

# APPLICATION FOR PARADE OR PUBLIC ASSEMBLY PERMIT



**City of Carnation**  
 4621 Tolt Ave ♦ PO Box 1238  
 Carnation, WA 98014  
 (425) 333-4192

Permit #: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Issued: \_\_\_\_\_

**8.22.10(C) - "Parade"** means any march, demonstration, procession or motorcade consisting of persons, animals, or vehicles or a combination thereof upon the streets, sidewalks, parks or other public grounds within the city with the intent of attracting public attention that interferes with the normal flow or regulation of traffic or pedestrians upon the streets, sidewalks, parks or other public grounds. (*Ord. 628, 2001*)

**8.22.10(E) - "Public assembly"** means any meeting, demonstration, picket line, rally or gathering of more than twenty-five (25) persons for a common purpose as a result of prior planning that interferes with the normal flow or regulation of pedestrian or vehicular traffic or occupies any public area in a place open to the general public. (*Ord. 628, 2001*)

*Applicant: Please complete the fields below with as much detailed information as possible, and return the completed application to City Hall with attachments as required, at least **five (5) days prior to the event**. Please note that you may be responsible for costs incurred by City staff and officials' time, to be paid prior to final issuance of the permit.*

<b>Name of Parade/Assembly:</b>		
<b>Date of Parade/Assembly:</b>		
<b>Hours of Parade/Assembly:</b>		
<b>Location of Parade/Assembly: (Street Address or Intersection)</b>		
<b>Number of Participants:</b>		<b>Number of Spectators:</b>
<b>Purpose of Parade/Assembly: (Please attach additional pages as required to describe purpose and activities planned during the event.)</b>		
<b>Types and Sources of Noise Generated:</b>		
<b>Description and location of parking provided for participants:</b>		
<b>Provisions for Sanitation and Cleanup:</b>		
<b>Submit</b>	<b>Recvd</b>	
		<b>Attach a diagram showing staging areas, proposed line of movement or march, and portions of the streets/properties may be occupied by the parade or public assembly.</b>
		<b>Attach Proof of Insurance with City of Carnation as Certificate Holder.</b>
		<b>Complete and sign the attached Hold Harmless and Indemnification Agreement.</b>
<b>Name of Organization Conducting Parade/Assembly:</b>		
<b>Name of Organization Owners/Officers/Partners:</b>		
<b>Physical Address of Organization:</b>		
<b>Mailing Address of Organization:</b>		
<b>Phone No:</b>		<b>Email:</b>
<b>Name of Contact Person:</b>		
<b>Mailing Address of Contact Person:</b>		
<b>Phone No:</b>		<b>Email:</b>
<b>Signature of Authorized Representative:</b>		
<b>X</b>		<b>Date:</b>
<b>Name of Authorized Representative:</b>		
<b>DEPARTMENT REVIEW</b>		
<b>Public Works:</b>		<b>ESF&amp;R:</b>
<b>Police:</b>		
<b>Comments:</b>		
<b>City Manager Approval:</b>		<b>Approval Date:</b>

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## HOLD HARMLESS AGREEMENT

In consideration of the granting of a Parade or Public Assembly permit to the undersigned for encroachments and attachments situated upon a public right-of-way \_\_\_\_\_ which are more particularly described in the Parade or Public Assembly permit attached, the undersigned agrees to indemnify and hold harmless the City of Carnation, its appointed and elected officials and employees, from and against any and all liability, loss, cost, damage and expenses, including costs and attorney fees in defense thereof, because of actions, claims or lawsuits for damages due to personal or bodily injury, including death at any time arising out of the attachment and encroachment permitted upon \_\_\_\_\_ by that certain Parade or Public Assembly permit dated \_\_\_\_\_, a copy of which is attached hereto.

This Hold Harmless Agreement shall not apply to negligence of the City of Carnation, its officials or employees.

Signed    this day of                   , 20

By: \_\_\_\_\_

(Applicant's Signature)

\_\_\_\_\_

(Printed Name)

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## Employment of Off-Duty King County Deputies for Parade and Public Assembly Events

If you are interested in hiring an off duty officer for security or traffic control, please send an email to [info@kcpog.com](mailto:info@kcpog.com) and include the following:

- Number of deputies needed
- Date and location (address / intersections) of event
- Start and approximate end time
- Name, address, phone and fax number of the employer
- Name and phone number of who to check in with on site
- There is a four hour minimum for each deputy

Please contact the off-duty coordinator for current rates ([info@kcpog.com](mailto:info@kcpog.com)).

**Phone Number:** 206-957-0934

**Website:** [www.kcpog.com](http://www.kcpog.com)