

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**January 3, 2017**


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- CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.
- PLEDGE OF ALLEGIANCE:** Led by Councilmember Fred Bereswill.
- ROLL CALL:** Mayor Jim Berger, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Dustin Green, Councilmember Lee Grumman, City Manager Phil Messina, City Planner Tim Woolett, City Clerk Mary Madole, and citizens present.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO APPROVE THE AGENDA AS PRESENTED. Mayor Berger requested that AB17-05 for the reappointment of a Planning Boardmember be moved to the Consent Agenda. MOTION TO APPROVE THE AGENDA AS REVISED PASSED UNANIMOUSLY (5-0).
- AB17-01 – ELECTING A COUNCIL VICE-CHAIRPERSON WHO SHALL HAVE THE TITLE OF DEPUTY MAYOR FOR 2017.** Mayor Berger requested nominations for election of a Council Vice-Chairperson who shall have the title of Deputy Mayor for 2017, per the Carnation City Council Rules of Procedure Rule 4(b) and RCW 35A.13.035.
- COUNCILMEMBER GREEN NOMINATED COUNCILMEMBER GREEN TO SERVE AS DEPUTY MAYOR FOR THE YEAR 2017.
- Mayor Berger called for additional nominations. No further nominations were offered. Mayor Berger called for votes. Five (5) votes were cast for Councilmember Green.
- COUNCILMEMBER DUSTIN GREEN WAS ELECTED TO THE POSITION OF DEPUTY MAYOR FOR 2017.
- CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Regular City Council Meeting – December 6, 2016, with a correction to page 3 under AB16-36 as follows: “MOTION TO ADOPT A RESOLUTION ESTABLISHING FEES, FINES, PENALTIES, INTEREST AND CHARGES PASSED UNANIMOUSLY (5-0) (4-1), COUNCILMEMBER GREEN VOTED NAY. Resolution No. 412 assigned.”
  - December 2016 Claims Check Vouchers numbered 33011 – 33048 in the amount of \$200,894.55.
  - January 2017 Claims Check Vouchers numbered 33049 – 33060 in the amount of \$57,951.21.
  - December 2016 Payroll Direct Deposits and Checks numbered 13736 – 13750 in the amount of \$86,270.69.
  - **AB17-02 – Motion.** Proclaiming February 2017 as Children’s Dental Health Month.
  - **AB17-05 – Motion.** Reappointing Ernest Fix to Carnation Planning Board Position No. 4 with a term expiring in December 2018.
- REPORTS & REQUESTS:** Councilmember Lisk distributed invitations to the Snoqualmie Valley Community Network’s annual Heart of the Valley Dinner, Dance and Auction Gala that is scheduled for February 11 at the Snoqualmie Casino. Councilmember Lisk also reported that the official launch date for the new radio station KAPY Valley 103.1 FM is scheduled for January 14.
- STAFF REPORTS:** City Manager Messina reported that he has entered into an agreement with a real estate appraiser to begin the process for acquisition of the vacant lot next to Tolt Commons.

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**STAFF REPORTS:** City Planner Woolett reported that Habitat for Humanity has sold their property on Entwistle Street, and a new subdivision application is pending. City Planner Woolett (CONTINUED FROM PAGE 1) also inquired about the Council's preferred meeting format for a joint meeting with the Planning Board. Consensus was reached that a retreat format is preferred with the date and location to be determined.

**CITIZEN COMMENTS & REQUESTS:** Lisa Yeager, 5728 Tolt Highlands Road NE, Sno-Valley Senior Center Executive Director, thanked the City Council for appropriating \$5,000 for the Senior Center in the 2017 Budget.

Shane Fortney, FortWest Construction, 22013 NE 143<sup>rd</sup> Street – Woodinville, spoke about potential annexation on the east side of town and said that several letters were sent to the eight property owners within the PAA on East Entwistle Street, but it is still only the Falkenbergs that are expressing interest in annexation. If agreeable with the City Council, Mr. Fortney would like to move forward with the annexation process for just the one parcel that is owned by the Falkenbergs. Mayor Berger directed Mr. Fortney to work with planning staff to begin the annexation process.

Ann Estrin-Wassink, 32021 East Entwistle Street, requested that work begin on formalizing diagonal parking along Stephens Avenue for use as business district parking.

**PRESENTATION:** Mr. Mark Cole, Otak Inc., Project Design Engineer, provided a status update about the design of the SR 203/Tolt Avenue CBD Improvements Project. The design has passed 30% completion and two (2) grant applications have been submitted for construction funding. The designers are now focusing on the engineering details and construction sequencing. One-on-one meetings will be held with the business owners within the project area to work on details related to their properties. The 60% design will be completed within the next few weeks, and then another advisory committee meeting will be scheduled in preparation for a community meeting that is tentatively expected to be held in March. Otak will also be sending the plans to Puget Sound Energy for the utility undergrounding portion of the project. The earliest that construction can begin is 2018, if construction funding is secured in 2017.

**AGENDA BILLS:**

**AB17-03 – MOTION.** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONSULTANT AGREEMENT WITH OGDEN MURPHY WALLACE PLLC FOR CITY ATTORNEY SERVICES. MOTION PASSED UNANIMOUSLY (5-0).  
**APPROVING AN AGREEMENT FOR CITY ATTORNEY SERVICES.**

**AB17-04 – MOTION.** MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE MAYOR TO SIGN AN INTERLOCAL LETTER OF AGREEMENT FOR THE SAVOR SNOQUALMIE VALLEY INITIATIVE. MOTION PASSED UNANIMOUSLY (5-0).  
**APPROVING LETTER OF AGREEMENT FOR SAVOR SNOQUALMIE VALLEY.**

**AB17-06 – RESOLUTION 413.** Mayor Berger introduced the agenda bill and read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE A RESOLUTION ADOPTING FOR AGENCY REVIEW THE 2015 COMPREHENSIVE WATER SYSTEM PLAN INCLUDING WATER USE EFFICIENCY GOALS TO REDUCE WATER USAGE BY 1% PER YEAR PER EQUIVALENT RESIDENTIAL UNIT FOR THE NEXT SIX YEARS, AND  
**ADOPTING FOR AGENCY REVIEW THE 2015 COMPREHENSIVE**

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**WATER PLAN.** MAINTAIN A THREE-YEAR AVERAGE DISTRIBUTION SYSTEM LEAKAGE OF LESS THAN 10%. MOTION PASSED UNANIMOUSLY (5-0). Resolution No. 413 assigned.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Appointing members to serve on the Council Study Committees in 2017, per the Carnation City Council Rules of Procedure Rule 22(b): Agreement was reached on the following appointments to the Council Study Committees for 2017:

Study Committee	Chairperson	Second	Alternate
Community Development	Councilmember Kim Lisk	Councilmember Lee Grumman	Councilmember Fred Bereswill
Finance & Operations	Councilmember Fred Bereswill	Councilmember Kim Lisk	Deputy Mayor Dustin Green
Public Health & Safety	Councilmember Fred Bereswill	Deputy Mayor Dustin Green	Mayor Jim Berger
Utilities & Public Facilities	Councilmember Lee Grumman	Councilmember Kim Lisk	Mayor Jim Berger

Selecting 2017 Council Liaisons to provide Council representation for various boards and community groups, per the Carnation City Council Rules of Procedure Rule 22(d): Agreement was reached as follows:

Council Liaisons:		2017 Assignments	
Agency, Board or Committee		Primary	Secondary
1. American Legion		Bereswill	Green
2. Camp Korey at Carnation Farm		Lisk	Grumman
3. Carnation Chamber of Commerce		Lisk	Grumman
4. Carnation-Duvall Citizen Corps Council/CERT		Green	staff
5. Carnation Farmers Market/Sno-Valley Tilth		Grumman	Berger
6. Carnation Fourth of July Committee		Lisk	
7. Cascade Community Theatre		Lisk	
8. Eastside Human Services Forum			
9. Joint Recommendations Committee(JRC)/CDBG		(CoW)	
10. Hopelink		Lisk	
11. King County Flood Control Zone District Advisory Committee		Berger	Lisk
12. Puget Sound Regional Council		(CoW)	
13. Riverview School District		Bereswill	Lisk
14. Seattle Public Utilities		staff	
15. Snoqualmie Valley Community Network		Lisk	Green
16. Snoqualmie Valley Governments Association		(CoW)	
17. Snoqualmie Valley Watershed Forum/King Conservation District (KCD)/WRIA 7		Grumman	Berger
18. Sno-Valley Senior Center		Lisk	Bereswill
19. Sound Cities Association (SCA) & Public Issues Committee (PIC)		Green	Berger
20. Tolt Historical Society		Grumman	Lisk

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- DISCUSSION ITEMS:** Review and discussion of the City Council Rules of Procedure: General discussion took place about the Council's Rules of Procedure and policies for receiving and following-up on citizen comments and requests.
- (CONTINUED FROM PAGE 3)** The Councilmembers briefly reviewed and discussed the items on the upcoming business list.
- ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:22 PM.
- SIGNATURES:** Approved at the regular meeting of the Carnation City Council on January 17, 2017.



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MAYOR, JIM BERGER

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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**January 17, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Kim Lisk.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Lee Grumman, City Manager Phil Messina, City Planner Tim Woolett, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY COUNCILMEMBER LISK TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – January 3, 2017.
- Voiding of previously approved Claims Checks numbered 32177 and 32915, from fiscal years 2015 and 2016 respectively, in the total amount of \$(2,635.76).
- December 2016 Claims Check Vouchers numbered 33061 – 33074 in the amount of \$57,559.33.
- January 2017 Claims Check Vouchers numbered 33075 – 33100 in the amount of \$119,124.49.

**REPORTS & REQUESTS:** Councilmember Bereswill reported that the American Legion is still trying to get their insurance company to approve a bid to repair damage to their building that was caused by a water leak last Fall.

Councilmember Lisk reported that the Community Development and Utilities & Public Facilities Committees met on January 12 to discuss revisions to the animal codes, and options for use of the \$50,000 parks grant from King County Councilmember Kathy Lambert. Councilmember Lisk also provided reports for the community groups for which she serves as the Council Liaison. The Chamber of Commerce Annual Meeting is scheduled for February 9; the 4<sup>th</sup> of July Committee will meet on February 23; a Riverview School Board dinner and reception will be held on January 24; Snoqualmie Valley Community Network's annual Heart of the Valley Dinner, Dance and Auction Gala is scheduled for February 11 at the Snoqualmie Casino; and the Senior Center will hold their Annual Meeting on January 18.

Councilmember Grumman reported that she will be attending the Snoqualmie Watershed Forum meeting on January 18.

Deputy Mayor Green reported that he attended the SCA & PIC meeting on January 11, and the Riverview Education Foundation Dinner & Auction is scheduled for February 25.

**STAFF REPORTS:** City Manager Messina reported that he has put two new blog posts on the City's website: one about the landfill and dump closure fee, and the other about water and sewer rates. Snoqualmie Valley Transportation has invited him to serve on an advisory committee. He suggested that the joint meeting with the Planning Board and the Council Retreat be separated, with the joint meeting being held during one of the Council's regular meetings in February.

City Planner Woolett reported that he has an application currently in process with Benjamin Asphalt for a setback variance, and another for a three lot short plat on East Entwistle Street. Two approved preliminary short plats on East and West Rutherford

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**STAFF REPORTS:** Streets with two lots each are working on their improvements in preparation of final (CONTINUED FROM short plat. Two applications for long plats are expected to be forthcoming soon: one PAGE 1) for an eleven lot subdivision on East Entwistle at the former Habitat for Humanity property, and the other for the former Earth to Earth property on Tolt Avenue south of the fire station. Pre-applications have been received for an eight lot subdivision at Myrtle and McKinley, a two lot subdivision on Tolt Avenue at the former NAPA building, and another two lot subdivision on East Morrison Street.

**CITIZEN COMMENTS & REQUESTS:** Wendy Wilson, 32535 NE 46<sup>th</sup> Place, is concerned about the recent rash of car prowls and mail theft that's been occurring since early December. She would like to see more police presence during the off-hours.

Steve McFall, 5050 326<sup>th</sup> Place NE, also spoke about the recent car prowls, and would like to see increased police presence and street lighting. Security video has shown that one burglar was carrying a gun, and he is concerned that someone will get hurt.

Bill Paulsen, 32202 Queens Court, also spoke about the recent car prowls, and would like to see more flexibility for police presence during off-hours. He also suggested that a police advisory committee be reactivated.

General discussion took place about the car prowls and a police advisory committee. Council agreement was reached to assign the issues to the Public Health & Safety Committee for discussion.

**AGENDA BILL:**

**AB17-07 – MOTION.** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE MOUNTAINS TO SOUND GREENWAY TRUST FOR THE SAVOR SNOQUALMIE VALLEY PROJECT. Brief discussion took place about the project scope. MOTION PASSED UNANIMOUSLY (5-0).

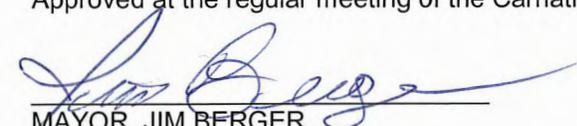
**APPROVING AGREEMENT WITH MTSG FOR SAVOR SNOQUALMIE VALLEY.**

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** The Councilmembers briefly reviewed and discussed the items on the upcoming business list.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g), the City Council adjourned into an Executive Session to review the performance of a public employee. The executive session began at 7:55 PM and was expected to last no more than 30-minutes without action being taken afterwards. The executive session was extended an additional 15-minutes at 8:25 PM; and additional 15-minutes at 8:40 PM; an additional 10-minutes at 8:55 PM; and concluded at 9:03 PM. Mayor Berger called a 2-minute recess.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:05 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on February 7, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 7, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Councilmember Lee Grumman, Planning Board Chairperson Ernest Fix, Planning Board Vice-Chairperson M'Liss Moon, Planning Boardmember Ann Estrin-Wassink, Planning Boardmember Kathleen Allen, City Manager Phil Messina, City Planner Tim Woolett, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, Development & Permit Coordinator Becky Buelna, Accounting Clerk Tara Niemela, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – January 17, 2017.
- Claims Check Vouchers numbered 33101 – 33152 in the amount of \$101,305.18.
- January 2017 Payroll Direct Deposits and Checks numbered 13751 – 13765 in the amount of \$87,012.86.

**REPORTS & REQUESTS:** Councilmember Lisk reported that she went to Olympia on January 18 with Mayor Berger, City Manager Messina, and Mr. Mark Brown, the City's lobbyist, for meetings with Representative Paul Graves, Representative Jay Rodne, and Senator Mark Mullet to discuss construction funding for the SR 203/Tolt Avenue CBD Improvement Project. She attended the Planning Board meeting on January 24. She attended the Snoqualmie Valley Community Network (SVCN) meeting for discussion of suicide prevention. SVCN's annual Heart of the Valley Dinner, Dance and Auction Gala is scheduled for February 11 at the Snoqualmie Casino. She attended the SVGA meeting on January 25 at Carnation Farms. The Chamber of Commerce Annual Meeting is scheduled for February 9 at Carnation Café.

Councilmember Bereswill reported that the American Legion finally got insurance approval to repair damage to their building that was caused by a water leak last fall, so the repairs should be done soon. The Public Health & Safety Committee met on February 6 to discuss police emphasis patrols and reports to the community at Council meetings on a quarterly basis.

Councilmember Grumman reported that the Snoqualmie Watershed Forum will be interviewing for a new Director.

Deputy Mayor Green reported that he will be attending the SCA & PIC meeting on February 8.

Mayor Berger reported that he attended the SVGA meeting on January 25, and it was a good meeting. He and City Manager Messina also made a presentation to the Duvall Rotary Club on February 1 about current projects and activities in Carnation.

**STAFF REPORTS:** City Manager Messina reported that the AWC City Action Days conference is scheduled for February 15-16 in Olympia.

City Planner Woolett reported that there are approved preliminary short plats on East

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 7, 2017**


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**STAFF REPORTS:** and West Rutherford Streets, and on East Entwistle Street. There is a long plat application for the former Habitat for Humanity parcel on East Entwistle Street. Public hearings before the Hearing Examiner will be scheduled in March for a setback variance application and for the long plat on East Entwistle. A long plat application for the former Earth to Earth property is expected by month end. Work on Red Pepper Pizza's Carnation Station is progressing. There are preliminary plans for a new commercial building on the vacant lot at the NE corner of Tolt & Entwistle. A civil permit intake meeting was held for a development at Myrtle & McKinley. A pre-application meeting was held for a 9 lot subdivision across from the Catholic church.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Reyna Ronald, 29106 NE 17<sup>th</sup> Street – Carnation, requested that the City Council consider establishing Carnation as a Welcoming City.

Stuart Lisk, 4135 327<sup>th</sup> Circle NE, is pleased to hear that the City is going to Olympia to lobby for Tolt Avenue CBD construction funding, but he would like to see the Council hold workshops on the project. He would like to see the Council's 2017 goals identified and posted on the City's website. He would also like to see information on the City's website about the December-January car prowls, and that suspects were arrested. He would like to see Carnation take a stand as a Welcoming City.

Theresa Tenney, 33468 NE 42<sup>nd</sup> Street, supports Carnation becoming a Welcoming City and joining the Welcoming America Network.

George Newman, Barghausen Consulting Engineers, 18215 72nd Avenue South – Kent, expressed support for the proposed interim ordinance to allow eaves to protrude up to 18" into building setback areas, and encouraged the Council to approve the ordinance on February 21.

**AGENDA BILL:**

**AB17-08 –  
PROCLAMATION.  
EXPRESSING  
APPRECIATION TO  
MR. DICK KIRBY.**

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE A PROCLAMATION EXPRESSING APPRECIATION TO MR. DICK KIRBY FOR HIS ASSISTANCE WITH THE EAST RUTHERFORD STREET IMPROVEMENT PROJECT.

MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY MAYOR BERGER TO AMEND THE PROCLAMATION AND EXPRESS APPRECIATION FOR BOTH DICK KIRBY AND HIS WIFE KRIS KIRBY. MOTION TO AMEND PASSED UNANIMOUSLY (5-0). Councilmember Grumman read aloud the complete text of the amended proclamation.

MOTION TO APPROVE THE PROCLAMATION AS AMENDED PASSED UNANIMOUSLY (5-0).

Mayor Berger called a 5-minute recess at 7:43 PM for cake and refreshments in honor of Mr. & Mrs. Kirby. The regular meeting resumed at 7:50 PM.

**JOINT MEETING  
WITH THE  
PLANNING  
BOARD:**

Report on subdivision and development activity: Accounting Clerk Tara Niemela and Development & Permitting Coordinator Becky Buelna delivered a presentation about subdivision and building activity in town 2014 through 2016. Four long plats have been approved with a capacity for 131 new SFRs, and two more long plat applications are pending with a capacity for 156 new SFRs. Eight short plats have been approved with a capacity for 16 new SFRs, and three more short plat applications are pending with a capacity for 6 new SFRs. Out of the approved plats, a total of 115 building permits have been issued for new SFRs, and 62 of those new homes were completed as of the end of 2016.

Discussion took place about the former Earth to Earth property, and the proposed 145-unit residential subdivision there. Councilmember Grumman inquired about the

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**JOINT MEETING WITH THE PLANNING BOARD:** screening buffer for that development, since it is in the established gateway zone.

**(CONTINUED FROM PAGE 2)** Proposed interim ordinance amending Chapter 15.48 CMC Density and Dimensional Regulations; clarifying and updating the City's building setback requirements with respect to eaves, chimneys, bay windows and similar architectural features: City Planner Woolett reviewed the proposed interim ordinance to allow eaves to protrude into setbacks up to 18", which is very standard and has been the City's practice since the recent building boom began in 2015. Discussion took place. Mayor Berger inquired if things like gutters count as part of the eaves, or if a fireplace vent hood counts as part of the chimney. City Planner Woolett said that he will clarify those things with the Planning Board while working through their process on the final ordinance. The proposed interim ordinance will be presented to the Council for adoption on the February 21 agenda.

Review and discussion of Community Goals in the Comprehensive Plan: City Manager Messina reviewed the Community Goals and "Vision 2030" that are in Chapter 1 of the Comprehensive Plan. He would like the Council to review and discuss goal-setting at the Council retreat that is being planned for March. City Manager Messina distributed copies of goals that have been adopted by the City of Kelso for review as an example. Planning Boardmember Moon said that she would like to expand Community Goal 1 to include limitations on light pollution. Planning Boardmember Estrin-Wassink would like to see an increase in CBD parking identified as a goal in the "Thriving Downtown" portion of the "Vision 2030". General discussion took place about methods to obtain the development of affordable housing.

Review and discussion of Transportation Improvement Priorities: Discussion took place about the street improvement projects and priorities that were adopted in the TIP and STIP 2017-2022. Majority agreement was reached to move West Morrison Street to be Priority 2 in the upcoming process for development and adoption of the TIP and STIP 2018-2023, and if funding allows then Larson Avenue should be the first priority for projects in 2023 and beyond.

Update on PSRC's Conditional Certification of the Carnation Comprehensive Plan: City Manager Messina reviewed his memo dated 02/02/2017 discussing the City's adopted growth projections and PSRC's conditional certification of the Carnation Comprehensive Plan.

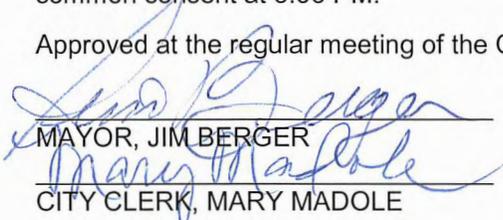
**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Preliminary discussion about Letter of Intent to Annex, and the mandatory pre-petition meeting: Discussion took place about the proposed Falkenberg annexation, and the subjects that must be discussed with the initiators at the mandatory pre-petition meeting that is scheduled for the Council's regular meeting agenda of February 21.

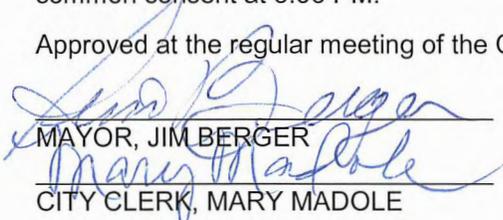
AWC City Action Days Conference: Discussion took place, agreement was reached that Mayor Berger, Councilmember Grumman, Councilmember Lisk, and City Manager Messina will attend the conference on February 15, and they will divide into pairs for meetings with legislators to avoid quorum.

The Councilmembers briefly reviewed and discussed the items on the upcoming business list.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:05 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on February 21, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 21, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall. .

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Fred Bereswill.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Lee Grumman, Councilmember Kim Lisk, Councilmember Fred Bereswill, City Manager Phil Messina, Consultant City Engineer Jorge Garcia, City Planner Tim Woollett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY DEPUTY MAYOR GREEN TO AMEND THE AGENDA AND ADD AN AGENDA BILL TO CONSIDER AN ORDINANCE IMPOSING A MORATORIUM ON BUILDING PERMITS AND OTHER LAND USE DEVELOPMENT APPLICATIONS IN THE R6 ZONE. MOTION TO AMEND FAILED (2-3), COUNCILMEMBERS GRUMMAN AND BERESWILL VOTED AYE.

MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY COUNCILMEMBER LISK TO AMEND THE AGENDA AND ADD A DISCUSSION ITEM REGARDING A PROPOSED ORDINANCE TO IMPOSE A MORATORIUM ON BUILDING PERMITS AND OTHER LAND USE DEVELOPMENT APPLICATIONS IN THE R6 ZONE, AS THE FIRST ITEM OF DISCUSSION UNDER THE ADDITIONAL BUSINESS PORTION OF THE MEETING AGENDA. MOTION TO AMEND PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – February 7, 2017.
- Claims Check Vouchers numbered 33153 – 33180 in the amount of \$86,448.37.

**REPORTS & REQUESTS:** Councilmember Lisk reported that she went to the AWC Cities Action Days conference in Olympia on February 15 with Mayor Berger, Councilmember Grumman, City Manager Messina, and the City's lobbyist, Mr. Mark Brown, and met with state legislators to discuss construction funding for the SR 203/Tolt Avenue CBD Improvement Project. She attended the Chamber of Commerce Annual Meeting on February 9 at Carnation Café. She met with representatives from Carnation Farms to discuss the Spring Event they are planning for April 15, which will be open to the public. SVCN's annual Heart of the Valley Dinner, Dance and Auction Gala was held on February 11 at the Snoqualmie Casino, and more than \$66K was raised. The Senior Center is holding a cake auction on March 11, and the launch date for the new radio station Valley 103.1 FM is also March 11. A 4<sup>th</sup> of July Committee meeting is scheduled for February 23. The COM DEV and UPF Committees will meet on March 13 to discuss parks and the animal code. She objects to a poll that Deputy Mayor Green recently posted in a community group on Facebook, and would like to discuss social media policies at the Council Retreat on March 18.

Councilmember Grumman reported that it was a good trip to Olympia on February 15 for the AWC City Action Days conference, and the Snoqualmie Watershed Forum will

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 21, 2017**


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- REPORTS & REQUESTS:** (CONTINUED FROM PAGE 1) be interviewing for a new Director in the next few weeks.
- Mayor Berger also reported that the trip to Olympia on February 15 for the AWC conference was good, and he encourages all citizens to speak to their elected representatives.
- Deputy Mayor Green reported that he attended the SCA PIC meeting on February 8, and heard about the voter-approved King County Veterans and Human Services Levy which expires at the end of 2017. He also heard discussion about PSRC's conditional certification of several comprehensive plans due to issues related to growth targets, and the new approach that PSRC is taking on the matter.
- STAFF REPORTS:** City Manager Messina reported that the City recently submitted an application to the PSRC RTCC grant program requesting \$1 million in funding for construction of the Tolt Ave CBD Improvement Project. The grant program is highly competitive with very little money in the "pot".
- CITIZEN COMMENTS & REQUESTS:**
- Reyna Ronald, 29106 NE 17<sup>th</sup> Street – Carnation, spoke about Welcoming Cities and encouraged the City Council to join Welcoming America Network.
- Melissa Espinoza, 23724 NE Anderson Street – Duvall, is in support of Carnation becoming a Welcoming City.
- Theresa Tenney, 33468 NE 42<sup>nd</sup> Street, is in support of Carnation becoming a Welcoming City and joining the Welcoming America Network.
- Holly Beck, 4414 331<sup>st</sup> Avenue NE, expressed support for Carnation becoming a Welcoming City with the Welcoming America Network.
- Daniel Enesco, 4703 328<sup>th</sup> Avenue NE, has always felt welcomed in Carnation and doesn't think the City needs to participate in Welcoming Cities to continue doing the right thing.
- Tassin Smith, 32251 East Morrison Street, is in support of Carnation becoming a Welcoming City, and has always thought of Carnation as a welcoming community.
- Melissa Konkle, 11536 Fay Road NE – Carnation, is in support of a Welcoming City designation.
- Scott Atkins, 31760 West Bird Street, is in support of becoming a Welcoming City. He is also in support of the proposed moratorium and codes that keep the city looking good.
- Jeremiah Konkle, 11536 Fay Road NE – Carnation, is in support of the Welcoming City initiative.
- Mike Reinhart, 29325 NE 62<sup>nd</sup> Place – Carnation, supports the Welcoming Cities initiative.
- David Ivenson, 32947 NE 51<sup>st</sup> Street, supports Welcoming Cities.
- Claire Foster, 10721 296<sup>th</sup> Avenue NE – Carnation, supports Carnation joining Welcoming Cities.
- Lisa Tareo, 9602 Kelly Road – Carnation, spoke in support of welcoming immigrants and refugees.
- Benjamin Gay, 32175 East Bird Street, has found Carnation to be the most welcoming community in which he has lived, and doesn't think the City needs to join a specific organization for people to be good to each other.
- Finn Cottom, 11323 296<sup>th</sup> Avenue NE – Carnation, supports the City joining the Welcoming Cities Network.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**February 21, 2017**


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<b>CITIZEN COMMENTS &amp; REQUESTS:</b> (CONTINUED FROM PAGE 2)	<p>Mike Flowers, 33342 NE 42<sup>nd</sup> Place, doesn't think that the City needs to join an organization to be the welcoming community that it already is. He might support a local resolution that is not affiliated with an organization.</p> <p>Nate Summers, 4407 Regal Street, is in favor of the Welcoming Cities initiative.</p> <p>Jim Ribail, 4207 334<sup>th</sup> Avenue NE, is opposed to joining the Welcoming America organization, but not to being a welcoming community.</p>
<b>PRE-PETITION MEETING WITH INITIATORS ON LETTER OF INTENT TO ANNEX.</b>	<p>City Manager Messina reviewed his memo dated 02/16/2017 outlining the Letter of Intent to Annex which was submitted by Douglas and Kathy Falkenberg on January 17 for their single parcel of land, and the subjects which must be discussed at the mandatory pre-petition meeting in accordance with RCW 35A.14.120. Mr. and Mrs. Falkenberg have formally designated Mr. Shane Fortney, who is in attendance, to represent their interests and speak on their behalf at this meeting with the City.</p> <ul style="list-style-type: none"> <li>• Discussion took place about the geographical boundaries of the area proposed for annexation. The Council came to preliminary agreement that the boundaries will be acceptable.</li> <li>• Discussion took place about the parcel's pre-annexation zoning designation of R4 that was approved by Ordinance No. 797 in September 2011, which has a single-family residential density of approximately six units per acre. Majority Council agreement was reached that the existing R4 zoning designation reflects the City's continued intent.</li> <li>• Discussion took place about whether the City will require the assumption of all or any portion of existing City indebtedness. Preliminary Council agreement was reached that the City will require the proposed annexation area to assume a pro-rata share of all the City's outstanding indebtedness</li> </ul> <p>Discussion also took place about the potential negotiation of a pre-annexation agreement to address issues such as a timeline to utility connections for the existing dwelling(s) on the parcel. Mr. Fortney was directed to work with City staff to negotiate a pre-annexation agreement for Council consideration, and return it to the Council for approval with an agenda bill for the Council's formal decision on whether to accept or reject the Letter of Intent to Annex.</p>
<b>PRESENTATION: OPIOID-HEROIN EPIDEMIC.</b>	<p>KCSO Captain Jesse Anderson and Deputy Scott Allen delivered a presentation and statistical information about the heroin and opioid epidemic in King County and nationwide.</p>
<b>AGENDA BILL: AB17-09 – ORDINANCE 883. INTERIM AMENDMENT TO CHAPTER 15.48 CMC REGARDING BUILDING SETBACK REQUIREMENTS.</b>	<p>Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO APPROVE AN ORDINANCE ADOPTING INTERIM ZONING REGULATIONS PURSUANT TO RCW 35A.63.220 AND RCW 36.70A.390; AMENDING CHAPTER 15.48 CMC <u>DENSITY AND DIMENSIONAL REGULATIONS</u>; CLARIFYING AND UPDATING THE CITY'S BUILDING SETBACK REQUIREMENTS WITH RESPECT TO EAVES, CHIMNEYS, BAY WINDOWS AND SIMILAR ARCHITECTURAL FEATURES; DIRECTING THE CITY CLERK TO SCHEDULE A POST-ADOPTION PUBLIC HEARING; ENTERING PRELIMINARY LEGISLATIVE FINDINGS; AND ESTABLISHING AN EFFECTIVE DATE. MOTION PASSED (4-0), Councilmember Grumman abstained because she would have preferred to see a diagram to illustrate the effects of having eaves and similar protrusions extending into the setback area. Ordinance No. 883 assigned.</p>
<b>ADDITIONAL BUSINESS &amp;</b>	<p><u>Proposed building and development moratorium in the R6 zone:</u> Councilmember Grumman said that the Tolt Townsite Co. Plat of Tolt is the most historic neighborhood</p>

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING  
February 21, 2017

DISCUSSION  
ITEMS:

in town, with small-sized houses being most typical. The new homes that are being built there are larger and bulkier than the original older homes. She displayed photos showing differences between the old homes and the new. She would like to pause new development in that zone so that the City can review its density and dimensional regulations to be sure that the code is producing the outcome that is desired by the community. Discussion took place.

MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY DEPUTY MAYOR GREEN TO DIRECT STAFF TO PRESENT AN ORDINANCE FOR CONSIDERATION OF ADOPTION ON THE NEXT REGULAR MEETING AGENDA, TO IMPOSE A MORATORIUM ON BUILDING PERMITS AND OTHER LAND USE DEVELOPMENT APPLICATIONS IN THE R6 ZONE. MOTION PASSED (4-1), MAYOR BERGER VOTED NAY.

Garden Tracts Water Main Improvements Project Phase 1: City Manager Messina reviewed his memo dated 02/17/2017 outlining a proposed change to the sequencing of the water main improvement projects from what was discussed with Council in late 2016. Staff was directed to present an addendum to the existing professional services agreement for City Engineer services on the next meeting agenda, to add design services for the Garden Tracts Water Main Improvements Project Phase 1.

Discussion about Welcoming Cities: Discussion took place. Staff was directed to present a resolution for Councilmember review at the next regular meeting, that is modelled after the draft resolution being considered by the Duvall City Council.

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO EXTEND THE REGULAR MEETING ADJOURNMENT TIME BEYOND 10:30 PM, UNTIL IMMEDIATELY AFTER THE CONCLUSION OF THE EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY (5-0).

EXECUTIVE  
SESSION:

Pursuant to RCW 42.30.110(1)(b)&(g), the City Council adjourned into an executive session to consider the acquisition of real estate, and to review the performance of a public employee. The executive session began at 10:30 PM and was expected to last no more than 30-minutes without action being taken afterwards. The executive session concluded at 11:00 PM.

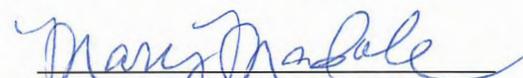
ADJOURNMENT:

There being no further business before the City Council, Mayor Berger called for a motion to adjourn. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO ADJOURN. MOTION PASSED BY COMMON CONSENT. The meeting adjourned at 11:01 PM.

SIGNATURES:

Approved at the regular meeting of the Carnation City Council on March 7, 2017.

  
MAYOR, JIM BERGER

  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
March 7, 2017**

- CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.
- PLEDGE OF ALLEGIANCE:** Led by Mayor Jim Berger.
- ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Lee Grumman, City Manager Phil Messina, City Planner Tim Woolett, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present. Councilmember Kim Lisk was absent and excused.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0).
- CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Regular City Council Meeting – February 21, 2017.
  - Claims Check Vouchers numbered 33181 – 33204 in the amount of \$136,237.79.
  - February 2017 Payroll Direct Deposits and Checks numbered 13766 – 13780 in the amount of \$82,983.61.
- REPORTS & REQUESTS:** Councilmember Grumman reported that the Snoqualmie Watershed Forum has been interviewing for a new Director.
- Deputy Mayor Green reported that he toured Carnation Farms on February 22 and spoke with their event coordinator about their plans. He also attended the Riverview Education Foundation auction and dinner on February 25.
- Councilmember Bereswill reported that the Finance & Operations Committee met on March 6 to review the Q4-2016 Report and a proposed amendment to the 2017 Budget.
- Mayor Berger reported that he attended the monthly Snoqualmie Valley Mayors Meeting on March 1, at which the WDFW plan to reintroduce grizzly bears into the North Cascades was discussed.
- STAFF REPORTS:** City Manager Messina reported that staff met with project engineer Mark Cole on March 6 to discuss the Tolt Avenue CBD Improvement Project. Meetings with business owners in the project area will be held in the month of April, and another public open house is expected to be held in May. A grant application to DOE for the stormwater portion of the project is on the list for recommended award. City Manager Messina also reported that a meeting of the COM DEV/UPF Committees is scheduled for March 13 to review the animal codes and discuss park improvements.
- City Planner Woolett had submitted a written staff report, and noted that two public hearings are scheduled before the Hearing Examiner on March 22 for a setback variance at Benjamin Asphalt, and a long plat application for the former Habitat for Humanity parcel on East Entwistle Street. An application for subdivision of the former Earth to Earth property south of the fire station was received earlier in the day, and the 120-day clock for review has begun. The new name for the subdivision is Yarrington.
- CITIZEN COMMENTS & REQUESTS:** Darcy Newman, 6602 Tolt River Road – Carnation, former Librarian at the Carnation Library, said that the King County Library System is in the process of developing a strategic plan, and would appreciate feedback from the community by completing an online survey.

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING  
March 7, 2017

CITIZEN  
COMMENTS &  
REQUESTS:  
(CONTINUED FROM  
PAGE 2)

Collienne Becker, 31720 West Entwistle Street, spoke about the February 21 City Council meeting and said that she thinks KCSO Captain Jesse Anderson should be invited back to make his presentation on opioids, since that meeting ran so late and she doesn't think he had enough time to make the full presentation that he had intended.

Sara Clark, 4695 Stewart Avenue, said that she moved to Carnation for its historic small town feel, and expressed support for the proposed moratorium in the R6 zone.

Margaret Hindle, 32109 Reitze Street, is seeing a lot of rapid change in town lately and doesn't think the intent of the City's codes to manage growth is being realized. She would like to see smaller and more affordable homes built, so supports the proposed moratorium in the R6 zone.

Robert Cox, 32218 NE 16<sup>th</sup> Street – Carnation, commented that the posted maximum occupancy of the Council Chambers is 49 people, but he counted more than 60 people in the room at the Council meeting on February 21 which jeopardizes safety. He expressed objection to the Council's recent approval of interim ordinance pertaining to setbacks, and thinks that the Council is doing the Planning Board's job. He read the City Manager's blog post on the City's website about the dump closure fee, and noted that it didn't mention the 2009 sale of a portion of the landfill property or that the City's solid waste collector pays a franchise fee to the City but the franchise revenue is not going to the dump.

Finn Cottom, 11323 296<sup>th</sup> Avenue NE – Carnation, spoke about the draft resolution proclaiming Carnation to be an equitable, safe, and inviting community, and would like to see immigration discussed in the resolution.

Reyna Ronald, 29106 NE 17<sup>th</sup> Street – Carnation, agrees with Finn Cottom and would like to see immigration and refugee status addressed in the City's resolution. She also said that she is not a fan of the poll that Deputy Mayor Green posted to a community group on Facebook.

Elisha Galvez, 33528 NE Lake Joy Drive NE – Carnation, would like the City Councilmembers to establish protocol for their use of social media.

Brian Bodenbach, 32007 East Rutherford, doesn't think that urban density under the GMA needs to mean massive homes, so supports the proposed moratorium to change the dimensional standards.

Daniel Enesco, 4703 328<sup>th</sup> Avenue NE, spoke about the draft resolution proclaiming Carnation to be an equitable, safe, and inviting community, and said that he thinks it should include everybody. He also spoke about the proposed moratorium and would like to see homes built that are more affordable.

AGENDA BILLS:

AB17-10 –  
MOTION.  
APPROVING  
ADDENDUM #2 TO  
THE AGREEMENT  
WITH H. W.  
LOCHNER.

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY DEPUTY MAYOR GREEN TO AUTHORIZE THE CITY MANAGER TO EXECUTE ADDENDUM #2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH H. W. LOCHNER, INC., TO ADD DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE GARDEN TRACTS WATER MAIN IMPROVEMENTS PROJECT PHASE 1, IN AN AMOUNT NOT TO EXCEED \$126,000. MOTION PASSED UNANIMOUSLY (4-0).

AB17-11 –  
MOTION.  
ACCEPTING THE  
Q4-2016  
REPORT.

MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERESWILL TO ACCEPT THE FOURTH QUARTER 2016 FINANCIAL REPORT AS PRESENTED. Councilmember Bereswill said that the Finance & Operations Committee reviewed the report on March 6. MOTION PASSED UNANIMOUSLY (4-0).

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**March 7, 2017**


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**AB17-12 –  
ORDINANCE 884.  
IMPOSING A SIX  
MONTH  
MORATORIUM ON  
BUILDING PERMIT  
AND LAND USE  
DEVELOPMENT  
APPLICATIONS IN  
THE R6 ZONE.**

Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT AN ORDINANCE PURSUANT TO RCW 35A.63.220 AND RCW 36.70A.390; IMPOSING A SIX-MONTH MORATORIUM UPON THE RECEIPT AND PROCESSING OF BUILDING PERMIT AND OTHER LAND USE DEVELOPMENT APPLICATIONS WITHIN THE RESIDENTIAL 6 (R6) ZONE; SETTING FORTH FINDINGS AND CONCLUSIONS IN SUPPORT OF SAID MORATORIUM; ENUMERATING LIMITED EXCEPTIONS; SETTING A PUBLIC HEARING DATE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

MOTION BY MAYOR BERGER AND SECOND BY COUNCILMEMBER BERESWILL TO AMEND THE PROPOSED ORDINANCE AND STRIKE THE THIRD RECITAL ON PAGE 2 IN ITS ENTIRETY AS FOLLOWS, "...WHEREAS, the City Council finds that the vesting of additional permit applications to create new housing units within the R6 zone without an analysis of the effects of recently completed and currently vested residential development projects would be detrimental to public health, safety and welfare;...". MOTION TO AMEND PASSED UNANIMOUSLY (4-0).

MOTION AS AMENDED PASSED UNANIMOUSLY (4-0), Ordinance No. 884 assigned.

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Proposed amendment to the 2017 Budget: Discussion took place about the proposed revisions to the 2017 Budget. The Council requested additional information about the line item changes, and directed that the subject be returned to the Council's agenda on March 21 for further discussion.

Proposed resolution proclaiming the city of Carnation to be an equitable, safe, and inviting community for everyone: The Councilmembers reviewed and discussed the proposed resolution. Majority agreement was reached to direct staff to present the resolution with an agenda bill for potential adoption at the next regular meeting. Councilmember Grumman requested that a new recital be inserted into the proposed resolution stating that the United States is founded on immigration, or a statement with similar meaning. Staff was directed to work with Councilmember Grumman to draft a new recital as requested.

Planning Board vacancy and Applications for Appointment: City Manager Messina reported that four applications were received for the vacant position on the Planning Board. Council directed the Community Development Committee to interview the applicants and make a recommendation for appointment.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:48 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on March 21, 2017.

  
MAYOR, JIM BERGER

  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**March 18, 2017**

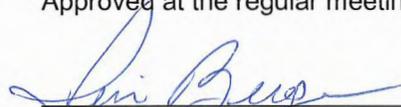
**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 8:30 AM by Mayor Jim Berger in the Alpine Room at Carnation Farms, 28901 NE Carnation Farm Road.

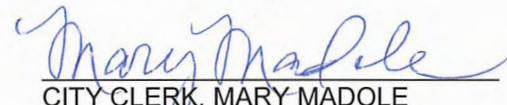
**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Lee Grumman, Councilmember Kim Lisk, City Manager Phil Messina, meeting facilitator Michael Pendleton, and City Clerk Mary Madole.

**COUNCIL RETREAT:** The Councilmembers reviewed and discussed City accomplishments in 2016 and prior years, recent development activity in town, and community involvement in strategic planning. The Councilmembers also discussed Council process, protocols, potential revisions to the Rules of Procedure, and formalizing an annual process that's linked to the City's budget cycle to establish a Legislative Agenda that would be ready for the State legislative sessions which begin in January.

**ADJOURNMENT:** The meeting adjourned by common consent at 3:45 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 4, 2017.

  
\_\_\_\_\_  
MAYOR, JIM BERGER

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**March 21, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Lee Grumman.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Councilmember Lee Grumman, City Planner Tim Wolett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AMEND THE PROPOSED AGENDA AND ADD AN EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(G) TO REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE, TO BE HELD FOLLOWING ADDITIONAL BUSINESS AND DISCUSSION ITEMS. MOTION PASSED UNANIMOUSLY (5-0).

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO APPROVE THE AGENDA AS AMENDED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – March 7, 2017.
- Claims Check Vouchers numbered 33205 – 33226 in the amount of \$65,545.67.

**REPORTS & REQUESTS:** Deputy Mayor Green reported that he attended the 5<sup>th</sup> District Town Hall in Issaquah on March 11, and had an opportunity to discuss the Tolt Avenue CBD Improvement Project with state legislators. He also attended the Chamber of Commerce meeting on March 16 which included a presentation by King County Councilmember Kathy Lambert, and recognition of City Councilmember Kim Lisk for her many contributions to the community.

Councilmember Grumman reported that the Snoqualmie Watershed Forum has completed interviews of candidates for their Director position.

Councilmember Lisk reported that the 4<sup>th</sup> of July Committee will meet on March 23. She and Councilmember Grumman held a Community Development and Utilities Public Facilities Committee meeting on March 13, and discussed the City's animal codes and Hockert Park. The Community Development Committee met again on March 20 to interview applicants for the Planning Board vacancy.

Councilmember Bereswill reported that he will be attending the SVGA meeting on March 22.

Mayor Berger reported that he recently attended a fundraiser luncheon for Friends of Youth, and he also attended the launch event for Valley 103.1 FM on March 11.

**STAFF REPORTS:** City Planner Wolett reported that two public hearings are scheduled before the Hearing Examiner on March 22 for a setback variance and a long plat. Two permits were issued in the R6 zone between moratorium adoption on March 7 and the effective date on March 20, and both were for LPG tank placement. An incomplete building permit application for a new single family residence was presented on Friday March 17, but was rejected due to missing information.

**CITIZEN COMMENTS &** Robert Rathbone, 32157 East Rutherford Street, spoke about the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community, and said that

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**March 21, 2017**


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**REQUESTS:** the things discussed in the resolution are already covered by the Constitution. He objects to the movement to join the Welcoming Cities organization, as Carnation is already a welcoming town.

Finn Cottom, 11323 296<sup>th</sup> Avenue NE – Carnation, expressed support for the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community.

Stuart Lisk, 4135 327<sup>th</sup> Avenue NE, expressed support for the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community. Mr. Lisk requested that the Council consider assisting the new community radio station Valley 103.1 FM with \$5,000 of funding for broadcasting of public service announcements and information.

Kathleen Allen, 415 West Griffin Creek Road – Carnation, is a Planning Boardmember and local business owner. She inquired about the selection process for the new appointment to the Planning Board. She would like the City to participate in the “Stop the Bleed” program by hosting a station. She expressed support for the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community.

Brandy Delmana, 28000 NE 142<sup>nd</sup> Place – Duvall, expressed support for both the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community, and the “Stop the Bleed” program.

Mike Flowers, 33342 NE 42<sup>nd</sup> Place, recommended that the Council adopt the March 7<sup>th</sup> version of the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community.

Jim Ribail, 4207 334<sup>th</sup> Avenue NE, spoke about the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community, and said that if Council does not pass the resolution then nothing happens, but if the Council does pass the resolution as presented then they will have broken their oaths.

Melissa Espinoza, 23724 NE Anderson Street – Duvall, implored the Council to pass the proposed resolution proclaiming Carnation to be an equitable, safe, and inviting community as presented.

**AGENDA BILLS:**

**AB17-13 –** Mayor Berger read the text of the proposed resolution by title. **MOTION BY**  
**RESOLUTION 414.** **COUNCILMEMBER GRUMMAN AND SECOND BY COUNCILMEMBER LISK TO**  
**PROCLAIMING** **ADOPT A RESOLUTION PROCLAIMING THE CITY OF CARNATION TO BE AN**  
**CARNATION TO BE** **EQUITABLE, SAFE, AND INVITING COMMUNITY FOR EVERYONE WHO LIVES,**  
**AN EQUITABLE,** **WORKS, AND VISITS CARNATION. Discussion took place.**

**SAFE, AND** **MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY**  
**INVITING** **COUNCILMEMBER LISK TO AMEND THE PROPOSED RESOLUTION, AND**  
**COMMUNITY.** **REPLACE BOTH OCCURRENCES OF “IMMIGRANT OR REFUGEE**  
**STATUS” WITH “INCLUDING IMMIGRANTS OR REFUGEES”. MOTION TO**  
**AMEND PASSED UNANIMOUSLY (5-0).**

**MOTION BY DEPUTY MAYOR GREEN AND SECOND BY**  
**COUNCILMEMBER GRUMMAN TO AMEND THE FIFTH RECITAL IN THE**  
**PROPOSED RESOLUTION AND ADD A COMMA BETWEEN THE WORDS**  
**“AGE” AND “ABILITY”. MOTION TO AMEND PASSED UNANIMOUSLY (5-**  
**0).**

**MOTION TO APPROVE THE RESOLUTION AS AMENDED PASSED**  
**UNANIMOUSLY (5-0). Resolution No. 414 assigned.**

**AB17-14 –** **MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER**  
**MOTION.** **GRUMMAN TO APPOINT SARA CLARK TO PLANNING BOARD POSITION NO. 1**

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**March 21, 2017**


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**PLANNING BOARD APPOINTMENT.** WITH A TERM EXPIRING IN DECEMBER 2018. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Proposed amendment to the 2017 Budget: Treasurer Russell reviewed the proposed line item amendments to the 2017 Budget. Staff was directed to present an ordinance for approval at the next regular meeting.

Proposed Regional Animal Services of King County ILA 2018-2022: Brief discussion took place about the proposed new ILA. Staff was directed to present the ILA for approval at the next regular meeting.

The Councilmembers briefly reviewed and discussed the items anticipated on upcoming meeting agendas.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g), the City Council adjourned into an executive session to review the performance of a public employee. The executive session began at 8:54 PM and was expected to last no more than 15-minutes with one or more actions to be taken afterwards. The executive session concluded at 9:08 PM.

Mayor Berger called a 1-minute recess. The regular meeting reconvened at 9:09 PM.

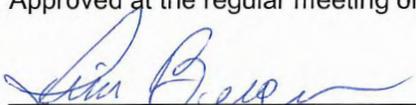
**AB17-15 – MOTION. PLACING CITY MANAGER ON LEAVE AND APPOINTING ACTING CITY MANAGER.** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO PLACE CITY MANAGER PHIL MESSINA ON PAID ADMINISTRATIVE LEAVE FOR AN UNSPECIFIED PERIOD OF TIME, AND APPOINT CITY PLANNER TIM WOOLETT TO SERVE AS ACTING CITY MANAGER AT THE PLEASURE OF THE CITY COUNCIL DURING THE ABSENCE OF THE CITY MANAGER, WITH ALL AUTHORITY ATTENDANT TO SUCH OFFICE AS SET FORTH BY APPLICABLE STATE LAW, CITY CODE AND LOCAL POLICY, INCLUDING WITHOUT LIMITATION CHAPTER 35A.13 RCW AND CHAPTER 2.08 CMC, AND FURTHER MOVE THAT ANY OTHERWISE APPLICABLE RESIDENCY REQUIREMENT AND TIME-DEVOTION STANDARD BE WAIVED WITH RESPECT TO MR. WOOLETT. MOTION PASSED UNANIMOUSLY (5-0).

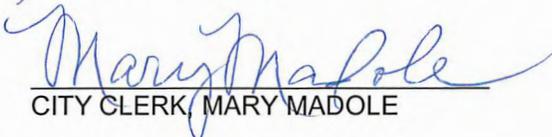
**AB17-16 – MOTION. DIRECTING NEGOTIATION OF SEVERANCE AGREEMENT.** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO DIRECT STAFF TO NEGOTIATE AN AMICABLE SEVERANCE AGREEMENT, RELEASE AND HOLD HARMLESS WITH CITY MANAGER PHIL MESSINA, AND RETURN THE AGREEMENT TO THE CITY COUNCIL FOR APPROVAL AT THE EARLIEST OPPORTUNITY. MOTION PASSED UNANIMOUSLY (5-0).

**OTHER:** A special meeting of the City Council was scheduled for Monday, March 27, at 6:00 PM.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:14 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 4, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**March 27, 2017**

**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Councilmember Lee Grumman, City Planner/Acting City Manager Tim Woolett, City Attorney Zach Lell, and City Clerk Mary Madole present.

**PRESENTATION:** City Attorney Lell delivered a presentation regarding quasi-judicial decision making. Mr. Lell outlined the origins, purpose, and provision of the Appearance of Fairness Doctrine, and described issues related to bias, prejudice, and ex parte communication.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g)&(i) the City Council adjourned into an executive session to review the performance of a public employee, and to discuss a matter of potential litigation with legal counsel. The executive session began at 7:11 PM and was expected to last no more than 10-minutes with one or more actions to be taken afterwards.

Councilmember Grumman departed the meeting at 7:17 PM due to a scheduling conflict.

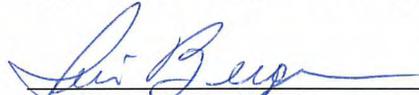
The executive session was extended an additional 5-minutes at 7:21 PM, and concluded at 7:26 PM. The regular meeting reconvened.

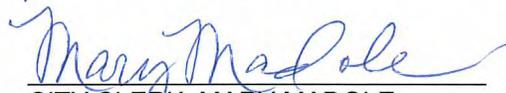
**AB17-17 – MOTION.** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY APPROVING COUNCILMEMBER LISK TO AUTHORIZE THE MAYOR TO EXECUTE A SEVERANCE SEVERANCE AGREEMENT, RELEASE AND HOLD HARMLESS WITH MR. PHIL AGREEMENT. MESSINA, AMICABLY DISCONTINUING MR. MESSINA'S EMPLOYMENT WITH THE CITY OF CARNATION AS CITY MANAGER. MOTION PASSED UNANIMOUSLY (4-0).

**OTHER:** Staff was directed to obtain resumes from Interim City Manager candidates for Council review on April 4<sup>th</sup>.

**ADJOURNMENT:** The meeting adjourned by common consent at 7:29 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 4, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 4, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Kim Lisk.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Lee Grumman, City Planner/Acting City Manager Tim Woolett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Special City Council Meeting – March 18, 2017.
- Minutes of the Regular City Council Meeting – March 21, 2017.
- Minutes of the Special City Council Meeting – March 27, 2017.
- Claims Check Vouchers numbered 33227 – 33252 in the amount of \$54,542.04.
- March 2017 Payroll Direct Deposits and Checks numbered 13781 – 13795 in the amount of \$98,606.91.

**REPORTS & REQUESTS:** Councilmember Bereswill reported that he will be attending the American Legion meeting on April 5 which will be held in the Legion Hall now that they've substantially completed repairs from the water leak last year.

Councilmember Lisk expressed thanks to recently resigned Accounting Clerk Tara Niemela for her years of service. Councilmember Lisk also reported that she attended an information session on immigrant and refugee issues that was co-sponsored by King County and SCA on March 31 in Renton. SVCNs "Be The Change" Leadership Conference was very successful. She attended the SVGA meeting on March 22. Carnation Farms will be holding a Spring Social on April 15 which is open to the public. The 4<sup>th</sup> of July Committee is still seeking a Chairperson for the car show, as well as a Grand Marshall. She attended the Planning Board meeting on March 28. The Community Development Committee is working with a citizen volunteer on near term improvements to Hockert Park.

Deputy Mayor Green reported that he attended the SVGA meeting on March 22, and a Town Hall meeting that was hosted by Representative Suzan DelBene in Redmond on April 1. He also went to Olympia with Mayor Berger on April 3 to discuss Tolt Avenue CBD Project construction funding, and met with Senator Mark Mullet, Representative Paul Graves, and Senior Policy Advisor Charles Knutson in the Office of Governor Jay Inslee.

**STAFF REPORTS:** City Planner/Acting City Manager Woolett reported that staff and Mayor Berger met with Project Engineer Mark Cole on March 29 to review the status of design and engineering for the Tolt Avenue CBD Improvement Project. Staff is working on installing the new radar speed signs, and Public Works Superintendent has installed one on a trailer on a trial basis to determine how long the solar batteries will last or if the signs will need to be hard-wired for permanent installation on East Entwistle Street. He recently met with representatives from King County to discuss channel migration hazards along the Tolt River. The proposed annexation on the east end of town will likely need a water lift station and a new sewage vacuum pump for potential further

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 4, 2017**


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**STAFF REPORTS:** development in that area. Mr. Woolett also reviewed his written staff report regarding  
**(CONTINUED FROM** recent development applications and activity.  
**PAGE 1)**

Public Works Superintendent Bill Ferry reported that a radar speed sign was mounted on the trailer and will be placed out for use. The Public Works Department is out mowing and weed eating this week. There is low water pressure in River's Edge, and low sewer vacuum too, so further new development on the east side of town will need infrastructure improvements.

**LOBBYIST  
REPORT:**

Mr. Mark Brown, Consultant City Lobbyist, Connections Public Affairs, provided an overview of the 2017 State Legislative Session through March, and major issues for cities. Funding for Carnation's Tolt Avenue CBD Improvement Project is currently in the Senate's published proposed capital budget for \$1.545 million, though the House has not yet published their proposed capital budget so it is likely that the funding amount will be reduced before final approval of the State budget. It is very encouraging news, nonetheless.

**PUBLIC HEARING:  
INTERIM  
ORDINANCES  
Nos. 883 & 884  
ADOPTING  
AMENDMENTS TO  
SETBACK  
REQUIREMENTS,  
AND IMPOSING A  
SIX-MONTH  
MORATORIUM IN  
THE R6 ZONE.**

Mayor Berger asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subjects, opened the public hearing at 7:55 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum. Mayor Berger called for public comment at 7:56 PM.

Charlene Noto, 4504 Stossel Avenue, is planning to do a remodel of her kitchen and inquired if she will be impacted by the moratorium. City Planner Woolett replied that repair and refurbishment of an existing residence is exempt from the moratorium, so will not impact her kitchen remodel plans.

No more speakers had signed-in to speak. Mayor Berger called for additional persons who wished to speak during the public hearing. No further speakers came forward. Mayor Berger closed the floor to public comment.

City Planner/Acting City Manager Woolett reported that staff may request Council consideration of an amendment to the moratorium to allow exceptions for civil, right-of-way, and grading permits, and some short plat subdivision applications. Councilmember discussion took place. Staff was directed to prepare a draft amendment ordinance and present it to the Council for review and discussion.

Mayor Berger closed the public hearing at 8:09 PM.

**AGENDA BILLS:**

**AB17-18 –  
ORDINANCE 885.  
AMENDING THE  
2017 BUDGET.**

Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO APPROVE AN ORDINANCE AMENDING SECTION TWO OF ORDINANCE NO. 881 AND THE ADOPTED 2017 ANNUAL BUDGET OF THE CITY. MOTION PASSED UNANIMOUSLY (5-0). Ordinance No. 885 assigned.

**AB17-19 –  
MOTION.  
APPROVING  
REGIONAL  
ANIMAL SERVICES  
ILA 2018-2022.**

MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH REGIONAL ANIMAL SERVICES OF KING COUNTY WITH A TERM BEGINNING JANUARY 1, 2018, WITH EXECUTION OF THE AGREEMENT BEING CONTINGENT UPON THE COSTS AND CONTRACT REMAINING THE SAME AS PRESENTED IN THE DOCUMENT DATED 2-1-17, WITHOUT MATERIAL CHANGES. MOTION PASSED UNANIMOUSLY (5-0).

**AB17-20 –  
PROCLAMATION.  
SEXUAL ASSAULT  
AWARENESS  
MONTH.**

MOTION BY COUNCILMEMBER GRUMMAN AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE A PROCLAMATION DESIGNATING APRIL 2017 AS SEXUAL ASSAULT AWARENESS MONTH. MOTION PASSED UNANIMOUSLY (5-0).

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 4, 2017**

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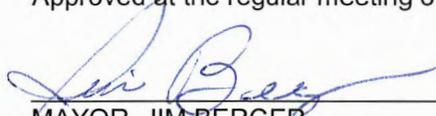
**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** The Councilmembers briefly reviewed and discussed the items anticipated on upcoming meeting agendas.

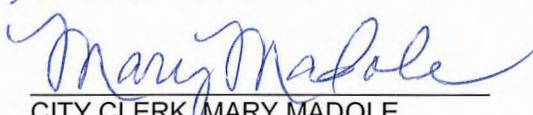
**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(b)&(g), the City Council adjourned into an executive session to consider the acquisition of real estate and to evaluate the qualifications of applicants for public employment. The executive session began at 8:24 PM and was expected to last no more than 30-minutes without action being taken afterwards. The executive session concluded at 8:54 PM. The regular meeting reconvened.

**OTHER:** City Clerk Madole was directed to schedule interviews with three applicants for the position of Interim City Manager, to be held at a special Council meeting on April 11 beginning at 6:30 PM.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:58 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 18, 2017.

  
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MAYOR, JIM BERGER

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**April 11, 2017**

**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:30 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Kim Lisk, and City Clerk Mary Madole present. Councilmember Lee Grumman participated in the executive session by teleconference.

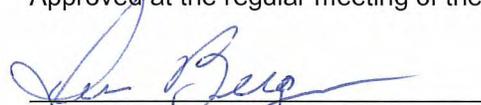
**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g) the City Council adjourned into an executive session to evaluate the qualifications of applicants for public employment. The executive session began at 6:32 PM and was expected to last no more than 2.5 hours with potential action to be taken afterwards. The executive session was extended an additional 10-minutes at 9:02 PM, was extended an additional 1-minute at 9:12 PM, and concluded at 9:13 PM. Councilmember Grumman left the teleconference. The regular meeting reconvened.

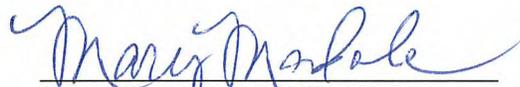
MOTION BY MAYOR BERGER AND SECOND BY COUNCILMEMBER BERESWILL TO DIRECT STAFF TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT WITH MR. ROBERT JEAN FOR INTERIM CITY MANAGER SERVICES, WITH COMPENSATION TO BE TARGETED AT THE AMOUNT APPROPRIATED IN THE 2017 BUDGET FOR THE POSITION OF CITY MANAGER. MOTION PASSED UNANIMOUSLY (4-0).

**OTHER:** Brief discussion took place about potentially scheduling a Council goal setting retreat for the evening of June 13.

**ADJOURNMENT:** The meeting adjourned by common consent at 9:22 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on April 18, 2017.

  
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 MAYOR, JIM BERGER

  
 \_\_\_\_\_  
 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 18, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Fred Bereswill.

**ROLL CALL:** Mayor Jim Berger, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present. Deputy Mayor Dustin Green was absent and excused.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – April 4, 2017.
- Minutes of the Special City Council Meeting – April 11, 2017.
- Claims Check Vouchers numbered 33253 – 33284 in the amount of \$97,828.17.

**REPORTS & REQUESTS:** Councilmember Bereswill reported that he attended the American Legion meeting on April 5 which was held in the Legion Hall now that they've completed repairs from the water leak last year. The Legion will be installing patriotic murals in their building.

Councilmember Lisk reported that she attended the Spring Social at Carnation Farms on April 15. A volunteer community cleanup event is scheduled at Hockert Park. The CHS FFA First In Bloom plant sale will be held on April 27, and the Senior Center Plant Sale is May 4-6.

Mayor Berger reported that he made a presentation to PSRC on April 14 for the City's \$1M grant application for construction funding for the Tolt Ave CBD Project.

**STAFF REPORTS:** Interim City Manager Jean reported that he had a very busy first two days. He has met with most of staff and would like to schedule one-on-one meetings with each Councilmember. The Community Development Committee is scheduled to meet on April 26 to discuss the proposed Falkenberg annexation. There will be three large special events in and around the town on June 10, so staff is working on coordination with County and State for traffic management. A Council goal setting retreat has been tentatively scheduled for June 13. He is seeking direction from the City Council regarding regular city manager recruitment, and would like to get going with that in the next few weeks.

City Planner Woolett reported that he has three plats in process. The Planning Board is working on review of the dimensional regulations as part of the building moratorium.

Treasurer Russell expressed thanks to the CHS FFA students for planting the Tolt Ave flower pots. The City has been awarded grants from AWC RMSA for Hockert Park play chips, and for sidewalk repairs. Staff has learned that the \$50K Youth Sports Facility Grant that was presented by King County Councilmember Kathy Lambert may be used for Hockert Park play equipment.

Public Works Superintendent Ferry reported that the radar speed sign was mounted on the trailer and has been placed out for use. The sewer vacuum leak in River's Edge is scheduled for repair on April 19.

## CITY OF CARNATION

## MINUTES OF THE REGULAR CITY COUNCIL MEETING

April 18, 2017

**CITIZEN  
COMMENTS &  
REQUESTS:**

Robert Cox, 32218 NE 16<sup>th</sup> Street – Carnation, spoke about the Tolt Ave CBD Improvement Project, and said that he will need to close his store to participate in a one-on-one business owner meeting with the project engineers since appointments were only offered between 9 am and 6 pm. He also said that the existing sidewalk in front of his store is 10', but the proposed new width with the project is 8', so that is not a wider sidewalk. He would like to see an engineer's estimate of the project cost. Regarding the moratorium, he thinks it is a mistake to modify the exceptions as staff will be proposing later in the meeting agenda. He objects to a private property owner being allowed to plant 49 evergreen trees in the ROW near the Senior Center.

Lisa Yeager, 5728 Tolt Highlands Drive, Sno-Valley Senior Center Executive Director, thanked the City for its support of the Senior Center and reported that the Annual Plant Sale is scheduled for May 4-6.

Michael Fiset, 3904 331<sup>st</sup> Ave NE – Carnation, is a Fire Commissioner with District 10, and his term is expiring so candidates are sought for the position. He likes the new development in town, and believes that Carnation is at a turning point and will hopefully be able to support a small business district now.

**PRESENTATION:  
TOLT DAM  
SAFETY  
PROGRAM.**

Mr. Mike Brennan, SPU Systems Manager, delivered a presentation about the South Fork Tolt River Reservoir & Dam. The dam is jointly owned and operated by Seattle Public Utilities and Seattle City Light. The reservoir level, snowpack, weather, and hydrology is monitored by Water Resources 24/7. The Water Resources team is in regular communication with King County during the flood seasons. The Safety Program inspects the dam daily, both visually and with monitoring and surveillance instrumentation. Mr. Brennan reviewed the inundation maps, amount of time for evacuation, locations of the nine warning sirens along the Tolt River, and the agency partners in the Tolt Dam Emergency Action Plan.

**AGENDA BILLS:****AB17-20 –  
MOTION.  
APPOINTING BOB  
JEAN AS INTERIM  
CITY MANAGER.**

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO APPOINT ROBERT JEAN OF RWJ CONSULTANTS TO SERVE AS INTERIM CITY MANAGER FOR AN UNSPECIFIED PERIOD OF TIME AT THE PLEASURE OF THE CITY COUNCIL, WITH ALL AUTHORITY ATTENDANT TO SUCH OFFICE AS SET FORTH BY APPLICABLE STATE LAW, CITY CODE AND LOCAL POLICY, INCLUDING WITHOUT LIMITATION CHAPTER 35A.13 RCW AND CHAPTER 2.08 CMC, AND FURTHER MOVE THAT ANY OTHERWISE APPLICABLE RESIDENCY REQUIREMENT AND TIME-DEVOTION STANDARD BE WAIVED WITH RESPECT TO MR. JEAN; PROVIDED, THAT MR. JEAN, THROUGH HIS EMPLOYMENT OR OTHER RELATIONSHIP WITH RWJ CONSULTANTS, SHALL BE AND REMAIN AN INDEPENDENT CONTRACTOR WITH RESPECT TO THE CITY, AND SHALL NOT BE DEEMED A CITY OF CARNATION EMPLOYEE FOR ANY REASON, INCLUDING WITHOUT LIMITATION ANY ENTITLEMENT TO COMPENSATION AND BENEFITS, BY VIRTUE OF THIS APPOINTMENT.. MOTION PASSED UNANIMOUSLY (4-0).

**AB17-21–  
MOTION.  
AGREEMENT FOR  
INTERIM CITY  
MANAGER  
SERVICES.**

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AUTHORIZE THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH MR. ROBERT JEAN, DOING BUSINESS AS RWJ CONSULTANTS, FOR INTERIM CITY MANAGER SERVICES. MOTION PASSED UNANIMOUSLY (4-0).

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Discussion of proposed amendments to supplement and clarify the list of land use permits and approvals exempted from the scope of the temporary development moratorium within the Residential 6 (R6) zone: City Planner Woolett described the proposed expansion to the exceptions for the moratorium, to include applications for

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**April 18, 2017**

final short plat approval where the preliminary short plat has already been approved; as well as some clearing, grading, fill, excavation, drainage, ROW, street use, and utility extension permits.

The Councilmembers briefly reviewed and discussed the items anticipated on upcoming meeting agendas. A goal setting retreat was scheduled for June 13 beginning at 6:15 PM.

**OTHER:** Staff was directed to obtain proposals for city manager recruitment services.

Agreement was reached to allow the Snoqualmie Valley Run to use the dog park for parking during their marathon event on June 10.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:49 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on May 2, 2017.

  
MAYOR, JIM BERGER

  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 2, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Attorney Zach Lell, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AMEND THE PROPOSED AGENDA AND ADD AN EXECUTIVE SESSION TO BE HELD FOLLOWING THE DISCUSSION OF ADDITIONAL BUSINESS, AND MOVE CONSIDERATION OF AB17-25 PERTAINING TO THE ACQUISITION OF REAL ESTATE TO FOLLOW THE CONCLUSION OF THE EXECUTIVE SESSION. MOTION TO AMEND THE AGENDA PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – April 18, 2017.
- Claims Check Vouchers numbered 33285 – 33315 in the amount of \$83,049.42.
- April 2017 Payroll Direct Deposits and Checks numbered 13796 – 13810 in the amount of \$78,036.55.
- **AB17-22 – Motion.** Accepting the donation of a park bench to be placed in Nick Loutsis Park, and dedication of the bench to Nick and Laura Loutsis.

**REPORTS & REQUESTS:** Councilmember Bereswill reported that he plans to attend the American Legion meeting on May 3, at which Councilmember Lisk will speak about the plans for this year's 4<sup>th</sup> of July Celebration.

*Corrected, see page 2766*  
Deputy Mayor Green reported that he recently attended a breakfast that was hosted by King County Councilmember Kathy Lambert at which Representative Paul Graves spoke about the City's Tolt Avenue CBD Improvement Project.

Councilmember Lisk reported that a volunteer community cleanup event was held at Hockert Park on April 22, and approximately 30 citizens participated. She attended the breakfast that was hosted by King County Councilmember Kathy Lambert. The Senior Center Plant Sale is May 4-6. The Community Development Committee met on April 26 to discuss the proposed Falkenberg annexation with the owners of an adjacent property.

**STAFF REPORTS:** Interim City Manager Jean reported that he has had a busy first two weeks. Regarding the Farmers Market banner over SR 203, staff would like to work with the Farmers Market to move their signage to large vertical banners attached to the street poles which will be installed as part of the CBD Improvement project. The business owner at 4768 Tolt Avenue has requested permission to remove two of the street trees in front of their building. Unless Council objects, staff is inclined to approve the request since

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 2, 2017**


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**STAFF REPORTS:** the existing trees are slated to be removed and replaced as part of the CBD project. (CONTINUED FROM PAGE 2) Another tree on the same block was badly pruned by a different business owner, so staff is inclined to remove that tree too.

City Planner Woolett reported that in the month of April he received two short plat applications and a Hearing Examiner decision, and another Hearing Examiner decision is expected by the end of the week. The Yarrington plat application south of the fire station is on hold pending some design revisions. The Planning Board did a walking tour of the Tolt Townsite neighborhood on April 10, and discussed density and dimensional regulations on April 25.

Public Works Superintendent Ferry reported that the sewer vacuum leak in River's Edge has been repaired, and has reduced the run-time on the pumps by about 10 hours per day, which is about a 30% reduction. A 2" galvanized water line broke south of town on April 21. The Public Works Department is patching potholes this week.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Robert Cox, 32218 NE 16<sup>th</sup> Street – Carnation, spoke about AB17-25 regarding real estate acquisition, and noted that the parcel is located on East Bird Street not West Bird Street. He and his business partner attended their Business Owner Meeting for the Tolt Avenue CBD Improvement Project, and he thinks it needs to be clarified that the development of Bird Street as a "Festival Street" is not part of the current project. In the project illustrations, the one showing Miller's Mercantile appears to show Tolt Avenue as a one-way street. The project designers keep asking why he has a large warehouse for his business, and the project design needs to accommodate deliveries from a maxi long-haul truck. There also needs to be a plan for parking during construction. He would like to know if the power undergrounding will be on Tolt Avenue or in the alley. He is concerned about business interruptions during construction. The plan shows 60 trees along Tolt Avenue, and he doesn't want any trees planted in front of his business, and he has heard the same from other business owners. He doesn't want trees that will block views of his building or signs, or will drop leaves or debris. He doesn't think trees should be planted over underground utilities. He is concerned that the City seems more worried about not interfering with the 4<sup>th</sup> of July celebration than not interfering with local business. He would like to know the annual maintenance costs after construction.

**AGENDA BILLS:**

**AB17-23 –  
MOTION.  
ACCEPTING THE  
Q1-2017  
REPORT.** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ACCEPT THE FIRST QUARTER 2017 FINANCIAL REPORT AS PRESENTED. Councilmember Bereswill reported that the Finance & Operations Committee reviewed the report on April 26. Interim City Manager Jean spoke about year-end forecasts and anticipated 2017 Budget updates. MOTION PASSED UNANIMOUSLY (5-0).

**AB17-24–  
ORDINANCE 886.  
AMENDING  
MORATORIUM  
ORDINANCE 884.** Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT AN ORDINANCE AMENDING ORDINANCE NO. 884; SUPPLEMENTING AND CLARIFYING THE LIST OF LAND USE PERMITS AND APPROVALS EXEMPTED FROM THE SCOPE OF THE TEMPORARY DEVELOPMENT MORATORIUM WITHIN THE RESIDENTIAL 6 (R6) ZONE IMPOSED THEREUNDER; AND SETTING FORTH ADDITIONAL FINDINGS. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 886 assigned.

**AB17-26 –  
MOTION.  
AUTHORIZING  
CONSULTANT  
AGREEMENT WITH** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONSULTANT AGREEMENT WITH MAKERS ARCHITECTURE AND URBAN DESIGN IN AN AMOUNT NOT TO EXCEED \$6,000, TO ASSIST WITH REVIEW AND REVISIONS TO THE CITY'S DENSITY AND DIMENSIONAL

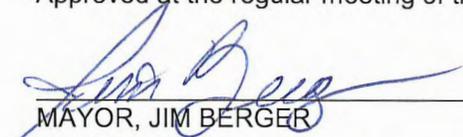
## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 2, 2017**


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- MAKERS.** REGULATIONS. MOTION PASSED UNANIMOUSLY (5-0).
- ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Draft 2018 Capital Street Repair & Improvement Plan, and projects for the Six Year Transportation Improvement Program (STIP) 2018-2023: The Councilmembers reviewed and discussed the projects in the 2018 Street Plan. Mayor Berger requested information as to whether a traffic signal is warranted at Morrison. Staff was directed to notice a public hearing regarding the STIP 2018-2023 for the regular City Council meeting on June 6.
- The Councilmembers briefly reviewed and discussed the items anticipated on upcoming meeting agendas.
- EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(b)&(i) the City Council adjourned into an executive session to consider the acquisition of real estate, and to discuss a matter of potential litigation with legal counsel. The executive session began at 8:20 PM and was expected to last no more than 30 minutes with potential action being taken afterwards. The executive session was extended an additional 15-minutes at 8:50 PM, extended an additional 10-minutes at 9:05 PM, extended an additional 2-minutes at 9:15 PM, and concluded at 9:17 PM. The regular meeting reconvened.
- AB17-25 – MOTION. AUTHORIZING THE ACQUISITION OF REAL PROPERTY ON EAST BIRD STREET.** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT AND PURCHASE AND SALE AGREEMENT WITH MET ASSOCIATES, LLC, IN SUBSTANTIALLY THE FORM PRESENTED TO COUNCIL, TOGETHER WITH SUCH MODIFICATIONS AND REVISIONS DEEMED NECESSARY OR APPROPRIATE BY THE CITY MANAGER. MOTION PASSED UNANIMOUSLY (5-0).
- ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:23 PM.
- SIGNATURES:** Approved at the regular meeting of the Carnation City Council on May 16, 2017.




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 MAYOR, JIM BERGER




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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

## MINUTES OF THE REGULAR CITY COUNCIL MEETING

May 16, 2017

**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Jim Berger.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Lee Grumman, City Planner/Acting City Manager Tim Woolett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY MAYOR BERGER AND SECOND BY COUNCILMEMBER GRUMMAN TO AMEND THE PROPOSED AGENDA AND ADD AN EXECUTIVE SESSION TO CONSIDER THE ACQUISITION OF REAL ESTATE, TO BE HELD FOLLOWING THE DISCUSSION OF ADDITIONAL BUSINESS. MOTION TO AMEND THE AGENDA PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – May 2, 2017, with the following correction to the second paragraph under Reports and Requests on page 1: “Deputy Mayor Green reported that he recently attended a breakfast that was hosted by King County Councilmember Kathy Lambert at which he spoke with Representative Paul Graves ~~spoke~~—about the City’s Tolt Avenue CBD Improvement Project.”
- Claims Check Vouchers numbered 33316 – 33340 in the amount of \$444,638.28.

**REPORTS & REQUESTS:** Councilmember Lisk reported that the 4<sup>th</sup> of July Grand Marshall will be George Magnochi. Carnation Farms is holding a Summer Solstice Celebration on June 17. She attended the SVGA meeting on May 15 and was elected to be SVGA President.

Councilmember Bereswill reported that the American Legion will hold their next meeting on June 14 which is Flag Day, and will conduct an American Flag Retirement & Destruction Ceremony with the Boy Scouts.

Deputy Mayor Green reported that the Riverview Education Foundation (REF) will be holding their REF Run 5K/10K and Kid’s Obstacle Race on June 4.

Mayor Berger reported that he attended the SVGA meeting on May 15, and heard about many summer events scheduled in the Valley this year.

**STAFF REPORTS:** City Planner/Acting City Manager Woolett reported that the City received notice from Hearing Examiner Sharon Rice that she is very busy so unfortunately must terminate her contract with the City. Staff has contacted another well-recommended Hearing Examiner, Mr. Stephen Causseaux of McCarthy & Causseaux, and expects a new agreement to be on the Council’s agenda for approval in June. Mr. Woolett has been working with MAKERS on the scope of the consultant agreement to assist the City with review and revisions to the City’s density and dimensional regulations, to keep the cost under the \$6,000 authorized by Council on May 2. Many parcels within the city that are zoned Mixed Use (MU) and Multi-Family Residential (R24) are being developed

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 16, 2017**


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**STAFF REPORTS:** into single family residential (SFR), so staff would like Council to consider whether a code amendment should be discussed to prohibit or limit SFR development in the MU and R24 zones so that the city's capacity for future multi-family and commercial development is retained.  
**(CONTINUED FROM PAGE 1)**

Treasurer Hankinson Russell reported that the city clerk issued an RFP on May 4 requesting SOQs and cost estimates for design of the Hockert Park Redevelopment Project. She, City Clerk Madole, and Public Works Superintendent Ferry met with several of the designers on-site at Hockert Park the morning of May 16 to answer questions for the development of their proposals.

Public Works Superintendent Ferry reported that there was another water leak in the south-end of the water system on April 21.

**CITIZEN  
COMMENTS &  
REQUESTS:**

Jim Jordan, 38916 SE 90<sup>th</sup> – Snoqualmie, spoke about the Tolt Historical Society and their museum. The museum moved from the Senior Center to Carnation Farms in 2008 or 2009, and now they need to find a new location by the end of 2018. They are seeking approximately 2,000 square feet of space in town. The Historical Society may request a Letter of Support from the Council in the future, if they need to apply for a grant.

Jim Ribail, 4207 334<sup>th</sup> Avenue NE, spoke about the audio quality of the meeting recordings, and commented that staff is difficult to hear since they don't have individual microphones. Mr. Ribail also spoke about the Tolt Avenue CBD Improvement Project, and expressed concern about construction and maintenance costs.

**TOLT AVENUE  
CENTRAL  
BUSINESS  
DISTRICT (CBD)  
IMPROVEMENT  
PROJECT UPDATE  
& WORKSHOP:**

Mr. Mark Cole, consultant project engineer with Otak, reviewed the project status. They have completed Community and Business Owner Outreach; are preparing a WSDOT "Channelization Plan" for approval; are preparing Environmental Documents (SEPA & NEPA) for approval; are continuing coordination/refinement of utility undergrounding with PSE and other utilities; and are working on 60% completion of design and construction plans. A second Community Open House will be held when the 60% design is complete. At the one-on-one meetings with business owners, the primary concerns that were heard related to street trees, maintaining the unique feel of Carnation's downtown, and the length of the construction phase.

Project design considerations to be refined include "look and feel" choices for the streetscape elements, such as street lighting; hardscape treatment materials; street furnishings such as benches, waste receptacles, bicycle racks, and tree grates; street trees; stormwater infiltration and raingardens; wayfinding signage; and incorporation of some unique custom elements as accent pieces.

Discussion took place about maintenance after construction. Mr. Cole said that the stormwater vaults are designed for easy and minimal maintenance, the street furnishings will be metal, and the raingardens will require some maintenance; but overall the maintenance needs won't be onerous. Construction costs are estimated at \$4.6 million. The City has secured \$880K of local funds and \$200K from WSDOT resulting from 2014 SR 203 pavement overlay savings when WSDOT skipped over downtown Carnation at the City's request. The City is very likely to receive at least \$750K from the State Capital Budget, \$830K from WA DOE under their EAGL Program, and approximately \$432K will be funded by PSE for the utility undergrounding, leaving approximately \$1.5 million still to be funded. Additional grant sources that the City intends to pursue to bridge the funding gap include a PSRC TAP grant (\$750K maximum), TIB funding (\$750K maximum), and the WSDOT Pedestrian & Bicycle Program (\$500K maximum).

In the next 4 months, the project engineers expect to obtain WSDOT "Channelization Plan" approval; complete design coordination with PSE on utility undergrounding; submit environmental documents (SEPA & NEPA) for approval; begin a pilot-test for

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**May 16, 2017**


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**TOLT AVENUE CENTRAL BUSINESS DISTRICT (CBD) IMPROVEMENT PROJECT UPDATE & WORKSHOP:** the stormwater infiltration system; and complete 60% design and construction plans and cost estimate.

**(CONTINUED FROM PAGE 2)** By the end of 2017 the project engineers anticipate that the City will have obtained environmental permit approvals, have 90% complete construction documents, secured additional construction funding, begun right-of-way acquisitions, and finalized utility undergrounding design coordination with PSE and others.

By the end of 2018 the project engineers expect to have completed right-of-way acquisitions, obtained WSDOT construction document approval, completed the pilot-test for stormwater infiltration system, secured remaining construction funding, and completed final design and construction documents.

**AGENDA BILL:**

**AB17-27 – MOTION. CITY MANAGER RECRUITMENT SERVICES.** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE ACTING CITY MANAGER TO NEGOTIATE AND EXECUTE A CONSULTANT AGREEMENT WITH COLIN BAENZIGER & ASSOCIATES FOR EXECUTIVE SEARCH SERVICES FOR RECRUITMENT OF A CITY MANAGER, IN AN AMOUNT NOT TO EXCEED \$26,500. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

Letters and Certificates of Recognition for Girl Scout Gold & Silver Award earners: Mayor Berger was authorized to send congratulatory letters and certificates of recognition to Miss Danielle Winston and Miss Tabitha Tenney for their achievements in earning Girl Scout Gold and Silver Awards respectively.

Other: Councilmember Lisk reported that the Snoqualmie Valley Community Network Rise & Shine Breakfast is scheduled for June 6.

The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas.

**EXECUTIVE SESSION:**

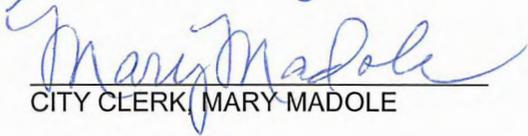
Pursuant to RCW 42.30.110(1)(b) the City Council adjourned into an executive session to consider the acquisition of real estate. The executive session began at 8:58 PM and was expected to last no more than 10 minutes, with potential action being taken afterwards. The executive session concluded at 9:08 PM. The regular meeting reconvened.

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AMEND THE PURCHASE & SALE AGREEMENT THAT WAS AUTHORIZED BY AB17-25 ON MAY 2, 2017, AND INCREASE THE PURCHASE PRICE FROM \$55,000 TO \$58,000. MOTION PASSED UNANIMOUSLY (5-0).

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:09 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on June 6, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**June 6, 2017**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:45 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(i) the City Council adjourned into an executive session to discuss a matter of potential litigation with legal counsel. The executive session began at 6:45 PM and was expected to last no more than 15 minutes, with potential action being taken during the regular meeting afterwards. The executive session concluded at 7:00 PM. The special meeting adjourned at 7:00 PM. The regular meeting convened.

**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Lee Grumman.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AMEND THE PROPOSED AGENDA AND ADD AN AGENDA BILL FOR CONSIDERATION OF A SIX-MONTH MORATORIUM ON SUBDIVISION, BUILDING PERMIT, AND OTHER LAND USE DEVELOPMENT APPLICATIONS FOR SINGLE-FAMILY RESIDENTIAL DEVELOPMENT WITHIN THE MULTI-FAMILY RESIDENTIAL (R24) AND MIXED USE (MU) ZONES, TO BE CONSIDERED FOLLOWING THE PUBLIC HEARING ON THE STIP AND BEFORE THE DISCUSSION OF ADDITIONAL BUSINESS. MOTION TO AMEND THE AGENDA PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – May 16, 2017.
- Claims Check Vouchers numbered 33341 – 33377 in the amount of \$155,184.72.
- May 2017 Payroll Direct Deposits and Checks numbered 13811 – 13822 in the amount of \$83,854.96

**REPORTS & REQUESTS:** Councilmember Bereswill reported that the American Legion will hold their next meeting on June 14 which is Flag Day, and will conduct an American Flag Retirement & Destruction Ceremony with the Boy Scouts.

Councilmember Lisk reported that the Snoqualmie Valley Community Network Rise & Shine Breakfast was held that morning, and about 20 different groups were recognized including Valley 103.1 FM. She is now the Chairperson for the Carnation Farms Ambassador Program, and there are many events scheduled at the Farm over the summer months. She attended the Sno-Valley Tilth's 2017 Friends of the Fields Benefit Dinner and Auction at Carnation Farms on May 20.

Deputy Mayor Green reported that he attended the Duvall Days Celebration on June

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**June 6, 2017**


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3-4, and had a tour of the Valley 103.1 FM broadcasting station that was setup there.

**STAFF REPORTS:** Interim City Manager Jean reported that there are several special events scheduled in town on Saturday, June 10, including the Flying Wheels bicycle ride, the Snoqualmie Valley Run, and a Rugged Maniac obstacle course/mud run at Remlinger Farms. Staff worked with County, State, emergency response agencies, and the event coordinators on traffic management measures to reduce the impact on Carnation residents. Colin Baenziger, the recruiter that was hired by the City to conduct the City Manager search, will be in town on June 20 and would like to hold a special meeting with Council at 6:00 PM to discuss the recruitment process and review the advertisement materials. Interim City Manager Jean has received a request from Timber! Music Festival to use the dog park for overflow parking during their three-day event in mid-July. He met with representatives from the Farmers Market to discuss having them use large vertical banners mounted on street pole brackets rather than the horizontal banner across the highway. Brief discussion took place about the Timber! Request to use the dog park, and staff was authorized to allow the use with the stipulation that the event coordinators may not charge a fee to users that park there.

Public Works Superintendent Ferry reported that his crew is getting ready for the 4<sup>th</sup> of July Celebration, and is also working on storm drain vactoring on Tolt Avenue.

Treasurer Hankinson Russell reported that the 2016 Annual Report has been submitted to the State, and the City's annual audit is scheduled to begin on July 24.

City Planner/ Woolett distributed and reviewed a written staff report, and said that the purchase and sale agreement has been executed for the acquisition of real estate on East Bird Street adjacent to Tolt Commons, and the closing date is July 17.

Deputy Scott Allen distributed copies of the city's annual crime statistics for 2014 through April 2017. Overall, crime is down in the city, even though both citizen-initiated calls for service and deputy-initiated "on view" activities have increased.

**PUBLIC HEARING:** Mayor Berger asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:32 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum. Interim City Manager Jean and City Clerk Madole delivered the staff report and reviewed the projects and priorities within the STIP, and the changes from the last adopted plan. Mayor Berger called for public comment at 7:41 PM. No speakers had signed-in to speak. Mayor Berger called for persons who wished to speak during the public hearing. No speakers came forward. Mayor Berger closed the public hearing at 7:42 PM. Staff was directed to present the STIP for adoption on the June 20 regular meeting agenda. General discussion took place about the Tolt Avenue CBD Improvement Project, and design decisions that need to be made in regards to improving traffic flow by adding left turn pockets at intersections versus preserving maximum on-street parking.

**AGENDA BILL:**

**EMERGENCY  
ORDINANCE NO.  
887. IMPOSING A  
SIX-MONTH  
MORATORIUM ON  
SINGLE-FAMILY  
RESIDENTIAL  
DEVELOPMENT  
WITHIN THE  
MULTI-FAMILY  
RESIDENTIAL**

Mayor Berger read the text of the proposed emergency ordinance by title. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO ADOPT AN ORDINANCE PURSUANT TO RCW 35A.63.220 AND RCW 36.70A.390; IMPOSING A SIX MONTH MORATORIUM UPON THE RECEIPT AND PROCESSING OF SUBDIVISION APPLICATIONS AND APPLICATIONS FOR BUILDING PERMITS AND OTHER LAND USE DEVELOPMENT APPROVALS FOR SINGLE-FAMILY RESIDENTIAL DEVELOPMENT WITHIN THE MULTI-FAMILY RESIDENTIAL (R24) AND MIXED USE (MU) ZONES; SETTING FORTH FINDINGS AND CONCLUSIONS IN SUPPORT OF SAID MORATORIUM; ENUMERATING LIMITED EXCEPTIONS; SETTING A PUBLIC HEARING DATE; PROVIDING FOR SEVERABILITY; DECLARING A PUBLIC EMERGENCY; AND ESTABLISHING AN IMMEDIATE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**June 6, 2017**

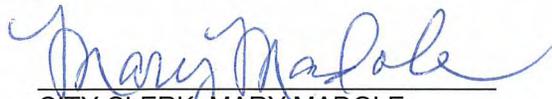
**(R24) AND MIXED USE (MU) ZONES.** EFFECTIVE DATE. City Planner Woolett reported that the City has been receiving inquiries and applications for single-family residential (SFR) development in the Multi-Family Residential (R24) and Mixed Use (MU) zones. The city has limited properties zoned R24 and MU, so if those properties continue to be developed as SFR then the city will lose its capacity for future multi-family residential (MFR) and commercial development. Preserving capacity for MFR would allow future "affordable" and/or senior housing. The proposed moratorium would only be for new SFR units in the R24 and MU zones. Existing single family homes in the R24 and MU zones would not be effected by the proposed moratorium. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 887 assigned.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:24 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on June 20, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**June 13, 2017**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:15 PM by Mayor Jim Berger in The Loft at Carnation Tree Farm, 3861 Tolt Avenue, Carnation.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Lee Grumman, Councilmember Kim Lisk, Councilmember Fred Bereswill, Interim City Manager Bob Jean, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, City Clerk Mary Madole, and Treasurer Kelly Hankinson Russell present. Due to the meeting room being up several flights of stairs, staff monitored the ground floor periodically for citizen attendees.

**RETREAT TOPICS:** The City Councilmembers each shared what they felt to be successes during the time they've been on Council. The vast majority of the identified City successes were issues and projects that included community involvement, citizen input, and partnerships with other public entities.

Treasurer Kelly Hankinson Russell reviewed the 2017 Budget status, and reported that the budget is looking generally on-track. Treasurer Russell also reviewed the preliminary 2018 Budget forecast for the general and street funds.

The Councilmembers reviewed a comparison of the cost of living in Carnation with the cost of living in eight nearby communities. Costs included property tax components and utility service rates. Overall, Carnation placed near the middle in the total annual costs for municipal services and tax rates, ranking fifth out of the eight.

Interim City Manager Bob Jean reviewed a Local Governance Policy Making System to identify Vision, Values, Strategies and Goals. The system has served him well for many decades in identifying vision and values in the community, strategies and goals from the Council, and then effectively and efficiently accomplishing those organizational goals through the City Manager, to the Departments, and to individual employees.

Each Councilmember expressed their goals for the next year or two. The following goals were identified:

**Develop an Economic Development Strategy and Implementing Goals**

- Mixed Use and Multi Family Goals for Tolt/CBD Side Blocks
- Support a 25% Increase in Retail/Business Activity by 2022
- Complete Tolt Commons/Bird Street Improvements
- Establish South Gateway/Entryway and Landscape Buffers
- Recruit a Pharmacy and Bank

**Improve Parks and Recreation Activities and Events**

- Evaluate Recreation/Activities/Events Options...Volunteerism, Non-Profits
- Clean and Useable Memorial Park Tennis Courts

**Develop Streets/Stormwater Maintenance Plan and Funding**

- Complete Tolt Avenue/CBD Project and Start Tolt Ave. South Design
- Pulverize and Overlay CIP Streets Program and Funding
- Evaluate Storm Water Management/Streets Preventive Maintenance and CIP Costs

**Implement Community Information and 2-Way Communications Program**

- Establish Dam and Emergency Preparedness Education and Signage
- Start Periodic Community Radio Programs and Announcements
- Develop Annual/Special Report Community Information Reports

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**June 13, 2017**

**COUNCIL GOALS**  
(CONTINUED FROM  
PAGE 1)

**Rebuild/Replace City Hall as Essential Building**

- Update City Hall Structural Evaluation
- Review 1994 City Hall Rebuild Plans
- Evaluate Cost and Funding Options

**Review and Update Comprehensive Plan and Zoning**

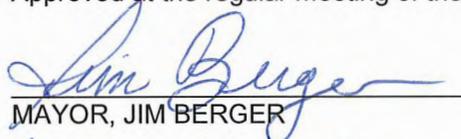
- Encourage Senior & Affordable Housing in Mixed Use & Multi-Family Zones
- Annex Urban Growth Areas

**Complete and Implement Water Master Plan and CIP Improvements**

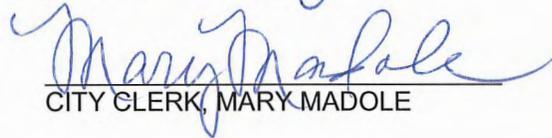
- Complete Water Master Plan and Water Rights Establishment
- Complete Water Main Upgrades and Replacements

**ADJOURNMENT:** The meeting adjourned by common consent at 9:25 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on July 18, 2017.



MAYOR, JIM BERGER



CITY CLERK, MARY MADOLE

## CITY OF CARNATION

**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING  
June 20, 2017**

**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Clerk Mary Madole, Public Works Superintendent Bill Ferry, and Treasurer Kelly Hankinson Russell present. Councilmember Kim Lisk arrived at 6:30 PM.

**STUDY SESSION:** The Councilmembers reviewed the draft advertisement materials and recruitment process for the City Manager search with consultants Colin Baenziger and Lynelle Klein from Colin Baenziger & Associates. Agreement was reached to hold a community reception to meet the finalist candidates at the Senior Center on the evening of September 7, and hold interviews on September 8. Agreement was also reached to advertise the position with a salary range of \$98K-\$130K.

The special meeting adjourned at 6:53 PM.

**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Kim Lisk.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Lee Grumman, Councilmember Kim Lisk, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woollett, Public Works Superintendent Bill Ferry, and Treasurer Kelly Hankinson Russell present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AMEND THE PROPOSED AGENDA AND ADD AN AGENDA BILL TO CONSIDER A PROCLAMATION FOR CARNATION FARMS; A CLOSED SESSION TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS, TO BE ADDED FOLLOWING CONSIDERATION OF AB17-30; AND AN AGENDA BILL TO CONSIDER APPROVAL OF THE PROPOSED COLLECTIVE BARGAINING AGREEMENT FOR THE YEARS 2017-2019, TO BE ADDED FOLLOWING THE CLOSED SESSION. MOTION TO AMEND THE AGENDA PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – June 6, 2017.
- Claims Check Vouchers numbered 33378 – 33411 in the amount of \$305,172.52.

**REPORTS & REQUESTS:** Mayor Berger spoke about King County's emergency closure of Tolt Hill Bridge on June 16, and reported that he has been in contact with King County Councilmember Kathy Lambert and Executive Dow Constantine to communicate the importance of repairing the problem and reopening the bridge as soon as possible. A community meeting about the bridge closure is scheduled for June 21 at Tolt Middle School.

Councilmember Lisk reported that she attended the graduation ceremony for Cedarcrest High School on Friday evening July 16; she attended the Carnation Farms

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**June 20, 2017**


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**REPORTS & REQUESTS:****(CONTINUED FROM PAGE 1)**

Grand Opening and Summer Solstice Celebration on June 17; the 4<sup>th</sup> of July Committee will be holding auditions on June 21 for singers and musicians to sing the national anthem and perform at the 4<sup>th</sup> of July Celebration; and the Chamber of Commerce is holding a movie night on August 15 with a showing of E.T. at Tolt Commons.

Deputy Mayor Green reported that he also attended the Cedarcrest graduation ceremony on June 16.

Councilmember Bereswill reported that he also attended the Carnation Farms Grand Re-Opening and ribbon cutting on June 17. The American Flag Retirement & Destruction Ceremony that was conducted by the American Legion and Boy Scouts on June 14 went very well.

Councilmember Grumman reported that she attended a salmon recovery tour which included a presentation from Duvall Planning Director Lara Thomas regarding the low-impact development regulations recently implemented in Duvall.

**STAFF REPORTS:**

Interim City Manager Jean reported that he sees a need to increase office support staffing at City Hall to assist with clerical and accounting support for Department Heads. With Council agreement, he would like to gain position authority to increase FTEs as part of a current process to fill a vacant position in the front office. Staff has been discussing street and park impact fees, and he would like Council approval to engage a consultant to assist the City with reviewing and revising the street and park impact fee programs and fees. He has heard a perception that Carnation is an expensive place to live due to high sewer bills, but a comparison of all municipal cost of living expenses between Carnation and nearby communities shows that Carnation is actually in the middle.

City Planner Woolett reported that staff has prepared a timeline to address development issues before the interim and moratoria ordinances expire.

Public Works Superintendent Ferry reported that his crew is finishing preparations for the 4<sup>th</sup> of July Celebration. The Washington State Department of Health conducted a Sanitary Survey of the City's water system last week, and no problems were found though recommendations were made.

Treasurer Hankinson Russell reported that she has been working with the title company on the East Bird Street real estate acquisition, and is also working to schedule the removal of the existing chain link fence and add grass. She has a meeting with the City Engineer on June 21 to discuss a 5-year plan for capital repair and maintenance of the vacuum sewer system.

**AGENDA BILLS:**

**AB17-28 –  
RESOLUTION 415.  
STIP 2018-2023.**

Mayor Berger read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE A RESOLUTION ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE YEARS 2018 THROUGH 2023. MOTION PASSED UNANIMOUSLY (5-0), Resolution No. 415 assigned.

**AB17-29 –  
MOTION.  
HEARING  
EXAMINER  
SERVICES  
AGREEMENT.**

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE CITY MANAGER TO EXECUTE A CONSULTANT AGREEMENT WITH STEPHEN K. CAUSSEAUX JR. AND MCCARTHY AND CAUSSEAUX, INC., FOR HEARING EXAMINER SERVICES. MOTION PASSED UNANIMOUSLY (5-0).

**AB17-30 –  
MOTION.  
HOCKERT PARK**

MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONSULTANT AGREEMENT WITH ELM ENVIRONMENTS IN AN AMOUNT NOT TO

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**June 20, 2017**


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**DESIGN SERVICES.** EXCEED \$32,000 FOR DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE HOCKERT PARK REDEVELOPMENT PROJECT. MOTION PASSED UNANIMOUSLY (5-0).

**AB17-31 – PROCLAMATION. CARNATION FARMS.** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE A PROCLAMATION DECLARING CARNATION FARMS TO BE A PARTNER IN BUILDING A HEALTHIER COMMUNITY AND STRONGER CONNECTION TO THE LAND. Councilmember Lisk read the complete text of the proclamation aloud. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas.

Discussion took place about increasing the staffing FTE level in the front office to provide clerical and accounting support for Department Heads. Agreement was reached for the F&O Committee to discuss at their July 14 meeting, and make a recommendation to Council on July 18.

The Councilmembers reviewed the draft listing of 2017-2018 Goals that they identified at their June 13 retreat. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO APPROVE THE LISTING OF GOALS THAT WERE IDENTIFIED AT THE JUNE 13 RETREAT, AND DIRECT STAFF TO USE THE GOALS IN THE DEVELOPMENT OF THE 2018 PRELIMINARY BUDGET AND WORK PLAN, AND ALSO INCORPORATE THEM INTO THE CITY MANAGER POSITION PROFILE AS PART OF THE RECRUITMENT ADVERTISEMENT MATERIALS. MOTION PASSED UNANIMOUSLY (5-0).

Interim City Manager Jean distributed copies of the City's currently adopted traffic and park impact fees, and those in surrounding jurisdictions. Interim City Manager Jean would like to hire consultant Ben Yazici with MuniManage LLC to assist with review and revisions to the City's impact fee codes, CIPs, and adopted fees to be sure that new development is paying its fair share towards improvements to the city's infrastructure. The cost for the review and update is \$12K for streets, and \$5K for parks. The costs would be paid from the traffic and park impact fee funds respectively. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONSULTANT AGREEMENT WITH MUNIMANAGE LLC IN AN AMOUNT NOT TO EXCEED \$17,000 FOR REVIEW AND UPDATES TO THE CITY'S TRAFFIC AND PARK IMPACT FEE PROGRAMS AND FEES. MOTION PASSED UNANIMOUSLY (5-0).

**CLOSED SESSION:** Pursuant to RCW 42.30.140(4)(b) the City Council adjourned into a closed session to discuss collective bargaining negotiations and the proposal made by the bargaining unit. The closed session was expected to last no more than 10 minutes, with potential action being taken after reconvening the regular open public meeting following the conclusion of the closed session. The closed session began at 8:15 PM, and concluded at 8:30 PM. The regular meeting reconvened.

**AB17-32 – MOTION. COLLECTIVE BARGAINING AGREEMENT, AND CITYWIDE PAY SCHEDULE.** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO AUTHORIZE THE CITY MANAGER TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL 763 REPRESENTING PUBLIC WORKS AND CLERICAL EMPLOYEES, FOR THE YEARS 2017 THROUGH 2019, AND APPROVE A PAY SCHEDULE FOR NON-UNION EMPLOYEES. Interim City Manager Jean described the negotiations and changes in the proposed CBA from the currently adopted CBA. The City Clerk position is being removed from the bargaining unit so an employment agreement with the current City Clerk has been proposed, and

## CITY OF CARNATION

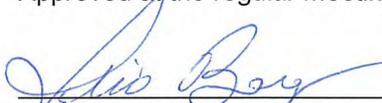
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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**June 20, 2017**

new salary ranges are being formally established for both the City Clerk and City Planner. MOTION PASSED UNANIMOUSLY (5-0).

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:35 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on July 18, 2017.

  
\_\_\_\_\_  
MAYOR, JIM BERGER

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

On July 13, 2017, a joint special meeting of the Carnation Planning Board and Carnation City Council was appropriately noticed and held. A quorum of the Carnation City Council was in attendance. The record for that meeting is kept by the Carnation Planning Board.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**July 18, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Treasurer Kelly Hankinson Russell, and citizen present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Special City Council Meeting – June 13, 2017.
- Minutes of the Regular City Council Meeting – June 20, 2017.
- Claims Check Vouchers numbered 33412 – 33457 in the amount of \$269,953.55.
- June 2017 Payroll Direct Deposits and Checks numbered 13823 – 13834 in the amount of \$87,345.58.
- **AB17-33 – Motion.** Approving an Employment Agreement with City Clerk Mary Madole.

**REPORTS & REQUESTS:** Councilmember Bereswill reported that the Finance & Operations Committee met on July 14.

Councilmember Lisk reported that the 4<sup>th</sup> of July Celebration went smoothly another year, and expressed thanks to the public works field employees and city staff for their hard work.

Deputy Mayor Green reported that he attended the American Cancer Society's Relay for Life opening ceremony on July 8 in North Bend, and it was a well-attended and meaningful event.

Mayor Berger reported that he attended the King County Flood Control District Advisory Board meeting on July 13 at which the upcoming capital budget was introduced and prior year accomplishments were reviewed.

**STAFF REPORTS:** Interim City Manager Jean reported that the sale closed for the acquisition of real estate on East Bird Street adjacent to Tolt Commons. Staff is working to have the chain link fence removed and get the property graded and sodded. The City will reuse the fencing elsewhere. Staff met with the TIB Regional Engineer to discuss grant funding programs, and which programs will be best for the City's street improvement projects. 2017 preventative street maintenance projects will begin in August, with pothole patching and crack sealing in Regal Glen cul-de-sacs, Swiftwater, Carnation Meadows, Cascade View (Cheve Subdivision), Entwistle Street, East Commercial Street, and Milwaukee Avenue. The City may need to revisit the water GFC in the next few months to be sure that the fee is adequate to fund necessary improvements resulting from new development. Interim City Manager Jean requested feedback on his draft 2018-19 Road Map by the end of July, so it can be used for preparation of the 2018 Preliminary Budget.

Treasurer Hankinson Russell reported that the state auditor will be on site in early August to begin the 2016 annual audit. An entrance conference will be scheduled not

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**July 18, 2017**


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too long after the auditor arrives.

**PUBLIC HEARING:** Mayor Berger asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:24 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum.

**INTERIM ORDINANCE 887 IMPOSING A MORATORIUM ON SINGLE FAMILY RESIDENTIAL DEVELOPMENT IN THE MULTI-FAMILY RESIDENTIAL (R24) & MIXED USE (MU) ZONES.** City Planner Woolett delivered a brief staff report, and reviewed the purpose for the city's high-density residential land use classification as described in the Comprehensive Plan. City Planner Woolett also reported that staff will be requesting an amendment to the moratorium exceptions in August, to allow cottage housing which is consistent with the types of high-density residential use set forth in the Comprehensive Plan.

Mayor Berger called for public comment at 7:30 PM. No speakers had signed-in to speak. Mayor Berger called for persons who wished to speak during the public hearing. No speakers came forward. General discussion took place about non-conforming uses. Mayor Berger closed the public hearing at 7:35 PM.

**AGENDA BILLS:**

**AB17-34 – MOTION. Q2 REPORT.** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER LISK TO ACCEPT THE SECOND QUARTER 2017 FINANCIAL REPORT. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

Discussion of mid-year budget status, potential future budget amendment, and increasing office support staffing: Interim City Manager Jean reviewed the known and anticipated amendments to the 2017 Budget that will be needed before year-end. Councilmember Bereswill reported that the Finance & Operations Committee met on July 14 to review the Q2 Report and potential budget amendments, and discussed the request to increase the office support staffing level by 0.8 FTE. The F&O Committee recommends that Council authorize the increase in office support staff FTEs.

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE AN INCREASE IN THE FTE LEVEL FOR OFFICE SUPPORT STAFF POSITIONS BY HIRING A FULL-TIME EMPLOYEE TO REPLACE A PART-TIME EMPLOYEE THAT RESIGNED. MOTION PASSED UNANIMOUSLY (5-0).

Comprehensive Plan and PSRC Certification status: Interim City Manager Jean reported that he is working to gain consistency in the growth forecasts between the Comprehensive Plan and the Comprehensive Water System Plan. He hopes to have the work done by October, so the new City Manager will have a good starting point.

The Councilmembers briefly reviewed the items anticipated on upcoming meeting agendas. Agreement was reached to start the August 15 meeting early at 6:00 PM.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:17 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on August 1, 2017.

  
 DEPUTY MAYOR, DUSTIN GREEN

  
 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 1, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Deputy Mayor Dustin Green in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Fred Bereswill.

**ROLL CALL:** Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizen present. Mayor Jim Berger was absent and excused.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AMEND THE AGENDA AND ALLOW PUBLIC COMMENT DURING THE DISCUSSION ABOUT THE RECOMMENDED AMENDMENTS TO THE DENSITY AND DIMENSIONAL STANDARDS FOR THE R6 ZONE. MOTION PASSED UNANIMOUSLY (4-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (4-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER GRUMMAN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – July 18, 2017.
- Claims Check Vouchers numbered 33458 – 33484 in the amount of \$54,234.56.
- July 2017 Payroll Direct Deposits and Checks numbered 13835 – 13845 in the amount of \$81,351.89.

**REPORTS & REQUESTS:** Councilmember Lisk reported that the Chamber of Commerce is hosting a movie night on August 15 with a showing of ET. Carnation Farms is having a Farm to Table Dinner on August 22. A recap meeting for the 4<sup>th</sup> of July Celebration is scheduled for August 2.

Councilmember Grumman reported that the Snoqualmie Valley Preservation Alliance 2017 Taste of the Valley Dinner fundraiser was very successful on July 29.

Deputy Mayor Green reported that he, Mayor Berger, and Interim City Manager Jean attended the SCA Networking Dinner on July 19.

**STAFF REPORTS:** Treasurer Russell reported that a community meeting for the Hockert Park design is scheduled for August 15, from 3-7 pm, on-site at Hockert Park.

Public Works Director Ferry reported that sod has been put down on the newly acquired parcel adjacent to Tolt Commons on East Bird Street. WSDOT did some repairs on Tolt Avenue in the last week. Public Works has been repairing water leaks since the well kicked on and increased system pressure. Public Works is getting ready for crack sealing in the month of August. A fire hydrant on 326<sup>th</sup> has been bagged and needs repair or replacement. The memorial bench for Nick Loutsis has been installed at Loutsis Park.

City Planner Woolett reported that things have been slowing down in project permit planning, and just one short plat is currently being processed. He is receiving inquiries for multi-family development.

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 1, 2017**


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**STAFF REPORTS:** City Clerk Madole reported that the City has received another request to donate a memorial bench, and this one will be placed in the cemetery. An agenda bill will be included on the August 15<sup>th</sup> agenda for Council approval. A request has also been received to use the dog park for event parking during the Beat the Blerch marathon on September 16 and 17. Councilmember agreement was reached to authorize the temporary parking use at the dog park.

(CONTINUED FROM  
PAGE 1)

Interim City Manager Jean reported that he is still working and making progress in aligning the growth forecasts across the City's comprehensive planning documents.

**AGENDA BILLS:**

**AB17-35 –  
MOTION. ILA  
WITH KING  
COUNTY FOR  
CONSERVATION  
FUTURES TAX  
(CFT) PROGRAM  
DISBURSEMENTS.**

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH KING COUNTY IN SUBSTANTIALLY THE SAME FORM AS PRESENTED WITH THIS AGENDA BILL 17-35, FOR DISBURSEMENT OF A \$25,000 AWARD FROM THE CONSERVATION FUTURES TAX (CFT) PROGRAM TO REIMBURSE A PORTION OF THE CITY'S COSTS FOR THE RECENT ACQUISITION OF REAL PROPERTY ON EAST BIRD STREET. MOTION PASSED UNANIMOUSLY (4-0).

**AB17-36 –  
MOTION. WAIVING  
RULE OF  
PROCEDURE ON  
AUGUST 23.**

MOTION BY COUNCILMEMBER LISK AND SECOND BY TO COUNCILMEMBER BERESWILL TO TEMPORARILY WAIVE RULE 6 TO THE CARNATION CITY COUNCIL RULES OF PROCEDURE TO ALLOW A SPECIAL MEETING TO BE HELD ON AUGUST 23, 2017, BY TELECONFERENCE, WITHOUT THREE COUNCILMEMBERS PHYSICALLY PRESENT. Agreement was reached to start the meeting at 6:00 PM. MOTION PASSED UNANIMOUSLY (4-0).

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

Establishing minimum water system pressure, and amending the Water-Sewer Technical Standards: Public Works Superintendent Ferry spoke about the need to establish a minimum water system pressure to improve fire flow and remedy existing areas of low pressure. A resolution amending the Water-Sewer Technical Standards is expected to be presented to Council for approval on the September 5 meeting agenda.

Planning Board recommendation for amendments to Docketing Process, and Density and Dimensional Regulations: City Planner Woolett reviewed the recommended amendments to Chapter 15.100 CMC to formalize the Council's review and authorization of the docket requests and petitions each year in January. City Planner Woolett next described the recommended amendments to Chapter 15.48 CMC which was produced by the Planning Board as a result of their work following the adoption of Interim Ordinance 883 regarding setback measurement, and Ordinance 884 imposing a six-month moratorium in the R6 zone. The recommendation for Chapter 15.48 includes allowing some protrusions up to 18" in setback areas, the establishment of a new "daylight plane" regulation and special design standards for the R6 zone, and some corrections to the numbering of the footnotes under Table 1. Deputy Mayor Green asked if any citizens would like to give comment.

Dick Kirby, R6 zone, commended the Planning Board for their work.

Staff was directed to include a public hearing regarding the recommended amendments on the Council's August 15 regular meeting agenda.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas.

**EXECUTIVE  
SESSION:**

Pursuant to RCW 42.30.110(1)(g) the City Council adjourned into an executive session to evaluate the qualifications of applicants for public employment. The executive session began at 8:31 PM and was expected to last no more than 15-minutes without action being taken afterwards. The executive session was extended an additional 10-

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**August 1, 2017**

minutes at 8:46 PM, extended an additional 2-minute at 8:56 PM PM, and concluded at 8:58 PM. The regular meeting reconvened.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:59 PM.

**SIGNATURES:** Approved at the special and regular meeting of the Carnation City Council on August 15, 2017.

  
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MAYOR, JIM BERGER

  
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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**August 8, 2017**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Lee Grumman, Councilmember Kim Lisk, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, and citizens present.

**WORK SESSION TOPIC: TOLT AVENUE CENTRAL BUSINESS DISTRICT (CBD) IMPROVEMENTS PROJECT.** Tolt Avenue Central Business District (CBD) Improvements Project: Interim City Manager Jean reported that the design has undergone some revisions since the Council's last review on May 16. Left turn pockets have been added at Eugene, Rutherford and Commercial as well as Entwistle to improve traffic flow and volumes, and staff has been working to identify off-Tolt Ave parking areas that could be formalized to provide interim parking for the Central Business District during construction. The interim parking plan will create more than 100 newly formalized parking spaces off Tolt to offset the 65 spaces on Tolt that will not be available during the construction phase. Approximately 30 parking spaces on Tolt Ave will be lost as part of the project, due to the addition of the left turn pockets. Discussion took place about the angled parking spaces identified on West Rutherford, and agreement was reached to change those spaces to parallel parking.

Interim City Manager Jean reviewed the funding strategy and status. The preferred design has a construction cost of \$4.6 million, and the addition of left turn pockets and interim parking adds about \$285K to the cost, bring the total construction cost to \$4.885 million. The City has \$4,166,375 in funding that is secured or reasonably secured, leaving \$718,625 in needed construction funding. Some of the reasonably secured funding has been delayed with the State Capital Budget having not yet been adopted. Phasing options have been identified as a backup plan in case there are funding shortfalls, but staff recommends continuing with the preferred design and then re-evaluating in spring 2018 and perhaps again in fall 2018.

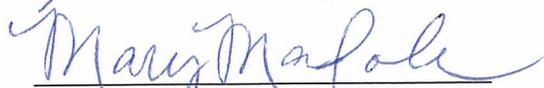
Interim City Manager Jean also reported that he has begun a conversation with staff at Senator Patty Murray's Office to discuss potential funding of the Bird Street "Festival Street" improvements, and also to rebuild city hall.

Next steps on the CBD Project include: August/September – submittal of the channelization plan to WSDOT and work with PSE on utility undergrounding; October 11 – Community Open House; October 17 – report to Council on feedback heard at the Open House, and authorization to proceed to 90% design; January 2018 – review 90% design and evaluate funding status.

**ADJOURNMENT:** The meeting adjourned by common consent at 8:19 PM.

**SIGNATURES:** Approved at the special and regular meeting of the Carnation City Council on August 15, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**August 15, 2017**


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**CALL TO ORDER:** The special and regular meeting of the Carnation City Council was called to order at 6:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Jim Berger.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizens present. Councilmember Kim Lisk arrived at 6:06 PM. Councilmember Lee Grumman joined the meeting by teleconference at 7:10 PM.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (3-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (3-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – August 1, 2017.
- Minutes of the Special City Council Meeting – August 8, 2017.
- Claims Check Vouchers numbered 33485 – 33515 in the amount of \$105,099.16.
- **AB17-37 – Proclamation.** Designating September 2017 as Recovery Month.
- **AB17-38 – Motion.** Accepting the donation of a bench and authorizing it to be placed at the Carnation Cemetery.
- **AB17-39 – Motion.** Approving the addition of Domestic Partner Coverage to the health insurance benefits for City employees.

**REPORTS & REQUESTS:** Mayor Berger reported that August 6-12 was proclaimed as Farmers Market Week by Governor Jay Inslee, though the proclamation failed to mention that the Carnation Farmers Market is the best. He and Interim City Manager Jean met with Senator Patty Murray on August 10 to discuss issues in the Snoqualmie Valley, including CDBG funding. The invitation was extended to all Mayors in the Snoqualmie Valley, though only the cities of Carnation and Snoqualmie were available to attend.

(Councilmember Lisk arrived at 6:06 PM)

Councilmember Lisk reported that the Chamber of Commerce is hosting a movie night later in the evening at Tolt Commons with a showing of ET, and King County Parks will be holding a movie night on August 22 with a showing of Chicken Run.

**STAFF REPORTS:** Interim City Manager Jean has been working with the Carnation Public Food Bank that leases the City's old maintenance shop to clean up some nuisances that adjacent property owners have complained about. The City is also evaluating the property for potential sale. He is still working and making progress in aligning the growth forecasts across the City's comprehensive planning documents to gain full Comprehensive Plan certification from PSRC.

Treasurer Russell reported that there was an excellent turn out at the August 15 community meeting to gain public input on the preferred design elements for the Hockert Park Redevelopment Project.

Public Works Director Ferry reported that leak detection was performed earlier in the day and approximately 85% of the water lines were analyzed. Crack sealing work on various streets will begin the week of August 21.

City Planner Woolett reported that permit applications have slowed, though a few pre-application meetings are scheduled for multi-family development and a short plat

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**August 15, 2017**


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**STAFF REPORTS:** application is in process. The Planning Board is working on code amendments related to the moratorium on single-family residential development in the multi-family and mixed-use zones.  
**(CONTINUED FROM PAGE 1)**

**WORK SESSION:** Interim City Manager Jean reported that he is seeking input from Council regarding assumptions that will guide his preparation of the 2018 Preliminary Budget to implement the Council's goals. City staff expects continued residential growth until about 2020, but then the one-time development revenue will slow down. One of the City's greatest deficiencies is in funding for street maintenance, and a new revenue source for stormwater management is needed. Discussion took place about the proposed \$12/month stormwater fee, and street maintenance/improvements. Interim City Manager Jean also reported that the preliminary budget will include approximately \$15K for banner poles at the entrance to Tolt Commons, with a \$5K grant from the Port of Seattle to offset some of the cost. Council approval was given to apply for a grant from the Port of Seattle for banner poles.

**CITIZEN COMMENTS & REQUESTS:** Lisa Yeager, 5728 Tolt Highlands Drive, Director of the Sno-Valley Senior Center, distributed copies of the Senior Center's upcoming newsletter, and expressed thanks for the City's 2017 contribution to the lunch program which has resulted in an increase of lunch attendees from Carnation senior citizens.

Rebecca Lothyan, 31903 Myrtle Street, Unit F, spoke about trees that have been removed by a developer near her home at Myrtle & McKinley, and also at McKinley & Blanche. She requested that the City review its tree code to protect significant trees.

**PUBLIC HEARING:** Mayor Berger asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:10 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum. (Councilmember Lee Grumman joined the meeting by teleconference at 7:10 PM.)

**RECOMMENDED AMENDMENTS TO CHAPTER 15.100 CMC ZONING, COMPREHENSIVE PLAN, AND DEVELOPMENT REGULATIONS—AMENDMENTS AND PROPOSALS; AND CHAPTER 15.48 CMC DENSITY AND DIMENSIONAL REGULATIONS.** Interim City Manager Jean provided background information about Interim Ordinance 883 regarding setback measurements related to protruding architectural features such as eaves, and Moratorium Ordinance 884 imposing a six-month moratorium on development in the R6 zone. City Planner Woolett delivered the staff report, reviewed the purpose and provisions of the recommended amendment to the City's annual docketing process in Chapter 15.100 CMC, and described the Planning Board's process in formulating their recommendation to Council regarding amendments to the density and dimensional regulations in Chapter 15.48 CMC to reduce the appearance of bulk and mass in the City's R6 zone which is the original Plat of Tolt. The Planning Board recommendation includes a new "daylight plane" regulation and special design standards for the R6 zone. City Planner Woolett reviewed the recommended new definitions and dimensional standards.

Mayor Berger called for public comment at 7:53 PM. No speakers had signed-in to speak. Mayor Berger called for persons who wished to speak during the public hearing.

Dick Kirby, 32018 East Rutherford Street, R6 zone, is supportive of the Planning Board's recommendation. It can be built by developers if they understand the code in advance.

Mayor Berger called again for persons who wished to speak during the public hearing. No further speakers came forward. Mayor Berger closed the floor to public comment at 7:55 PM.

Council deliberation took place. Mayor Berger commended the Planning Board for their work, and agreed with Mr. Kirby that builders could comply with the recommended code revisions. Under the new Subsection 15.48.070(C) regarding transparency, he would like the requirement to apply to all street facing walls on corner lots, not just the front

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**August 15, 2017**


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façade. He dislikes covered porches being required by the City under the new Subsection 15.48.070(B). He dislikes the limitation to 1-1/2 stories under the new Subsection 15.48.070(F). He also dislikes the new Subsections 15.48.070(G)&(H) as they both speak to the 1-1/2 story limitation for houses.

Councilmember Lisk commented that transparency on side walls for corner lots gets blocked by fences, so the windows would either need to go up or the fence height would need to go down. Deputy Mayor Green inquired about garage walls on street-side side yards for corner lots, and if they would then be subject to the new transparency requirement. Councilmember Bereswill supports the Planning Board recommendation in context of their assignment to preserve the character of the old part of town. Councilmember Grumman supports the code amendment to preserve diversity in the housing stock in town for different preferences and ages, particularly by encouraging smaller homes.

Mayor Berger closed the public hearing at 8:18 PM.

**AGENDA BILLS:**

**AB17-41 –**  
**ORDINANCE 888.**  
**AMENDING**  
**CHAPTER 15.100**  
**CMC ZONING,**  
**COMPREHENSIVE**  
**PLAN, AND**  
**DEVELOPMENT**  
**REGULATIONS—**  
**AMENDMENTS**  
**AND PROPOSALS.**

Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT AN ORDINANCE AMENDING CHAPTER 15.100 CMC ZONING, COMPREHENSIVE PLAN, AND DEVELOPMENT REGULATIONS—AMENDMENTS AND PROPOSALS; UPDATING AND REVISING THE CITY'S PROCEDURES GOVERNING THE INITIATION, PROCESSING AND CONSIDERATION OF LEGISLATIVE LAND USE PROPOSALS; SETTING FORTH LEGISLATIVE FINDINGS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 888 assigned.

**AB17-42 –**  
**ORDINANCE 889.**  
**AMENDING**  
**CHAPTER 15.48**  
**CMC DENSITY**  
**AND DIMENSIONAL**  
**REGULATIONS.**

Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT AN ORDINANCE AMENDING CHAPTER 15.48 CMC DENSITY AND DIMENSIONAL REGULATIONS; CLARIFYING AND UPDATING THE CITY'S BUILDING SETBACK REQUIREMENTS WITH RESPECT TO EAVES, CHIMNEYS, BAY WINDOWS AND SIMILAR ARCHITECTURAL FEATURES; AMENDING THE DENSITY AND DIMENSIONAL STANDARDS FOR THE RESIDENTIAL 6 (R6) ZONING DISTRICT, INCLUDING WITHOUT LIMITATION NEW MAXIMUM LOT SIZE AND GARAGE REQUIREMENTS; CLARIFYING THE CALCULATION METHODOLOGY FOR FLOOR AREA RATIO (FAR) AND BUILDING HEIGHT MEASUREMENTS; SETTING FORTH LEGISLATIVE FINDINGS; MAKING HOUSEKEEPING AMENDMENTS TO VARIOUS REFERENCES IN THE DENSITY AND DIMENSIONAL TABLE; AMENDING CHAPTER 15.08 CMC BASIC DEFINITIONS AND INTERPRETATIONS TO ADOPT NEW CODIFIED DEFINITIONS FOR TERMS UTILIZED IN CHAPTER 15.48 CMC; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AMEND THE PROPOSED NEW SUBSECTION 15.48.070(E) TO READ, "Front facing garages in the R6 zone shall not exceed 20 feet in width overall,...". MOTION PASSED UNANIMOUSLY (5-0).

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AMEND THE PROPOSED NEW SUBSECTION 15.48.070(C) TO READ, "At least 10 percent of the front and street facing side yard façades...". MOTION PASSED (4-1), DEPUTY MAYOR

CITY OF CARNATION

MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING  
August 15, 2017

AB17-42 –  
ORDINANCE 889.  
AMENDING  
CHAPTER 15.48  
CMC DENSITY  
AND DIMENSIONAL  
REGULATIONS.  
(CONTINUED FROM  
PAGE 3)

GREEN VOTED NAY.

MOTION BY MAYOR BERGER AND SECOND BY DEPUTY MAYOR GREEN TO AMEND NOTE 8 TO TABLE I TO READ, "Garages accessing from the alley and detached garages...". MOTION PASSED UNANIMOUSLY (5-0).

City Clerk Madole was directed to correct a typo under proposed new Subsection 15.48.070(H), "...shall meet the satisfy the following criteria...".

MOTION AS AMENDED PASSED (4-1), MAYOR BERGER VOTED NAY. Ordinance No. 889 assigned.

Councilmember Grumman departed from teleconference at 8:41 PM.

ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:

Carnation nominee for the SVGA Representative to Phase 2 of the King County Land Conservation Advisory Group: Discussion took place, agreement was reached to not submit a nominee.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas. The September 5<sup>th</sup> regular meeting was cancelled.

Other: MOTION BY MAYOR BERGER AND SECOND BY COUNCILMEMBER LISK TO REPEAL MORATORIUM ORDINANCE 884 UPON THE EFFECTIVE DATE OF THE NEW ORDINANCE PASSED UNDER AB17-41 (ORDINANCE 889). MOTION PASSED UNANIMOUSLY (4-0). City Clerk Madole reported that it is unlikely the Council's motion will successfully repeal the moratorium ordinance, as another ordinance is most likely required. But, she will double check with the City Attorney.

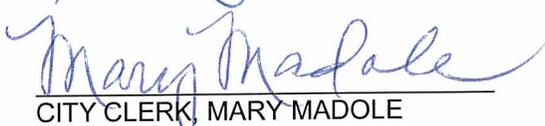
ADJOURNMENT:

There being no further business before the City Council, the meeting adjourned by common consent at 8:56 PM.

SIGNATURES:

Approved at the special and regular meeting of the Carnation City Council on September 19, 2017.

  
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MAYOR, JIM BERGER

  
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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**August 23, 2017**

**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 6:03 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green by teleconference, Councilmember Fred Bereswill by teleconference, Interim City Manager Bob Jean, and City Clerk Mary Madole present. Councilmember Kim Lisk arrived at 6:33 PM. Councilmember Lee Grumman was absent and excused.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g) the City Council adjourned into an executive session to evaluate the qualifications of applicants for public employment. The executive session began at 6:03 PM and was expected to last no more than 60-minutes with potential action being taken afterwards. The executive session was extended an additional 15-minutes at 7:03 PM, and concluded at 7:18 PM.

The open session reconvened.

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO SELECT APPLICANTS NUMBERED 4, 5, 6, 7, AND 8 FOR FURTHER CONSIDERATION AND REVIEW. MOTION PASSED UNANIMOUSLY (4-0).

General discussion took place about the candidate reception and formats for candidate interviews. Agreement was reached to invite City Council Position 2 Candidate Jim Ribail to attend the Councilmember reception and be an observer during the candidate interviews with the Council of the Whole.

**ADJOURNMENT:** The meeting adjourned by common consent at 7:25 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on September 19, 2017.

  
MAYOR, JIM BERGER

  
CITY CLERK, MARY-MADOLE

## CITY OF CARNATION

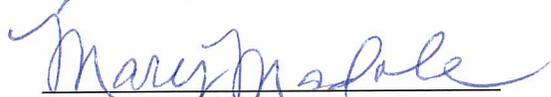
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**MINUTES OF THE SPECIAL CITY COUNCIL MEETINGS**  
**September 7, 2017**

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- CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 5:30 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.
- ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Clerk Mary Madole, and citizens present.
- COUNCILMEMBER RECEPTION OF CANDIDATES FOR THE CITY MANAGER POSITION.** The City Councilmembers held an executive session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of applicants for public employment. The executive session began at 5:30 PM and was expected to last no more than 90-minutes without action being taken afterwards. The executive session included the City Council's interviewing of and socializing with applicants for the City Manager position. The executive session concluded at 7:00 PM.
- COMMUNITY RECEPTION OF CANDIDATES FOR THE CITY MANAGER POSITION.** The City Councilmembers held a special meeting from 7:00-8:45 PM at the Sno-Valley Senior Center, 4610 Stephens Avenue, which consisted of a community reception to meet and greet the candidates for the City Manager position. Although the purpose of the event was primarily for the public, it was formally noticed as a special meeting because a quorum of Councilmembers was in attendance.
- ADJOURNMENT:** The meeting adjourned by common consent at 8:45 PM.
- SIGNATURES:** Approved at the regular meeting of the Carnation City Council on September 19, 2017.

  
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MAYOR, JIM BERGER

  
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CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**September 8, 2017**

**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 7:45 AM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Fred Bereswill, Councilmember Kim Lisk, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Clerk Mary Madole, and citizen present.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g) the City Council held an executive session to evaluate the qualifications of applicants for public employment. The executive session began at 7:45 AM and was expected to last no more than 8-hours with potential action being taken afterwards. The executive session was extended an additional 15-minutes at 3:45 PM, and concluded at 4:00 PM.

The open session reconvened.

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO SELECT MS. AMY ARRINGTON FOR THE POSITION OF CITY MANAGER, AND DIRECT STAFF TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT FOR COUNCIL APPROVAL THAT INCLUDES THE FOLLOWING CONDITIONS OF EMPLOYMENT: Start date of October 30th as an "at-will" employee with a salary of \$120,000 per year; vacation accrual at the rate of 3 weeks per year, with a starting additional balance of 5 days vacation in her leave bank; sick leave, holidays, and medical/dental/vision coverage the same as for other City employees; a \$10,000 stipend for relocation costs, which must be repaid to the City on a pro-rata basis should she terminate her employment within the first 2 years; an attempt to provide 60 days notice if she chooses to terminate her employment; three months severance with medical benefits if her employment is terminated by the City Council without cause under the "at will" provision; and a provision requiring an annual performance review by the City Council in approximately May of each year. MOTION PASSED UNANIMOUSLY (4-0).

**ADJOURNMENT:** The meeting adjourned by common consent at 4:16 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on September 19, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**September 19, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Jim Berger.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizens present. Councilmember Lee Grumman was absent and excused.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Special & Regular City Council Meeting – August 15, 2017.
- Minutes of the Special City Council Meeting – August 23, 2017.
- Minutes of the Special City Council Meetings – September 7, 2017.
- Minutes of the Special City Council Meeting – September 8, 2017.
- Claims Check Vouchers numbered 33516 – 33584 in the amount of \$387,058.71.
- August 2017 Payroll Direct Deposits and Checks numbered 13847 – 13860 in the amount of \$92,511.46.

**REPORTS & REQUESTS:** Councilmember Lisk reported that the Snoqualmie Valley Community Network is holding a workshop on September 27 called "Deeper Dive" about becoming a trauma-informed community. The Chamber of Commerce is holding a Parade of Costumes on October 28. The Riverview School District PTSA Council is holding a Leadership Forum on October 9.

Deputy Mayor Green reported that the 2017 Riverview Education Foundation Golf Classic "On Par for Education" will be held on September 23.

Mayor Berger reported that SCA PIC will meet on October 11 with a pre-PIC meeting on Jurassic Parliament.

**STAFF REPORTS:** Interim City Manager Jean reported that he will be appointing City Clerk Mary Madole to serve as Acting City Manager during his absence from September 22 through October 1. He just recorded the City's first 30-minute radio segment for broadcast on Valley 103.1 FM. Interim City Manager Jean also reviewed crime statistics and trends from 2014 to date.

City Planner Woolett reported that permit applications have slowed down. The Planning Board is working on a comprehensive plan amendment as well as a land use code amendment related to the moratorium on single-family residential development in the multi-family and mixed-use zones, and will hold a public hearing for both subjects on September 26.

Public Works Director Ferry reported that his crew is continuing to chase water leaks in both the north and south ends of the system. Crack sealing work has been completed in Regal Glen and on Milwaukee Avenue. Storm drain vactoring is scheduled for the week of September 25.

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**September 19, 2017**


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**STAFF REPORTS:** Treasurer Russell reported that the State Auditor has finished work on-site for the 2016 Audit, and an exit conference will be scheduled in mid-October.

**(CONTINUED FROM PAGE 1)**

City Clerk Madole reported that there is a vacancy on the Planning Board due to a recent resignation. Staff was directed to proceed with Council appointment of a candidate who had interviewed for a Planning Board position in March. City Clerk Madole also reported that a \$905K PSRC TAP grant application for the Tolt Avenue Improvement Project will be submitted on September 20.

**CITIZEN COMMENTS & REQUESTS:**

Steve Detwiller, Rehabitat NW, submitted his comments in writing. Mr. Detwiller expressed objection to the building moratorium on single-family residential development in the R24 and MU zones imposed by Ordinance No. 887 which was passed in June, and spoke about how he believes the moratorium has negatively effected his company. He requested that the Council immediately withdraw Ordinance 887, and also allow applications for building permits to process on a parallel track to the land entitlement process.

Dick Kirby, 32018 East Rutherford Street, supports the comments made by Mr. Detwiller. Mr. Kirby also requested that the Council consider putting in crosswalks on Tolt Avenue at all intersections between Entwistle and Morrison, as a safety item before construction of the Tolt Avenue CBD Improvement Project. It is state law that pedestrians have right-of-way at all intersections, but recently he had 17 cars go by before he was able to cross Tolt Avenue.

Lisa Yeager, 5728 Tolt Highlands Drive, Director of the Sno-Valley Senior Center, distributed copies of a letter discussing the partnership between the Snoqualmie Valley Community Network and the Sno-Valley Senior Center who represent vulnerable populations. They are requesting that the City allocate 1% of the general fund to human services, with a specific focus on youth and senior citizens. She expressed thanks for the City's support of the Senior Center in the 2017 Budget.

**PRESENTATION: IMPACT FEE UPDATES FOR TRANSPORTATION AND PARK SYSTEMS.**

Mr. Ben Yazici, MuniManage LLC, delivered a presentation on recommended updates to the City's transportation and park impact fees that are imposed on residential development. Mr. Yazici described the state law requirements regarding the basis, calculation, and use of impact fees. The proposed new traffic impact fee is \$7,141 per single-family residential unit, and \$4,427 per multi-family residential unit. The proposed new park impact fee is \$3,893 per single-family residential unit, and \$3,123 per multi-family residential unit.

City Engineer Jorge Garcia, H.W. Lochner Inc., delivered a presentation regarding recommended updates to the City's transportation impact fee (TIF) that is imposed on commercial development. The proposed new TIF for commercial uses is based on trip generation by land use, calculated per unit or square foot, all consistent with the SFR rate of \$7,141 per trip.

City Clerk Madole reported that the Planning Board is working on amendments to the capital elements in the comprehensive plan to update the project cost estimates to 2017 dollars in support of the proposed updates to the impact fees. The comprehensive plan amendment also includes incorporation by reference of the Riverview School District 2017 Capital Facilities Plan, which will enable the City's adoption of the 2017 school impact fees.

Mayor Berger expressed concern about the ability for "mom and pop" businesses to afford development with the proposed new impact fees. Deputy Mayor Green requested that staff provide a revenue forecast showing the delta between the current and proposed impact fees for traffic and parks.

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**September 19, 2017**


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**AGENDA BILLS:**

**AB17-42 –** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AUTHORIZE THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH MS. AMY ARRINGTON FOR CITY MANAGER SERVICES. MOTION PASSED UNANIMOUSLY (4-0).

**MOTION.**

**PROFESSIONAL SERVICES AGREEMENT WITH AMY ARRINGTON FOR CITY MANAGER SERVICES.**

**AB17-43 –** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AUTHORIZE THE CITY MANAGER TO EXECUTE ADDENDUM #3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH H. W. LOCHNER, INC., TO ADD DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE GARDEN TRACTS WATER MAIN IMPROVEMENTS PROJECT PHASE 2, IN AN AMOUNT NOT TO EXCEED \$93,700. MOTION PASSED UNANIMOUSLY (4-0).

**MOTION.**

**ADDENDUM #3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH H. W. LOCHNER, INC.**

**AB17-44 –** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PUBLIC RIGHT-OF-WAY EASEMENT AGREEMENT WITH BENJAMIN PROPERTIES LLC FOR USE OF A PORTION OF PRIVATE PROPERTY AT THE NE CORNER OF THE INTERSECTION OF LARSON AVENUE AND THE ALLEY BEHIND TOLT TOWN CENTER, IN SUBSTANTIALLY THE FORM PRESENTED TO COUNCIL, TOGETHER WITH SUCH MINOR REVISIONS AND MODIFICATIONS AS THE CITY MANAGER MAY DEEM NECESSARY OR APPROPRIATE. MOTION PASSED UNANIMOUSLY (4-0).

**MOTION.**

**TEMPORARY RIGHT-OF-WAY EASEMENT AGREEMENT.**

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

Falkenberg Letter of Intent to Annex: Discussion took place. Staff was directed to contact Mrs. Falkenberg and find out if she is still interested in annexation, and bring the topic back to Council for further discussion.

Potential sale of the Old Maintenance Shop property, and short-term lease for Carnation Food Bank: Discussion took place. Interim City Manager Jean was directed to proceed with obtaining the documents necessary for Council to declare the property as surplus, and continue with a short-term lease for the Carnation Public Food Bank.

Tolt Avenue CBD Project winter groundwater monitoring/infiltration: Discussion took place about the need for wet-weather testing of soils as part of the Tolt Avenue CBD Improvement Project. Unfortunately, the City's DOE grant for the stormwater portion of the project has been held up due to the Washington State Capital Budget not being adopted in 2017, and the City's expenses prior to execution of the grant agreement will be ineligible for grant reimbursement. But, testing need to be done in winter 2017-18 for construction to begin in 2019. So, the City's expense of \$75,000 will need to be paid out of local dollars to keep the project construction phase on-track. Staff was directed to include the expense in the 2018 Budget.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:43 PM.

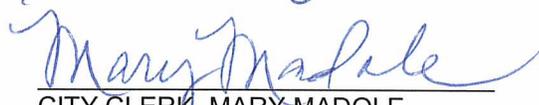
## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**September 19, 2017**

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on October 3, 2017.

  
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MAYOR, JIM BERGER

  
\_\_\_\_\_  
CITY CLERK, MARY MADOLE

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 3, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Kim Lisk.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woollett, City Engineer Jorge Garcia, Treasurer Kelly Hankinson Russell, and citizens present. Councilmember Fred Bereswill arrived at 7:10 PM. Councilmember Lee Grumman was absent and excused.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (3-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (3-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – September 19, 2017.
- Claims Check Vouchers numbered 33585 – 33605 in the amount of \$189,903.76.
- September 2017 Payroll Direct Deposits and Checks numbered 13861 – 13872 in the amount of \$84,119.26.
- **AB17-45 – Motion.** Authorizing the City Manager to execute an Interlocal Agreement with Yakima County Department of Corrections for Inmate Housing 2018-2022.
- **AB17-46 – Motion.** Appointing Nate Johnson to Carnation Planning Board Position 2 with a term expiring in December 2019.

**REPORTS & REQUESTS:** Deputy Mayor Green reported that he represented Carnation in the multi-jurisdictional Snoqualmie Valley Earthquake Drill on September 30<sup>th</sup>.

Councilmember Lisk reported that she also participated in the Snoqualmie Valley Earthquake drill as a victim. She also attended the SVGA meeting on September 26<sup>th</sup> in Duvall.

Mayor Berger reported that he attended the September 26<sup>th</sup> SVGA meeting, and heard a presentation from King County about the Land Conservation Initiative. The Initiative seeks to acquire and protect lands, including lands adjacent to Carnation's growth boundaries. The program will need \$363 million in funding countywide.

(Councilmember Bereswill arrived at 7:10 PM)

Councilmember Bereswill reported that he plans to attend the American Legion meeting on October 4<sup>th</sup>.

**STAFF REPORTS:** Interim City Manager Jean reported that the City's first 30-minute radio segment will air on Valley 103.1 FM at 6:00 PM on Sunday evening, October 8<sup>th</sup>. He just recorded the second segment earlier in the evening. A grant application is being submitted to the Port of Seattle to purchase two banner poles for the gateway to Tolt Commons, and a decision will be known in mid-November.

**CITIZEN COMMENTS & REQUESTS:** Michael Fiset, 3904 331<sup>st</sup> Avenue NE, presented the City Council with a \$1,000 check to assist with the Hockert Park renovation. Mr. Fiset next spoke of the Parks Element in the Carnation Comprehensive Plan, and expressed objection to a paragraph

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 3, 2017**


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**CITIZEN COMMENTS & REQUESTS:** regarding a blockage along the Tolt River Levee Trail. He is one of the property owners of the land discussed in the paragraph, and is not agreeable to his land being used for the trail.

**(CONTINUED FROM PAGE 1)**

Mike Foreman, 3920 332<sup>nd</sup> Avenue NE, agrees with the comments made by Mr. Fisette about the Tolt River Levee Trail. He is the other property owner of the land discussed in the Parks Element, and is also not agreeable to his land being used for the trail.

**PRESENTATION: HUMAN SERVICES FUNDING FOR YOUTH AND SENIORS.** Lisa Yeager, Sno-Valley Senior Center Executive Director, and Laura Smith, Snoqualmie Valley Community Network Executive Director, spoke about the benefits from the City's 2017 contribution of \$5,000 to the Senior Center, and requested that the Council consider allocating 1% of the general fund annually to human services with a specific focus on youth and seniors.

**AGENDA BILLS:**

**AB17-47 – RESOLUTION. WATER AND SEWER UTILITY TECHNICAL STANDARDS AND CROSS-CONNECTION CONTROL PROGRAM.** Mayor Berger read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE A RESOLUTION ADOPTING THE SEPTEMBER 2017 EDITION OF THE COMBINED WATER AND SANITARY SEWER UTILITY TECHNICAL STANDARDS AND CROSS-CONNECTION CONTROL PROGRAM.

Discussion took place. Mayor Berger requested revisions to the Standards as follows:

Page 5, Section 1: Add a definition for cross connection consistent with city code; Page 5, Section 1.F: Fix typo; Page 14, Section 2.V.(1): Clarify required utility extensions are main lines, not service lines; Page 28, Section 6.(4).(a): Revise to reference compaction as recommended by the geotechnical engineer; Page 28, Section 6.(4): Revise to allow unsuitable backfill material to remain on site if used in non-critical areas outside of the roadway prism; Page 29, Section 6.(5): Specify six-inch sand layer directly over utility mains or services if CDF is used for trench backfill; Page 35, Section 7.K: Revise "Field Lok" gaskets to "Restraint Joint"; Standard Detail W-1: Add a gate valve to the main line next to the connection point. Clarify size on size requirement.

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO DIRECT STAFF TO REVISE THE STANDARDS AS REQUESTED BY MAYOR BERGER. MOTION TO AMEND PASSED UNANIMOUSLY (4-0).

MOTION AS AMENDED PASSED UNANIMOUSLY (4-0), Resolution No. 416 assigned.

**AB17-48 – MOTION. CONCEPTUAL DESIGN FOR ROUNDABOUT.** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE CONCEPTUAL DESIGN FOR THE PROPOSED ROUNDABOUT AT THE INTERSECTIONS OF TOLT AVENUE WITH BLANCHE STREET AND NE 40TH STREET. MOTION PASSED UNANIMOUSLY (4-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Recommended amendments to the Land Use Code regarding SFR development in the MU and R24 Zones: City Planner Woolett described the Planning Board's work in response to moratorium ordinance 887, and their recommendation for modifications to the permissibility of SFR development in the MU and R24 zones. Mayor Berger said that he would like condominiums to be added as a row under Multi-Family Residential Uses in the Table of Permissible Uses, Chapter 15.40 CMC Table I. He would also like the maximum impervious surface to be reviewed or increased in the Density and Dimensional Standards, Chapter 15.48 CMC Table I. Staff was directed to include a public hearing regarding the recommended amendments on the October 17<sup>th</sup> agenda.

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**October 3, 2017**


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**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:  
(CONTINUED FROM  
PAGE 3)**

Recommended amendments to the capital elements of the Comprehensive Plan: City Clerk Madole described the recommended amendments to the comprehensive plan to update the project costs in the CIPs and make other housekeeping revisions. Discussion took place about the comments received from Mr. Fiset and Mr. Foreman. Agreement was reached to revise the paragraph about the Tolt River Levee Trail in the Parks Element to include the words "...work cooperatively with the property owners and with King County...". Mayor Berger also expressed some objection to a paragraph discussing parking on page T-14 in the Transportation Element, and said he would like it either revised or deleted. Staff was directed to make the changes as discussed, and include a public hearing regarding the recommended amendments on the October 17<sup>th</sup> agenda.

PSRC Certification of the Carnation Comprehensive Plan: Interim City Manager Jean reviewed the proposed resolution and letter with attachments to PSRC in response to their conditional certification of the 2015 Carnation Comprehensive Plan. Staff was directed to present the resolution for adoption on the October 17<sup>th</sup> agenda.

2018 Proposed Preliminary Budget: Interim City Manager Jean provided an overview of the 2018 Proposed Preliminary Budget. The Proposed Preliminary Budget assumes formation of a stormwater utility and related rate revenue, water and sewer rate increases with the same percentage increases as were adopted for 2017; a 1% increase in the regular property tax levy; and establishment of a new 302 Fund for REET 1 revenue, to separate general government capital improvements from street improvements. The Senior Center, Snoqualmie Valley Community Network, and Valley 103.1 FM have all requested that the Council consider allocating funds to them in the 2018 Budget, but none of those requests have yet been included pending Council direction.

Falkenberg Letter of Intent to Annex: General discussion took place. Deputy Mayor Green would like a maximum timeline of 5-years for connection to city utilities, should the property be annexed.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 9:52 PM.

**SIGNATURES:** Approved at the special and regular meeting of the Carnation City Council on October 17, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**October 10, 2017**


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**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Lee Grumman, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present. Councilmember Fred Bereswill was absent and excused.

**WORK SESSION TOPICS:** Fred Hockert Park Redevelopment Project: Mr. Chris Overdorf, ELM Inc., gave an overview of the scope, budget, funding sources, and primary project components for the redevelopment of Hockert Park. A public meeting was held on-site at Hockert Park on August 15<sup>th</sup>, and had a very good turnout with approximately 110 participants. The input received at the public meeting informed the City and designers about the most wanted play equipment and park features. The park is currently not ADA compliant, and is lacking in some modern safety features.

Ms. Callie Roberts, ELM Inc., reviewed several possible schematics and play equipment combinations integrating the feedback received from the community meeting, with cost estimates for both the improvements inside the park fence and streetscape improvements outside the park fence which could be done as a future phase or as part of the Bird Street improvement project.

Mayor Berger asked for public comment.

Michelle Burnham, PO Box 146 thinks the schematics look great but is concerned that the park will be vandalized without major security measures such as a higher fence, lighting, or locking the park at night.

A general question and answer session took place with the audience. A public survey about preferred equipment and park features will be available on the City's website for two weeks.

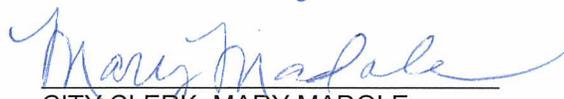
Falkenberg Letter of Intent to Annex: General discussion took place. Staff was directed to contact Mrs. Falkenberg and be sure she is aware of the costs to connect to the City's water and sewer utilities. Staff was directed to include an agenda bill on the December 5<sup>th</sup> agenda for further consideration about the Letter of Intent to Annex.

2018 Proposed Preliminary Budget: Discussion took place. Staff was directed to include a \$5K appropriation each for the Sno-Valley Senior Center, the Snoqualmie Valley Community Network, and Valley 103.1 FM.

**ADJOURNMENT:** The meeting adjourned by common consent at 9:32 PM.

**SIGNATURES:** Approved at the special and regular meeting of the Carnation City Council on October 17, 2017.

  
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 MAYOR, JIM BERGER

  
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 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING  
October 17, 2017**


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**CALL TO ORDER:** The special and regular meeting of the Carnation City Council was called to order at 6:30 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Deputy Mayor Dustin Green.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Lee Grumman, Councilmember Fred Bereswill, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED.

MOTION BY MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AMEND THE CONSENT AGENDA AND ADD AB17-54 FOR APPROVAL OF A RESOLUTION EXPRESSING SUPPORT FOR A PORT OF SEATTLE GRANT APPLICATION. MOTION TO AMEND CARRIED UNANIMOUSLY (5-0).

Mayor Berger read the text of the proposed resolutions by title. MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – October 3, 2017.
- Minutes of the Special City Council Meeting – October 10, 2017.
- Claims Check Vouchers numbered 33606 – 33642 in the amount of \$119,481.64.
- **AB17-49 – Motion.** Accepting the Third Quarter 2017 Financial Report.
- **AB17-50 – Motion.** Appointing Ms. Amy Arrington to serve as City Manager for an unspecified period of time at the pleasure of the City Council commencing at 8:00 AM on October 30, 2017; authorizing Ms. Arrington to exercise all powers of the Carnation City Manager as defined by the CMC and Chapter 35A.13 RCW; and waiving the residency requirement pursuant to RCW 35A.13.050.
- **AB17-51 – Resolution.** Related to comprehensive plan certification by the Puget Sound Regional Council (PSRC); documenting the City's actions that support the Puget Sound Regional Council's Vision 2040 and regional growth strategy; and requesting full certification of the Carnation Comprehensive Plan by the Puget Sound Regional Council. (*Resolution No. 417 assigned*)
- **AB17-54 – Resolution.** Expressing support for the City's grant application to the Port of Seattle Economic Development Partnership Program. (*Resolution No. 418 assigned*)

**REPORTS & REQUESTS:** Councilmember Grumman reported that she has decided to resign from the City Council effective immediately. She has enjoyed her time serving on both the Planning Board and City Council. Discussion took place. The Councilmembers accepted the resignation, and farewells were said. Ms. Grumman departed from the meeting.

**STAFF REPORTS:** Interim City Manager Jean reported that the exit conference for the 2016 State Audit was held on October 12, and the City had another clean audit.

**CITIZEN COMMENTS &** Pat Grady, 5604 322<sup>nd</sup> Avenue NE, represents Mrs. Kathy Falkenberg who has submitted a Letter of Intent to Annex to the City. Mrs. Falkenberg is still interested in

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING  
October 17, 2017**


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**REQUESTS:** annexation, and while her first potential developer has decided not to proceed there are other developers who have contacted her.

**PUBLIC HEARING: 2018 PRELIMINARY BUDGET AND REVENUE SOURCES.** Mayor Berger asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:00 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum.

Interim City Manager Jean delivered the staff report, and reported that the only change between the Proposed Preliminary and the Preliminary Budget was the addition of line item appropriations in the amount of \$5,000 each for the Sno-Valley Senior Center, Snoqualmie Valley Community Network, and Valley 103.1 FM, in response to Council direction during the budget workshop on October 10.

Mayor Berger called for public comment.

Rick Pezzner, 4216 Tolt Avenue, represents Mr. Gordon Tang who is the owner of numerous parcels on Tolt Avenue and is interested in purchasing the City's "Old Maintenance Shop" property at Myrtle & McKinley. He would like to be notified if the property is available.

Dick Kirby, 32018 East Rutherford Street, is a Boardmember for the Sno-Valley Senior Center which has partnered with the Snoqualmie Valley Community Network, and requested that the Council consider allocating 1% of the general fund to human services.

No more speakers had signed-in to speak. Mayor Berger called for additional persons who wished to speak during the public hearing. No further speakers came forward. Mayor Berger closed the public hearing at 7:12 PM.

**PUBLIC HEARING: RECOMMENDED AMENDMENTS TO THE LAND USE CODE MODIFYING SFR USES IN THE MU & R24 ZONES, AND 2017 AMENDMENTS TO THE COMPREHENSIVE PLAN.** Mayor Berger asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subjects, opened the public hearing at 7:16 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum.

City Planner Woolett delivered the staff report on the amendments to the Land Use Code, and reviewed the recommended and proposed changes to Chapters 15.08, 15.36, 15.40 and 15.48 CMC to modify single-family residential uses in the Mixed Use (MU) and Residential 24 (R24) zones. The City Attorney has suggested revisions to the Planning Board's recommended definitions in Chapter 15.08 CMC, and at the Council's review on October 3<sup>rd</sup> the Council requested adding the word "condominiums" after "apartments" under multi-family residential uses in the Table of Permissible Uses.

City Clerk Madole delivered the staff report on the recommended amendments to the capital elements in the Comprehensive Plan. The primary purpose of the amendment is to update the capital improvement plans for parks, streets, utilities, and school facilities. In addition to updating project costs to reflect current year dollars, various housekeeping and revisions are also recommended. The additional revisions include reorganization of text, and removal of obsolete information, redundancies, and excessive technical details which are set forth in other City long-range planning documents. The goals and policies were not changed in any of the elements.

Mayor Berger called for public comment.

Rick Pezzner, 4216 Tolt Avenue, represents Mr. Gordon Tang and displayed conceptual drawings for a possible mixed-use development of the block where the City's old maintenance shop is located. The mixed-use development could also include affordable or senior housing. Mr. Tang owns the rest of that block, is interested in developing the entire block.

No more speakers had signed-in to speak. Mayor Berger called for additional persons

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING**  
**October 17, 2017**


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who wished to speak during the public hearing. No further speakers came forward. Mayor Berger closed the public hearing at 7:55 PM.

**AGENDA BILLS:**

**OMNIBUS BILL 17-52: ORDINANCES RELATED TO LAND USE.** Mayor Berger introduced the omnibus bill, and read the text of the two (2) proposed ordinances by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE OMNIBUS BILL NO. 17-52 ADOPTING ORDINANCES AMENDING THE LAND USE CODE TO MODIFY SINGLE FAMILY RESIDENTIAL USES IN THE MU & R24 ZONES, AND REPEALING MORATORIUM ORDINANCE 887.

MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO AMEND THE PROPOSED ORDINANCE UNDER AB17-52A, AND REVISE THE DEFINITION FOR "TOWNHOUSES" IN CHAPTER 15.08 CMC TO READ, "'Townhouses" means a single-family dwelling attached in a row of at least two dwelling units. Each unit has its own and front and/or rear access to the outside, no unit is located over another unit, and each unit is separated from any other unit by one or more vertical, wholly opaque, common fire-resistant walls having no doors or windows. (Note: Definition from residential design guidelines.)" MOTION TO AMEND PASSED UNANIMOUSLY (4-0).

MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER LISK TO AMEND THE PROPOSED ORDINANCE UNDER AB17-52A, AND ADD THE WORD "CONDOMINIUMS" AFTER THE WORD "APARTMENTS" FOR MULTI-FAMILY RESIDENCES IN BOTH CHAPTER 15.40 CMC TABLE I PERMITTED USES AND CHAPTER 15.48 CMC TABLE I DENSITY AND DIMENSIONAL STANDARDS. MOTION TO AMEND PASSED UNANIMOUSLY (4-0).

MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO AMEND THE PROPOSED ORDINANCE UNDER AB17-52A, AND REVISE THE DEFINITION FOR "DUPLEXES" IN CHAPTER 15.08 CMC TO READ, "'Duplex" means a two-family residential use in which the dwelling units share a common wall (including without limitation the wall of an attached garage or porch) and in which each dwelling unit has living space on the ground floor and a separate, ground floor entrance. ~~See Residence, Duplex.~~" MOTION TO AMEND PASSED UNANIMOUSLY (4-0).

MOTION TO APPROVE OMNIBUS BILL 17-52 AS AMENDED PASSED UNANIMOUSLY (4-0), THE FOLLOWING ORDINANCES WERE ADOPTED:

AB17-52A. An ordinance amending Chapter 15.40 CMC Permissible Uses; modifying the permissibility of and standards for single family residential uses in the city's Mixed Use (MU) and Residential 24 (R24) zones; amending Chapter 15.36 CMC Districts and Zoning Map to qualify the type of residential development allowed in the MU and R24 zones; amending Chapter 15.48 CMC Density and Dimensional Regulations to eliminate the standards for R24 single family residential development; and amending Chapter 15.08 CMC Basic Definitions and Interpretations to adopt new codified definitions for terms utilized in the above-referenced chapters. (*Ordinance No. 890 assigned*)

AB17-52B. An ordinance repealing Ordinance No. 887; terminating a temporary moratorium upon the receipt and processing of subdivision applications and applications for building permits and other land use development approvals for single-family residential development within the Multi-Family Residential (R24) and Mixed Use (MU) zones. (*Ordinance No. 891 assigned*)

**OMNIBUS BILL 17-** Mayor Berger introduced the omnibus bill, and read the text of the five (5) proposed

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETING  
October 17, 2017**


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**53: ORDINANCES RELATED TO THE COMPREHENSIVE PLAN AND IMPACT FEES.** ordinances by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE OMNIBUS BILL NO. 17-53 ADOPTING ORDINANCES AMENDING THE CAPITAL ELEMENTS OF THE CARNATION COMPREHENSIVE PLAN, CHAPTER 3.48 CMC SCHOOL IMPACT FEES, CHAPTER 3.50 CMC TRANSPORTATION IMPACT FEE PROGRAM, CHAPTER 3.70 CMC PARK IMPACT FEE PROGRAM, AND ADDING A NEW CHAPTER 3.75 CMC IMPACT FEE DEFERRAL. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ORDINANCES WERE APPROVED:

AB17-53A. An ordinance amending the Carnation Comprehensive Plan; amending Chapter 6 Parks and Recreation Element to reflect changed circumstances, including updates to the parks inventory and Parks Improvement Plan; amending Chapter 7 Transportation Element to incorporate and reflect prioritization changes, implementation schedules, and other revisions to the City's Transportation Improvement Plan; amending Chapter 8 Utilities Element to reflect changes related to utility service and infrastructure; amending Chapter 9 Capital Facilities Element to adopt and incorporate by reference the 2017 Riverview School District Capital Facilities Plan and to reflect capital planning changes from other comprehensive plan elements; making various other housekeeping and organizational amendments. (*Ordinance No. 892 assigned*)

AB17-53B. An ordinance amending Chapter 3.48 CMC School Impact Fees; revising the City's codified school impact fee schedule based upon the updated Capital Facilities Plan adopted by the Riverview School District and incorporated by reference into the Carnation Comprehensive Plan. (*Ordinance No. 893 assigned*)

AB17-53C. An ordinance amending Chapter 3.50 CMC Transportation Impact Fee Program; revising the City's codified transportation impact fee schedule based upon the City's updated Transportation Improvement Plan. (*Ordinance No. 894 assigned*)

AB17-53D. An ordinance amending Chapter 3.70 CMC Park Impact Fee Program; revising the City's codified park impact fee schedule based upon the City's updated Parks Improvement Plan. (*Ordinance No. 895 assigned*)

AB17-53E. An ordinance amending Title 3 CMC by the addition of a new Chapter 3.75 Impact Fee Deferral thereto; amending Chapter 3.48 CMC School Impact Fees, Chapter 3.50 CMC Transportation Impact Fee Program, And Chapter 3.70 CMC Parks Impact Fee Program; establishing a deferred collection option for the City's School, Transportation and Parks Impact Fee Programs pursuant to RCW 82.020.050. (*Ordinance No. 896 assigned*)

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas.

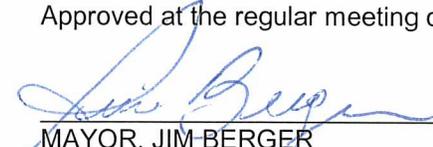
Other: Discussion took place about the procedure for filling the new vacancy on the City Council.

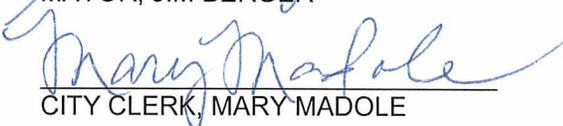
**ADJOURNMENT:**

There being no further business before the City Council, the meeting adjourned by common consent at 8:24 PM.

**SIGNATURES:**

Approved at the regular meeting of the Carnation City Council on November 7, 2017.

  
MAYOR, JIM-BERGER

  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE SPECIAL CITY COUNCIL MEETING**  
**November 1, 2017**

**CALL TO ORDER:** The special meeting of the Carnation City Council was called to order at 5:07 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, City Manager Amy Arrington, Former Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, Office Supervisor Becky Buelna, Councilmember-Candidate Jim Ribail, and citizen present.

**SPECIAL MEETING TOPICS:** Mayor Berger and the City Councilmembers presented City Clerk Madole with a Proclamation recognizing her 20 years of service to the City of Carnation.

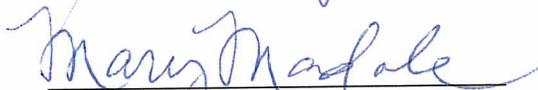
The Councilmembers said farewell to Former Interim City Manager Bob Jean, and welcome to new City Manager Amy Arrington. Words of appreciation were said, cards were given, and light refreshments were enjoyed.

Discussion took place about filling the vacancy on the City Council. Agreement was reached to appoint Councilmember-Candidate Jim Ribail to the vacant Position 3. Since Mr. Ribail is running uncontested for Position 2 and it is therefore presumed he will be successfully elected, he will need to resign from his appointed seat in Position 3 at the end of December prior to the beginning of his elected term in January. The city clerk was directed to prepare an agenda bill for the November 7<sup>th</sup> regular meeting agenda to appoint Mr. Ribail to Council Position 3. Mr. Ribail will not be in attendance at the meeting on November 7<sup>th</sup>, so he was invited to contact the city clerk to take the oath of office at his earliest convenience after the appointment is made at that meeting.

**ADJOURNMENT:** The meeting adjourned by common consent at 6:02 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on November 7, 2017.

  
MAYOR, JIM BERGER

  
CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 7, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Fred Bereswill.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizens present. Council Position 3 was vacant.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Special and Regular City Council Meeting – October 17, 2017.
- Minutes of the Special City Council Meeting – November 1, 2017.
- Claims Check Vouchers numbered 33643 – 33683 in the amount of \$162,375.73.
- October 2017 Payroll Direct Deposits and Checks numbered 13873 – 13886 in the amount of \$87,588.25.

**REPORTS & REQUESTS:** Councilmember Lisk reported that she attended the Friends of Youth Breakfast in the last week, and approximately \$9,200 was raised. The Chamber's Parade of Costumes was held on October 28. Christmas in Carnation is scheduled for December 2.

Councilmember Bereswill reported that he will be representing veterans at Carnation Elementary on November 8 as part of their Veterans' Day celebration.

Deputy Mayor Green reported that the Sno-Valley Senior Center is holding a Veterans' Day breakfast on November 11.

**STAFF REPORTS:** City Manager Arrington thanked the Council for approving the transition week with former Interim City Manager Bob Jean. She would like to setup one-on-one meetings with each Councilmember. She is working on establishing a 2018 Legislative Agenda, and would like to potentially invite the state legislators to the Council meeting on December 5. Unfortunately, the City's recent grant application to the PSRC TAP program for Tolt Avenue CBD Improvement Project funding did not make the award list, but other potential grant sources have been identified. The moratorium on SFR development in the MU and R24 zones was lifted effective November 1. The right-of-way easement agreement with Benjamin Asphalt has been signed with a cost of approximately \$5,200, and there is discussion about potentially purchasing the portion of the property rather than having temporary easements. She is seeking ideas from Councilmembers about topics for radio segments to broadcast on Valley 103.1 FM.

City Planner Woolett reported that the regular Planning Board meetings in November and December have been cancelled, and the Planning Board will hold a special meeting on December 11 at 6:00 PM.

**CITIZEN COMMENTS & REQUESTS:** Robert Cox, 32218 NE 16<sup>th</sup> Street, spoke about Hockert Park and said that he would like to see Mrs. Amy Hockert recognized as a valuable member of the community in addition to Mr. Fred Hockert. Next, Mr. Cox spoke about the Tolt Avenue CBD Improvement Project Open House that was held on October 11. He saw that left turn pockets and a truck route were added to the design. He inquired about what will happen to the Senior Center's van loading area on West Bird Street, and how far back

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 7, 2017**


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**CITIZEN COMMENTS & REQUESTS:**  
**(CONTINUED FROM PAGE 1)** the utilities will be undergrounded on the side streets. He is dissatisfied with the City's plans for truck routes, and the loading/unloading zone for his delivery trucks. Not all of his trucks are rear-load, the flat beds are side-load. He has many unanswered questions about truck traffic and freight. He has seen plans for making a pedestrian atmosphere on Bird Street, but many downtown businesses rely on that street for vehicular traffic.

**PRESENTATION: WSDOT LANGLOIS CREEK FISH PASSAGE PROJECT.** Mr. Shawn Wendt, WSDOT Transportation Engineer - Project Manager, delivered a presentation about a project to replace a 30" diameter culvert with a larger fish-friendly structure at Langlois Creek about a mile south of town in Summer 2018. One of the City's water mains is also being relocated as part of the project. Much of the work will involve single-lane closures of SR 203, but there will be a 57-hour full closure of the highway when the culvert itself is replaced. The contract will include provisions to avoid closure during significant events. Detours will be in place primarily using Tolt Hill Road, but a different truck detour will be in place due to the weight restriction on the Tolt Hill Road Bridge.

**PRESENTATION: HOCKERT PARK REDEVELOPMENT PROJECT.** Treasurer Russell reviewed the results from the public survey on play equipment options that was conducted in October. Approximately 93 responses were received. Treasurer Russell also reviewed some changes to the layout and locations of play equipment and features since the Council's last review on October 10. Council approval was given to move forward with construction drawings bid package.

**AGENDA BILL: AB17-55 – MOTION. APPOINTING JIM RIBAIL TO THE VACANT COUNCIL POSITION 3.** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPOINT JIM RIBAIL TO CARNATION CITY COUNCIL POSITION 3, AND DIRECT THE CITY CLERK TO ADMINISTER THE OATH OF OFFICE AT THE EARLIEST CONVENIENT OPPORTUNITY. MOTION PASSED UNANIMOUSLY (4-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Proposed 2018 Master Fees Resolution: The Councilmembers reviewed and discussed the proposed changes to the City's fees and charges for 2018. Staff was directed to present the resolution with an agenda bill for approval on November 21.

2018 Preliminary Budget: Discussion took place. Mayor Berger inquired about the proposed formation of a stormwater utility, and would like information about how the estimated \$12/month rate was set and the program components for the new utility. Discussion also took place about the 2018 property tax levy. Staff was directed to prepare an ordinance with a 1% increase for the 2018 regular levy, and leave the remaining capacity that was not levied in 2017 in the bank.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:44 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on November 21, 2017.

  
 MAYOR, JIM BERGER

  
 CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 21, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Jim Berger.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Fred Bereswill, Councilmember Jim Ribail, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – November 7, 2017.
- Claims Check Vouchers numbered 33684 – 33703 in the amount of \$71,685.95.

**REPORTS & REQUESTS:** Councilmember Lisk reported that the Christmas in Carnation is scheduled for December 2, and the Snoqualmie Valley Community Network's annual Heart of the Valley Gala is scheduled for February 10, 2018.

Deputy Mayor Green reported that he attended the Boy Scout's local government meeting on November 13.

Mayor Berger reported that he attended the SVGA meeting hosted by the Snoqualmie Tribe on November 20, and heard from the King County Assessor and local school district superintendents about the McCleary Decision.

**STAFF REPORTS:** City Manager Arrington reported that the City has received a letter of grant award from TIB for improvements to Morrison Street, and has also received a grant from the Port of Seattle to install banner poles at Tolt Commons. Staff is still working to open Alley L behind the grocery store shopping center so that it can be used by delivery trucks. The fence at the NE corner of the intersection of Alley L with Larson Avenue will be moved back to allow trucks to turn, but shoulder improvements on the west side of Larson Avenue across from the alley is going to wait. She and Councilmember Ribail will be attending the AWC Elected Officials Essentials workshop on December 2.

City Planner Woolett reported that the regular Planning Board meetings in November and December have been cancelled, and the Planning Board will hold a special meeting on December 11 at 6:00 PM.

**CITIZEN COMMENTS & REQUESTS:** Stuart Lisk, 4135 327<sup>th</sup> Circle NE, is the President of Valley 103.1 FM and thanked the Council for their contribution in the 2017 Budget and including an appropriation in the 2018 Budget. Carnation Currents airs on Sunday evenings at 6:00 PM as a 30-minute segment, and also streams on internet radio.

Dr. Anthony Smith, Riverview School District Superintendent, 15510 1<sup>st</sup> Avenue NE, POB 519, Duvall, introduced the district's new Business & Operations Director Ruby Perez. Ms. Perez described three levies that the school district will be running on the ballot on 2018: a M&O replacement levy for educational programs and operations, a technology and capital facilities levy, and a transportation levy. Dr. Smith spoke about growth, and reported that the school district has grown by 270 students per year over the last 10 years. The district is planning for a bond issuance in 2020 to improve

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 21, 2017**


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security, expand the high school, and build a new elementary school in the Duvall area.

**PUBLIC HEARING:** Mayor Berger asked if all persons who wished to be heard during the public hearing had signed-in to speak, described the hearing subject, opened the public hearing at 7:26 PM, and referred to the Rules of Order which were posted at the sign-in sheet and speakers' rostrum.

**2018 ANNUAL BUDGET.**

City Manager Arrington delivered the staff report, and reviewed the significant highlights within the 2018 Budget.

Mayor Berger called for public comment. No speakers had signed-in to speak. Mayor Berger called for persons who wished to speak during the public hearing. No speakers came forward. Mayor Berger closed the public hearing at 7:32 PM.

**AGENDA BILLS:**

**AB17-56 –  
ORDINANCE 897.  
ADOPTING THE  
2018 PROPERTY  
TAX LEVY.**

Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO ADOPT AN ORDINANCE FIXING THE AMOUNT OF THE ANNUAL AD VALOREM PROPERTY TAX NECESSARY FOR FISCAL YEAR 2018.

MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER RIBAIL TO AMEND SECTION ONE OF THE PROPOSED ORDINANCE AND REDUCE THE 1% INCREASE TO 0% AND \$0, AND REVISE THE DOLLAR AMOUNT SET FORTH IN THE RECITALS ACCORDINGLY. MOTION TO AMEND FAILED (2-3), DEPUTY MAYOR GREEN AND COUNCILMEMBER RIBAIL VOTED AYE.

MOTION TO ADOPT THE 2018 PROPERTY TAX LEVY WITH A 1% INCREASE PASSED (3-2), DEPUTY MAYOR GREEN AND COUNCILMEMBER RIBAIL VOTED NAY. Ordinance No. 897 assigned.

**AB17-57 –  
RESOLUTION 419.  
CERTIFYING THE  
2018 PROPERTY  
TAX LEVY  
BUDGET.**

Mayor Berger read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT A RESOLUTION CERTIFYING THE BUDGET FOR THE 2018 PROPERTY TAX LEVY IN ACCORDANCE WITH RCW 84.52.020. MOTION PASSED (3-2), DEPUTY MAYOR GREEN AND COUNCILMEMBER RIBAIL VOTED NAY. Resolution No. 419 assigned.

**AB17-58 –  
RESOLUTION 420.  
ADOPTING FEES  
FOR 2018.**

Mayor Berger read the text of the proposed resolution by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT A RESOLUTION ESTABLISHING FEES, FINES, PENALTIES, INTEREST AND CHARGES. MOTION PASSED UNANIMOUSLY (5-0). Resolution No. 420 assigned.

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:**

2017 Budget Amendment: Treasurer Russell reviewed the proposed 2017 Budget Amendment, and the causes for each amendment. Staff was directed to present an ordinance for Council approval on the December 5 regular meeting agenda.

2018 Legislative: City Manager Arrington reviewed her memo dated 11/17/2017 and the legislative priorities from AWC, SCA, King County, and the City of Redmond. Mayor Berger said that he would like to address the Public Works Trust Fund to reestablish the funding program for infrastructure, and also resolve issues related to the Hirst Decision if applicable to the City. Councilmember Ribail would like to see what other Valley cities are doing, to partner with them.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas. Agreement was reached to hold a retreat meeting on Saturday, January 20<sup>th</sup> with the 27<sup>th</sup> as a backup date depending on the availability of facilitator Bob Jean. The Councilmembers would also like to reach out to Sheriff-Elect Mitzi

## CITY OF CARNATION

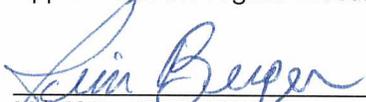
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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**November 21, 2017**

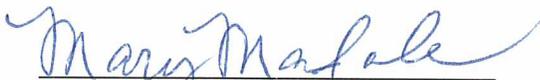
Johanknecht and invite her to a Council meeting.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:32 PM.

**SIGNATURES:** Approved at the regular meeting of the Carnation City Council on December 5, 2017.



MAYOR, JIM BERGER



CITY CLERK, MARY MADOLE

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**December 5, 2017**


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**CALL TO ORDER:** The regular meeting of the Carnation City Council was called to order at 7:00 PM by Mayor Jim Berger in the Council Chambers at Carnation City Hall.

**PLEDGE OF ALLEGIANCE:** Led by Councilmember Jim Ribail.

**ROLL CALL:** Mayor Jim Berger, Deputy Mayor Dustin Green, Councilmember Kim Lisk, Councilmember Jim Ribail, Councilmember Fred Bereswill, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Tim Woolett, Public Works Superintendent Bill Ferry, Treasurer Kelly Hankinson Russell, and citizens present.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER LISK AND SECOND BY COUNCILMEMBER BERESWILL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting – November 21, 2017.
- Claims Check Vouchers numbered 33704 – 33727 in the amount of \$246,158.67.
- November 2017 Payroll Direct Deposits and Checks numbered 13887 – 13900 in the amount of \$99,172.61.
- **AB17-59 – Proclamation.** Designating February 2018 as Children's Dental Health Month.

**PRESENTATION: PROPOSED ANDERSON FAMILY MEMORIAL.** Mr. Paul Sanders, 17211 12<sup>th</sup> Avenue NE – Shoreline, spoke about the tragic loss of six members of the Anderson family on Christmas Eve 2007. Mr. Sanders and the survivors of the Anderson family are seeking the City's approval to place two granite benches in Valley Memorial Park in addition to the memorial at the Carnation Post Office, and hold an annual Judy Anderson Memorial Potluck Picnic each year in late June or early July. Funding for the benches, memorial and picnic will be borne by the Anderson Memorial Fund.

**REPORTS & REQUESTS:** Councilmember Ribail reported that he attended the AWC Elected Officials Essentials training with City Manager Arrington on December 2.

Deputy Mayor Green reported that he attended the Riverview School District (RSD) Board Meeting on November 28 as a Riverview Education Foundation Boardmember, and granted some funds to RSD. He also heard about the levies being planned by RSD for the 2018 ballot. On November 29, he attended the Sound Cities Association (SCA) Networking Dinner with Councilmember Lisk and City Manager Arrington. On December 7, he plans to attend the SCA North & Snoqualmie Valley Caucus meeting in Redmond.

Councilmember Lisk reported that Christmas in Carnation was held on December 2, and the celebration was very festive and went well.

**STAFF REPORTS:** Deputy Allen reviewed the crime statistics in town between his last report to Council on May 2 and December 5.

City Manager Arrington reported that the U.S. Census Bureau is gearing up for the 2020 Census, and the City will be partnering with King County for some of the front-end data transfer in preparation for the Census. City staff will be meeting with DOE on January 9 for evaluation of the City's stormwater system and a potential NPDES permit requirement beginning in 2019.

City Planner Woolett reported that a conceptual plan was submitted earlier in the day for a potential new building on Tolt Avenue that is being designed to emulate the historic

## CITY OF CARNATION

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
December 5, 2017**


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**STAFF REPORTS:** hotel that used to be located at the site. The fence has been setback from new right-of-way easement on the NE corner of the intersection at Alley L and Larson Avenue to allow delivery trucks to use the alley for deliveries to the grocery store shopping center.  
(CONTINUED FROM PAGE 1)

City Clerk Madole reported that two applications were received for the vacancy on the Planning Board. Staff was directed to schedule interviews with the Community Development Committee as soon as can be coordinated around the holidays.

**AGENDA BILLS:**

**AB17-60 – ORDINANCE 898. 2017 BUDGET AMENDMENT.** Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER BERESWILL AND SECOND BY COUNCILMEMBER LISK TO APPROVE AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 885 AND THE ADOPTED 2017 ANNUAL BUDGET. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 898 assigned.

**AB17-61 – ORDINANCE 899. 2018 BUDGET ADOPTION.** Mayor Berger read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2018. City Manager Arrington described the changes between the preliminary and final budget, which were related to the proposed new stormwater utility and the adopted property tax increase of 1%. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 899 assigned.

**AB17-62 – MOTION. APPROVING ETP ILA 2018-2021.** MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER LISK TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE EASTSIDE TRANSPORTATION PARTNERSHIP FOR 2018-2019, WITH PROVISION FOR AN AUTOMATIC TWO-YEAR EXTENSION FOR 2020-2021. MOTION PASSED UNANIMOUSLY (5-0).

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

Report on feedback received during the October 11<sup>th</sup> Community Open House on the Tolt Avenue CBD Improvement Project; Mark Cole, Consultant Project Engineer, Otak, Inc., reviewed the meeting notes from the second community open house on the project which was held October 11<sup>th</sup>. Approximately 40 people attended the open house. Mr. Cole also reviewed the project budget with reasonably expected funding sources, and the project schedule.

2018 Legislative Priorities: Review and discussion took place about the draft listing of legislative priorities for 2018. Agreement was reached to continue review and discussion at the next regular meeting if there is enough time before SCA's deadline for including the City's priorities in their packet of legislative priorities. If the SCA deadline is before the next Council meeting, staff was directed to check with the Councilmembers by email before submitting to SCA.

The Councilmembers reviewed and discussed the items anticipated on upcoming meeting agendas. The regular City Council meeting on December 19 was cancelled.

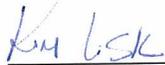
**OTHER:** Councilmember Ribail announced that he is submitting his resignation from his appointed City Council Position 3 effective December 29, 2017, since the November 2017 general election results have been certified by King County Elections and he was successfully elected to City Council Position 2. The Councilmembers accepted the resignation.

MOTION BY COUNCILMEMBER LISK AND SECOND BY DEPUTY MAYOR GREEN TO TEMPORARILY WAIVE RULES 4(A) AND 30 TO THE CARNATION CITY COUNCIL RULES OF PROCEDURE, AND DIRECT STAFF TO PRESENT AN AGENDA BILL TO APPOINT A QUALIFIED PERSON TO THE VACANT CITY OF CARNATION COUNCIL POSITION NO. 3 AS THE FIRST ORDER OF BUSINESS AT THE FIRST REGULAR MEETING OF THE CITY COUNCIL IN JANUARY 2018.

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**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**December 5, 2017**

- OTHER:** MOTION PASSED UNANIMOUSLY (5-0).  
**(CONTINUED FROM**  
**PAGE 2)** Councilmember Lisk reported that she is representing Carnation with the Snoqualmie Valley Transit Coalition to help Hopelink with a \$100K Easter Seals planning grant they've been awarded for transit needs.
- ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:54 PM.
- SIGNATURES:** Approved at the regular meeting of the Carnation City Council on January 2, 2018.



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MAYOR, KIM LISK

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CITY CLERK, MARY MADOLE