



# CITY OF CARNATION

REGULAR MEETING OF THE CARNATION CITY COUNCIL

## PROPOSED AGENDA

**City Council:**

- Kim Lisk,  
*Mayor*
- Jim Ribail,  
*Deputy Mayor*
- Adair Hawkins
- Tim Harris
- Dustin Green

**City Staff:**

- Amy Arrington,  
*City Manager*
- Mary Madole,  
*City Clerk*
- Amanda Smeller,  
*City Planner*
- Kelly Russell,  
*City Treasurer*
- Bill Ferry,  
*Public Works  
Superintendent*
- Jorge Garcia,  
*City Engineer*
- Zach Lell,  
*City Attorney*

**DATE:** MAY 5, 2020      **TIME:** 7:00 PM

**LOCATION:** In compliance with the stay at home order and prohibition on public gatherings, this City Council meeting will be conducted entirely online. All City Councilmembers and staff will be participating remotely.

Members of the public are invited to visit [www.carnationwa.gov/ccagendas](http://www.carnationwa.gov/ccagendas) for a link to join the online meeting, or to listen by phone call 509.724.0556 or 833.827.2625 (Toll-Free) Conference ID: 489 527 278#.

- CALL TO ORDER:** Mayor Kimberly Lisk
- PLEDGE OF ALLEGIANCE:** Councilmember Tim Harris
- ROLL CALL:** City Clerk Mary Madole
- APPROVAL OF AGENDA:** Mayor Kimberly Lisk

**CONSENT AGENDA:**

- A. Approval of Minutes – Regular Meeting – April 21, 2020.
- B. Approval of Claims Check Vouchers numbered 35433 – 35454 in the amount of \$97,823.97. (*Claims vouchers and invoices to be reviewed by Councilmember Harris*)
- C. Approval of April 2020 Payroll Direct Deposits and Checks numbered 14330 – 14342 in the amount of \$96,660.56.

**REPORTS & REQUESTS:** Mayor, City Council, & Council Committees.

**STAFF & AFFILIATE REPORTS:** City Manager, Department Heads, Other.

**CITIZEN COMMENTS & REQUESTS:** Comment on meeting agenda items or other issues of note or concern may be submitted in a text box interface during this online meeting, or emailed to [clerk@carnationwa.gov](mailto:clerk@carnationwa.gov) before or after the meeting for distribution to the City Councilmembers.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:**

- 1. Other.
- 2. Review of preliminary City Council meeting agenda items.

**EXECUTIVE SESSION:** Pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee.

**ADJOURNMENT.**



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# Carnation City Council Agenda Process Guidelines

<b>Call to Order</b>	Carnation City Council meetings begin at 7:00 PM on the first and third Tuesdays of each month. Meetings are held in the Council Chambers at Carnation City Hall, 4621 Tolt Avenue.
<b>Approval of Agenda</b>	Councilmembers may move or change items on the agenda to allow for additional consideration or to accommodate attendees. The Council may also add and take action on other items not listed on the Proposed Agenda, or remove items from the agenda.
<b>Consent Agenda</b>	The Consent Agenda consists of items which have previously been discussed by the Council, matters which are based on information delivered to the Council by administration that can be reviewed by a Councilmember without further explanation, or items which are so routine or non-technical in nature that passage is likely.
<b>Citizen Comments &amp; Requests</b>	<p>The public is provided an opportunity to give comment to the Council on the City's annual budget, meeting agenda items, or other issues of note or concern.</p> <p>To address the Council, please write your name on the sign-in sheet and indicate the subject of your comments. Indicate if you would prefer to make your remarks during a particular agenda item. Please wait for the Chair to recognize you; then approach the podium, state your name, legal address, and the nature of the matter you wish to bring before the Council. Members of the public will generally be limited to a maximum of three minutes for their comments. Neither the Council nor staff should be expected to respond during the meeting to citizen requests except in an emergency. In general, most service requests or concerns will not be discussed during the meeting, but referred to staff for review and/or action. Requests for action or information should be submitted in writing to the City Clerk. Forms are available in the front office at City Hall.</p>
<b>Public Hearings</b>	Public Hearings are held to receive public comment on important matters before the Council. Please use the sign-up sheet(s) at the agenda table if you wish to speak. You are welcome to offer your comments verbally or in writing after being recognized by the Mayor; please approach the podium and provide your name and address for the record. After all persons have spoken, the hearing is closed to public comment, and the Council will proceed with deliberation and decision-making.
<b>Executive Sessions</b>	Executive Sessions may be held by the Council to discuss matters where confidentiality is required for the public interest, including issues of national security, property acquisition, contract bid negotiations, certain personnel issues, and lawsuits. An Executive Session is the only type of Council meeting permitted by law to be closed to the public. Executive Sessions are governed by RCW 42.30.110.

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING

April 21, 2020

**CALL TO ORDER:** Mayor Kimberly Lisk called the regular meeting of the Carnation City Council to order at 7:00 PM with all attendees participating by audio/videoconference. Deputy Mayor Jim Ribail led the Pledge of Allegiance.

**ROLL CALL:** Mayor Kimberly Lisk, Deputy Mayor Jim Ribail, Councilmember Tim Harris, Councilmember Adair Hawkins, Councilmember Dustin Green, City Manager Amy Arrington City Clerk Mary Madole, City Planner Amanda Smeller, Public Works Superintendent Bill Ferry, and Treasurer Kelly Russell in attendance.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY DEPUTY MAYOR RIBAIL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER HARRIS AND SECOND BY DEPUTY MAYOR RIBAIL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting held April 7, 2020.
- Claims Check Vouchers numbered 35830 – 35411 in the amount of \$54,322.30.
- **AB20-13 – Proclamation.** Designating April 2020 as Sexual Assault Awareness Month.

**REPORTS & REQUESTS:** Councilmember Harris reported that the Finance & Operations Committee met and discussed potential budget impacts related to the COVID-19 crisis.

Councilmember Hawkins requested that emergency preparedness be discussed under other business. She also would like to talk to the Parks Board about bicycles for eco-tourism.

Mayor Lisk reported that the Parks Board held a brief initial meeting on April 8<sup>th</sup>.

**STAFF REPORTS:** KCSO Deputy George Davis delivered a report regarding crime statistics and calls for police service in the first quarter of 2020. All crimes were in January and February, and there were no crimes reported in March. Carnation’s crime rate is very low.

Public Works Superintendent Ferry reported that vacuum pump 4 is offline for 2-4 weeks for a rebuild. He is working on L&I issues. The flowerpots have been received from CHS. The public works crew worked on filling the pothole at McKinley Apartments earlier in the day.

**CITIZEN COMMENTS & REQUESTS:** Mayor Lisk reported that the City received email from Mike Flowers expressing support for refurbishing the tennis courts at Valley Memorial Park with the Youth Sports Facility Grant funds. Email was also received from Brad McCabe regarding the trees at the Tolt Meadows 2 development.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** \$17,000 King County Youth Sports Facility Grant and Memorial Park tennis courts: Discussion took place, agreement was reached to submit the application for resurfacing the tennis courts and other improvements and pay the City’s match from park impact fees.

Continued discussion regarding preparation of Parks, Recreation, & Open Space Plan: City Planner Smeller reported that the Parks Board held an informal introductory meeting on April 8<sup>th</sup> and will have another brief check-in on April 23<sup>rd</sup> via videoconference. Staff is seeking Council direction regarding scope of work and

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING

April 21, 2020

**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:  
(CONTINUED  
FROM PAGE 1)**

selection of a consultant to assist the Board with preparation of a PROS Plan. Discussion took place, staff was directed to re-issue the previous RFP to try and obtain more proposals.

Continued discussion regarding draft revisions to Table of Permissible Uses: City Planner Smeller reviewed the changes to the Table of Permissible Uses being considered by the Planning Board. General discussion took place.

COVID-19 Update: City Manager Arrington provided an update of City response actions and activities related to the COVID-19 pandemic, including the closure of city hall to walk-in traffic, videoconference Council and Board meetings, closure of play equipment and park parking lots, a utility relief program, suspension of building permit inspections, and participating in regular coordination meetings with neighboring agencies and partners.

Other: Discussion took place about emergency preparedness, agreement was reached that the Public Health & safety Committee will work on the 2020 Update to the Carnation Comprehensive Emergency Preparedness Plan (CEMP). Discussion also took place potentially acquiring equipment for Councilmembers to improve abilities for participation in videoconference meetings while physical public gatherings are limited, and whether that would be eligible for CARES Act or FEMA Public Assistance funding. The Councilmembers reviewed and discussed the preliminary agenda items for upcoming meetings.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:57 PM.

Approved at the regular meeting of the Carnation City Council on May 5, 2020.

\_\_\_\_\_  
MAYOR, KIMBERLY LISK

\_\_\_\_\_  
CITY CLERK, MARY MADOLE

**CITY OF CARNATION  
CLAIMS VOUCHER  
CERTIFICATION AND APPROVAL**

We, the undersigned members of the Carnation City Council, do hereby attest that claims check numbers **35433** through **35454** in the amount of **\$97,823.97**, have been approved for payment by motion of the Carnation City Council at a regular meeting this 5th day of May, 2020.

<u>FUND#</u>	<u>FUND NAME</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
001	GENERAL	ACCOUNTS PAYABLE	\$ 34,494.87
101	STREET	May-20	\$ 3,468.19
106	CEMETERY		\$ 4.66
107	EQUIPMENT REPLACEMENT		\$ -
108	PARK DEVELOPMENT		\$ -
109	TRAFFIC IMPACT FEE		\$ -
201	LTGO BOND REDEMPTION FUND		\$ -
301	CAPITAL IMPROVEMENT		\$ 15,625.76
401	WATERWORKS OPERATING		\$ 19,381.01
402	WATER CAPITAL REPLACEMENT		\$ 16,522.78
404	WATER BOND REDEMPTION		\$ -
406	LANDFILL ASSURANCE		\$ -
407	SEWER DEBT SERVICE		\$ -
408	SEWER CAPITAL PROJECTS		\$ 8,326.70
633	TRUST		\$ -
		<b>TOTAL CLAIMS</b>	<b>\$ 97,823.97</b>

*Jim Ribail, Deputy Mayor*  
Finance & Operations Committee

Invoices, Register & Voucher Review by:

*Tim Harris, Councilmember*

/ /  
Date

*Tim Harris, Councilmember*  
Finance & Operations Committee

Pursuant to CMC 3.12.030, the blanket voucher is to be signed by at least two members of the council committee after council approval.



# Voucher Directory

Fiscal : 2020 - May, 2020 - April, 2020 - January  
 Council Date : 2020 - May - May 5 Claims, 2020 - April - April Claims Approved May 5, 2020 - January - January Claims Approved May 5

Vendor	Number	Reference	Account Number	Description	Amount
<b>All Battery Sales &amp; Service</b>	<b>35438</b>			<b>2020 - May - May 5 Claims</b>	
		<b>800-10060437</b>			
			401-000-535-80-48-01	Sewer R&M ~ Vac Station	\$196.51
		<b>Total 800-10060437</b>			<b>\$196.51</b>
	<b>Total 35438</b>				<b>\$196.51</b>
<b>Total All Battery Sales &amp; Service</b>					<b>\$196.51</b>
<b>Barbara DeBock</b>	<b>35439</b>			<b>2020 - May - May 5 Claims</b>	
		<b>Apr'20 Custodial Services</b>			
			001-000-518-10-41-05	Custodial Services	\$75.60
			001-000-558-50-41-05	Janitorial Services	\$50.96
			101-000-542-40-41-07	Custodial Services	\$2.80
			101-000-543-10-41-07	Prof Svc: Janitorial	\$17.36
			401-000-538-10-41-08	Prof Svc: Janitorial	\$133.28
		<b>Total Apr'20 Custodial Services</b>			<b>\$280.00</b>
	<b>Total 35439</b>				<b>\$280.00</b>
<b>Total Barbara DeBock</b>					<b>\$280.00</b>
<b>Carnation Post Office ~ Utility Bills</b>	<b>35437</b>			<b>2020 - May - May 5 Claims</b>	
		<b>May2020Bills</b>			
			001-000-518-10-42-01	Communications: Postage	\$38.82
			401-000-538-10-42-01	Communications: Postage	\$349.42
		<b>Total May2020Bills</b>			<b>\$388.24</b>
	<b>Total 35437</b>				<b>\$388.24</b>
<b>Total Carnation Post Office ~ Utility Bills</b>					<b>\$388.24</b>
<b>CENTURYLINK</b>	<b>35440</b>			<b>2020 - May - May 5 Claims</b>	
		<b>300566073/5/0520</b>			
			001-000-518-10-42-02	Communications: Telephone	\$39.43
			001-000-558-50-42-02	Communications: Telephone	\$22.83
			001-406-521-20-42-02	Communications/Telephone	\$34.99
			101-000-543-30-42-02	Communications/Telephone	\$8.82

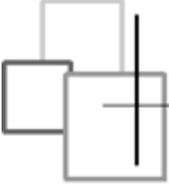
Vendor	Number	Reference	Account Number	Description	Amount
			401-000-538-10-42-02	Communications: Telephone	\$58.63
		<b>Total 300566073/5/0520</b>			<b>\$164.70</b>
	<b>Total 35440</b>				<b>\$164.70</b>
<b>Total CENTURYLINK</b>					<b>\$164.70</b>
<b>CHASE Paymentech ~ Processing Fees</b>					
	<b>35433</b>			<b>2020 - January - January Claims Approved May 5</b>	
		<b>Jan'20 ACH/EFT Processing Fees</b>			
			001-000-514-20-41-05	Electronic Payment Processing Fees	\$20.84
			401-000-514-20-41-05	Electronic Payment Processing Fees	\$395.90
		<b>Total Jan'20 ACH/EFT Processing Fees</b>			<b>\$416.74</b>
	<b>Total 35433</b>				<b>\$416.74</b>
<b>Total CHASE Paymentech ~ Processing Fees</b>					<b>\$416.74</b>
<b>Comcast</b>					
	<b>35441</b>			<b>2020 - May - May 5 Claims</b>	
		<b>99585399</b>			
			001-000-518-10-42-02	Communications: Telephone	\$140.09
			001-000-558-50-42-02	Communications: Telephone	\$81.10
			101-000-542-40-42-02	Communications/Telephone	\$0.92
			101-000-543-30-42-02	Communications/Telephone	\$30.41
			401-000-538-10-42-02	Communications: Telephone	\$208.30
		<b>Total 99585399</b>			<b>\$460.82</b>
	<b>Total 35441</b>				<b>\$460.82</b>
<b>Total Comcast</b>					<b>\$460.82</b>
<b>GreatAmerica Financial Svcs</b>					
	<b>35442</b>			<b>2020 - May - May 5 Claims</b>	
		<b>26903457</b>			
			001-000-518-10-45-01	Postage Meter	\$160.30
			001-000-558-50-45-01	Postage Meter Lease	\$108.06
			101-000-543-30-45-01	Postage Meter Lease	\$42.75
			401-000-538-10-45-01	Postage Meter Lease	\$282.61
		<b>Total 26903457</b>			<b>\$593.72</b>
	<b>Total 35442</b>				<b>\$593.72</b>
<b>Total GreatAmerica Financial Svcs</b>					<b>\$593.72</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>HAWK MECHANICAL CONTRACTORS, INC</b>					
	35443			<b>2020 - May - May 5 Claims</b>	
		5557-01			
			408-271-594-35-63-01	Construction	\$6,598.00
		<b>Total 5557-01</b>			<b>\$6,598.00</b>
	<b>Total 35443</b>				<b>\$6,598.00</b>
<b>Total HAWK MECHANICAL CONTRACTORS, INC</b>					
<b>\$6,598.00</b>					
<b>HEMISPHERE SOLUTIONS</b>					
	35444			<b>2020 - May - May 5 Claims</b>	
		3331			
			001-000-558-50-41-04	Computer Network Support	\$3.50
			401-000-538-10-41-06	Computer Network Support	\$31.50
		<b>Total 3331</b>			<b>\$35.00</b>
	<b>Total 35444</b>				<b>\$35.00</b>
<b>Total HEMISPHERE SOLUTIONS</b>					
<b>\$35.00</b>					
<b>HNTB Corporation</b>					
	35445			<b>2020 - May - May 5 Claims</b>	
		007-74731-DS-001/002			
			<b>122819 thr 012420 Services</b>		
			001-000-558-60-41-07	Cost Recovery Engineering	\$3,543.28
			301-251-595-30-41-02	Project Review ~ City Engineer	\$4,076.08
			301-252-594-31-41-02	Design Review ~ City Engineer	\$816.24
		<b>Total 007-74731-DS-001/002</b>			<b>\$8,435.60</b>
		008-74731-DS-001/002			
			<b>012520 thru 022120 Services</b>		
			001-000-558-60-41-07	Cost Recovery Engineering	\$5,379.33
			101-000-542-40-41-02	Prof Svc-Stormwater Engineering	\$241.52
			301-251-595-20-41-01	Design/Engineering	\$2,285.00
			301-251-595-30-41-02	Project Review ~ City Engineer	\$5,333.54
			301-252-594-31-41-02	Design Review ~ City Engineer	\$910.76
			402-245-594-34-41-01	Design/Engineering	\$3,165.90
		<b>Total 008-74731-DS-001/002</b>			<b>\$17,316.05</b>
		009-74731-DS-001/002/003			
			<b>022220 thru 032720 Services</b>		
			001-000-558-60-41-07	Cost Recovery Engineering	\$10,656.43
			301-251-595-30-41-02	Project Review ~ City Engineer	\$1,850.16
			301-252-594-31-41-02	Design Review ~ City Engineer	\$223.08
			402-245-594-34-41-01	Design/Engineering	\$12,347.82
		<b>Total 009-74731-DS-001/002/003</b>			<b>\$25,077.49</b>
	<b>Total 35445</b>				<b>\$50,829.14</b>
<b>Total HNTB Corporation</b>					
<b>\$50,829.14</b>					

Vendor	Number	Reference	Account Number	Description	Amount
<b>KC Finance - DOT-Roads</b>					
	35446			<b>2020 - May - May 5 Claims</b>	
		104708-104708			
			301-251-595-30-51-01	CA Services ~ KCDOT	\$130.90
		<b>Total 104708-104708</b>			<b>\$130.90</b>
	<b>Total 35446</b>				<b>\$130.90</b>
<b>Total KC Finance - DOT-Roads</b>					
<b>\$130.90</b>					
<b>King County Sheriff's Office ~ Contracted Services</b>					
	35447			<b>2020 - May - May 5 Claims</b>	
		20-0225			
				<b>March Services</b>	
			001-406-521-10-51-16	Police Services ~ Special Ops/Emphasis Patrol	\$6,097.99
		<b>Total 20-0225</b>			<b>\$6,097.99</b>
	<b>Total 35447</b>				<b>\$6,097.99</b>
<b>Total King County Sheriff's Office ~ Contracted Services</b>					
<b>\$6,097.99</b>					
<b>LABOR &amp; INDUSTRIES ~ DOSH Cashier</b>					
	35435			<b>2020 - May - May 5 Claims</b>	
		Inspection: 317958007			
			001-000-576-80-41-21	L&I Assesment	\$1,166.40
			101-000-542-40-41-21	L&I Assessment	\$489.60
			101-000-542-90-41-21	L&I Assessment	\$2,160.00
			401-000-534-80-41-21	L&I Assessment	\$5,292.00
			401-000-535-80-41-21	L&I Assessment	\$5,292.00
		<b>Total Inspection: 317958007</b>			<b>\$14,400.00</b>
	<b>Total 35435</b>				<b>\$14,400.00</b>
	35436			<b>2020 - May - May 5 Claims</b>	
		Inspection: 317958021			
			001-000-576-80-41-21	L&I Assesment	\$129.60
			101-000-542-40-41-21	L&I Assessment	\$54.40
			101-000-542-90-41-21	L&I Assessment	\$240.00
			401-000-534-80-41-21	L&I Assessment	\$588.00
			401-000-535-80-41-21	L&I Assessment	\$588.00
		<b>Total Inspection: 317958021</b>			<b>\$1,600.00</b>
	<b>Total 35436</b>				<b>\$1,600.00</b>
<b>Total LABOR &amp; INDUSTRIES ~ DOSH Cashier</b>					
<b>\$16,000.00</b>					
<b>MRSC Rosters</b>					
	35448			<b>2020 - May - May 5 Claims</b>	
		52581			
			001-000-518-90-49-00	Miscellaneous Dues & Fees	\$135.00
		<b>Total 52581</b>			<b>\$135.00</b>
	<b>Total 35448</b>				<b>\$135.00</b>
<b>Total MRSC Rosters</b>					
<b>\$135.00</b>					

Vendor	Number	Reference	Account Number	Description	Amount
<b>Ogden Murphy Wallace PLLC</b>	<b>35449</b>			<b>2020 - May - May 5 Claims</b>	
		<b>838133</b>			
			<b>March Services</b>		
			402-000-534-20-41-13	Prof Svc: Water Rights	\$768.00
		<b>Total 838133</b>			<b>\$768.00</b>
		<b>838274</b>			
			<b>March Services</b>		
			001-000-515-41-41-04	Legal Fees - Cost Recovery	\$4,320.00
			001-000-515-41-41-20	Legal ~ COVID 19 Related	\$1,450.00
			001-000-558-50-41-02	Prof Svc: Legal	\$225.00
		<b>Total 838274</b>			<b>\$5,995.00</b>
					<b>\$6,763.00</b>
<b>Total Ogden Murphy Wallace PLLC</b>					<b>\$6,763.00</b>
<b>PENDLETON CONSULTING, INC</b>	<b>35450</b>			<b>2020 - May - May 5 Claims</b>	
		<b>Apr'20 Leadership Assessment Services</b>			
			001-000-518-10-41-16	Prof Svc ~ Leadership Assessment	\$207.00
			001-000-558-50-41-16	Prof Svc: Leadership Assessment	\$90.00
			101-000-543-10-41-16	Prof Svc: Leadership Assessment	\$63.00
			401-000-538-10-41-17	Prof Svc: Leadership Assessment	\$540.00
		<b>Total Apr'20 Leadership Assessment Services</b>			<b>\$900.00</b>
					<b>\$900.00</b>
<b>Total PENDLETON CONSULTING, INC</b>					<b>\$900.00</b>
<b>State of Washington ~ Excise</b>	<b>35434</b>			<b>2020 - April - April Claims Approved May 5</b>	
		<b>Mar'20 Excise Tax Return</b>			
			<b>Redeemed via EFT 4.27.20</b>		
			401-000-534-10-53-00	State Taxes - Dept of Revenue	\$2,628.86
			401-000-535-10-53-02	State Utility Excise Tax	\$2,194.92
			402-000-534-10-53-01	Excise Tax	\$241.06
			408-000-535-10-53-02	Excise Tax	\$45.40
		<b>Total Mar'20 Excise Tax Return</b>			<b>\$5,110.24</b>
					<b>\$5,110.24</b>
<b>Total State of Washington ~ Excise</b>					<b>\$5,110.24</b>
<b>TECHNICAL SYSTEMS INC</b>	<b>35451</b>			<b>2020 - May - May 5 Claims</b>	
		<b>16031</b>			
			408-271-594-35-63-01	Construction	\$1,683.30
		<b>Total 16031</b>			<b>\$1,683.30</b>
					<b>\$1,683.30</b>
<b>Total TECHNICAL SYSTEMS INC</b>					<b>\$1,683.30</b>

Vendor	Number	Reference	Account Number	Description	Amount
<b>VISION FORMS, LLC</b>	<b>35452</b>			<b>2020 - May - May 5 Claims</b>	
		<b>5949</b>			
			001-000-518-10-31-00	Office/Operating Supplies	\$143.86
			001-000-558-50-31-00	Office/Operating Supplies	\$96.97
			101-000-542-40-31-00	OP Supplies-Storm Drainage	\$5.33
			101-000-543-30-31-00	Office/Operating Supplies	\$33.03
			401-000-538-10-31-00	Office/Operating Supplies	\$253.61
		<b>Total 5949</b>			<b>\$532.80</b>
	<b>Total 35452</b>				<b>\$532.80</b>
<b>Total VISION FORMS, LLC</b>					<b>\$532.80</b>
<b>WASHINGTON TRACTOR</b>	<b>35453</b>			<b>2020 - May - May 5 Claims</b>	
		<b>2053744</b>			
			001-000-576-80-48-01	Repairs/Maintenance-Equipment	\$42.09
		<b>Total 2053744</b>			<b>\$42.09</b>
	<b>Total 35453</b>				<b>\$42.09</b>
<b>Total WASHINGTON TRACTOR</b>					<b>\$42.09</b>
<b>WEX BANK ~ SHELL FLEET</b>	<b>35454</b>			<b>2020 - May - May 5 Claims</b>	
		<b>65021402</b>			
			<b>0496-00-472554-5</b>		
			001-000-576-80-32-00	Fuel	\$35.40
			101-000-542-30-32-00	Fuel	\$54.96
			101-000-542-40-32-00	Fuel	\$23.29
			106-000-536-50-32-01	Fuel	\$4.66
			401-000-534-80-32-00	Fuel	\$173.74
			401-000-535-80-32-00	Vehicle Fuel	\$173.73
		<b>Total 65021402</b>			<b>\$465.78</b>
	<b>Total 35454</b>				<b>\$465.78</b>
<b>Total WEX BANK ~ SHELL FLEET</b>					<b>\$465.78</b>
<b>Grand Total</b>		<b>Vendor Count</b>	<b>21</b>		<b>\$97,823.97</b>



# Fund Transaction Summary

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Transaction Type: Invoice  
Fiscal: 2020 - May - May 5 Claims, 2020 - April - April Claims Approved May 5, 2020 - January -  
January Claims Approved May 5

Fund Number	Description	Amount
001	General Fund	\$34,494.87
101	Street Fund	\$3,468.19
106	Cemetery Fund	\$4.66
301	Street Capital Improvement Fund	\$15,625.76
401	Water & Sewer Utility Fund	\$19,381.01
402	Water Capital Replacement Fund	\$16,522.78
408	Sewer Capital Fund	\$8,326.70
	<b>Count: 7</b>	<b>\$97,823.97</b>



**CITY OF CARNATION  
PAYROLL BLANKET VOUCHER  
CERTIFICATION AND APPROVAL**

**APRIL 2020**

I, Mary Madole, City Clerk for the City of Carnation, do hereby attest that April 2020 payroll direct deposits and checks numbered 14330 through 14342 in the amount of \$96,660.56 have been prepared to the best of my ability, and reflect true and accurate compensation for the hours included on each employee's time sheet as submitted to me by the employee's supervisor.

<u>FUND#</u>	<u>FUND NAME</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
<b>001</b>	<b>GENERAL FUND</b>	<b>APRIL 2020 PAYROLL</b>	
.10	Salaries & Wages	"	\$ 26,113.82
.20	Employer Taxes & Employee Benefits	"	\$ 11,694.78
<b>101</b>	<b>STREET FUND</b>	"	.
.10	Salaries & Wages	"	\$ 5,167.50
.20	Employer Taxes & Employee Benefits	"	\$ 2,162.84
<b>106</b>	<b>CEMETERY FUND</b>	"	
.10	Salaries & Wages	"	\$ 256.13
.20	Employer Taxes & Employee Benefits	"	\$ 124.92
<b>401</b>	<b>WATERWORKS OPERATING FUND</b>	"	
.10	Salaries & Wages	"	\$ 34,723.52
.20	Employer Taxes & Employee Benefits	"	\$ 16,132.49
<b>406</b>	<b>LANDFILL POST-CLOSURE FUND</b>	"	
.10	Salaries & Wages	"	\$ 204.74
.20	Employer Taxes & Employee Benefits	"	\$ 79.82
<b>TOTAL APRIL 2020 PAYROLL:</b>			<b>\$ 96,660.56</b>

Total Regular Hours Worked: 1366.15
Total Overtime Hours Worked: 6.00
Total Sick, Bereavement, & Jury Duty Leave Hours Compensated: 6.00
Total Vacation, Comp, Mgmt & Exec Leave Hours Compensated: 439.80
Total Legal & Personal Holiday Hours Compensated: 0.00
Total On-Call Hours Compensated: 530.00
<b>TOTAL ALL HOURS COMPENSATED FOR MONTH:</b> <b>2347.95</b>

Prepared By: \_\_\_\_\_  
 Mary Madole, City Clerk Date

Reviewed By: \_\_\_\_\_  
 Amy Arrington, City Manager Date

**APPROVED** by the Carnation City Council at a regular open public meeting held this 5th day of May, 2020.

\_\_\_\_\_  
 Deputy Mayor Jim Ribail (Finance & Operations Chair)

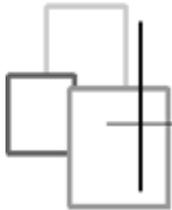
\_\_\_\_\_  
 Councilmember Tim Harris (Finance & Operations)



# Payroll Check Register

Council Dates: 2020 - April - Apr'20 Payroll

Number	Name	Fiscal Description	Cleared	Amount
<u>14330</u>	Mueller, Carl W	2020 - April - Apr'20 Payroll		\$1,250.00
<u>14331</u>	Mueller, Carl W	2020 - April - Apr'20 Payroll		\$3,399.35
<u>14332</u>	Ribail, Jim	2020 - April - Apr'20 Payroll		\$210.87
<u>14333</u>	AFLAC Remittance Processing	2020 - April - Apr'20 Payroll		\$137.54
<u>14334</u>	AWC Employee Benefit Trust	2020 - April - Apr'20 Payroll		\$25.50
<u>14335</u>	Department of Labor & Industries	2020 - April - Apr'20 Payroll		\$624.35
<u>14336</u>	Dept of Retirement Systems	2020 - April - Apr'20 Payroll		\$13,009.62
<u>14337</u>	Employment Security Department	2020 - April - Apr'20 Payroll		\$130.44
<u>14338</u>	Employment Security Department PFML	2020 - April - Apr'20 Payroll		\$260.87
<u>14339</u>	Internal Revenue Service	2020 - April - Apr'20 Payroll		\$17,638.77
<u>14340</u>	Teamsters Union Local 763	2020 - April - Apr'20 Payroll		\$540.00
<u>14341</u>	Vantagepoint Transfer - 106258	2020 - April - Apr'20 Payroll		\$2,076.00
<u>14342</u>	Washington Teamsters Welfare Trust	2020 - April - Apr'20 Payroll		\$16,060.00
<u>Direct Deposit 04/15/20</u>	Payroll Vendor	2020 - April - Apr'20 Payroll		\$11,900.00
<u>Direct Deposit 04/30/20</u>	Payroll Vendor	2020 - April - Apr'20 Payroll		\$29,397.25
				<b>\$96,660.56</b>



# Cost Center Account Activity

Employee	Account Number	Account Title	Employee	Employer	Total
<b>001.511.60-Legislative</b>					
Green, Dustin J					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$200.00	\$0.00	\$200.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$15.30	\$15.30
		Employee Totals	\$200.00	\$15.30	\$215.30
Harris, Timothy E					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$200.00	\$0.00	\$200.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$15.30	\$15.30
		Employee Totals	\$200.00	\$15.30	\$215.30
Hawkins, Adair					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$200.00	\$0.00	\$200.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$15.30	\$15.30
		Employee Totals	\$200.00	\$15.30	\$215.30
Lisk, Kimberly D					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$400.00	\$0.00	\$400.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$30.60	\$30.60
		Employee Totals	\$400.00	\$30.60	\$430.60
Ribail, Jim					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$250.00	\$0.00	\$250.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$19.13	\$19.13
		Employee Totals	\$250.00	\$19.13	\$269.13
		<b>Cost Center Totals</b>	<b>\$1,250.00</b>	<b>\$95.63</b>	<b>\$1,345.63</b>
<b>001.513.10-Executive</b>					
Arrington, Amy E					
	001-000-513-10-10-00	Salaries & Wages (Executive)	\$2,800.00	\$0.00	\$2,800.00
	001-000-513-10-20-00	Payroll Taxes & Benefits	\$0.00	\$1,036.52	\$1,036.52
		Employee Totals	\$2,800.00	\$1,036.52	\$3,836.52
		<b>Cost Center Totals</b>	<b>\$2,800.00</b>	<b>\$1,036.52</b>	<b>\$3,836.52</b>
<b>001.514.20-Finance &amp; Records</b>					
Hankinson Russell, Kelly K					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$1,895.65	\$0.00	\$1,895.65
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$854.76	\$854.76
		Employee Totals	\$1,895.65	\$854.76	\$2,750.41
Madole, Mary L					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$4,964.70	\$0.00	\$4,964.70
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$2,198.32	\$2,198.32
		Employee Totals	\$4,964.70	\$2,198.32	\$7,163.02

Employee	Account Number	Account Title	Employee	Employer	Total
<b>001.514.20-Finance &amp; Records</b>					
Maurer, Elizabeth A					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$420.44	\$0.00	\$420.44
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$254.95	\$254.95
		Employee Totals	\$420.44	\$254.95	\$675.39
Starns, Stacy L					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$1,811.94	\$0.00	\$1,811.94
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$1,039.85	\$1,039.85
		Employee Totals	\$1,811.94	\$1,039.85	\$2,851.79
		<b>Cost Center Totals</b>	<b>\$9,092.73</b>	<b>\$4,347.88</b>	<b>\$13,440.61</b>
<b>001.558.50-Building</b>					
Arrington, Amy E					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$700.00	\$0.00	\$700.00
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$259.13	\$259.13
		Employee Totals	\$700.00	\$259.13	\$959.13
Buelna, Rebecca L					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$2,822.60	\$0.00	\$2,822.60
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$1,395.25	\$1,395.25
		Employee Totals	\$2,822.60	\$1,395.25	\$4,217.85
Hankinson Russell, Kelly K					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$332.59	\$0.00	\$332.59
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$149.97	\$149.97
		Employee Totals	\$332.59	\$149.97	\$482.56
Madole, Mary L					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$138.39	\$0.00	\$138.39
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$61.28	\$61.28
		Employee Totals	\$138.39	\$61.28	\$199.67
Maurer, Elizabeth A					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$2,102.34	\$0.00	\$2,102.34
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$1,274.77	\$1,274.77
		Employee Totals	\$2,102.34	\$1,274.77	\$3,377.11
Smeller, Amanda T					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$3,022.12	\$0.00	\$3,022.12
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$1,359.74	\$1,359.74
		Employee Totals	\$3,022.12	\$1,359.74	\$4,381.86
		<b>Cost Center Totals</b>	<b>\$9,118.04</b>	<b>\$4,500.14</b>	<b>\$13,618.18</b>
<b>001.558.60-Planning</b>					
Buelna, Rebecca L					
	001-000-558-60-10-01	Salaries & Wages (Planning)	\$282.27	\$0.00	\$282.27
	001-000-558-60-20-01	Payroll Taxes & Benefits	\$0.00	\$139.52	\$139.52
		Employee Totals	\$282.27	\$139.52	\$421.79
Smeller, Amanda T					
	001-000-558-60-10-01	Salaries & Wages (Planning)	\$3,022.12	\$0.00	\$3,022.12
	001-000-558-60-20-01	Payroll Taxes & Benefits	\$0.00	\$1,359.74	\$1,359.74
		Employee Totals	\$3,022.12	\$1,359.74	\$4,381.86
		<b>Cost Center Totals</b>	<b>\$3,304.39</b>	<b>\$1,499.26</b>	<b>\$4,803.65</b>

Employee	Account Number	Account Title	Employee	Employer	Total
<b>001.576.80-Parks</b>					
Meats, Jeffrey W					
	001-000-576-80-10-00	Salaries & Wages (Parks)	\$216.76	\$0.00	\$216.76
	001-000-576-80-20-00	Payroll Taxes & Benefits	\$0.00	\$44.88	\$44.88
		Employee Totals	\$216.76	\$44.88	\$261.64
Mueller, Carl W					
	001-000-576-80-10-00	Salaries & Wages (Parks)	\$109.71	\$0.00	\$109.71
	001-000-576-80-20-00	Payroll Taxes & Benefits	\$0.00	\$52.51	\$52.51
		Employee Totals	\$109.71	\$52.51	\$162.22
Schell, Brandon R					
	001-000-576-80-10-00	Salaries & Wages (Parks)	\$222.19	\$0.00	\$222.19
	001-000-576-80-20-00	Payroll Taxes & Benefits	\$0.00	\$117.96	\$117.96
		Employee Totals	\$222.19	\$117.96	\$340.15
		<b>Cost Center Totals</b>	<b>\$548.66</b>	<b>\$215.35</b>	<b>\$764.01</b>
<b>101.542.40-Stormwater Ops</b>					
Ferry, William T					
	101-000-542-40-10-00	Salaries & Wages (Storm Drain Ops)	\$37.43	\$0.00	\$37.43
	101-000-542-40-20-00	Payroll Taxes & Benefits	\$0.00	\$16.53	\$16.53
		Employee Totals	\$37.43	\$16.53	\$53.96
Meats, Jeffrey W					
	101-000-542-40-10-00	Salaries & Wages (Storm Drain Ops)	\$50.01	\$0.00	\$50.01
	101-000-542-40-20-00	Payroll Taxes & Benefits	\$0.00	\$10.36	\$10.36
		Employee Totals	\$50.01	\$10.36	\$60.37
Mueller, Carl W					
	101-000-542-40-10-00	Salaries & Wages (Storm Drain Ops)	\$27.41	\$0.00	\$27.41
	101-000-542-40-20-00	Payroll Taxes & Benefits	\$0.00	\$13.11	\$13.11
		Employee Totals	\$27.41	\$13.11	\$40.52
Schell, Brandon R					
	101-000-542-40-10-00	Salaries & Wages (Storm Drain Ops)	\$133.29	\$0.00	\$133.29
	101-000-542-40-20-00	Payroll Taxes & Benefits	\$0.00	\$70.73	\$70.73
		Employee Totals	\$133.29	\$70.73	\$204.02
		<b>Cost Center Totals</b>	<b>\$248.14</b>	<b>\$110.73</b>	<b>\$358.87</b>
<b>101.542.90-Streets Ops</b>					
Ferry, William T					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$187.12	\$0.00	\$187.12
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$82.71	\$82.71
		Employee Totals	\$187.12	\$82.71	\$269.83
Meats, Jeffrey W					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$550.27	\$0.00	\$550.27
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$113.95	\$113.95
		Employee Totals	\$550.27	\$113.95	\$664.22
Mueller, Carl W					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$658.27	\$0.00	\$658.27
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$315.05	\$315.05
		Employee Totals	\$658.27	\$315.05	\$973.32

Employee	Account Number	Account Title	Employee	Employer	Total
<b>101.542.90-Streets Ops</b>					
Schell, Brandon R					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$844.30	\$0.00	\$844.30
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$448.09	\$448.09
		Employee Totals	\$844.30	\$448.09	\$1,292.39
		<b>Cost Center Totals</b>	<b>\$2,239.96</b>	<b>\$959.80</b>	<b>\$3,199.76</b>
<b>101.543.10-Streets Admin</b>					
Arrington, Amy E					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	\$1,500.00	\$0.00	\$1,500.00
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	\$555.29	\$555.29
		Employee Totals	\$1,500.00	\$555.29	\$2,055.29
Hankinson Russell, Kelly K					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	\$399.09	\$0.00	\$399.09
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	\$179.94	\$179.94
		Employee Totals	\$399.09	\$179.94	\$579.03
Madole, Mary L					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	\$691.93	\$0.00	\$691.93
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	\$306.37	\$306.37
		Employee Totals	\$691.93	\$306.37	\$998.30
Starns, Stacy L					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	\$88.38	\$0.00	\$88.38
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	\$50.71	\$50.71
		Employee Totals	\$88.38	\$50.71	\$139.09
		<b>Cost Center Totals</b>	<b>\$2,679.40</b>	<b>\$1,092.31</b>	<b>\$3,771.71</b>
<b>106.536.10-Cemetery Admin</b>					
Madole, Mary L					
	106-000-536-10-10-00	Salaries & Wages (Cemetery Ad)	\$69.19	\$0.00	\$69.19
	106-000-536-10-20-00	Payroll Taxes & Benefits	\$0.00	\$30.63	\$30.63
		Employee Totals	\$69.19	\$30.63	\$99.82
Starns, Stacy L					
	106-000-536-10-10-00	Salaries & Wages (Cemetery Ad)	\$88.38	\$0.00	\$88.38
	106-000-536-10-20-00	Payroll Taxes & Benefits	\$0.00	\$50.71	\$50.71
		Employee Totals	\$88.38	\$50.71	\$139.09
		<b>Cost Center Totals</b>	<b>\$157.57</b>	<b>\$81.34</b>	<b>\$238.91</b>
<b>106.536.50-Cemetery Ops</b>					
Ferry, William T					
	106-000-536-50-10-00	Salaries & Wages (Cemetery Ops)	\$37.43	\$0.00	\$37.43
	106-000-536-50-20-00	Payroll Taxes & Benefits	\$0.00	\$16.53	\$16.53
		Employee Totals	\$37.43	\$16.53	\$53.96
Meats, Jeffrey W					
	106-000-536-50-10-00	Salaries & Wages (Cemetery Ops)	\$16.68	\$0.00	\$16.68
	106-000-536-50-20-00	Payroll Taxes & Benefits	\$0.00	\$3.45	\$3.45
		Employee Totals	\$16.68	\$3.45	\$20.13
Schell, Brandon R					
	106-000-536-50-10-00	Salaries & Wages (Cemetery Ops)	\$44.45	\$0.00	\$44.45

Employee	Account Number	Account Title	Employee	Employer	Total
<b>106.536.50-Cemetery Ops</b>					
Schell, Brandon R	106-000-536-50-20-00	Payroll Taxes & Benefits	\$0.00	\$23.60	\$23.60
		Employee Totals	\$44.45	\$23.60	\$68.05
		<b>Cost Center Totals</b>	<b>\$98.56</b>	<b>\$43.58</b>	<b>\$142.14</b>
<b>401.534.80-Water Ops</b>					
Ferry, William T	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$4,491.20	\$0.00	\$4,491.20
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$1,985.81	\$1,985.81
		Employee Totals	\$4,491.20	\$1,985.81	\$6,477.01
Meats, Jeffrey W	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$408.54	\$0.00	\$408.54
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$84.61	\$84.61
		Employee Totals	\$408.54	\$84.61	\$493.15
Mueller, Carl W	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$822.84	\$0.00	\$822.84
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$393.79	\$393.79
		Employee Totals	\$822.84	\$393.79	\$1,216.63
Schell, Brandon R	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$1,732.99	\$0.00	\$1,732.99
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$919.81	\$919.81
		Employee Totals	\$1,732.99	\$919.81	\$2,652.80
		<b>Cost Center Totals</b>	<b>\$7,455.57</b>	<b>\$3,384.02</b>	<b>\$10,839.59</b>
<b>401.535.80-Sewer Ops</b>					
Ferry, William T	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$2,694.72	\$0.00	\$2,694.72
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$1,191.48	\$1,191.48
		Employee Totals	\$2,694.72	\$1,191.48	\$3,886.20
Meats, Jeffrey W	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$408.54	\$0.00	\$408.54
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$84.61	\$84.61
		Employee Totals	\$408.54	\$84.61	\$493.15
Mueller, Carl W	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$4,003.55	\$0.00	\$4,003.55
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$1,915.94	\$1,915.94
		Employee Totals	\$4,003.55	\$1,915.94	\$5,919.49
Schell, Brandon R	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$1,582.95	\$0.00	\$1,582.95
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$840.17	\$840.17
		Employee Totals	\$1,582.95	\$840.17	\$2,423.12
		<b>Cost Center Totals</b>	<b>\$8,689.76</b>	<b>\$4,032.20</b>	<b>\$12,721.96</b>
<b>401.538.11-Wtr/Swr Admin</b>					
Arrington, Amy E	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$4,900.00	\$0.00	\$4,900.00

Employee	Account Number	Account Title	Employee	Employer	Total
<b>401.538.11-Wtr/Swr Admin</b>					
Arrington, Amy E					
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,813.92	\$1,813.92
		Employee Totals	\$4,900.00	\$1,813.92	\$6,713.92
Buelna, Rebecca L					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$2,540.32	\$0.00	\$2,540.32
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,255.77	\$1,255.77
		Employee Totals	\$2,540.32	\$1,255.77	\$3,796.09
Hankinson Russell, Kelly K					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$3,990.89	\$0.00	\$3,990.89
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,799.52	\$1,799.52
		Employee Totals	\$3,990.89	\$1,799.52	\$5,790.41
Madole, Mary L					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$1,037.90	\$0.00	\$1,037.90
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$459.57	\$459.57
		Employee Totals	\$1,037.90	\$459.57	\$1,497.47
Maurer, Elizabeth A					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$1,681.86	\$0.00	\$1,681.86
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,019.79	\$1,019.79
		Employee Totals	\$1,681.86	\$1,019.79	\$2,701.65
Smeller, Amanda T					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$671.57	\$0.00	\$671.57
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$302.21	\$302.21
		Employee Totals	\$671.57	\$302.21	\$973.78
Starns, Stacy L					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$2,430.67	\$0.00	\$2,430.67
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,394.94	\$1,394.94
		Employee Totals	\$2,430.67	\$1,394.94	\$3,825.61
		<b>Cost Center Totals</b>	<b>\$17,253.21</b>	<b>\$8,045.72</b>	<b>\$25,298.93</b>
<b>401.538.18-PW On-Call Wtr/Swr</b>					
Mueller, Carl W					
	401-000-538-18-10-00	Wages (Water/Sewer On-Call)	\$627.50	\$0.00	\$627.50
	401-000-538-18-20-00	Payroll Taxes & Benefits	\$0.00	\$300.33	\$300.33
		Employee Totals	\$627.50	\$300.33	\$927.83
Schell, Brandon R					
	401-000-538-18-10-00	Wages (Water/Sewer On-Call)	\$697.48	\$0.00	\$697.48
	401-000-538-18-20-00	Payroll Taxes & Benefits	\$0.00	\$370.22	\$370.22
		Employee Totals	\$697.48	\$370.22	\$1,067.70
		<b>Cost Center Totals</b>	<b>\$1,324.98</b>	<b>\$670.55</b>	<b>\$1,995.53</b>
<b>406.537.30-Landfill</b>					
Arrington, Amy E					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$100.00	\$0.00	\$100.00
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$36.99	\$36.99
		Employee Totals	\$100.00	\$36.99	\$136.99

Employee	Account Number	Account Title	Employee	Employer	Total
<b>406.537.30-Landfill</b>					
Ferry, William T					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$37.46	\$0.00	\$37.46
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$16.64	\$16.64
		Employee Totals	\$37.46	\$16.64	\$54.10
Hankinson Russell, Kelly K					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$33.24	\$0.00	\$33.24
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$15.01	\$15.01
		Employee Totals	\$33.24	\$15.01	\$48.25
Madole, Mary L					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$17.32	\$0.00	\$17.32
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$7.69	\$7.69
		Employee Totals	\$17.32	\$7.69	\$25.01
Meats, Jeffrey W					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$16.72	\$0.00	\$16.72
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$3.49	\$3.49
		Employee Totals	\$16.72	\$3.49	\$20.21
		<b>Cost Center Totals</b>	<b>\$204.74</b>	<b>\$79.82</b>	<b>\$284.56</b>
		<b>Grand Totals</b>	<b>\$66,465.71</b>	<b>\$30,194.85</b>	<b>\$96,660.56</b>



# City of Carnation Meeting Calendar and Preliminary Agendas

*This list is intended to be used for planning purposes only. Agenda items and dates may change.*

## 5/19/2020 City Council

### OTHER BUSINESS

- DISCUSSION Review of draft 2021 TIP and 2021-2026 STIP.  
*Origin:* City Manager *Staff:* City Clerk *Firm Date?*
- DISCUSSION PROS Plan consultant.  
*Origin:* City Manager *Staff:* City Planner *Firm Date?*
- DISCUSSION 2020 Budget Amendment.  
*Origin:* City Manager *Staff:* Treasurer *Firm Date?*
- DISCUSSION Establishing a two-year fiscal biennium budget. (ordinance must be adopted by June 30 to implement starting 2021)  
*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*

### PRESENTATION

- DISCUSSION Water-Sewer Utility Rate Review, presentation by FCSG.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*

## 5/21/2020 Parks Board

7:00 PM, videoconference.

*Origin:* *Staff:* City Planner *Firm Date?*

## 5/26/2020 Planning Board

### UNFINISHED BUSINESS

- DISCUSSION Continued review of proposed amendments to Chapter 15.32 CMC "Non-conforming Situations".  
*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*
- DISCUSSION Continued review of proposed amendment to Section 15.64.015 CMC to adopt 2007 FEMA NFIP FIRM.  
*Origin:* City Planner *Staff:* City Planner *Firm Date?*

### NEW BUSINESS

- DISCUSSION Proposed amendments to Chapter 15.32 CMC "Non-conforming Situations".  
*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*

## 5/27/2020 SVGA

Videoconference, hosted by City of North Bend.

*Origin:* *Staff:* *Firm Date?*

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**6/2/2020 City Council****AGENDA BILLS**

- ORDINANCE Establishing a two-year fiscal biennium budget. (must be adopted by June 30 to implement starting 2021)  
*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*
- ORDINANCE 2020 Budget Amendment.  
*Origin:* Finance & Operations *Staff:* Treasurer *Firm Date?*
- RESOLUTION Approving Terms of Sale for the Old Maintenance Shop.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*

**OTHER BUSINESS**

- DISCUSSION 2018 Washington Building Codes (adoption due before 07/01/2020, postponed to 11/01/2020 due to COVID-19)  
*Origin:* City Manager *Staff:* City Clerk *Firm Date?*

**PUBLIC HEARING**

- DISCUSSION 2021-2026 STIP.  
*Origin:* City Manager *Staff:* City Clerk *Firm Date?*

**WORKSHOP**

- DISCUSSION 5:30 Workshop prior to regular meeting, first Tuesday of each month.  
*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*
- 

**6/16/2020 City Council****AGENDA BILLS**

- ORDINANCE Adopting the 2018 Washington State Building Codes. (adoption due before 07/01/2020, postponed to 11/01/2020 due to COVID-19)  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*
- RESOLUTION Adopt revised Fire Fees.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*
- RESOLUTION Adopting 2021 TIP and 2021-2026 STIP.  
*Origin:* City Manager *Staff:* City Clerk *Firm Date?*

**WORKSHOP**

- DISCUSSION 2021 Budget goals and funding priorities.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*
- 

**6/23/2020 Planning Board****NEW BUSINESS**

- DISCUSSION Review proposed amendments to Comp Plan Chapters 7 & 9.  
*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*
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**7/7/2020 City Council****OTHER BUSINESS**

- DISCUSSION Review of the 2020 Update to the Carnation Comprehensive Emergency Management Plan. (due in December?)  
*Origin:* *Staff:* City Manager *Firm Date?*

**WORKSHOP**

- DISCUSSION 5:30 Workshop prior to regular meeting, first Tuesday of each month.  
*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*

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**7/21/2020 City Council**

**AGENDA BILLS**

RESOLUTION Adopting the 2020 Update to the Carnation Comprehensive Emergency Management Plan. (due in December?)

*Origin:* *Staff:* City Manager *Firm Date?*

**7/21/2020 Planning Board**

**PUBLIC HEARING**

DISCUSSION Proposed 2020 Amendments to Comprehensive Plan Chapters 7 & 9, and Land Use Code Chapters 15.18, 15.32, & 15.64.

*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*

**RECOMMENDATION**

MOTION Recommendation to City Council regarding 2020 Amendments to Comprehensive Plan Chapters 7 & 9, and Land Use Code Chapters 15.18, 15.32, & 15.64.

*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*

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**8/4/2020 City Council**

**OTHER BUSINESS**

DISCUSSION ILA with King County for District Court Services.

*Origin:* City Manager *Staff:* City Manager *Firm Date?*

DISCUSSION Review of Planning Board recommendation for 2020 Amendments to Comprehensive Plan (Chapters 7 & 9), and Land Use Code Chapters 15.18, 15.32, and 15.64.

*Origin:* City Manager *Staff:* City Planner *Firm Date?*

**WORKSHOP**

DISCUSSION 5:30 Workshop prior to regular meeting, first Tuesday of each month.

*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*

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**8/18/2020 City Council**

**AGENDA BILLS**

MOTION Approving ILA with King County for District Court Services.

*Origin:* City Manager *Staff:* City Manager *Firm Date?*

**PUBLIC HEARING**

DISCUSSION Recommended amendments to Comprehensive Plan and Land Use Code (CP Chapters 7 & 9; CMC Chapters 15.18, 15.32, & 15.64 CMC)

*Origin:* City Manager *Staff:* City Planner *Firm Date?*

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**8/25/2020 Planning Board**

**NEW BUSINESS**

DISCUSSION Proposed amendments to Chapter 15.76 CMC "Screening, Landscaping, and Trees"

*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*

DISCUSSION Proposed amendments to Chapter 15.48 CMC "Density & Dimensions" related to garage setbacks in MU zone.

*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*

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**9/1/2020 City Council**

**AGENDA BILLS**

ORDINANCE Adoption of recommended amendments to Comprehensive Plan and Land Use Code (CP Chapters 7 & 9; CMC Chapters 15.18, 15.32, & 15.64 CMC)

*Origin:* City Manager *Staff:* City Planner *Firm Date?*

**WORKSHOP**

DISCUSSION 5:30 Workshop prior to regular meeting, first Tuesday of each month.

*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*

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**9/15/2020 City Council**

Regular meeting.

*Origin:* *Staff:* *Firm Date?*

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**9/22/2020 Planning Board****UNFINISHED BUSINESS**

- DISCUSSION Continued review of proposed amendments to Chapter 15.48 CMC "Density & Dimensions" related to garage setbacks in MU zone.  
*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*
- DISCUSSION Continued review of proposed amendments to Chapter 15.76 CMC "Screening, Landscaping, and Trees".  
*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*
- 

**10/6/2020 City Council****OTHER BUSINESS**

- DISCUSSION Review of 2021 Proposed Preliminary Budget.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*
- WORKSHOP**
- DISCUSSION 5:30 Workshop prior to regular meeting, first Tuesday of each month.  
*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*
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**10/20/2020 City Council****OTHER BUSINESS**

- DISCUSSION Continued review of 2021 Proposed Preliminary Budget.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*
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**10/27/2020 Planning Board****PUBLIC HEARING**

- DISCUSSION Proposed amendments to Land Use Code Chapters 15.48 & 15.76.  
*Origin:* 2020 Docket *Staff:* City Planner *Firm Date?*
- RECOMMENDATION**
- MOTION Recommendation to City Council regarding amendments to Land Use Code Chapters 15.48 & 15.76.  
*Origin:* 2020 Docket *Staff:* *Firm Date?*
- 

**11/3/2020 City Council****PUBLIC HEARING**

- DISCUSSION 2021 Preliminary Budget & Revenue Sources.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*
- WORKSHOP**
- DISCUSSION 5:30 Workshop prior to regular meeting, first Tuesday of each month.  
*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*
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**11/17/2020 City Council****AGENDA BILLS**

- ORDINANCE Adopting 2021 Property Tax Levy.  
*Origin:* City Manager *Staff:* City Clerk *Firm Date?*
- RESOLUTION Certifying the budget for the 2021 Property Tax Levy.  
*Origin:* City Manager *Staff:* City Clerk *Firm Date?*
- PUBLIC HEARING**
- DISCUSSION 2021 Budget.  
*Origin:* City Manager *Staff:* City Manager *Firm Date?*
- 

**11/24/2020 Planning Board**

Regular meeting.

*Origin:* *Staff:* City Planner *Firm Date?*

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**12/1/2020 City Council****AGENDA BILLS**

- ORDINANCE Adopting 2021 Budget.  
*Origin:* City Manager *Staff:* Treasurer *Firm Date?*
- WORKSHOP**
- DISCUSSION 5:30 Workshop prior to regular meeting, first Tuesday of each month.  
*Origin:* Council of the Whole *Staff:* City Manager *Firm Date?*

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12/15/2020 **City Council**

Regular meeting.

*Origin:*

*Staff:*

*Firm Date?*

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12/22/2020 **Planning Board**

Regular meeting.

*Origin:*

*Staff:* City Planner

*Firm Date?*

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9/6/2022 **City Council**

**OTHER BUSINESS**

DISCUSSION CaTV Tax 5.04.030(F)&(H).

*Origin:* Ordinance 914

*Staff:* City Manager

*Firm Date?*

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# CARNATION CITY COUNCIL EXECUTIVE SESSION

**Subject:** To review the performance of a public employee.  
**Origin:** Mayor and Deputy Mayor  
**Date Submitted:** 04/29/2020  
**Agenda Date:** 05/05/2020

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## Mayor Announces:

Pursuant to RCW 42.30.110(1)(g), the City Council will now convene an executive session for the purpose of reviewing the performance of a public employee. The executive session will last until approximately \_\_\_ p.m., after which the Council will not take any additional open session action. For purposes of the executive session, the Council will terminate the current, publicly accessible Teams Live Event meeting and will join a new Teams meeting, the dial-in information for which has been provided only to the Councilmembers themselves. Both the publicly accessible Teams Live Event meeting and the executive session Teams Meeting are each part of the same regular City Council meeting. I will notify the City Clerk when the executive session has ended so she can enter that information in the official minutes.

I will now entertain a motion that the regular City Council meeting shall be deemed adjourned at [**\*\*ESTIMATED TIME FROM ABOVE\*\***] p.m., or when the executive session Teams meeting has been terminated, whichever occurs first.

## RCW 42.30.110

### *Executive sessions.*

- (1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:
- (a)(i) To consider matters affecting national security;
  - (ii) To consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets;
  - (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
  - (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;
  - (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs;
  - (e) To consider, in the case of an export trading company, financial and commercial information supplied by private persons to the export trading company;
  - (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
  - (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
  - (h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public;
  - (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.  
This subsection (1)(i) does not permit a governing body to hold an executive session solely because an attorney representing the agency is present. For purposes of this subsection (1)(i), "potential litigation" means matters protected by RPC 1.6 or RCW 5.60.060(2)(a) concerning:
    - (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;
    - (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
    - (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;
  - (j) To consider, in the case of the state library commission or its advisory bodies, western library network prices, products, equipment, and services, when such discussion would be likely to adversely affect the network's ability to conduct business in a competitive economic climate. However, final action on these matters shall be taken in a meeting open to the public;
  - (k) To consider, in the case of the state investment board, financial and commercial information when the information relates to the investment of public trust or retirement funds and when public knowledge regarding the discussion would result in loss to such funds or in private loss to the providers of this information;
  - (l) To consider proprietary or confidential unpublished information related to the development, acquisition, or implementation of state purchased health care services as provided in RCW 41.05.026;
  - (m) To consider in the case of the life sciences discovery fund authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;
  - (n) To consider in the case of a health sciences and services authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;
  - (o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205.
- (2) Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.

[ 2019 c 162 § 2; 2017 c 137 § 1; 2014 c 174 § 4; 2011 1st sp.s. c 14 § 14; 2010 1st sp.s. c 33 § 5; 2005 c 424 § 13; 2003 c 277 § 1; 2001 c 216 § 1; 1989 c 238 § 2; 1987 c 389 § 3; 1986 c 276 § 8; 1985 c 366 § 2; 1983 c 155 § 3; 1979 c 42 § 1; 1973 c 66 § 2; 1971 ex.s. c 250 § 11.]

#### NOTES:

Intent—2014 c 174: See note following RCW 28B.50.902.

Severability—Effective date—1987 c 389: See notes following RCW 41.06.070.