengford, MAKERS Architecture and Urban Design, delivered a presentation regarding the recommended amendments to the City's development regulations and design standards for the City's multi-family zones R12, R24, and MU. The changes recommended by the Planning Board for R12 include: allowing a mixture of housing types including duplexes and limited multi-family, and requiring an integrated mixture of housing types on large parcels; establishing a minimum density of 8 units per acre; allowing a 35' building height for structures at least 100' away from the edge of the zone; reducing the minimum lot width from 60' to 40'; and establishing design standards and guidelines for architectural character. In the R24 zone, the Planning Board discussed changes to height restrictions, but decided to leave the code as-is with a 25' height limit for structures within 100' of an SFR zone.

The changes recommended by the Planning Board for MU zone include allowing residential uses on the ground floor along Tolt Avenue with a requirement that the ground floor be constructed with higher ceilings that will be suitable future conversion to non-residential uses. Other recommendations include the establishment of cottage and townhouse design standards, expanding the parking requirements for MFR and

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**September 18, 2018**


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**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:  
(CONTINUED FROM  
PAGE 2)**

non-traditional SFR development, and establishing code for unit lot subdivisions.

Discussion took place. The Councilmember agreement was reached to revise the Planning Board recommendation and increase the parking requirement for cottages from 1.2 to 1.5/du and add a guest parking requirement of one space for every four units; increase the maximum impervious surface for townhouse development in the R12 and R24 zones to 80%; change the threshold for the required integrated mixture of housing types on large parcels in the R12 zone to be measured in gross acres rather than net; and add a sunset date for the required integrated mixture of housing types in approved development plans.

Mayor Lisk called a 5-minute recess at 9:45 PM. The meeting reconvened at 9:50 PM.

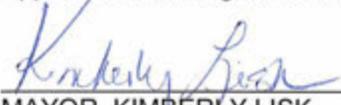
Staff delivered a presentation describing the provisions of the recommended amendments to the Comprehensive Plan including the Future Land Use Map and Zoning Map; the recommended ordinance converting the Public Use Zone to a Public Use Overlay District; and the recommended ordinances establishing new chapters in the Land Use Code for Development Agreements and Transportation Concurrency Requirements. City Planner Woolett responded to the inquiry made by Mr. Mike Barrett earlier in the meeting and said that the development agreement ordinance doesn't show tracked changes because it's a new chapter in the CMC so there's no existing code to track changes against, and that the docket request for the ordinance originated with him.

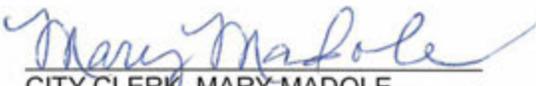
Discussion took place about the Development Agreement ordinance. Staff was directed to revise the recommended ordinance to exclude the SFR zones from modifications to maximum building height, and reduce the permissible range of modification for minimum lot width to 10%.

The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 11:07 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on October 2, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 2, 2018**


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- CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.
- PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Berger.
- ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, and citizens present.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).
- CONSENT AGENDA:** Mayor Lisk read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER FIX TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Special City Council Meeting – September 11, 2018.
  - Minutes of the Regular City Council Meeting – September 18, 2018.
  - Claims Check Vouchers numbered 34307 – 34335 in the amount of \$378,515.42.
  - September 2018 Payroll Direct Deposits and Checks numbered 14048 – 14061 in the amount of \$99,358.85.
  - **AB18-49 – Resolution No. 430.** Authorizing the City Manager to accept voluntary donations of right-of-way and temporary construction easements.
- REPORTS & REQUESTS:** Deputy Mayor Green reported that he attended the SVGA meeting on September 26<sup>th</sup> and heard a presentation from the Port of Seattle about tourism, and a presentation from King County regarding grant programs they have available. The REF golf tournament was held on September 29<sup>th</sup> and it was a fun event with 98 golfers.
- Mayor Lisk reported that she attended the Snoqualmie Valley Transportation Coalition meeting and learned that their route now goes to Monroe from North Bend. She also attended their 15<sup>th</sup> anniversary celebration on September 26<sup>th</sup>. SVCN will be holding a Hidden in Plain Sight workshop on October 10<sup>th</sup>. On September 23<sup>rd</sup> she attended a Snoqualmie Tribe potlatch at Tolt-MacDonald Park. DOE has requested the City send a representative to a new committee they are forming to develop a plan for new wells serving new SFR construction in WRIA 7.
- STAFF REPORTS:** City Manager Arrington reported that a 2019 Budget workshop is scheduled for October 9<sup>th</sup> at 6:00 PM. She is working to coordinate a Council tour of the Tolt Dam.
- City Clerk Madole reported the City received authorization from WSDOT to begin making offers for the ROW acquisition necessary for the Tolt Avenue CBD Improvements Project. The comment period for the NEPA cultural resources report expires on October 8<sup>th</sup>, and the City expects NEPA approval a few weeks after that.
- CITIZEN COMMENTS & REQUESTS:** Dick Kirby, 32108 East Rutherford Street, represents the Senior Center and said that the Senior Center greatly appreciates the City's support in the budget. Mr. Kirby also invited the Councilmembers to attend the Senior Center's annual Masquerade Gala fundraiser on October 13<sup>th</sup> at the TPC in Snoqualmie.
- PUBLIC HEARING: 2018 DOCKET OF ORDINANCES AMENDING THE COMPREHENSIVE PLAN AND LAND** Mayor Lisk asked if all persons who wished to be heard during the public hearing had signed-in to speak, introduced the hearing subjects, opened the public hearing at 7:19 PM, and announced the Rules of Order which were also posted at the sign-in sheet and speakers' rostrum.
- City Manager Arrington described the items that were included in the 2018 Docket, and the Planning Board's process in formulating their recommendation to the City Council.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 2, 2018**


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**USE CODE.**

City Clerk Madole described the annual docket cycle and delivered the staff report regarding the provisions of the recommended amendments to the Comprehensive Plan and Zoning Map, and the conversion of the Public Use Zone to a Public Use Overlay District. The amendments to the Comprehensive Plan include amendments to Chapter 3 Land Use Element to update the Future Land Use Map and revise the land use classifications for 29 parcels in public ownership with public uses; amendments to Chapter 7 Transportation Element to adopt and incorporate by reference the City's 2019 Transportation Improvement Plan (TIP) as the Transportation Element Background Information; and amendments to Chapter 9 Capital Facilities Element to adopt and incorporate by reference the Riverview School District 2018 Capital Facilities Plan, and update the cost estimates for the transportation projects in the City's Capital Improvement Plan for consistency with the TIP. The changes to the Zoning Map and Zoning Districts include changes to the zoning designations for 30 parcels in public ownership with public uses that were reclassified on the Future Land Use Map, and applying a Public Use Overlay District onto 29 of the parcels that were reclassified on the Future Land Use Map and re-designated on the Zoning Map. Riverview School District Business & Operations Manager Ruby Perez described the school district's 2018 Capital Facilities Plan.

Mayor Lisk called for public comment on the proposed changes to the Comprehensive Plan, Zoning Map, and Zoning Districts:

Brodie Nelson, 31998 East Myrtle Street, lives at the corner of Myrtle & Stossel in a 1914 house on a parcel that is zoned R24. He inquired about his ability to rebuild his home if something were to happen since he is a nonconforming use, and whether protection for historic homes could be created to preserve the historic character of the town. Staff replied that some protection for that type of non-conforming single family residential use already exists in the municipal code, but expanding that protection has been discussed as a future docket item.

Matt Axelson, 31815 West Rutherford Street, inquired about the rezone of Tolt Middle School to residential. City Clerk Madole replied that the City does not currently include public uses in the Table of Permitted Uses, but is planning to restore public uses to the Table within compatible zones as part of the Planning Board's work on permissible non-residential uses over the next few months. Schools are generally appropriate near residential zones, so Tolt Middle School is being rezoned back to a residential zoning designation which it had prior to establishment of the Public Use zone in 2005, and the Public Use Overlay District is being applied to the school since the work on the Table of Permitted Uses is not yet complete.

City Planner Woollett delivered the staff report describing the provisions of the proposed amendments to the City's development regulations and design guidelines for the City's multi-family zones R12, R24, and MU. The changes for R12 include: allowing a mixture of housing types including duplexes and limited multi-family, and requiring an integrated mixture of housing types on parcels greater than 5 acres; establishing a minimum density of 8 units per acre; allowing a 35' building height for structures at least 100' away from the edge of the zone; reducing the minimum lot width from 60' to 40'; and establishing design standards and guidelines for architectural character. In the R24 & MU zones, the Planning Board discussed changes to height restrictions, but decided to leave the code as-is with a 25' height limit for structures within 100' of an SFR zone.

Other changes recommended by the Planning Board for the MU zone include allowing residential uses on the ground floor along Tolt Avenue with a requirement that the ground floor be constructed with higher ceilings that will be suitable future conversion to non-residential uses. The Planning Board's recommendations also include the

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 2, 2018**

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**PUBLIC HEARING:** establishment of cottage and townhouse design standards, expanding and revising the parking requirements for MFR and non-traditional SFR development, establishing code for unit lot subdivisions, and updating the 2005 Design Guidelines for consistency with the code changes and adding townhouse design standards.  
**2018 DOCKET.**  
**(CONTINUED FROM PAGE 2)**

Mayor Lisk called for public comment on the proposed changes to the development regulations and design standards for the multi-family and mixed-use zones.

Tim Harris, 33085 NE 42<sup>nd</sup> Place, thinks that the parking requirements are insufficient in the high-density zones since Carnation is a commuter suburb. He also objects to cottages being counted as half dwelling units in 15.96.080(B)(2), and he would like a maximum dwelling unit limitation on cottage standards.

Lucy Prepelica, 4233 327<sup>th</sup> Place NE, agrees with Mr. Harris' comment that the parking requirement is too low. She thinks that as many cars as possible should be kept from parking on the street. She also agrees that the number of cottages should be limited. Since public transit is limited in the Snoqualmie Valley, most people own cars and drive to Redmond and Bellevue.

Mike Barrett, Swiftwater neighborhood, requested that the hearing be continued for all ordinances.

Benjamin Thompson, 4100 Kings Court, had submitted comment by email expressing his concern that the parking requirements are too low for cottages and apartments.

Council discussion took place about the proposed amendments to the development regulations and design guidelines for the R12, R24, and MU zones.

MOTION BY COUNCILMEMBER BERGER AND SECOND BY MAYOR LISK TO AMEND NOTE 9 TO THE TABLE OF DENSITY AND DIMENSIONAL STANDARDS TO READ, "MAXIMUM HEIGHT SHALL BE 25 FEET FOR LOTS WITHIN 20 FEET FROM ANY SINGLE-FAMILY ZONE. FOR LOTS MORE THAN 20, BUT LESS THAN 40 FEET FROM A SINGLE FAMILY ZONE, THE MAXIMUM BUILDING HEIGHT SHALL BE 35 FEET PROVIDED THE BUILDING FEATURES AN UPPER LEVEL STEPBACK AT LEAST TEN FEET DEEP." MOTION PASSED (3-2), DEPUTY MAYOR GREEN AND COUNCILMEMBER FIX VOTED NAY.

MOTION BY COUNCILMEMBER RIBAIL AND SECOND MY MAYOR LISK TO AMEND NOTE 4 TO THE TABLE OF PERMITTED RESIDENTIAL USES AND INSERT THE WORDS "AND ENTWISTLE STREET" AFTER TOLT AVENUE. MOTION PASSED UNANIMOUSLY (5-0).

MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO AMEND SUBSECTION 15.96.060(H) AND REDUCE THE NUMBER OF REQUIRED FAÇADE DETAILS FROM FIVE TO THREE. MOTION PASSED UNANIMOUSLY (5-0).

MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER FIX TO CHANGE THE TABLE OF PARKING REQUIREMENTS AND INCREASE THE PARKING REQUIREMENTS FOR COTTAGES AND MULTIFAMILY TWO BEDROOMS FROM 1.5 TO 2 PER DWELLING UNIT. MOTION PASSED UNANIMOUSLY (5-0).

MOTION BY COUNCILMEMBER FIX AND SECOND BY COUNCILMEMBER BERGER TO AMEND SUBSECTION 15.96.060(I)(1) AND STRIKE THE FIRST SENTENCE REQUIRING VERTICAL ORIENTED OR SQUARE WINDOWS, AND UPDATE THE RELATED FIGURES ACCORDINGLY. MOTION PASSED UNANIMOUSLY (5-0).

MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO AMEND SUBSECTION 15.96.060(L), AND REVISE SUBSECTION (3) TO

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 2, 2018**


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**PUBLIC HEARING:** READ, "DRIVEWAYS PROVIDING ACCESS ONTO PUBLIC STREETS SHALL BE SPACED TO MAXIMIZE THE AMOUNT OF ON-STREET PARKING AVAILABLE. 2018 DOCKET. SITE PLANS DEMONSTRATING THE PLACEMENT OF HOMES, CURB CUTS AND DRIVEWAYS SHALL BE SUBMITTED DEMONSTRATING COMPLIANCE WITH THIS ELEMENT", ADD NEW SUBSECTIONS (4) AND (5) TO READ, "4. SHARED DRIVEWAYS UP TO 20 FEET IN WIDTH MAY BE USED TO MINIMIZE DRIVEWAY IMPACTS. 5. IF ALLEY ACCESS IS AVAILABLE TO THE LOT, VEHICLE ACCESS SHALL BE FROM THE ALLEY WITH NO CURB CUTS ALONG THE STREET.", AND FURTHER AMEND SUBSECTION (1) TO INCREASE THE MAXIMUM WIDTH OF DRIVEWAYS FOR LOTS LESS THAN 50 FEET WIDE FROM 12' TO 16'. MOTION PASSED UNANIMOUSLY (5-0).

(CONTINUED FROM PAGE 3)

Councilmember consensus was reached to waive Rule 2 to the City Council Rules of Procedure and allow the meeting to continue past 10:30 PM.

City Planner Woolett delivered the staff report describing the provisions of the proposed ordinance establishing a new chapter in the Land Use Code authorizing the use of Development Agreements. Development agreements can provide flexibility by authorizing project specific modifications to certain development standards. Development agreements are voluntary for both parties and can lead to numerous public benefits. Development agreements must be approved by ordinance of the City Council following at least one public hearing.

Mayor Lisk called for public comment on the proposed new chapter in the Land Use Code governing the use of Development Agreements.

Nancy Rogers, 524 2<sup>nd</sup> Avenue Suite 500 – Seattle, is a land use attorney representing MainVue Homes, and requested that the required integrated mixture of housing types proposed as Note 6 to the Table of Permitted Residential Uses be kept in the development agreement ordinance.

Mike Barrett, Swiftwater neighborhood, attended the Planning Board hearing on August 28<sup>th</sup> and is concerned about the process and result. He feels the process has been rushed. He doesn't think the proposed amendments will preserve the small town character. He objects to the proposed development agreement ordinance. He requested that the public hearing be continued.

Tim Harris, 33085 NE 42<sup>nd</sup> Place, requested that the Council not pass the proposed development agreement ordinance because the adopted code should regulate what is built in Carnation.

Matt Axelson, 31815 West Rutherford Street, requested that the Council retain the existing height restrictions.

Lucy Prepelica, 4233 327<sup>th</sup> Avenue NE, thinks that some of the ranges of modification in the development agreement ordinance are too high, and the City should set the bar high and make development difficult.

City Planner Woolett delivered the staff report describing the provisions of the proposed ordinance establishing a new chapter in the Land Use Code regarding transportation concurrency requirements to prohibit approval of development that causes the level of service on a locally owned transportation facility to decline below the standards adopted by City.

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 2, 2018**


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**PUBLIC HEARING:** Mayor Lisk opened the floor for additional public comments regarding any of the 2018 DOCKET. ordinances that were subjects of the public hearing.

(CONTINUED FROM  
PAGE 4)

Tim Harris, 33085 NE 42<sup>nd</sup> Place, requested that the City Council consider citizen comments ahead of developer comments.

Lucy Prepelica, 4233 327<sup>th</sup> Avenue NE, objects to the amendment to revise maximum building height.

Maria Barrett, spoke about a comment from the MainVue attorney that they are currently an SFR builder, and she hopes that they will stay an SFR builder.

Matt Axelson, 31815 West Rutherford Street, inquired about the reason for requiring a mixture of housing types.

No more speakers had signed-in to speak. Mayor Lisk called for additional persons who wished to speak during the public hearing. No further speakers came forward.

Mayor Lisk closed the public hearing at 11:19 PM.

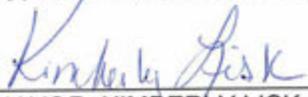
**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

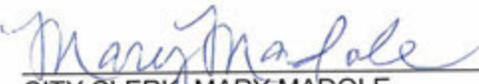
The Council briefly reviewed the items anticipated on upcoming meeting agendas.

Other: City Clerk Madole reported that two Planning Board positions expire at the end of the year, and staff will be sending a flyer with the water bills in the first week of October to advertise for applicants. City Clerk Madole also reported that the City has received a request for water service from a property that's substantially located outside of the City's retail water service area, and the City has denied the request. It would require an amendment to the Water Comprehensive Plan to expand the retail water service area in order to provide water service to the parcel. Staff recommends that the Council consider reducing the retail water service area and prohibit new connections outside of the urban growth boundary.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 11:29 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on October 16, 2018.

  
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 MAYOR, KIMBERLY LISK

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**October 9, 2018**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green Councilmember Jim Berger, Councilmember Jim Ribail, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Director Bill Ferry, Treasurer Kelly Russell, and citizens present.

**WORKSHOP TOPICS:** 2019 Proposed Preliminary Budget: City Manager Arrington introduced the 2019 Proposed Preliminary Budget for discussion, and reviewed the significant changes and new expenses that were included in the document as well the City's overall revenues and expenditures by fund.

In the 001 General Fund, the proposed preliminary budget includes a 1% increase on the regular property tax levy, \$15K to remodel the upstairs bathroom at city hall, \$75K for law enforcement emphasis patrol, and \$5,700 for newsletter printing and mailing costs.

IN the 101 Street Fund, the proposed preliminary budget includes \$95K revenue and expense for preparation of an updated stormwater management plan and formation of a stormwater utility, and \$10K for sidewalk repairs.

In the 402 Water and 408 Sewer Capital Funds, the proposed preliminary budget includes \$20K for replacement of the springs source meter, \$100K for installation of a generator at the well, \$405K for water main replacements in the south end, and \$50K to install a fifth sewage vacuum pump so the other pumps can be taken offline for service.

General discussion took place about the overall estimated cash activity by fund for 2018 & 2019, and various line items in the proposed preliminary budget including the 107 Equipment Replacement Fund, 108 Parks Development Fund, and 109 Traffic Impact Fee Fund. Staff was directed to contact the local social service and cultural arts groups (Senior Center, SVCN, Valley 104.9, LAF) to inquire if they will be requesting funding in the 2019 Budget.

Discussion took place about the 301 Capital Improvement Fund, and staff was directed to include full funding for the Tolt Avenue CBD Improvements Project, including revenue from anticipated grants.

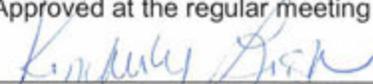
In the 401 Water/Sewer Operating Fund, the proposed preliminary budget also includes a water rate increase of approximately 3%, and a City sewer rate increase of \$4.80 with a County rate increase of \$1.79 for a combined city/county sewer rate increase of approximately 3.19%.

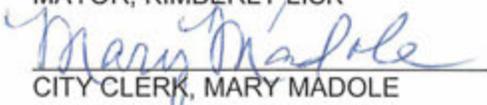
Stormwater Management: Discussion took place about the established goal to form a stormwater utility, and funding options available to update the stormwater management plan, conduct a rate study, and pay legal costs. Agreement was reached to pursue grant funding for the work.

Other: The Council reviewed the preliminary agenda for October 16<sup>th</sup>. Agreement was reached to appoint City Planner Woolett to the new DOE organized committee for WRIA 7 which will develop a new watershed plan and water rights for new wells that serve new single-family residential development constructed after January 2018.

**ADJOURNMENT:** The meeting adjourned by common consent at 9:12 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on November 6, 2018.

  
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 MAYOR, KIMBERLY LISK

  
 \_\_\_\_\_  
 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 16, 2018**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Kim Lisk.

**ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woollett, Public Works Director Bill Ferry, Treasurer Kelly Russell, Deputy Scott Allen, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** Mayor Lisk read the text of the proposed ordinances by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – October 2, 2018.
- Claims Check Vouchers numbered 34336 – 34364 in the amount of \$149,500.80.
- **AB18-50 – Ordinance No. 904.** Amending Title 15 CMC by the addition of a Chapter 15.57 Transportation Concurrency Requirements thereto; adopting standards and procedures governing local transportation concurrency in accordance with RCW 36.70A.070.
- **AB18-51 – Ordinance No. 905.** Amending Chapter 5.12 CMC Business Licenses Generally; revising the definition for “engaged in business”; and establishing a threshold for fee-free/registration-only licenses for businesses that do not have a physical location within the city limits.

**REPORTS & REQUESTS:** Councilmember Ribail reported that he attended the 2017 State Audit Exit Conference on October 15<sup>th</sup>, and the City had a clean audit.

Deputy Mayor Green reported that he attended the Sno-Valley Senior Center's annual Masquerade Gala & Auction fundraiser on October 13<sup>th</sup> at the TPC in Snoqualmie.

Mayor Lisk reported that she spoke at the Hidden in Plain Sight workshop hosted by SVCN on October 10<sup>th</sup>. The Chamber's Parade of Costumes will be held on Saturday, October 27<sup>th</sup>. She plans to attend the Friends of Youth fundraiser breakfast on October 31<sup>st</sup>.

**STAFF REPORTS:** Deputy Allen reported that there was a string of vehicle prowls and one auto theft within the last month or two. The Sheriff's Office also recently served a search warrant in town for the suspect in a homicide that occurred outside of the Valley, but the suspect was not in the structure where the warrant was served. However, the suspect was later picked up in California and is in custody.

City Manager Arrington reported that Recology has submitted a letter to the City requesting a solid waste rate increase due to the recycling crisis.

City Planner Woollett reported that Sandy's Espresso has applied for an expansion.

Public Works Superintendent Ferry reported that the Morrison Street Improvement Project only has planting of the drainage swales on West Morrison and punch list items left to complete, and then the project will be done. The Garden Tracts Water Main Replacement Project should be complete within the next week or two.

**CITIZEN COMMENTS &** Nancy Rogers, 524 2<sup>nd</sup> Avenue Suite 500 – Seattle, is a land use attorney representing MainVue Homes, and had emailed a letter to the City Councilmembers on October 9<sup>th</sup>

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 16, 2018**


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**REQUESTS:** regarding the proposed requirement for an integrated mixture of housing types in the R12 & R24 zones under Note 6 to the Table of Permitted Residential Uses. She would prefer to see the mixture not required and would like the requirement to be left in the development agreement ordinance as something that could be modified, or eliminate the mixture language entirely from the permitted uses table.

Mike Barrett, Swiftwater neighborhood, spoke about the proposed changes to height limits in the R24 and MU zones, and requested that the code be left as-is as 25' structures are more suitable to Carnation and will preserve the town's character. Height modifications can be addressed through a development agreement on a project-specific basis as recommended by the Planning Board.

Jules Hughes, 31721 West Rutherford Street, spoke about AB18-55 amending the development regulations for the R12, R24, and MU zones, and the proposed parking requirement increase to 2 spaces per unit for cottages and 2-bedroom apartments. She requested that the Council consider going back to 1.5 spaces per unit, as had been presented at the Council's October 2<sup>nd</sup> public hearing. The City needs more diversity in housing stock for Carnation residents, such as retirees that are being priced out of town.

Rick Pezzner, Laptop Real Estate, spoke about the City's old maintenance shop and inquired about the timeline for surplus of the property. Mr. Pezzner also said that he agrees with the comments made by Ms. Hughes regarding the proposed increase to the parking requirements and thinks retaining the requirement at 1.5 spaces per unit is more suitable to helping the development of more affordable residential products.

**PRESENTATION:** Ms. Meg Moorehead, King County Solid Waste Division, spoke about the landfill and transfer stations operated by the County. The County is working on the 2019 Update to the Solid Waste Management Plan, and key policy choices in the update include disposal, transfer services, and recycling. The volume of garbage produced follows the economy, and the currently robust regional economy is resulting in an increase to the solid waste tonnage forecast.

**2019 UPDATE TO  
THE KING COUNTY  
SOLID WASTE  
MANAGEMENT  
PLAN.**

The Cedar Hills Landfill is forecasted to run out of space in 2028. Options to address the issue include creating new landfill capacity at Cedar Hills, exporting solid waste by train out of state, or building a waste-to-energy facility. Ms. Moorhead compared the attributes of each disposal option, including the net cost per ton, net greenhouse emissions, recycling rates, and risks. King County took public comment on the options in early 2018, and King County Executive Constantine has recommended expansion of the Cedar Hills Landfill to the County Council.

For transfer station services, policy choices include keeping the Houghton Transfer Station as-is or using a combination of facilities. The County Council recommends a new transfer station.

King County has a long-standing goal to increase the regional recycling rate to 70% but is currently only at 54%. Approximately 14% of the recyclables have been previously sent to China, but new Chinese policy prohibits the import of further recyclables there.

The Solid Waste Plan was delivered to the King County Council in July and will be forwarded to the cities for ratification in early 2019. Cities will then have 120 days to approve the Plan, if they choose to act.

**AGENDA BILLS:**  
**AB18-52 –**  
**ORDINANCE 906.**  
**AMENDING THE**  
**ZONING MAP,**

Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE AN ORDINANCE AMENDING THE CITY'S OFFICIAL ZONING MAP AND THE FUTURE LAND USE MAP OF THE CARNATION COMPREHENSIVE PLAN TO

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 16, 2018**


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- FUTURE LAND USE MAP, AND COMPREHENSIVE PLAN.** PROVIDE AN AREA-WIDE RE-ZONE OF NUMEROUS PUBLICLY OWNED PARCELS WITHIN THE CITY LIMITS; AMENDING CHAPTER 3 LAND USE ELEMENT, CHAPTER 7 TRANSPORTATION ELEMENT, AND CHAPTER 9 CAPITAL FACILITIES ELEMENT OF THE CARNATION COMPREHENSIVE PLAN TO ADOPT AND INCORPORATE BY REFERENCE THE CITY'S 2019 TRANSPORTATION IMPROVEMENT PLAN AND THE 2018 RIVERVIEW SCHOOL DISTRICT CAPITAL FACILITIES PLAN. Discussion took place about updating the Transportation Element Background Information and 2019 Transportation Improvement Plan (TIP) to reflect the new street sections that were recently approved by Council. Consensus was reached to capture the new street sections and update the project costs accordingly in 2019 with adoption of the 2020 TIP. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 906 assigned.
- AB18-53 – ORDINANCE 907. AMENDING CHAPTER 15.36 CMC ZONING DISTRICTS.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER FIX TO APPROVE AN ORDINANCE AMENDING CHAPTER 15.36 CMC ZONING DISTRICTS AND ZONING MAP; UPDATING AND REVISING CODIFIED REFERENCES TO AND DESIGNATIONS FOR PUBLICLY OWNED LANDS IN VARIOUS ZONING DISTRICTS. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 907 assigned.
- AB18-54 – ORDINANCE 908. ESTABLISHING A NEW A CHAPTER 15.17 CMC DEVELOPMENT AGREEMENTS.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE AMENDING TITLE 15 CMC BY THE ADDITION OF A CHAPTER 15.17 DEVELOPMENT AGREEMENTS THERETO; ADOPTING STANDARDS AND PROCEDURES GOVERNING THE CITY'S USE OF DEVELOPMENT AGREEMENTS IN ACCORDANCE WITH CHAPTER 36.70B RCW; AUTHORIZING PROJECT-SPECIFIC MODIFICATIONS TO CERTAIN DEVELOPMENT STANDARDS PURSUANT TO SUCH AGREEMENTS; AND AMENDING CHAPTER 15.08 CMC BASIC INTERPRETATIONS AND DEFINITIONS AND CHAPTER 15.09 CMC LOCAL PROJECT REVIEW TO ESTABLISH APPROPRIATE DEFINITIONS AND PROCEDURAL REFERENCES FOR DEVELOPMENT AGREEMENTS. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 908 assigned.
- AB18-55 – ORDINANCE 909. AMENDING DEVELOPMENT REGULATIONS FOR THE R12, R24, AND MU ZONES.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE AN ORDINANCE RELATED TO DIMENSIONAL STANDARDS AND DEVELOPMENT REGULATIONS FOR THE CITY'S MULTI-FAMILY RESIDENTIAL (R12/R24) AND MIXED USE (MU) ZONES; AMENDING CHAPTER 15.16 CMC SUBDIVISION BY THE ADDITION OF REGULATIONS FOR UNIT LOT SUBDIVISIONS; AMENDING CHAPTER 15.40 CMC PERMISSIBLE USES TO MODIFY THE PERMISSIBILITY OF AND STANDARDS FOR RESIDENTIAL USES IN THE CITY'S MIXED USE (MU) AND MULTIFAMILY RESIDENTIAL (R12/R24) ZONES; AMENDING CHAPTER 15.44 CMC SUPPLEMENTARY USE REGULATIONS TO ELIMINATE AN OBSOLETE REFERENCE TO MIXED USE DEVELOPMENT; AMENDING CHAPTER 15.48 CMC DENSITY AND DIMENSIONAL REGULATIONS TO MODIFY THE DIMENSIONAL STANDARDS FOR THE MIXED USE (MU) AND MULTIFAMILY RESIDENTIAL (R12/R24) ZONES; AMENDING CHAPTER 15.72 CMC PARKING TO EXPAND THE PARKING REQUIREMENTS FOR MULTIFAMILY DEVELOPMENT; AMENDING AND RETITLING CHAPTER 15.96 CMC HISTORIC PRESERVATION AND DOWNTOWN DESIGN TO ESTABLISH NEW RESIDENTIAL AND SUBDIVISION DESIGN STANDARDS FOR THE RESIDENTIAL 12 (R12) ZONE, AND MAKE OTHER HOUSEKEEPING AMENDMENTS; AND AMENDING CHAPTER 15.08 CMC BASIC DEFINITIONS AND INTERPRETATIONS TO ADOPT NEW CODIFIED DEFINITIONS FOR TERMS

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 16, 2018**


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**AB18-55** UTILIZED IN THE ABOVE-REFERENCED CHAPTERS. City Planner Woollett  
**(CONTINUED FROM** reviewed the changes to the proposed ordinance that resulted from the amendments  
**PAGE 3)** made at the Council's October 2<sup>nd</sup> public hearing.

MOTION BY COUNCILMEMBER BERGER AND SECOND BY MAYOR LISK TO AMEND THE PROPOSED REVISIONS TO THE TABLE OF PARKING REQUIREMENTS AND REDUCE THE PARKING REQUIREMENTS FOR MULTIFAMILY TWO BEDROOMS, MULTIFAMILY 3 OR MORE BEDROOMS, AND COTTAGES FROM 2 TO 1.5 PER DWELLING UNIT PLUS ONE ADDITIONAL SPACE FOR EVERY FOUR UNITS.

MOTION BY COUNCILMEMBER FIX AND SECOND BY MAYOR LISK TO AMEND THE AMENDMENT TO THE PARKING REQUIREMENTS FOR MULTIFAMILY 3 OR MORE BEDROOMS AND RETAIN THE PROPOSED REQUIREMENT OF 2 SPACES PER DWELLING UNIT PLUS ONE ADDITIONAL SPACE FOR EVERY FOUR UNITS. MOTION TO AMEND THE AMENDMENT PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE THE AMENDMENT TO THE PARKING REQUIREMENTS AS AMENDED PASSED (3-2), DEPUTY MAYOR GREEN AND COUNCILMEMBER RIBAIL VOTED NAY.

MOTION BY COUNCILMEMBER FIX AND SECOND BY DEPUTY MAYOR GREEN TO AMEND NOTE 9 TO THE TABLE OF DENSITY AND DIMENSIONAL STANDARDS TO READ "MAXIMUM HEIGHT SHALL BE 25' FOR LOTS WITHIN 61' FROM ANY SINGLE FAMILY RESIDENTIAL ZONE" AND STRIKE THE REST OF THE PARAGRAPH. MOTION FAILED (2-3), DEPUTY MAYOR GREEN AND COUNCILMEMBER FIX VOTED AYE.

MOTION BY COUNCILMEMBER FIX AND SECOND BY COUNCILMEMBER BERGER TO AMEND NOTE 9 TO THE TABLE OF DENSITY AND DIMENSIONAL STANDARDS TO READ "MAXIMUM HEIGHT SHALL BE 25 FEET FOR LOTS WITHIN 20 FEET FROM ANY SINGLE-FAMILY ZONE. FOR LOTS MORE THAN 20, BUT LESS THAN 61 FEET FROM A SINGLE FAMILY ZONE, THE MAXIMUM BUILDING HEIGHT SHALL BE 35 FEET PROVIDED THE BUILDING FEATURES AN UPPER LEVEL STEPBACK AT LEAST TEN FEET DEEP." MOTION PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE AB18-55 AS AMENDED TWICE PASSED UNANIMOUSLY (5-0), Ordinance No. 909 assigned.

**AB18-56 –** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY DEPUTY  
**ORDINANCE 910.** MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE AN  
**ADOPTING** ORDINANCE AMENDING CHAPTER 3.48 CMC SCHOOL IMPACT FEES; REVISING  
**SCHOOL IMPACT** THE CITY'S CODIFIED SCHOOL IMPACT FEE SCHEDULE BASED UPON THE  
**FEES.** UPDATED CAPITAL FACILITIES PLAN ADOPTED BY THE RIVERVIEW SCHOOL  
DISTRICT AND INCORPORATED BY REFERENCE INTO THE CARNATION  
COMPREHENSIVE PLAN. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No.  
910 assigned.

**AB18-57 –** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY DEPUTY  
**ORDINANCE** MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE  
**(FIRST READING).** FIRST READING OF AN ORDINANCE GRANTING TO ASTOUND BROADBAND,  
**ASTOUND** LLC D/B/A WAVE AND ITS AFFILIATES, SUCCESSORS AND ASSIGNS, THE  
**FRANCHISE** RIGHT, PRIVILEGE, AUTHORITY AND NONEXCLUSIVE FRANCHISE FOR TEN  
**AGREEMENT.** YEARS, TO CONSTRUCT, MAINTAIN, OPERATE, REPLACE AND REPAIR A  
TELECOMMUNICATIONS NETWORK, IN, ACROSS, OVER, ALONG, UNDER,  
THROUGH AND BELOW CERTAIN DESIGNATED PUBLIC RIGHTS-OF-WAY OF

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 16, 2018**


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THE CITY OF CARNATION. MOTION TO APPROVE FIRST READING PASSED UNANIMOUSLY (5-0).

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

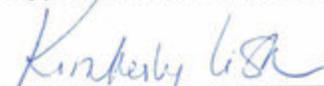
Tolt Avenue CBD Improvements Project Design Direction: City Manager Arrington requested policy direction on three subjects: 1.) There are two unused or rarely used driveway aprons within the project area on Tolt Avenue which are limiting the availability of on-street parking. Majority Council agreement was reached to direct staff to proceed with revising the project design to include moving the apron north of the gas station to the south end of the parcel it serves, and work with the owner of the parcel north of city hall to either eliminate or relocate the apron there. 2.) Staff recommends that a bid alternative be included to allow the use of asphalt rather than concrete for paving of the travel lanes in case a cost-saving measure is needed. Agreement was reached to include the bid alternative. 3.) Some concern has been expressed about the maintenance requirements of paver stones, and possible trip hazards should they settle unevenly. Council discussion took place about the use of paver stone vs. colored pressed concrete. Consensus was reached to use colored pressed concrete to emulate the look of paver stones.

2019 Proposed Preliminary Budget: Treasurer Russell reviewed her memo dated 10/12/2018 outlining the changes to the preliminary budget resulting from the Council's direction at the October 9<sup>th</sup> workshop, and the areas where staff is still seeking direction from Council. Council discussion took place about the items for which staff was requesting direction, and agreement was also reached to include a 1% increase on the regular property tax levy but leave the \$2,670 regular levy capacity that was banked in tax year 2017.

The Council briefly reviewed the items anticipated on upcoming meeting agendas. A joint meeting with the Planning Board is scheduled for October 23<sup>rd</sup>, and the record of that meeting will be kept by the Planning Board since it is their regular meeting date.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 10:24 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on November 6, 2018.



MAYOR, KIMBERLY LISK

  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 6, 2018**


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- CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.
- PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.
- ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Berger, Councilmember Jim Ribail, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Director Bill Ferry, Treasurer Kelly Russell, and citizens present.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).
- CONSENT AGENDA:** MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Special City Council Meeting – October 9, 2018.
  - Minutes of the Regular City Council Meeting – October 16, 2018.
  - Claims Check Vouchers numbered 34365 – 34397 in the amount of \$226,853.01.
  - October 2018 Payroll Direct Deposits and Checks numbered 14062 – 14075 in the amount of \$103,681.27.
- REPORTS & REQUESTS:** Deputy Mayor Green reported that on October 24<sup>th</sup> he attended the first of five monthly meetings for the Riverview School District Ambassador Program.
- Councilmember Ribail reported that he is also participating in the Riverview School District Ambassador Program but was unable to attend the first meeting.
- Mayor Lisk reported that she applied and was nominated to serve on a new King County Advisory Committee. She attended the Friends of Youth fundraiser breakfast on October 31<sup>st</sup>. The Chamber's Parade of Costumes was held on October 27<sup>th</sup>. She will be attending the Eastside Transportation Partnership meeting on November 8<sup>th</sup>.
- STAFF REPORTS:** City Manager Arrington reported that an SCA meeting is scheduled for December 5<sup>th</sup> in Snoqualmie and will have Governor Jay Inslee as the guest speaker. The Christmas in Carnation celebration will be held on December 1<sup>st</sup>. Staff would like to add exterior electrical outlets at the Tolt Commons Pavilion, which will cost approximately \$5K. The outlets will be used during outdoor events and for holiday lighting.
- City Planner Woolett reported that he attended the first meeting of the new DOE organized WRIA 7 committee that was formed following the outcome of the Hirst Decision to develop a new watershed plan and water rights for new wells to serve new single family residential development constructed after January 2018. City Planner Woolett also reviewed the current status of land development projects that are in process.
- Treasurer Hankinson reported that a volunteer community cleanup event is scheduled for November 10<sup>th</sup> from 10:00 AM to noon at the Carnation Cemetery.
- City Clerk Madole provided a status report on the Tolt Avenue CBD Improvements Project and said that the 90% design was received on November 2<sup>nd</sup>, and the updated unit cost estimate and technical memorandum regarding the drainage facilities should be received within the next week. PSE has heard from all other purveyors and is still working on the design for undergrounding of the overhead utility lines. Offer letters have been sent for most of the ROW acquisitions except for four parcels where the ROW acquisition has been combined with utility easement acquisition, and one of those was signed by the City earlier in the day so will be sent to the property owner soon.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
November 6, 2018**


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**STAFF REPORTS:** NEPA was approved by the State on October 19<sup>th</sup>, and the City will publish notice on (CONTINUED FROM November 16<sup>th</sup> with the effective date. The results of the grant applications to WSDOT and TIB should be known by Thanksgiving. Three more Complete Streets nomination requests were made in October, and there are two more to submit in November. Complete Streets awards are expected to be announced by TIB in mid-December. PAGE 1)

**CITIZEN COMMENTS & REQUESTS:** Tim Harris, 33085 NE 42<sup>nd</sup> Place, requested that the Council reconsider the ordinances passed on October 16<sup>th</sup>, particularly the parking provisions in the amendments to the development regulations for the R12, R24, and MU zones. He had also sent an email to the Councilmembers with this request on November 4<sup>th</sup>.

Griselda Gay, 31175 East Bird Street, requested that human services funding be continued in the 2019 Budget, particularly for the Senior Center.

Mike Barrett, Swiftwater neighborhood, has lived in Carnation a little more than 2 years, and one of the first issues that he confronted in town was in regard to parking. He would like the Council to include funding in the 2019 Budget to train staff on how to review and approve business licenses. He thinks the City needs to rethink the number of trips per day that are allowed for home occupations, and the City needs to budget for code enforcement regarding home occupations.

**PUBLIC HEARING:** Mayor Lisk asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:33 2019 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum. Mayor Lisk called for public comment.

**PRELIMINARY BUDGET & REVENUE SOURCES.**

Tim Harris, 33085 NE 42<sup>nd</sup> Place, spoke about the proposed stormwater utility and said that he sees it as a guise to raise taxes for services that already exist. He is concerned that he will foot the bill for developers that want to build in the floodplain in the UGA. He wonders how it will apply to private roads. He also doesn't think that a print newsletter is an effective or efficient way to communicate with citizens.

Morgan Henley, 2909 West Snoqualmie River Road NE, represents Valley 104.9 FM and requested that the Council consider allocating \$5,000 in the 2019 Budget to help support the local radio station. Mr. Henley also submitted his request in writing.

Mike Barrett, Swiftwater neighborhood, spoke about improvements to roads in the Garden Tracts and inquired if ROW acquisition is included too.

Jules Hughes, 31721 West Rutherford Street, represents the Lee Arts Foundation (LAF) and requested that the Council include a placeholder in the 2019 Budget for public and cultural arts projects rather than making a direct contribution to LAF. They will make a project proposal to the City in early 2019, but do not yet have an anticipated dollar amount to suggest for the budget.

No more speakers had signed-in to speak. Mayor Lisk called for additional persons who wished to speak during the public hearing. No further speakers came forward.

City Manager Arrington delivered the staff report and reviewed the Budget Message, including the goals that are funded within the 2019 Preliminary Budget; 2018 accomplishments; general fund revenues and expenses; the Tolt Avenue CBD Improvements Project construction budget; and overall highlights of the 2019 Preliminary Budget.

Councilmember discussion took place regarding the preliminary budget and funding for human services and cultural arts. MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER FIX TO ALLOCATE \$5,000 EACH FOR THE SENIOR CENTER, SVCN, AND VALLEY 104.9; AND ADD THE PLACEHOLDER REQUESTED BY THE LEE ARTS FOUNDATION FOR CONSIDERATION OF PROJECTS TO BE ADDED LATER. MOTION PASSED (5-0). Discussion also took

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 6, 2018**


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place about the property tax levy and whether a 1% increase is needed. Majority agreement was reached to proceed with a 1% increase on the property tax levy.

Mayor Lisk closed the public hearing at 8:27 PM.

**PRESENTATION:  
LEE ARTS  
FOUNDATION  
(LAF)  
RECOMMENDATION  
FOR THE TOLT  
AVE CBD  
IMPROVEMENTS  
PROJECT –  
STREETSCAPE  
PLAN AND  
FURNISHINGS.**

Ms. Simone Oliver reported that LAF reviewed the 60% plans in detail and have been working with the project engineers to give input on the design elements for the streetscape and furnishings. They recommend that the Bird Street intersection be kept as a central feature but simplified by removing the colored striped pattern. For the bollards they would like to emulate the shape of old milk jugs. For the color palette, they recommend warm neutrals with occasional muted color accents. They would like to look for opportunities to use wood. For the sidewalks they recommend narrowing the boardwalk texture to keep a traditional feel and using paver stones in the furnishing zone. The committee has been discussing font faces for the banners and has found a graphic designer to make a custom font that emulates the look of older versions of the Carnation Milk advertisements. For the banner patterns themselves, the committee recommends using real locations and local icons to make them unique to Carnation. For the benches, they recommend some chairs and some backless in addition to traditional benches. They recommend keeping with a simple design for the bike racks.

Mandi Roberts, Principal with Otak Inc. working with Project Engineer Mark Cole, displayed the typical cross-section and plan view for the Tolt Avenue CBD Improvements Project. She reviewed the reasons for the recommendation to use paver stones and showed images from several cities where paver stones have been used. Maintenance needs can be reduced by using best practices during installation. Otak will continue working with LAF on the recommendations for furnishings, the furnishing and frontage zones, banners, and fonts. General discussion took place about local images that could be used on the banners, and several ideas were suggested.

**AGENDA BILLS:**

**AB18-57R –  
ORDINANCE 911  
(SECOND  
READING).  
ASTOUND  
FRANCHISE  
AGREEMENT.**

Mayor Lisk read the text of the proposed ordinance by title. MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE AN ORDINANCE GRANTING TO ASTOUND BROADBAND, LLC D/B/A WAVE AND ITS AFFILIATES, SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE, AUTHORITY AND NONEXCLUSIVE FRANCHISE FOR TEN YEARS, TO CONSTRUCT, MAINTAIN, OPERATE, REPLACE AND REPAIR A TELECOMMUNICATIONS NETWORK, IN, ACROSS, OVER, ALONG, UNDER, THROUGH AND BELOW CERTAIN DESIGNATED PUBLIC RIGHTS-OF-WAY OF THE CITY OF CARNATION. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 911 assigned.

**AB18-58 –  
ORDINANCE  
(FIRST READING).  
MCIMETRO  
FRANCHISE  
AGREEMENT.**

Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE FIRST READING OF AN ORDINANCE GRANTING TO MCIMETRO ACCESS TRANSMISSION CORP. D/B/A VERIZON ACCESS TRANSMISSION SERVICES AND ITS AFFILIATES, SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE, AUTHORITY AND NONEXCLUSIVE FRANCHISE FOR TEN YEARS, TO CONSTRUCT, MAINTAIN, OPERATE, REPLACE AND REPAIR A TELECOMMUNICATIONS NETWORK, IN, ACROSS, OVER, ALONG, UNDER, THROUGH AND BELOW CERTAIN DESIGNATED PUBLIC RIGHTS-OF-WAY OF THE CITY OF CARNATION. MOTION TO APPROVE FIRST READING PASSED UNANIMOUSLY (5-0).

**AB18-59 –  
MOTION.  
ACCEPTING THE  
Q3-2018  
FINANCIAL**

MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY DEPUTY MAYOR GREEN TO ACCEPT THE THIRD QUARTER 2018 FINANCIAL REPORT AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
November 6, 2018**

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**REPORT.****ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Cable Television Utility Tax: City Clerk Madole reported that the cable television utility tax that first became effective in 2013 has an automatic sunset date in February 2019. If the Council wishes to continue imposing the tax, then an ordinance will need to be approved on November 20<sup>th</sup>. Staff was directed to present an agenda bill with an ordinance on the November 20<sup>th</sup> agenda.

2019 Fees Resolution: City Clerk Madole reviewed the proposed changes to the City's fees for 2019. Discussion took place. Staff was directed to present the resolution as an agenda bill for adoption on the November 20<sup>th</sup> agenda.

The Council briefly reviewed the items anticipated on upcoming meeting agendas. The City Manager was directed to send congratulatory letters to the candidates that were successful in the general election.

**EXECUTIVE  
SESSION:**

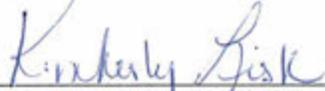
Pursuant to RCW 42.30.110(1)(c) the City Council adjourned into an executive session to consider the minimum price at which real estate will be offered for sale or lease. The executive session began at 10:08 PM and was expected to last no more than 15-minutes without action being taken afterwards. The executive session concluded at 10:23 PM.

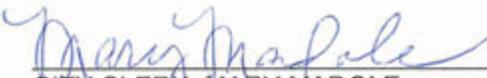
**ADJOURNMENT:**

There being no further business before the City Council, the meeting adjourned by common consent at 10:23 PM.

**SIGNATURES:**

Approved at the regular meeting of the Carnation City Council on November 20, 2018.

  
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MAYOR, KIMBERLY LISK

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
November 20, 2018**


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- CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.
- PLEDGE OF ALLEGIANCE:** Led by Councilmember Ernest Fix.
- ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Ribail, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Director Bill Ferry, Treasurer Kelly Russell, and citizens present.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).
- CONSENT AGENDA:** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER FIX TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Regular City Council Meeting – November 6, 2018.
  - Claims Check Vouchers numbered 34398 – 34423 in the amount of \$150,050.94.
  - **AB18-58R – Ordinance No. 912** granting to MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services and its affiliates, successors and assigns, the right, privilege, authority and nonexclusive franchise for ten years, to construct, maintain, operate, replace and repair a telecommunications network, in, across, over, along, under, through and below certain designated public rights-of-way of the City of Carnation, Washington.
- REPORTS & REQUESTS:** Deputy Mayor Green reported that on November 14<sup>th</sup> he attended the second of five monthly meetings for the Riverview School District Ambassador Program.
- Councilmember Ribail reported that he also participated in the Riverview School District Ambassador Program meeting on November 14<sup>th</sup>, and it was well attended by representatives from Carnation.
- Councilmember Berger thanked staff and everyone involved with coordinating the cemetery cleanup event on November 10<sup>th</sup>.
- Mayor Lisk reported that she attended the Senior Center Pie Auction fundraiser on November 17<sup>th</sup>. She attended the SCA and PIC meeting on November 14<sup>th</sup> and heard discussion about social media policies, the 2019 legislative priorities, and solid waste/recycling. She attended the Eastside Transportation Partnership meeting on November 9<sup>th</sup> and discussed the ETP legislative priorities for 2019. She plans to attend the Snoqualmie Valley Transportation Coalition workshop on November 29<sup>th</sup>. She attended the first Community Advisory Committee meeting for the King County Office of Law Enforcement Oversight on November 19<sup>th</sup>. The Christmas in Carnation celebration is scheduled for December 1<sup>st</sup>.
- STAFF REPORTS:** City Manager Arrington distributed copies of the City Council's legislative priorities for 2018 along with the 2019 priorities for AWC and ETP, and inquired if the Council would like to discuss legislative priorities for 2019. She also inquired about possible dates for scheduling a Council retreat in January. Agreement was reached to schedule a retreat for Saturday, January 26<sup>th</sup>. Lastly, City Manager Arrington reported that the Morrison Street Improvements Project is substantially complete.
- City Planner Woolett reported that the regular Planning Board meeting on November 27<sup>th</sup> is being cancelled, and a special Planning Board meeting will be scheduled in early

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 20, 2018**


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**STAFF REPORTS:** to mid-December.

**(CONTINUED FROM  
PAGE 1)**

Public Works Superintendent Ferry reported that the Public Works field crew has been busy getting the town ready for Christmas in Carnation.

Treasurer Russell reported that the cemetery cleanup event on November 10<sup>th</sup> was very successful. Installation of the exterior electrical outlets at the Tolt Commons Pavilion is being scheduled.

City Clerk Madole reported that the next SVGA meeting is scheduled for November 28<sup>th</sup> and will be hosted by the Snoqualmie Tribe. She also provided a status report on the Tolt Avenue CBD Improvements Project and said that the grant application to TIB for \$750K was approved; the construction cost estimate was updated on November 14<sup>th</sup> following completion of the 90% design and there was an almost 11% increase largely due to an increase in the estimated unit cost for concrete; the technical report on the stormwater system design is nearly complete and will be sent to DOE for review; and the channelization plan will be re-submitted to WSDOT by the end of November.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Michael Tenney, 33468 NE 42<sup>nd</sup> Street, thanked the City Council on behalf of the Snoqualmie Valley Community Network and as a parent for directing that a \$5K contribution to SVCN be included in the 2019 Budget.

**PUBLIC HEARING:  
2019  
PRELIMINARY  
BUDGET &  
REVENUE  
SOURCES.**

Mayor Lisk asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:28 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum. City Manager Arrington delivered the staff report and reviewed the Budget Message, including the goals that are funded within the 2019 Preliminary Budget; 2018 accomplishments; general fund revenues and expenses; and overall highlights of the 2019 Budget.

Mayor Lisk called for public comment. No speakers had signed-in to speak. Mayor Lisk called for persons who wished to speak during the public hearing. No speakers came forward.

Mayor Lisk closed the public hearing at 7:40 PM.

**PRESENTATION:  
REFINEMENTS TO  
THE LEE ARTS  
FOUNDATION  
(LAF)  
RECOMMENDATIO  
NS FOR THE TOLT  
AVE CBD  
IMPROVEMENTS  
PROJECT –  
STREETSCAPE  
PLAN AND  
FURNISHINGS.**

Mandi Roberts, Principal with Otak Inc. working with Project Engineer Mark Cole, delivered a presentation showing the refinements to the recommendations for the Tolt Avenue CBD Improvements Project that were made by LAF on November 6<sup>th</sup> regarding banner designs, furnishing selections, light poles, pavers and color palette. Discussion took place. Agreement was reached on the following aspects of the recommendations:

- Use brick pavers in the furnishing zone in the Endicott color Medium Ironspot;
- Use the Landscapeforms color Onyx as the primary color for street furnishings;
- Use a powder coat finish in Onyx on the bicycle racks rather than stainless;
- Use the Urban Accessories metal tree grate model OT-T24 and let the metal rust naturally rather than pre-treating it for a rust look, with the acknowledgement that letting it rust naturally could possibly bleed slightly into adjacent concrete;
- Use square covered trash receptacles in the color Onyx;
- Use bollards that are "break-away" or can otherwise be easily replaced if damaged; and
- Use metal rather than wood for the light poles, with the color Onyx on the luminaires and Dark Bronze (RAL8019) for the poles which is the same color used on the light poles at Hockert Park.

Ms. Simone Oliver, LAF, displayed a conceptual design for the intersection of Tolt Avenue with Bird Street that emulates the confluence of the Tolt and Snoqualmie Rivers

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
November 20, 2018**


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using a concrete shotblast technique for the pattern.

**AGENDA BILLS:**

**AB18-60 –** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY  
**ORDINANCE 913.** COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER FIX TO  
**2019 PROPERTY** APPROVE AN ORDINANCE FIXING THE AMOUNT OF THE ANNUAL AD VALOREM  
**TAX LEVY.** PROPERTY TAX LEVY NECESSARY FOR FISCAL YEAR 2019. MOTION PASSED  
UNANIMOUSLY (5-0), Ordinance No. 913 assigned.

**AB18-61 –** Mayor Lisk read the text of the proposed resolution by title. MOTION BY  
**RESOLUTION 431.** COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO  
**2019 PROPERTY** APPROVE A RESOLUTION CERTIFYING THE BUDGET FOR THE 2019 PROPERTY  
**TAX LEVY** TAX LEVY IN ACCORDANCE WITH RCW 84.52.020. MOTION PASSED  
**CERTIFICATION.** UNANIMOUSLY (5-0), Resolution No. 431 assigned.

**AB18-62 –** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY  
**ORDINANCE 914.** COUNCILMEMBER FIX AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE  
**CABLE** AN ORDINANCE AMENDING CHAPTER 5.04 CMC BUSINESS AND OCCUPATION  
**TELEVISION TAX.** TAX; MAKING PERMANENT A PREVIOUSLY IMPOSED TEMPORARY SIX  
PERCENT UTILITY TAX UPON THE OPERATION OR PROVISION OF CABLE  
TELEVISION SERVICE WITHIN THE CITY; AND ELIMINATING AN AUTOMATIC  
SUNSET PROVISION REGARDING THE SAME.

MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY  
COUNCILMEMBER BERGER TO AMEND THE PROPOSED ORDINANCE  
AND REINSTATE SUBSECTION (H) WITH A REVISED SUNSET DATE OF  
FEBRUARY 3, 2023. MOTION TO AMEND PASSED UNANIMOUSLY (5-0).

ORDINANCE AS AMENDED PASSED UNANIMOUSLY (5-0), Ordinance No. 914  
assigned.

**AB18-63 –** Mayor Lisk read the text of the proposed resolution by title. MOTION BY  
**RESOLUTION 432.** COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER RIBAIL TO  
**2019 FEE** APPROVE A RESOLUTION ESTABLISHING FEES, FINES, PENALTIES, INTEREST  
**SCHEDULE.** AND CHARGES. MOTION PASSED UNANIMOUSLY (5-0), Resolution No. 432  
assigned.

**ADDITIONAL** 2018 Budget Amendment: Treasurer Russell reviewed her memo dated 11/16/2018  
**BUSINESS &** outlining the five funds that will need to be amended for 2018, and the primary cause  
**DISCUSSION** for each amendment. Staff was directed to bring an ordinance forward on the  
**ITEMS:** December 4<sup>th</sup> meeting agenda.

Street Cross-Sections for Local Access and Arterial Streets: City Manager Arrington  
reviewed her memo dated 11/16/2018 discussing the proposed revisions to the Local  
Access cross-section, and the proposed new cross-section for East Entwistle/NE 45<sup>th</sup>  
Street between 329<sup>th</sup> and 334<sup>th</sup> Avenue NE. Council discussion took place about the  
proposed new cross-section for East Entwistle, agreement was reached to consider it  
further with the addition of a curb between the travel lane and the drainage swale to  
increase pedestrian safety. Council discussion took place about the proposed  
modification to the Local Access cross-section. Agreement was reached that a  
sidewalk on one side of the street may be replaced with a drainage swale on cul-de-  
sacs and dead-end streets when the modification is made as part of an extension to  
an existing development for the purpose of consistency.

The Council briefly reviewed the items anticipated on upcoming meeting agendas.

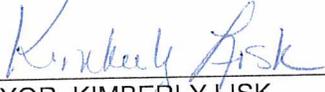
**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by  
common consent at 10:00 PM.

CITY OF CARNATION

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MINUTES OF THE REGULAR CITY COUNCIL MEETING  
November 20, 2018

SIGNATURES: Approved at the regular meeting of the Carnation City Council on December 4, 2018.

  
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MAYOR, KIMBERLY LISK

  
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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**December 4, 2018**


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- CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Kimberly Lisk in the Council Chambers at Carnation City Hall.
- PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Ribail.
- ROLL CALL:** Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Berger, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woollett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present. Councilmember Jim Ribail participated by teleconference.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).
- CONSENT AGENDA:** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERGER TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Regular City Council Meeting – November 20, 2018.
  - Claims Check Vouchers numbered 34424 – 34455 in the amount of \$329,953.81.
  - November 2018 Payroll Direct Deposits and Checks numbered 14076 – 14089 in the amount of \$97,624.76.
- REPORTS & REQUESTS:** Councilmember Fix reported that he attended the Christmas in Carnation celebration and tree lighting on December 1<sup>st</sup> and it was a great event. He thanked Mayor Lisk and staff for coordinating the event, and Roger Thorson at Carnation Tree Farm for donating the tree.
- Deputy Mayor Green reported that he also attended the Christmas in Carnation celebration and agreed with the comments made by Councilmember Fix. It was also great to see kids enjoying Hockert Park.
- Mayor Lisk thanked Public Works Journeyman Carl Mueller and the rest of the Public Works crew for decorating Tolt Commons for the Christmas in Carnation celebration.
- STAFF REPORTS:** City Manager Arrington reported that the AWC City Action Days conference is scheduled for February 13-14 in Olympia.
- CITIZEN COMMENTS & REQUESTS:** Stuart Lisk, 4135 327<sup>th</sup> Circle NE, thanked the Public Works field crew and Carl Mueller in particular for making the Christmas in Carnation celebration so successful. Mr. Lisk also said that the Tolt Avenue CBD Improvements Project item on the meeting agenda is a major milestone for the City and Council, and he is very happy that the project is progressing.
- Mike Barrett, Swiftwater, spoke about the 2019 Budget and said that he'd heard the City Manager report during the budget preparation process that the City is acquiring a new chipper, striper, and other equipment which would be available for citizens. He inquired how that equipment will be made available for citizens and whether the equipment purchases are actually cost effective versus contracting the work out.
- Tim Harris, 33085 NE 42<sup>nd</sup> Place, spoke about the 2018 Budget Amendment and the 2019 Budget, and noted that the 2018 estimated ending fund balances do not match the 2019 estimated beginning fund balances.
- PRESENTATION: FINAL SELECTIONS FOR THE TOLT AVE CBD PROJECT** Mandi Roberts, Principal with Otak Inc. working with Project Engineer Mark Cole and coordinating with the Lee Arts Foundation (LAF), delivered a presentation showing the final selections made at the November 20<sup>th</sup> Council meeting and decisions still to be made for the Tolt Avenue CBD Improvements Project, including updated and new banner designs, bicycle racks, benches, bollards, light fixtures, the shot blast pattern

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**December 4, 2018**


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**STREETSCAPE PLAN AND FURNISHINGS.** for the Bird Street intersection, and proposed locations for the banners and street furnishings. Discussion took place, and preferred options were selected for the banners, bollards, and light fixtures.

**AGENDA BILLS:**

**AB18-64 – MOTION. TOLT AVE STREETSCAPE PLAN AND FURNISHINGS.** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERGER TO APPROVE THE STREETSCAPE PLAN AND FURNISHINGS FOR THE TOLT AVENUE CBD IMPROVEMENTS PROJECT AS PRESENTED TO COUNCIL IN THE FINAL DESIGN UPDATE – DECEMBER 4, 2018, AND AUTHORIZE STAFF TO PROCEED WITH PREPARATION OF THE FINAL PROJECT DESIGN AND BID SPECIFICATIONS. MOTION PASSED UNANIMOUSLY (5-0).

**AB18-65 – ORDINANCE 915. 2018 BUDGET AMENDMENT.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE AMENDING THE ADOPTED 2018 ANNUAL BUDGET. Discussion took place about the differences between the 2018 estimated ending fund balances and the 2019 estimated beginning fund balances. Treasurer Russell clarified that not every fund is being amended in the 2018 Budget, so the estimated ending fund balance for the funds which are not being amended are unchanged from how they were previously adopted. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 915 assigned.

**AB18-66 – ORDINANCE 916. 2019 BUDGET ADOPTION.** Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2019. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 915 assigned.

**AB18-67 – MOTION. THIRD EDITION OF THE STREET STANDARDS.** MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE THIRD EDITION OF THE CITY OF CARNATION STREET AND STORM SEWER SYSTEM STANDARDS – DECEMBER 2018. Lengthy discussion took place, numerous minor revisions and corrections were identified.

MOTION BY COUNCILMEMBER BERGER AND SECOND BY COUNCILMEMBER FIX TO ELIMINATE THE PROPOSED NEW CROSS-SECTION FOR ENTWISTLE STREET BETWEEN 329<sup>TH</sup> and 334<sup>TH</sup> ON PAGE 21, CORRECT THE NAME FOR THE DOE STORMWATER MANAGEMENT MANUAL FOR WESTERN WASHINGTON ON PAGE 9, AND AUTHORIZE STAFF TO MAKE OTHER MINOR CHANGES AS DISCUSSED BY COUNCIL. MOTION TO AMEND PASSED UNANIMOUSLY (5-0).

MOTION AS AMENDED PASSED UNANIMOUSLY (5-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

2019 Legislative Priorities: City Manager Arrington reviewed the draft legislative priorities. Mayor Lisk would like to add mental health funding as a priority. Councilmember Ribail would like to add affordable housing and marijuana tax distributions to small cities as priorities.

January 26<sup>th</sup> Council Retreat: Agreement was reached to hold the retreat at Miller's Community and Art Center from 9:00 AM to 3:00 PM. Discussion items to include revenue structure and revenue forecasting, status of short-range goals, and evaluation of long-range goals.

The Council briefly reviewed the items anticipated on upcoming meeting agendas. The December 18<sup>th</sup> regular meeting of the City Council was cancelled. The January 1<sup>st</sup> regular meeting is a legal holiday, so was also cancelled. The next regular meeting of the City Council will be held on January 15<sup>th</sup>.

**EXECUTIVE** Pursuant to RCW 42.30.110(1)(b) the City Council adjourned into an executive session

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**December 4, 2018**

**SESSION:** to consider the acquisition of real estate. The executive session began at 9:40 PM and was expected to last no more than 20-minutes without action being taken afterwards. The executive session concluded at 10:00 PM.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 10:00 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on January 15, 2019.

  
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MAYOR, KIMBERLY LISK

  
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CITY CLERK, MARY MADOLE