



CITY OF CARNATION

REGULAR MEETING OF THE CARNATION CITY COUNCIL

PROPOSED AGENDA

City Council:

- Kim Lisk,
Mayor
- Jim Ribail,
Deputy Mayor
- Adair Hawkins
- Tim Harris
- Dustin Green

City Staff:

- Bob Jean,
*Interim
City Manager*
- Mary Madole,
City Clerk
- Amanda Smeller,
City Planner
- Kelly Russell,
City Treasurer
- Bill Ferry,
*Public Works
Superintendent*
- Jorge Garcia,
City Engineer
- Zach Lell,
City Attorney

DATE: JUNE 16, 2020 **TIME:** 7:00 PM

LOCATION: In compliance with the Governor’s Emergency Proclamation 20-28, this City Council meeting will take place entirely online. Members of the public are invited to visit <https://bit.ly/200616cc> to join the meeting online, or to join by phone call 509.724.0556 or 833.827.2625 (Toll-Free) Conference ID: 412 445 372#.

For inquires and/or assistance regarding how to attend this meeting using the City’s remote electronic format, please contact the City Clerk at mary.madole@carnationwa.gov or (425) 549-0403.

- CALL TO ORDER:** Mayor Kimberly Lisk
- PLEDGE OF ALLEGIANCE:** Councilmember Adair Hawkins
- ROLL CALL:** City Clerk Mary Madole
- APPROVAL OF AGENDA:** Mayor Kimberly Lisk

CONSENT AGENDA:

- A. Approval of Minutes – Special Meeting – June 2, 2020.
- B. Approval of Minutes – Regular Meeting – June 2, 2020.
- C. Approval of Claims Check Vouchers numbered 35501 – 35529 in the amount of \$102,696.90. *(Claims vouchers and invoices to be reviewed by Councilmember Hawkins)*

REPORTS & REQUESTS: Mayor, City Council, & Council Committees.

STAFF & AFFILIATE REPORTS: City Manager, Department Heads, Other.

CITIZEN COMMENTS & REQUESTS: Comment on meeting agenda items or other issues of note or concern may be provided orally by joining/calling the online meeting, or in writing to clerk@carnationwa.gov. To provide oral public comment please sign-in 30 minutes before the start of the meeting by using the Chat tab in the Teams online meeting interface at <https://bit.ly/200616cc>, or by contacting the city clerk at clerk@carnationwa.gov or (425) 549-0403.

AGENDA BILLS:

- AB20-18 Resolution.** Temporarily providing for meetings and public hearings to be held electronically due to the COVID-19 public health emergency.
- AB20-19 Ordinance.** Amending Section Two of Ordinance No. 924 and the adopted 2020 annual budget of the City.
- AB20-20 Proclamation.** Designating June 19, 2020 to be Juneteenth 2020.

ADDITIONAL BUSINESS & DISCUSSION ITEMS:

- 1. Other.
- 2. Review of preliminary City Council meeting agenda items.

ADJOURNMENT.



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Carnation City Council Agenda Process Guidelines

Call to Order	Carnation City Council meetings begin at 7:00 PM on the first and third Tuesdays of each month. Meetings are held in the Council Chambers at Carnation City Hall, 4621 Tolt Avenue.
Approval of Agenda	Councilmembers may move or change items on the agenda to allow for additional consideration or to accommodate attendees. The Council may also add and take action on other items not listed on the Proposed Agenda, or remove items from the agenda.
Consent Agenda	The Consent Agenda consists of items which have previously been discussed by the Council, matters which are based on information delivered to the Council by administration that can be reviewed by a Councilmember without further explanation, or items which are so routine or non-technical in nature that passage is likely.
Citizen Comments & Requests	<p>The public is provided an opportunity to give comment to the Council on the City's annual budget, meeting agenda items, or other issues of note or concern.</p> <p>To address the Council, please write your name on the sign-in sheet and indicate the subject of your comments. Indicate if you would prefer to make your remarks during a particular agenda item. Please wait for the Chair to recognize you; then approach the podium, state your name, legal address, and the nature of the matter you wish to bring before the Council. Members of the public will generally be limited to a maximum of three minutes for their comments. Neither the Council nor staff should be expected to respond during the meeting to citizen requests except in an emergency. In general, most service requests or concerns will not be discussed during the meeting, but referred to staff for review and/or action. Requests for action or information should be submitted in writing to the City Clerk. Forms are available in the front office at City Hall.</p>
Public Hearings	Public Hearings are held to receive public comment on important matters before the Council. Please use the sign-up sheet(s) at the agenda table if you wish to speak. You are welcome to offer your comments verbally or in writing after being recognized by the Mayor; please approach the podium and provide your name and address for the record. After all persons have spoken, the hearing is closed to public comment, and the Council will proceed with deliberation and decision-making.
Executive Sessions	Executive Sessions may be held by the Council to discuss matters where confidentiality is required for the public interest, including issues of national security, property acquisition, contract bid negotiations, certain personnel issues, and lawsuits. An Executive Session is the only type of Council meeting permitted by law to be closed to the public. Executive Sessions are governed by RCW 42.30.110.

CITY OF CARNATION

MINUTES OF THE SPECIAL CITY COUNCIL MEETING

June 2, 2020

CALL TO ORDER: Mayor Kimberly Lisk called the special meeting of the Carnation City Council to order at 5:32 PM with all attendees participating by videoconference.

ROLL CALL: Mayor Kimberly Lisk, Deputy Mayor Jim Ribail, Councilmember Tim Harris, Councilmember Dustin Green, Councilmember Adair Hawkins, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Amanda Smeller, Treasurer Kelly Russell, Public Works Superintendent Bill Ferry, and one citizen in attendance.

STUDY SESSION: General discussion took place about a Snoqualmie Valley Governments Association (SVGA) letter to the Governor regarding Phase 2 reopening which was signed by the Valley Mayors, and the procedure for Carnation City Council approval of such a letter. Interim City Manager Jean reviewed his Master Work Plan for 2020-2021 which is comprised of the Council Goals and four additional items which came out of his one-on-one meetings with Council and Staff. Discussion took place about forming a task team to conduct interviews of parks planning consultants. Agreement was reached for Councilmember Hawkins and Mayor Lisk to participate on the interview task team. Interim City Manager Jean said that he would like to schedule a Council-Manager Teambuilding Retreat in July. Agreement was reached to schedule a retreat for July 11th at 10:00 AM.

ADJOURNMENT: The special meeting adjourned by common consent at 6:36 PM.

Approved at the regular meeting of the Carnation City Council on June 16, 2020.

MAYOR, KIMBERLY LISK

CITY CLERK, MARY MADOLE

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING

June 2, 2020

- CALL TO ORDER:** Mayor Kimberly Lisk called the regular meeting of the Carnation City Council to order at 7:00 PM with all attendees participating by audio/videoconference. Councilmember Dustin Green led the Pledge of Allegiance.
- ROLL CALL:** Mayor Kimberly Lisk, Deputy Mayor Jim Ribail, Councilmember Dustin Green, Councilmember Tim Harris, Councilmember Adair Hawkins, Interim City Manager Bob Jean, City Clerk Mary Madole, City Planner Amanda Smeller, Public Works Superintendent Bill Ferry, and Treasurer Kelly Russell in attendance.
- APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER HARRIS AND SECOND BY COUNCILMEMBER GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).
- CONSENT AGENDA:** MOTION BY DEPUTY MAYOR RIBAIL AND SECOND BY COUNCILMEMBER HARRIS TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:
- Minutes of the Regular City Council Meeting held May 19, 2020.
 - Claims Check Vouchers numbered 35482 – 35500 in the amount of \$163,550.29.
 - May 2020 Payroll Direct Deposits and Checks numbered 14343 – 14355 in the amount of \$139,158.43.
- REPORTS & REQUESTS:** Councilmember Green reported that he attended the SVGA meeting on May 27th and was elected as President. The next SVGA meeting will be held in September. Councilmember Harris reported that the Finance & Operations Committee met on June 1st. Deputy Mayor Ribail reported that the Finance & Operations Committee is meeting on a monthly basis.
- STAFF REPORTS:** City Planner Smeller reported that the Parks Advisory Board held a brief meeting on May 28th, and their next meeting is scheduled on June 22nd.
- EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(i) the City Council adjourned into an executive session to discuss a matter of potential litigation with legal counsel. The executive session began at 7:27 PM and was expected to last no more than 20-minutes possible action being taken afterwards. The executive session concluded at 7:47 PM.
- MOTION BY DEPUTY MAYOR RIBAIL AND SECOND BY COUNCILMEMBER GREEN TO AUTHORIZE THE INTERIM CITY MANAGER TO NEGOTIATE AND EXECUTE ON BEHALF OF THE CITY AN AMENDMENT AND SETTLEMENT AGREEMENT REGARDING THE OTAK DISPUTE, CONSISTENT WITH THE RECOMMENDATION PROVIDED IN EXECUTIVE SESSION BY THE CITY ATTORNEY AND CITY MANAGER. MOTION PASSED UNANIMOUSLY (5-0).
- AGENDA BILLS:**
- AB20-17 – MOTION. PARKS BOARD APPOINTMENT.** MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY COUNCILMEMBER GREEN TO APPOINT VIVIAN ANSHELL TO PARKS ADVISORY BOARD POSITION 4 WITH A TERM EXPIRING IN DECEMBER 2020. MOTION PASSED UNANIMOUSLY (5-0).
- ADDITIONAL** Other: Discussion took place about waste-to-energy, agreement was reached to have

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING

June 2, 2020

BUSINESS & DISCUSSION ITEMS: the City Manager draft a letter of support. The last Coffee with Council was held on May 23rd with no attendees. The next Coffee with Council is scheduled for June 27th with Deputy Mayor Ribail. The Councilmembers reviewed and discussed the preliminary agenda items for upcoming meetings.

ADJOURNMENT: There being no further business before the City Council, the meeting adjourned by common consent at 8:00 PM.

Approved at the regular meeting of the Carnation City Council on June 16, 2020.

MAYOR, KIMBERLY LISK

CITY CLERK, MARY MADOLE

CITY OF CARNATION
CLAIMS VOUCHER
CERTIFICATION AND APPROVAL

We, the undersigned members of the Carnation City Council, do hereby attest that claims check numbers **35501** through **35529** in the amount of **\$102,696.90**, have been approved for payment by motion of the Carnation City Council at a regular meeting this 16th day of June, 2020.

<u>FUND#</u>	<u>FUND NAME</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
001	GENERAL	ACCOUNTS PAYABLE	\$ 17,606.13
101	STREET	Jun-20	\$ 4,944.17
106	CEMETERY		\$ 7.16
107	EQUIPMENT REPLACEMENT		\$ 1,167.45
108	PARK DEVELOPMENT		\$ -
109	TRAFFIC IMPACT FEE		\$ -
201	LTGO BOND REDEMPTION FUND		\$ -
301	CAPITAL IMPROVEMENT		\$ 499.97
401	WATERWORKS OPERATING		\$ 73,674.59
402	WATER CAPITAL REPLACEMENT		\$ 4,743.32
404	WATER BOND REDEMPTION		\$ -
406	LANDFILL ASSURANCE		\$ -
407	SEWER DEBT SERVICE		\$ -
408	SEWER CAPITAL PROJECTS		\$ -
633	TRUST		\$ 54.11
TOTAL CLAIMS			\$ 102,696.90

Jim Ribail, Deputy Mayor
 Finance & Operations Committee

Invoices, Register & Voucher Review by:

Adair Hawkins, Councilmember

/ /
 Date

Tim Harris, Councilmember
 Finance & Operations Committee

Pursuant to CMC 3.12.030, the blanket voucher is to be signed by at least two members of the council committee after council approval.



Voucher Directory

Fiscal : 2020 - June, 2020 - May

Council Date : 2020 - June - Jun 16 Claims, 2020 - May - May Claims Approved Jun 16

Vendor	Number	Reference	Account Number	Description	Amount
AM TEST, INC					
	35505			2020 - June - Jun 16 Claims	
		115914			
			401-000-534-60-41-03	Water Testing	\$100.00
		Total 115914			\$100.00
	Total 35505				\$100.00
Total AM TEST, INC					\$100.00
Barbara DeBock					
	35506			2020 - June - Jun 16 Claims	
		May'20 Custodial Services			
			001-000-518-10-41-05	Custodial Services	\$75.60
			001-000-558-50-41-05	Janitorial Services	\$50.96
			101-000-542-40-41-07	Custodial Services	\$2.80
			101-000-543-10-41-07	Prof Svc: Janitorial	\$17.36
			401-000-538-10-41-08	Prof Svc: Janitorial	\$133.28
		Total May'20 Custodial Services			\$280.00
	Total 35506				\$280.00
Total Barbara DeBock					\$280.00
Carnation Post Office ~ Utility Bills					
	35501			2020 - June - Jun 16 Claims	
		June2020Claims			
			001-000-518-10-42-01	Communications: Postage	\$38.36
			401-000-538-10-42-01	Communications: Postage	\$345.28
		Total June2020Claims			\$383.64
	Total 35501				\$383.64
Total Carnation Post Office ~ Utility Bills					\$383.64
CHASE Paymentech ~ Processing Fees					
	35502			2020 - May - May Claims Approved Jun 16	
		May'20 ACH/EFT Payment Processing Fees			
		Redeemed via EFT			
			001-000-514-20-41-05	Electronic Payment Processing Fees	\$23.96

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-514-20-41-05	Electronic Payment Processing Fees	\$455.30
		Total May'20 ACH/EFT Payment Processing Fees			\$479.26
	Total 35502				\$479.26
Total CHASE Paymentech ~ Processing Fees					\$479.26
City of Carnation ~ Utility Tax					
	35507			2020 - June - Jun 16 Claims	
		May'20 Water Utility Tax Remittance			
			401-000-534-10-41-21	Utility Tax Remittance	\$4,615.41
		Total May'20 Water Utility Tax Remittance			\$4,615.41
	Total 35507				\$4,615.41
Total City of Carnation ~ Utility Tax					\$4,615.41
CORE & MAIN, LP					
	35508			2020 - June - Jun 16 Claims	
		M359675			
			402-000-594-34-60-04	Meter Replacement Program	\$4,743.32
		Total M359675			\$4,743.32
	Total 35508				\$4,743.32
Total CORE & MAIN, LP					\$4,743.32
CUMMINS NORTHWEST					
	35509			2020 - June - Jun 16 Claims	
		15-73403			
			401-000-535-80-48-01	Sewer R&M ~ Vac Station	\$1,155.57
		Total 15-73403			\$1,155.57
		15-73404			
			001-000-518-10-48-00	City Hall R&M	\$100.12
			101-000-518-10-48-01	City Hall R&M	\$100.12
			401-000-518-30-48-01	City Hall R & M	\$400.16
		Total 15-73404			\$600.40
	Total 35509				\$1,755.97
Total CUMMINS NORTHWEST					\$1,755.97
Davidson-Macri Sweeping Inc					
	35510			2020 - June - Jun 16 Claims	
		208259			
			101-000-542-40-41-06	Street Cleaning	\$268.04
		Total 208259			\$268.04

Vendor	Number	Reference	Account Number	Description	Amount
		208400			
			101-000-542-40-41-06	Street Cleaning	\$301.55
		Total 208400			\$301.55
	Total 35510				\$569.59
Total Davidson-Macri Sweeping Inc					\$569.59
Department of Transportation					
	35511				
				2020 - June - Jun 16 Claims	
		RE 313 ATB00413113			
			301-251-595-30-41-20	WSDOT Review	\$499.97
		Total RE 313 ATB00413113			\$499.97
	Total 35511				\$499.97
Total Department of Transportation					\$499.97
FERGUSON WATERWORKS #3011					
	35512				
				2020 - June - Jun 16 Claims	
		0883503			
			001-000-576-80-31-19	COVID Supplies	\$14.33
			101-000-542-40-31-19	COVID Supplies	\$14.33
			101-000-543-30-31-19	COVID Supplies	\$14.34
			401-000-534-80-35-00	Small Tools & Equipment	\$28.92
			401-000-538-10-31-19	COVID Supplies	\$14.34
		Total 0883503			\$86.26
	Total 35512				\$86.26
Total FERGUSON WATERWORKS #3011					\$86.26
InvoiceCloud					
	35513				
				2020 - June - Jun 16 Claims	
		1354-2020_5			
			001-000-514-20-41-05	Electronic Payment Processing Fees	\$72.46
			401-000-514-20-41-05	Electronic Payment Processing Fees	\$652.14
		Total 1354-2020_5			\$724.60
	Total 35513				\$724.60
Total InvoiceCloud					\$724.60

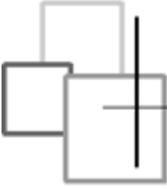
Vendor	Number	Reference	Account Number	Description	Amount
KC Finance - LP&ET					
	35514			2020 - June - Jun 16 Claims	
		2124762			
			Q1 2020		
			001-000-566-20-41-19	Alcohol Rehabilitation: KC	\$157.61
		Total 2124762			\$157.61
	Total 35514				\$157.61
Total KC Finance - LP&ET					
\$157.61					
KC Finance - Radio Comm Services					
	35515			2020 - June - Jun 16 Claims	
		15983			
			May Services		
			001-000-525-60-49-00	Emergency Radio Service Fee	\$31.76
			101-000-525-60-49-00	Emergency Radio Service Fee	\$31.76
			401-000-525-60-49-00	Emergency Radio Service Fee	\$63.54
		Total 15983			\$127.06
	Total 35515				\$127.06
Total KC Finance - Radio Comm Services					
\$127.06					
KC Finance - Sewer Facility Ops					
	35516			2020 - June - Jun 16 Claims	
		30029346			
			401-000-535-60-41-20	KC Facility Operating Costs	\$52,809.45
		Total 30029346			\$52,809.45
	Total 35516				\$52,809.45
Total KC Finance - Sewer Facility Ops					
\$52,809.45					
LES SCHWAB TIRE CENTER					
	35517			2020 - June - Jun 16 Claims	
		36300489962			
			001-000-576-80-48-05	Vehicle Repairs & Maintenance	\$147.35
			101-000-542-40-48-02	Vehicle Repairs & Maintenance	\$147.35
			101-000-542-90-48-01	Vehicle Repair & Maintenance	\$147.35
			401-000-534-60-48-00	Vehicle Repairs & Maintenance	\$147.36
			401-000-535-60-48-00	Vehicle Repairs & Maintenance	\$147.36
		Total 36300489962			\$736.77
	Total 35517				\$736.77
Total LES SCHWAB TIRE CENTER					
\$736.77					

Vendor	Number	Reference	Account Number	Description	Amount
LORI ARONICA	35518			2020 - June - Jun 16 Claims	
		199002.0 Refund			
			Final Utility Bill Overpayment		
			633-000-589-90-01-00	Utility Bill Refund	\$54.11
		Total 199002.0 Refund			\$54.11
	Total 35518				\$54.11
Total LORI ARONICA					\$54.11
Lynn Moberly	35519			2020 - June - Jun 16 Claims	
		May'20 Prosecution Services			
			001-406-515-41-41-02	Legal/Prosecutor	\$1,321.74
		Total May'20 Prosecution Services			\$1,321.74
	Total 35519				\$1,321.74
Total Lynn Moberly					\$1,321.74
Mountain Mist	35520			2020 - June - Jun 16 Claims	
		003510013			
			001-000-518-10-31-00	Office/Operating Supplies	\$6.81
			001-000-558-50-31-00	Office/Operating Supplies	\$4.90
			101-000-543-30-31-00	Office/Operating Supplies	\$1.03
			106-000-536-20-31-00	Operating Supplies	\$0.15
			401-000-538-10-31-00	Office/Operating Supplies	\$12.89
		Total 003510013			\$25.78
	Total 35520				\$25.78
Total Mountain Mist					\$25.78
North Bend Auto Parts,Inc	35521			2020 - June - Jun 16 Claims	
		841120			
			001-000-576-80-48-05	Vehicle Repairs & Maintenance	\$7.13
			101-000-542-40-48-02	Vehicle Repairs & Maintenance	\$7.13
			101-000-542-90-48-01	Vehicle Repair & Maintenance	\$7.14
			401-000-534-60-48-00	Vehicle Repairs & Maintenance	\$7.14
			401-000-535-60-48-00	Vehicle Repairs & Maintenance	\$7.14
		Total 841120			\$35.68
		850230			
			001-000-576-80-48-05	Vehicle Repairs & Maintenance	\$3.81
			101-000-542-40-48-02	Vehicle Repairs & Maintenance	\$3.81
			101-000-542-90-48-01	Vehicle Repair & Maintenance	\$3.81
			401-000-534-60-48-00	Vehicle Repairs & Maintenance	\$3.81

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-535-60-48-00	Vehicle Repairs & Maintenance	\$3.81
		Total 850230			\$19.05
	Total 35521				\$54.73
Total North Bend Auto Parts,Inc					\$54.73
NORTHWEST METAL FAB & POWDERCOAT					
	35503			2020 - June - Jun 16 Claims	
		Estimate 6042020			
			50% ~ Materials		
			107-000-518-90-35-19	COVID19 Equipment	\$1,167.45
		Total Estimate 6042020			\$1,167.45
	Total 35503				\$1,167.45
Total NORTHWEST METAL FAB & POWDERCOAT					\$1,167.45
Ogden Murphy Wallace PLLC					
	35522			2020 - June - Jun 16 Claims	
		839271			
			001-000-513-10-41-16	Prof Svc: Code Enforcement	\$175.00
			001-000-515-41-41-02	Legal Fees - City Attorney	\$2,525.00
			001-000-515-41-41-04	Legal Fees - Cost Recovery	\$96.00
			001-000-515-41-41-20	Legal ~ COVID 19 Related	\$100.00
			001-000-558-60-41-13	Public Records Request	\$4,512.00
		Total 839271			\$7,408.00
	Total 35522				\$7,408.00
Total Ogden Murphy Wallace PLLC					\$7,408.00
Puget Sound Energy					
	35523			2020 - June - Jun 16 Claims	
		300000001242/0620			
			Citywide Street Lights		
			101-000-542-63-47-00	Street Lighting	\$1,669.18
		Total 300000001242/0620			\$1,669.18
	Total 35523				\$1,669.18
Total Puget Sound Energy					\$1,669.18

Vendor	Number	Reference	Account Number	Description	Amount
THE RISING WORKPLACE, PLLC					
	35524			2020 - June - Jun 16 Claims	
		6.10.2020			
			Respirator Fit Tests		
			401-000-535-80-35-01	Personal Safety Equipment	\$1,225.00
		Total 6.10.2020			\$1,225.00
	Total 35524				\$1,225.00
Total THE RISING WORKPLACE, PLLC					\$1,225.00
UNITED SITE SERVICES					
	35525			2020 - June - Jun 16 Claims	
		114-10390404			
			ADA Sanican Hockert Park		
			001-000-576-80-41-01	Prof Svc - Sanican	\$167.95
		Total 114-10390404			\$167.95
	Total 35525				\$167.95
Total UNITED SITE SERVICES					\$167.95
Utilities Underground					
	35526			2020 - June - Jun 16 Claims	
		0050128			
			401-000-534-60-41-05	Utility Locates	\$20.00
			401-000-535-60-41-05	Utility Locates	\$19.99
		Total 0050128			\$39.99
	Total 35526				\$39.99
Total Utilities Underground					\$39.99
Utility Services Associates, LLC					
	35527			2020 - June - Jun 16 Claims	
		126229			
			401-000-534-60-48-01	Leak Detection	\$2,438.00
		Total 126229			\$2,438.00
	Total 35527				\$2,438.00
Total Utility Services Associates, LLC					\$2,438.00
WAVE DESIGNS					
	35528			2020 - June - Jun 16 Claims	
		2922			
			001-000-576-80-41-20	Prof Svc: Security	\$919.98
			101-000-542-30-41-19	Prof Svc: Security	\$1,703.21
			101-000-542-40-41-19	Prof Svc: Security	\$386.05
			401-000-534-60-41-19	Prof Svc: Security	\$4,172.77

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-535-60-41-19	Prof Svc: Security	\$4,172.77
		Total 2922			\$11,354.78
	Total 35528				\$11,354.78
Total WAVE DESIGNS					\$11,354.78
Western Display Fireworks					
	35529				
				2020 - June - Jun 16 Claims	
		20-6403REV 2 of 2			
			001-404-573-90-41-00	Fireworks Display	\$7,000.00
		Total 20-6403REV 2 of 2			\$7,000.00
	Total 35529				\$7,000.00
Total Western Display Fireworks					\$7,000.00
WEX BANK ~ SHELL FLEET					
	35504				
				2020 - June - Jun 16 Claims	
		65526041			
			001-000-576-80-32-00	Fuel	\$53.30
			101-000-542-30-32-00	Fuel	\$82.75
			101-000-542-40-32-00	Fuel	\$35.06
			106-000-536-50-32-01	Fuel	\$7.01
			401-000-534-80-32-00	Fuel	\$261.58
			401-000-535-80-32-00	Vehicle Fuel	\$261.58
		Total 65526041			\$701.28
	Total 35504				\$701.28
Total WEX BANK ~ SHELL FLEET					\$701.28
Grand Total		Vendor Count	29		\$102,696.90



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2020 - June - Jun 16 Claims, 2020 - May - May Claims Approved Jun 16
System Types: Cash Management, Financials, License, Payroll, Permits, Resources,
ServiceOrders, Utility Billing

Fund Number	Description	Amount
001	General Fund	\$17,606.13
101	Street Fund	\$4,944.17
106	Cemetery Fund	\$7.16
107	Equipment Replacement Fund	\$1,167.45
301	Street Capital Improvement Fund	\$499.97
401	Water & Sewer Utility Fund	\$73,674.59
402	Water Capital Replacement Fund	\$4,743.32
633	Trust Fund	\$54.11
	Count: 8	\$102,696.90



CARNATION CITY COUNCIL AGENDA BILL

TITLE: A Resolution temporarily providing for meetings and public hearings of the City Council, Hearing Examiner and City Boards to be held remotely and electronically due to COVID-19 public health emergency.	Agenda Bill No.:	AB20-18
	Type of Action:	MOTION
EXHIBITS: <ul style="list-style-type: none"> • Proposed Resolution 	Origin: <i>(Council/Manager)</i>	City Manager
	Agenda Bill Author:	City Clerk
	Date Submitted:	06/11/2020
	For Agenda of:	06/16/2020
	Expenditure Required:	
	Amount Budgeted:	
	Appropriation Required:	

SUMMARY STATEMENT AND DISCUSSION:

Due to the COVID-19 public health emergency and Governor's Proclamation 20-25, the Stay Home Stay Healthy directive requiring residents to stay home, and Proclamation 20-28 prohibiting the holding of in-person meetings subject to the Open Public Meetings Act (OPMA), the City Council, Planning Board and Parks Advisory Board have been conducting their meetings remotely via the Microsoft Teams platform. These remote meetings have been authorized under Proclamation 20-28 even in cases where the City's procedures and regulations identify city hall as the standard place for meetings. Proclamation 20-28 is due to expire on June 17th but other restrictions on gatherings remain in effect. Phase 2 of Safe Start Washington will permit gatherings of no more than five (5) people from outside a household per week. Not until Phase 3 of the plan will gatherings of up to 50 people be allowed, and consequently the possibility of in-person public meetings and hearings. If approved, this resolution will temporarily suspend physical meeting place requirements and allow the continued use of Teams to hold meetings and public hearings until further action of the City Council. The Teams Meeting format allows the public to attend and watch or listen by phone or internet in real time, as well as to provide oral or electronic comment and testimony. Videos of the meetings can be linked from the City's website for future viewing.

RECOMMENDED ACTION: I move to adopt a resolution temporarily providing for meetings and public hearings of the City Council, Hearing Examiner and City Boards to be held remotely and electronically due to COVID-19 public health emergency.

LEGISLATIVE HISTORY:

ACTION TAKEN					
MOTION AS PROPOSED			MOTION AS AMENDED		
Motion made by:			Motion made by:		
Second by:			Second by:		
	YES Vote	NO Vote		YES Vote	NO Vote
Hawkins			Hawkins		
Ribail			Ribail		
Harris			Harris		
Lisk			Lisk		
Green			Green		
Passed/Failed			Passed/Failed		
Ordinance/Resolution No.:			Ordinance/Resolution No.:		

MLM
06/10/20
JZL
6/11/20

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARNATION, WASHINGTON, TEMPORARILY PROVIDING FOR MEETINGS AND PUBLIC HEARINGS OF THE CITY COUNCIL, HEARING EXAMINER AND CITY BOARDS TO BE HELD REMOTELY AND ELECTRONICALLY DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY.

WHEREAS, on January 21, 2020 the first reported case of the coronavirus disease (COVID-19) in Washington State occurred in Snohomish County and on February 28, 2020, the Seattle/King County Public Health announced the first King County and United States death due to COVID-19 in Kirkland, Washington; and

WHEREAS, on January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared COVID-19 a public health emergency of international concern; and, on January 31, 2020, the U.S. Department of Health and Human Services declared a public health emergency for COVID-19; and

WHEREAS, COVID-19 is a respiratory disease caused by the SARS-CoV-2 virus, a new strain of coronavirus that had not been previously identified in humans, can easily spread from person to person, and can result in serious illness or death, and has been classified by the World Health Organization as a worldwide pandemic; and

WHEREAS, on February 29, 2020, the Washington State Governor declared a State of Emergency for all counties throughout the state of Washington as a result of COVID-19 pandemic and outbreak and confirmed person-to-person spread of COVID-19 in Washington State; and

WHEREAS, on March 6, 2020, the Carnation City Council issued a declaration of emergency due to the COVID-19 pandemic; and

WHEREAS, as a result of the continued worldwide spread of COVID-19, its significant progression in Washington State, and the high risk it poses in particular to our most vulnerable populations, the Governor, exercising his emergency powers under RCW 43.06.220, has issued various Proclamations (currently 20-06 through 20-53) prohibiting certain activities and waiving and suspending specified laws and regulations; and

WHEREAS, on March 23, 2020, the Governor issued Proclamation 20-25 (Stay Home-Stay Healthy) prohibiting residents from leaving their place of residence and prohibiting all public gatherings regardless of the number of people involved; and

WHEREAS, and on March 24, 2020, the Governor issued Proclamation 20-28, that among other things, issued a prohibition on conducting meetings subject to the Open Public Meetings Act (OPMA), chapter 42.30 RCW, in-person and instead directing that any meetings be held entirely electronically and be limited to consideration of necessary and routine matters or those related to the COVID-19 emergency; and

WHEREAS, on March 17, 2020, in order to protect its citizens and limit the spread of COVID-19, the City Council held its first remote electronic regular meeting, and providing for attendance to the public, along with the ability to provide public comment, and started conducting meetings exclusively on-line April 7, 2020 and continues to convene meetings in this manner; and

WHEREAS, on April 8, 2020, the Parks Advisory Board held its first remote electronic meeting with all boardmembers attending remotely and providing opportunity for the public to both attend and provide comment remotely; and

WHEREAS, on April 28, 2020, the Planning Board held its first remote electronic regular

meeting with all boardmembers attending remotely and providing opportunity for the public to both attend and provide comment remotely; and

WHEREAS, the City Council, Planning Board, and Parks Advisory Board have been conducting remote electronic public meetings in accordance with Proclamation 20-28 and consistent with the Council's Rules of Procedure; with the public being able to provide public comment by remote electronic means; and

WHEREAS, Title 35A RCW, chapter 35A.13 RCW, and RCW 35A.13.170, 35A.12.110, and 35A.12.120 provide the requirement for meetings of the City Council and require that the City Council "shall meet regularly, at least once a month, at a place and at such times as may be designated by the city council;" and may call special meetings by providing the council with written notice delivered to each member of the council "at least twenty-four hours before the time specified for the proposed meeting" with notice to the public "in accordance with RCW 42.30.080, as now or hereafter amended"; and RCW 42.30.070 provides that the City Council is to establish the time for holding regular meetings and also provides a procedure for moving a meeting site in an emergency;" and

WHEREAS, there is no requirement in the OPMA that requires the City Council, Planning Board or Parks Advisory Board to hold meetings or public hearings in any particular place. The OPMA states that the time and place of regular meetings is to be determined by the applicable body as reflected in its duly adopted rules of procedures or general practices; and

WHEREAS, the OPMA requires that the public be permitted to attend a meeting without preconditions being placed on their attendance; and

WHEREAS, the City Council has provided for technology that allows electronic meetings and hearings and for the public to attend these electronic "online" meetings of the City Council, as

well as the other public meetings and hearings of the City of Carnation; and this technology allows the public to attend by watching or listening in real time as well as to provide public comment and public testimony; and the City has been conducting and the public attending such virtual meetings and hearings while Proclamation 20-28 has been in effect; and

WHEREAS, the City Council has adopted the City Council Rules of Procedure, last amended by Resolution No. 389, which provide that all meetings of the Carnation City Council shall be held at the City Hall, unless provided otherwise by public notice; and

WHEREAS, Section 2.40.050 CMC specifies that Planning Board shall meet in the city council chambers of Carnation City Hall; and

WHEREAS, other provisions within the Carnation Municipal Code may establish rules and procedures with respect to place or location of public meetings or public hearings; and

WHEREAS, on May 29, 2020, the Governor issued Proclamation 20-28.4 extending the statutory waivers/suspensions of certain Open Public Meetings Act (OPMA) provisions through June 17, 2020, and eliminating the temporary limitation on action to only necessary and routine matters or those related to the COVID-19 emergency; and

WHEREAS, the need has arisen to conduct meetings and public hearings on various subjects before the Carnation Hearing Examiner, City Council, Planning Board and/or Parks Advisory Board, respectively, as appropriate; and

WHEREAS, due to the ongoing threat COVID-19 poses and the related necessary precautions and restrictions, the City Council has concluded that in order to continue to protect life, health and property of its citizens that upon the expiration of Proclamation 20-28.4 it is necessary to continue to hold electronic only "online" meetings and hearings, and hereby also directs the Planning Board, Parks Advisory Board, and Hearing Examiner to only conduct such

electronic "online" meetings during this public health emergency; and

WHEREAS, by this resolution the City Council is therefore temporarily moving the location for holding meetings of the City Council, Planning Board, and Parks Advisory Board, and Hearing Examiner from City Hall to an online "virtual" location and all agendas and notices shall so reflect the new online meeting site, as well as an explanation of how the public may attend the online meetings; and

WHEREAS, the City Council has thoroughly considered all applicable and relevant factors in relationship to COVID-19, and deems this action to provide for online meetings and public hearings by remote electronic means during this emergency is in furtherance of the public interest, and necessary to protect the safety, and welfare of its citizens and property during this emergency;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARNATION AS FOLLOWS:

Section 1. Remote Meetings and Hearings Authorized.

A. The City Council hereby suspends the following Council Rule:

RULE 1. COUNCIL MEETING – LOCATION

All meetings of the Carnation City Council shall be held at the City Hall, unless provided otherwise by public notice, and as specified in CMC 2.32.

B. The City Council further directs the Planning Board, Parks Advisory Board, and Hearing Examiner to suspend any rules or practices that requires meetings or public hearings to occur in person at Carnation City Hall or any other physical place, and to hold all of their meetings online, by remote electronic means.

C. The City Council, Planning Board, Parks Advisory Board, and Hearing Examiner shall hold all meetings or public hearings online, by remote electronic means, and shall provide for attendance by members of the public, in real time, that will allow the public listen or watch the meeting and hear all speakers, and, if applicable, provide for public comment or testimony in accordance with any applicable state law or applicable adopted rules, as modified herein.

Section 2. Remote Meetings and Hearings Procedures.

- A. The Procedures set forth in Exhibit A, are hereby adopted as a baseline for online meetings. The City Clerk may modify and provide additional procedures in accordance with the general guidance of this resolution.
- B. The Planning Board, Parks Advisory Board, and Hearing Examiner may take additional steps, including without limitation the adoption or amendment of applicable rules or procedures, if necessary and appropriate, generally consistent with this resolution and the procedures in Exhibit A.
- C. Nothing in this resolution precludes the City Council, Planning Board, Parks Advisory Board, or Hearing Examiner from providing additional and/or greater opportunity for public participation in a particular case, or the provision of additional or enhanced notice or alternative methods of participation, provided that is done remotely.

Section 3. Agenda and Notice. The agenda for a meeting or public hearing and any required notice shall unequivocally state that the meeting or hearing will be an online meeting to be held by remote electronic means. The agenda and/or notice shall provide details for watching the meeting or hearing in real time and for providing oral or written public comment or testimony at the meeting or hearing through the internet or telephone. The agenda and/or notice shall also identify a City staff member to whom public inquiries and requests for assistance regarding the use of applicable remote electronic means for meeting and/or hearing attendance and participation may be directed. This notice shall be posted on the City’s website and at the usual and customary locations utilized for posting such notices.

Section 4. Severability. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.

Section 5. Ratification and Confirmation. All prior acts of the City substantially consistent with this resolution are hereby ratified and confirmed.

Section 6. Effective Date of Resolution. This resolution shall take effect and be in full force immediately upon its passage and adoption by the City Council. This resolution shall remain in effect until further action of the City Council amends this resolution or declares an end to the emergency.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE ___ DAY OF _____, 2020.

CITY OF CARNATION

MAYOR, KIMBERLY LISK

ATTEST/AUTHENTICATED:

CITY CLERK, MARY MADOLE

RESOLUTION NO.:.....



Online Meeting Procedures

On February 29, 2020, the Washington State Governor issued Proclamation 20-05, a declaration of Emergency related to COVID-19. On March 23, 2020, the Governor issued Proclamation 20-25, the “Stay Home Stay Safe” Proclamation, prohibiting all people in Washington State from leaving their homes or participating in gatherings of any kind unless it is for an essential activity. On March 24, 2020, the Governor issued Proclamation 20-28, as subsequently amended, temporarily suspending any requirement in the Open Public Meetings Act RCW 42.30 that may necessitate an in-person meeting and prohibiting public meetings in-person.

While COVID-19 pandemic’s progression in Washington State has slowed, it continues to threaten the life and health of the citizens of Carnation, and remains a public emergency affecting life, health, property or the public peace. Because of the ongoing threat, the City Council has adopted Resolution [redacted] in order to move the location of meetings and hearings from City Hall to an online-only site and to continue to allow the public to attend and participate electronically.

These are the public meeting procedures for conducting Online Meetings.

1. PROCEDURES:

The City will conduct online public meetings or hearings, by remote electronic means, in accordance with these procedures:

1.1. Online and Remote Access

1. City public meetings and hearings will take place over the Microsoft Teams (Teams) platform.
2. The public may observe the meeting or hearing by streaming it live over the internet, or by joining the meeting or hearing through the Teams application by computer or telephone.
3. Information regarding joining the meeting or hearing will be provided on the City's website and on the meeting agenda itself.
4. The meeting agenda and/or hearing notice shall identify a City staff member to whom public inquiries and requests for assistance regarding the use of applicable remote electronic means for meeting and/or hearing attendance and participation may be directed.

1.2. Online and Remote Public Participation.

1. **Public Comment at Meetings.** Rule 19(f) of the City Council Rules of Procedure continues to apply to virtual meetings of the City Council.
 - A. Procedures for providing written and oral public comment can be found on the City's website and will also be provided on the meeting agenda.
 - B. Procedures for the Planning Board, Parks Advisory Board, and Hearing Examiner virtual meetings shall follow these procedures and may take additional steps, including without limitation adoption or amendment of rules or procedures for that hearing body, if necessary and appropriate, generally consistent with these procedures.
2. **Public Comment or Testimony for Public Hearings.**

- A. **Written Public Comment.** Written comment that is received prior to the hearing packet publishing deadline will be attached to the staff report, as applicable. Written comment received after the publishing deadline will be sent to the hearing body and uploaded to the Files tab of the Teams meeting for the public to review.

The City will provide all written comment received before 4:00 PM local time on the day of the hearing to the hearing body; the City will endeavor to upload those comments to the Files section of the Teams meeting in a timely manner.

- B. **Oral Public Testimony at the Hearing.** The public may provide oral testimony remotely by joining the hearing through the Teams application either by computer or telephone. To provide testimony, a member of the public should sign-in at least thirty (30) minutes before the start of the meeting using the method specified on the associated meeting notice webpage. Sign-in methods may include typing a message in the Chat tab of the Teams meeting, sending an email to the city clerk, and/or registration through an online form. A request to sign-up can also be made directly to the city clerk at (425) 549-0403. For purposes of these Procedures, "oral testimony" shall include typed messages submitted through the above-referenced Teams meeting Chat tab as well as verbal statements.

Oral public testimony will also be accepted from individuals who have not signed in to speak. After everyone who signed-up has testified at the hearing, the Presiding Officer should call for additional testimony by anyone that has not already spoken by asking hearing attendees to "Raise your Hand" in Teams. Instructions on how to raise a hand will be provided by the Presiding Officer at

the time they call for unsigned speakers.

- C. **Public Meeting and Hearing Notice.** The City’s meeting and public hearing notice should:
1. Clearly identify that the meeting or public hearing will be held remotely, and the public can view/listen and participate in the meeting live by utilizing an internet/online application or by calling into the meeting by telephone;
 - i. Provide information on how to join the meeting;
 - ii. identify a City staff member to whom public inquiries and requests for assistance regarding the use of applicable remote electronic means for meeting and/or hearing attendance and participation may be directed.
 - iii. Set forth the deadlines for providing written comments to present to the body, and set forth a deadline for providing written comments of no later than 4:00 PM local time on the date of the meeting/public hearing;
 - iv. Provide that participation by remote oral public comment may be given at the meeting/public hearing and provide information about how to sign-in to speak; and
 - v. Note that all timely received written comments will be posted to the Files tab of the Teams meeting prior to the meeting or public hearing.
 2. Public Meeting and Public Hearing Notices are published and distributed in accordance with requirements in the Carnation Municipal Code and City Council Rules of Procedures.
-

Sample Notice Language for Public Hearing

CITY OF CARNATION ONLINE/REMOTE PUBLIC HEARING NOTICE:

[Hearing Subject]

The Carnation [Council/Board/HE] will hold an online public hearing to receive and consider public testimony regarding [Hearing Subject].

The hearing will be conducted during the regular meeting of the [Council/Board] on [Day], [Month] [Day], 20XX at 7:00 PM or soon thereafter. Pursuant to the Governor’s Emergency Proclamation 20-28 the public hearing and public participation will be held **completely remotely using an online application.**

The hearing is open to the public. All interested persons are encouraged to listen and/or attend the remote online public hearing and to provide oral and/or written comments. Information on how to join the meeting is posted on

[http://www.carnationwa.gov/\[page\]](http://www.carnationwa.gov/[page]). Written comments should be submitted to [Name], [Title], at [email]@carnationwa.gov by no later than 4:00 PM local time on the date of the hearing. Any person wishing to provide oral testimony at the hearing is encouraged to sign-in at least thirty (30) minutes before the start of the meeting by using the Chat tab in the Teams online meeting application at <bit.ly/YMMMDDxx>, or contacting the city clerk at clerk@carnationwa.gov or (425) 549-0403.

For inquires and/or assistance regarding how to attend or participate in this hearing using the City's remote electronic format, please contact [*****] at [*****].

Sample Notice Language for Meeting Agenda

AGENDA
[GOVERNING/ADVISORY BODY NAME]
ONLINE/REMOTE REGULAR MEETING

[Date]
7:00 PM

Held Remotely on Microsoft Teams
[bit.ly link]

In compliance with the Governor's Emergency Proclamation 20-28, **this [governing/advisory body name] meeting will take place entirely online.** Members of the public are invited to visit <bit.ly/YMMMDDxx> to join the meeting online, or to join by phone call 509.724.0556 or 833.827.2625 (Toll-Free) Conference ID: [NNN NNN NNN#](#).

. . . .

Comment on meeting agenda items or other issues of note or concern may be provided orally by joining/calling the online meeting, or in writing to clerk@carnationwa.gov. To provide oral public comment please sign-in 30 minutes before the start of the meeting by using the Chat tab in the Teams online meeting interface at <bit.ly/YMMMDDxx>, or by contacting the city clerk at clerk@carnationwa.gov or (425) 549-0403.

For inquires and/or assistance regarding how to attend this meeting using the City's remote electronic format, please contact [*****] at [*****].

. . . .



CARNATION CITY COUNCIL AGENDA BILL

TITLE: An Ordinance amending Section One of Ordinance No. 924 and the adopted 2020 Annual Budget.	Agenda Bill No.:	AB20-19
	Type of Action:	ORDINANCE
EXHIBITS: <ul style="list-style-type: none"> • Proposed Ordinance No. <<__>> 	Origin: <i>(Council/Manager)</i>	City Manager
	Agenda Bill Author:	Treasurer
	Date Submitted:	06/11/2020
	For Agenda of:	06/16/2020
	Expenditure Required:	\$94,000
	Amount Budgeted:	\$3,500
	Appropriation Required:	\$90.500
SUMMARY STATEMENT AND DISCUSSION: <p>The 2020 Budget was adopted by Council on November 19, 2019. The adopted budget included estimated beginning fund balances for 2020. Reconciliation of the 2019 fiscal year has been completed and staff is recommending this budget adjustment to Council to reflect actual beginning fund balances and to make other budget adjustments. The adjustments to the 107 Equipment Replacement fund is as follows:</p> <ul style="list-style-type: none"> • Expenditures: \$43K for COVID 19 related equipment; \$10K rollover from 2019 shop break in; \$7,500 for 2020 shop break in; \$25K for PW truck replacement; \$3K rollover from 2019 for GIS software; \$2K for park equipment replacement. • Revenues: \$43K in insurance recoveries. 		
RECOMMENDED ACTION: I move to approve an ordinance amending the adopted 2020 Annual Budget.		
LEGISLATIVE HISTORY:		
ACTION TAKEN		
MOTION AS PROPOSED		
Motion made by:		
Second by:		
	YES Vote	NO Vote
Hawkins		
Ribail		
Harris		
Lisk		
Green		
Passed/Failed		
Ordinance/Resolution No.:		
MOTION AS AMENDED		
Motion made by:		
Second by:		
	YES Vote	NO Vote
Hawkins		
Ribail		
Harris		
Lisk		
Green		
Passed/Failed		
Ordinance/Resolution No.:		

KHR
06/11/2020

CITY OF CARNATION

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF CARNATION, WASHINGTON AMENDING SECTION TWO OF ORDINANCE NO. 924 AND THE ADOPTED 2020 ANNUAL BUDGET OF THE CITY; AND PROVIDING FOR SUMMARY PUBLICATION.

WHEREAS, the City Council adopted the 2020 budget by ordinance number 924 on November 19, 2019, to establish necessary and proper allowances for each classification, department and fund; and

WHEREAS, the budget adopted by ordinance number 924 included estimated 2020 beginning fund balances; and

WHEREAS, the City has completed reconciliation for the 2019 fiscal year and wishes to amend the 2020 annual budget to reflect actual beginning fund balances and make other adjustments, including re-appropriation of funds for projects that were not completed within the 2019 fiscal year and are continuing in 2020; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF CARNATION, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. Amendment of Ordinance No. 924 Section 2. The totals of estimated revenues and expenditures for each of the following separate funds for the fiscal year 2020 annual budget, including beginning cash balances and estimated ending fund balances, and the aggregate totals for all such funds combined are hereby amended as follows:

Fund	Estimated Beginning Fund Balance	Estimated Revenues Including Interfund Activity	Aggregate Total Fund Revenues	Total Appropriation Including Interfund Activity	Estimated Ending Fund Balance	Aggregate Total Fund Expenditures
General Fund 001	542,177 619,364	1,739,842	2,282,019 2,359,206	1,759,559	522,460 599,647	2,282,019 2,359,206
Street Fund 101	12,774 68,733	342,401	355,175 411,134	342,138	13,037 68,996	355,175 411,134
Contingency Fund 105	61,432 61,515	800	62,232 62,315	0	62,232 62,315	62,232 62,315
Cemetery Fund 106	15,038 19,606	15,678	30,716 35,284	15,708	15,008 19,576	30,716 35,284
Equipment Replacement Fund 107	133,589 107,638	46,400	179,989 197,038	3,500	176,489 103,038	179,989 197,038
Parks Development Fund 108	143,159 136,818	106,200	249,359 243,018	83,220	166,139 159,798	249,359 243,018
Traffic Impact Fee Fund 109	220,676 214,972	202,800	423,476 417,772	300,000	123,476 117,772	423,476 417,772
LTGO Bond Redemption Fund 201	2 2	0	2 2	0	2 2	2 2
Capital Street Improvement Fund 301	1,770,625 1,754,829	4,575,803	6,346,428 6,330,632	6,174,210	172,218 156,422	6,346,428 6,330,632
Capital Facilities Improvement Fund 302	203,120 186,783	102,500	305,620 289,283	0	305,620 289,283	305,620 289,283
Cemetery Capital Improvement Fund 306	7,257 7,258	0	7,257 7,258	0	7,257 7,258	7,257 7,258
Waterworks Fund 401	580,644 608,358	2,069,350	2,649,994 2,677,708	2,158,825	491,169 518,883	2,649,994 2,677,708
Water Capital Replacement Fund 402	587,816 1,142,346	681,920	1,269,736 1,824,266	845,069	424,667 979,197	1,269,736 1,824,266
Water Revenue Bond Redemption Fund 404	115,585	105,000	220,585	104,198	116,387	220,585
Water Revenue Reserve Fund 405	91,544 91,681	11,700	103,244 103,381	0	103,244 103,381	103,244 103,381
Landfill Financial Assurance 406	175,010 214,843	80,800	255,810 295,643	79,131	176,679 216,512	255,810 295,643
Sewer Debt Service Fund 407	931,938 964,800	329,200	1,261,138 1,294,000	482,043	779,095 811,957	1,261,138 1,294,000
Sewer Capital Improvement Fund 408	469,889 488,897	239,000	708,889 727,897	59,500	649,389 668,397	708,889 727,897
Cemetery Perpetual Care Fund 601	63,440 137,104	2,000	65,440 139,104	5,558	59,882 133,546	65,440 139,104
Non-Revenue/Non-Expense Trust Fund 633	80,140 74,446	303,200	383,340 377,646	303,200	80,140 74,446	383,340 377,646
TOTAL ALL FUNDS	6,205,855 7,015,578	10,954,594 10,997,594	17,160,447 18,013,172	12,715,858 12,806,359	4,444,590 5,206,813	17,160,447 18,013,172

Section 2. Transmittal to SAO and AWC. A copy of this ordinance as adopted shall be transmitted to the Division of Municipal Corporations in the Office of the State auditor, and to the Association of Washington Cities.

Section 3. Effective Date. This ordinance shall be in force and effect from and after its passage and five (5) days following its publication by summary or posting as provided by law.

APPROVED by the Carnation City Council this ___ day of _____, 2020.

MAYOR, KIMBERLY LISK

ATTEST/AUTHENTICATED:

CITY CLERK, MARY MADOLE

FILED WITH THE CITY CLERK: 06/11/2020
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:.....
ORDINANCE NO.



CARNATION CITY COUNCIL AGENDA BILL

TITLE: A Proclamation designating June 19 th , 2020, to be Juneteenth 2020.	Agenda Bill No.:	AB20-20
	Type of Action:	MOTION
	Origin: <i>(Council/Manager)</i>	Mayor & Manager
	Agenda Bill Author:	City Manager
EXHIBITS: <ul style="list-style-type: none"> • Proposed Proclamation 	Date Submitted:	06/11/2020
	For Agenda of:	06/16/2020
	Expenditure Required:	
	Amount Budgeted:	
	Appropriation Required:	
SUMMARY STATEMENT AND DISCUSSION: <p>Juneteenth is oldest known public celebration of the end of slavery in the United States. On June 19, 1865, the Emancipation Proclamation – which had been issued on January 1, 1863 – was read to newly freed African Americans in Texas by General Gordon Granger. Texas was the last Confederate State to have the proclamation announced after the end of the American Civil War in April of that year. Texas was the most remote of the slave states, and minimal fighting meant there were few Union troops present to enforce the Emancipation Proclamation until after the war ended.</p>		
RECOMMENDED ACTION: I move to proclaim June 19 th , 2020, to be Juneteenth 2020.		
LEGISLATIVE HISTORY:		
ACTION TAKEN		
MOTION AS PROPOSED		
MOTION AS AMENDED		
Motion made by:		
Motion made by:		
Second by:		
Second by:		
	YES Vote	NO Vote
Hawkins		
Ribail		
Harris		
Lisk		
Green		
Passed/Failed		
Passed/Failed		
Ordinance/Resolution No.:		
Ordinance/Resolution No.:		

CITY OF CARNATION



OFFICIAL PROCLAMATION

Juneteenth 2020

Whereas, on January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation, setting in motion the end of slavery in the United States; and

Whereas, we think about the moment in 1888 when 300 Black men from Virginia, North Carolina, and Kentucky were determined to escape the terrorism of the post-Civil War South as they boarded trains for the Washington territory and settled in King County mining camps; and

Whereas, the story and outspokenness of James Shepperson, an educated Black man who settled in Roslyn, WA in 1888, inspiring many other blacks to flee the south at great risk and pursue new opportunities in Washington state as miners; and

Whereas, celebration of the end of slavery, which became known as Juneteenth, is the oldest known public celebration of the end of slavery in the United States; and

Whereas, Juneteenth commemorates African American freedom and celebrates the successes gained through education and greater opportunity; and

Whereas, during this Juneteenth celebration, we appreciate the African American experience and celebrate the inclusion of all races, ethnicities, and nationalities; and

Whereas, we commit to working together toward equality for all in expanding economic, educational, and career opportunities for all those in our community;

Now, Therefore, we, the City Council of the City of Carnation, King County, Washington, do hereby proclamation June 19, 2020, to be

Juneteenth 2020

in the City of Carnation and urge that all citizens and community organizations join in this observance.

Signed this 16th day of June 2020.

Kimberly Lisk, Mayor



City of Carnation Meeting Calendar and Preliminary Agendas

This list is intended to be used for planning purposes only. Agenda items and dates may change.

6/22/2020 Parks Board

7:00 Meeting.

Origin:

Staff: City Planner

Firm Date?

6/23/2020 Planning Board

Regular Meeting.

Origin:

Staff: City Planner

Firm Date?

7/7/2020 City Council**AGENDA BILLS****MOTION**

Approving Consultant Agreement for PROS Plan.

Origin: Council of the Whole

Staff: City Manager

Firm Date?

RESOLUTION

Approving Terms of Sale for the Old Maintenance Shop.

Origin: City Manager

Staff: City Manager

Firm Date?

OTHER BUSINESS**DISCUSSION**

Review of draft 2021 TIP and 2021-2026 STIP.

Origin: City Manager

Staff: City Clerk

Firm Date?

DISCUSSION

2018 Washington Building Codes (adoption due before 07/01/2020, postponed to 11/01/2020 due to COVID-19)

Origin: City Manager

Staff: City Clerk

Firm Date?

7/11/2020 City Council

Council-Manager Retreat, 10:00 AM.

Origin:

Staff:

Firm Date?

7/21/2020 City Council**AGENDA BILLS****MOTION**

Accepting Second Quarter 2020 Financial Report.

Origin: Finance & Operations

Staff: City Manager

Firm Date?

ORDINANCE

Adopting the 2018 Washington State Building Codes. (adoption due before 07/01/2020, postponed to 11/01/2020 due to COVID-19)

Origin: City Manager

Staff: City Manager

Firm Date?

RESOLUTION

Adopt revised Fire Fees.

Origin: City Manager

Staff: City Manager

Firm Date?

RESOLUTION

Adopting 2021 TIP and 2021-2026 STIP.

Origin: City Manager

Staff: City Clerk

Firm Date?

PUBLIC HEARING**DISCUSSION**

2021-2026 STIP.

Origin: City Manager

Staff: City Clerk

Firm Date?

WORKSHOP**DISCUSSION**

5:30 Workshop prior to regular meeting, third Tuesday of each month.

Origin: Council of the Whole

Staff: City Manager

Firm Date?

7/28/2020 Planning Board**NEW BUSINESS****DISCUSSION**

Review proposed amendments to Comp Plan Chapters 7 & 9.

Origin: 2020 Docket

Staff: City Planner

Firm Date?

7/31/2020 Hearing Examiner**PUBLIC HEARING**

Preliminary Plat, Tolt River Terrace (Actual date to be determined)

*Origin:**Staff:**Firm Date?*

8/4/2020 City Council**OTHER BUSINESS**

DISCUSSION Recology contract amendment or extension.

Origin: City Manager*Staff:* City Manager*Firm Date?*

DISCUSSION Review of the 2020 Update to the Carnation Comprehensive Emergency Management Plan. (due in December?)

Origin: Public Health & Safety*Staff:* City Manager*Firm Date?*

DISCUSSION ILA with King County for District Court Services.

Origin: City Manager*Staff:* City Manager*Firm Date?*

8/18/2020 City Council**AGENDA BILLS**

MOTION Approval of Recology contract amendment or extension.

Origin: City Manager*Staff:* City Manager*Firm Date?*

MOTION Approving ILA with King County for District Court Services.

Origin: City Manager*Staff:* City Manager*Firm Date?*

RESOLUTION Adopting the 2020 Update to the Carnation Comprehensive Emergency Management Plan. (due in December?)

Origin: Public Health & Safety*Staff:* City Manager*Firm Date?* **WORKSHOP**

DISCUSSION 5:30 Workshop prior to regular meeting, third Tuesday of each month.

Origin: Council of the Whole*Staff:* City Manager*Firm Date?*

8/25/2020 Planning Board**PUBLIC HEARING**

DISCUSSION Proposed 2020 Amendments to Comprehensive Plan Chapters 7 & 9, and Land Use Code Chapters 15.18, 15.32, & 15.64.

Origin: 2020 Docket*Staff:* City Planner*Firm Date?* **RECOMMENDATION**

MOTION Recommendation to City Council regarding 2020 Amendments to Comprehensive Plan Chapters 7 & 9, and Land Use Code Chapters 15.18, 15.32, & 15.64.

Origin: 2020 Docket*Staff:* City Planner*Firm Date?*

8/31/2020 Hearing Examiner**PUBLIC HEARING**

Plat Alteration, Tolt Meadows 2 (Actual date to be determined)

*Origin:**Staff:**Firm Date?*

Appeal, Anderson Apartments (Actual date to be determined)

*Origin:**Staff:**Firm Date?*

9/1/2020 City Council**OTHER BUSINESS**

DISCUSSION Review of Planning Board recommendation for 2020 Amendments to Comprehensive Plan (Chapters 7 & 9), and Land Use Code Chapters 15.18, 15.32, and 15.64.

Origin: City Manager*Staff:* City Planner*Firm Date?*

9/15/2020 City Council

AGENDA BILLS

ORDINANCE Adoption of recommended amendments to Comprehensive Plan and Land Use Code (CP Chapters 7 & 9; CMC Chapters 15.18, 15.32, & 15.64 CMC)

Origin: City Manager

Staff: City Planner

Firm Date?

PUBLIC HEARING

DISCUSSION Recommended amendments to Comprehensive Plan and Land Use Code (CP Chapters 7 & 9; CMC Chapters 15.18, 15.32, & 15.64 CMC)

Origin: City Manager

Staff: City Planner

Firm Date?

WORKSHOP

DISCUSSION 5:30 Workshop prior to regular meeting, third Tuesday of each month.

Origin: Council of the Whole

Staff: City Manager

Firm Date?

9/22/2020 Planning Board

NEW BUSINESS

DISCUSSION Proposed amendments to Chapter 15.48 CMC "Density & Dimensions" related to garage setbacks in MU zone.

Origin: 2020 Docket

Staff: City Planner

Firm Date?

DISCUSSION Proposed amendments to Chapter 15.76 CMC "Screening, Landscaping, and Trees"

Origin: 2020 Docket

Staff: City Planner

Firm Date?

10/6/2020 City Council

OTHER BUSINESS

DISCUSSION Review of 2021 Proposed Preliminary Budget.

Origin: City Manager

Staff: City Manager

Firm Date?

10/20/2020 City Council

OTHER BUSINESS

DISCUSSION Continued review of 2021 Proposed Preliminary Budget.

Origin: City Manager

Staff: City Manager

Firm Date?

WORKSHOP

DISCUSSION 5:30 Workshop prior to regular meeting, third Tuesday of each month.

Origin: Council of the Whole

Staff: City Manager

Firm Date?

10/27/2020 Planning Board

UNFINISHED BUSINESS

DISCUSSION Continued review of proposed amendments to Chapter 15.76 CMC "Screening, Landscaping, and Trees".

Origin: 2020 Docket

Staff: City Planner

Firm Date?

DISCUSSION Continued review of proposed amendments to Chapter 15.48 CMC "Density & Dimensions" related to garage setbacks in MU zone.

Origin: 2020 Docket

Staff: City Planner

Firm Date?

11/3/2020 City Council

PUBLIC HEARING

DISCUSSION 2021 Preliminary Budget & Revenue Sources.

Origin: City Manager

Staff: City Manager

Firm Date?

11/17/2020 City Council**AGENDA BILLS**

ORDINANCE Adopting 2021 Property Tax Levy.
Origin: City Manager *Staff:* City Clerk *Firm Date?*

RESOLUTION Certifying the budget for the 2021 Property Tax Levy.
Origin: City Manager *Staff:* City Clerk *Firm Date?*

PUBLIC HEARING

DISCUSSION 2021 Budget.
Origin: City Manager *Staff:* City Manager *Firm Date?*

WORKSHOP

DISCUSSION 5:30 Workshop prior to regular meeting, third Tuesday of each month.
Origin: Council of the Whole *Staff:* City Manager *Firm Date?*

11/24/2020 Planning Board**PUBLIC HEARING**

DISCUSSION Proposed amendments to Land Use Code Chapters 15.48 & 15.76.
Origin: 2020 Docket *Staff:* City Planner *Firm Date?*

RECOMMENDATION

MOTION Recommendation to City Council regarding amendments to Land Use Code Chapters 15.48 & 15.76.
Origin: 2020 Docket *Staff:* *Firm Date?*

12/1/2020 City Council**AGENDA BILLS**

ORDINANCE Adopting 2021 Budget.
Origin: City Manager *Staff:* Treasurer *Firm Date?*

12/15/2020 City Council

Regular meeting.
Origin: *Staff:* *Firm Date?*

WORKSHOP

DISCUSSION 5:30 Workshop prior to regular meeting, third Tuesday of each month.
Origin: Council of the Whole *Staff:* City Manager *Firm Date?*

12/22/2020 Planning Board

Regular meeting.
Origin: *Staff:* City Planner *Firm Date?*

9/6/2022 City Council**OTHER BUSINESS**

DISCUSSION CaTV Tax 5.04.030(F)&(H).
Origin: Ordinance 914 *Staff:* City Manager *Firm Date?*
