



CITY OF CARNATION

REGULAR MEETING OF THE CARNATION CITY COUNCIL

PROPOSED AGENDA

City Council:

Kim Lisk
Dustin Green
Adair Hawkins
Jim Ribail
Tim Harris

City Staff:

Amy Arrington,
City Manager

Mary Madole,
City Clerk

Amanda Smeller,
City Planner

Kelly Russell,
City Treasurer

Bill Ferry,
*Public Works
Superintendent*

Jorge Garcia,
City Engineer

Zach Lell,
City Attorney

DATE: **JANUARY 7, 2020** TIME: **7:00 PM**
LOCATION: **CARNATION CITY HALL**
COUNCIL CHAMBERS, 4621 TOLT AVENUE

OATH OF OFFICE: Administering the Oath of Office to Councilmember Dustin Green for City of Carnation Council Position No. 5 with a term expiring in December 2023.

CALL TO ORDER: Councilmember Kimberly Lisk

PLEDGE OF ALLEGIANCE: Councilmember Dustin Green

ROLL CALL: City Clerk Mary Madole

APPROVAL OF AGENDA: Councilmember Kimberly Lisk

ORGANIZATIONAL MEETING:

AB20-01 Motion. Electing a Council Chairperson who shall have the title of Mayor for 2020 and 2021.

AB20-02 Motion. Electing a Council Vice-Chairperson who shall have the title of Deputy Mayor for 2020.

CONSENT AGENDA:

- A. Approval of Minutes – Special & Regular Meetings – December 17, 2019.
- B. Approval of December 2019 Claims Check Vouchers numbered 35215 – 35239 in the amount of \$98,488.16. *(Claims vouchers and invoices to be reviewed by Councilmember Green)*
- C. Approval of January 2020 Claims Check Vouchers numbered 35240 – 35251 in the amount of \$27,466.94. *(Claims vouchers and invoices to be reviewed by Councilmember Green)*
- D. Approval of December 2019 Payroll Direct Deposits and Checks numbered 14276 – 14288 in the amount of \$ 106,211.74.
- E. **AB20-03 – Motion.** Authorizing the City Manager to execute an ILA with King County for 2020-2025 Parks Levy distributions.

REPORTS & REQUESTS: Mayor, City Council, & Council Committees.

STAFF & AFFILIATE REPORTS: City Manager, Department Heads, Other.

CITIZEN COMMENTS & REQUESTS: This portion of the meeting is open to receive public comment on meeting agenda items or other issues of note or concern.

ADDITIONAL BUSINESS & DISCUSSION ITEMS:

1. Appointing members to serve on the Council Study Committees in 2020.
2. Selecting Council Liaisons to various boards and community groups in 2020.
3. Review of the Appearance of Fairness Doctrine procedural requirements.
4. Review of preliminary City Council meeting agenda items.
5. Other.

ADJOURNMENT.

CLOSED SESSION: Pursuant to RCW 42.30.140(4)(b) to discuss collective bargaining negotiations.



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Carnation City Council Agenda Process Guidelines

Call to Order	Carnation City Council meetings begin at 7:00 PM on the first and third Tuesdays of each month. Meetings are held in the Council Chambers at Carnation City Hall, 4621 Tolt Avenue.
Approval of Agenda	Councilmembers may move or change items on the agenda to allow for additional consideration or to accommodate attendees. The Council may also add and take action on other items not listed on the Proposed Agenda, or remove items from the agenda.
Consent Agenda	The Consent Agenda consists of items which have previously been discussed by the Council, matters which are based on information delivered to the Council by administration that can be reviewed by a Councilmember without further explanation, or items which are so routine or non-technical in nature that passage is likely.
Citizen Comments & Requests	<p>The public is provided an opportunity to give comment to the Council on the City's annual budget, meeting agenda items, or other issues of note or concern.</p> <p>To address the Council, please write your name on the sign-in sheet and indicate the subject of your comments. Indicate if you would prefer to make your remarks during a particular agenda item. Please wait for the Chair to recognize you; then approach the podium, state your name, legal address, and the nature of the matter you wish to bring before the Council. Members of the public will generally be limited to a maximum of three minutes for their comments. Neither the Council nor staff should be expected to respond during the meeting to citizen requests except in an emergency. In general, most service requests or concerns will not be discussed during the meeting, but referred to staff for review and/or action. Requests for action or information should be submitted in writing to the City Clerk. Forms are available in the front office at City Hall.</p>
Public Hearings	Public Hearings are held to receive public comment on important matters before the Council. Please use the sign-up sheet(s) at the agenda table if you wish to speak. You are welcome to offer your comments verbally or in writing after being recognized by the Mayor; please approach the podium and provide your name and address for the record. After all persons have spoken, the hearing is closed to public comment, and the Council will proceed with deliberation and decision-making.
Executive Sessions	Executive Sessions may be held by the Council to discuss matters where confidentiality is required for the public interest, including issues of national security, property acquisition, contract bid negotiations, certain personnel issues, and lawsuits. An Executive Session is the only type of Council meeting permitted by law to be closed to the public. Executive Sessions are governed by RCW 42.30.110.



CARNATION CITY COUNCIL AGENDA BILL

<p>TITLE: A Motion electing a Council Chairperson who shall have the title of Mayor for 2020 and 2021, per the Carnation City Council Rules of Procedure Rule 4(a) and RCW 35A.13.030.</p> <p>EXHIBITS:</p> <ul style="list-style-type: none"> • Carnation City Council Rules of Procedure, Rule 4 (on reverse) • RCW 35A.13.030 	Agenda Bill No.:	AB20-01
	Type of Action:	MOTION
	Origin: <i>(Council/Manager)</i>	City Council Rules of Procedure, Rule 4(a)
	Agenda Bill Author:	City Clerk
	Date Submitted:	12/31/2019
	For Agenda of:	01/07/2020
	Expenditure Required:	
Amount Budgeted:		
Appropriation Required:		
<p>SUMMARY STATEMENT AND DISCUSSION:</p> <p>RCW 35A.13.030 and Rule 4(a) of the Carnation City Council Rules of Procedure require that the City Council elect from its membership on a biennial basis a Chairperson to serve as Mayor.</p>		
<p>RECOMMENDED ACTION:</p> <p>The Presiding Officer asks for nominations:</p> <p style="text-align: center;">I move to nominate Councilmember _____ for election to the position of Mayor for the years 2020 and 2021. (A second is not required for nominations)</p> <p>The Presiding Officer asks if there are any additional nominations. If so, repeat above motion. If not, the nomination period is closed and a vote is taken for each nomination made.</p>		
<p>LEGISLATIVE HISTORY:</p>		
ACTION TAKEN		
MOTION AS PROPOSED		MOTION AS AMENDED
Motion made by:		Motion made by:
Second by:		Second by:
	YES Vote	NO Vote
Hawkins		
Ribail		
Harris		
Lisk		
Green		
Passed/Failed		Passed/Failed
Ordinance/Resolution No.:		Ordinance/Resolution No.:

Carnation City Council Rules of Procedure – Rule 4:

ELECTION OF OFFICERS

RULE 4. The City of Carnation is governed by the provisions of Chapter 35A.13 RCW under the council-manager plan of government, and therefore must choose a chairperson and vice-chairperson periodically as provided for by state law. Procedures for electing officers are as follows:

- (a) The City Council of the city shall elect from its membership on a biennial basis a chairperson by majority vote at the organizational meeting in January as the first order of business prior to the Approval of Agenda. The chairperson shall have the title of Mayor (*See RCW 35A.13.030.*).
- (b) At the organizational meeting in January as the first order of business prior to the Approval of Agenda, the city council shall elect, by majority vote from its membership, a vice-chairperson to serve in the absence or temporary disability of the Mayor. The vice-chairperson shall have the title of Deputy Mayor (*See RCW 35A.13.035.*). The Deputy Mayor shall serve a one-year term or until his/her successor is elected.
- (c) The above elections shall be by affirmative motion. No abstentions shall be permitted in an election vote. Any abstentions shall be construed as a vote in favor a candidate.

RCW 35A.13.030

Mayor — Election — Chair to be mayor — Duties.

Biennially at the first meeting of the new council the members thereof shall choose a chair from among their number unless the chair is elected pursuant to RCW 35A.13.033. The chair of the council shall have the title of mayor and shall preside at meetings of the council. In addition to the powers conferred upon him or her as mayor, he or she shall continue to have all the rights, privileges, and immunities of a member of the council. The mayor shall be recognized as the head of the city for ceremonial purposes and by the governor for purposes of military law. He or she shall have no regular administrative duties, but in time of public danger or emergency, if so authorized by ordinance, shall take command of the police, maintain law, and enforce order.

[2009 c 549 § 3018; 1975 1st ex.s. c 155 § 2; 1967 ex.s. c 119 § 35A.13.030.]



CARNATION CITY COUNCIL AGENDA BILL

<p>TITLE: A Motion electing a Council Vice-Chairperson who shall have the title of Deputy Mayor for 2020, per the Carnation City Council Rules of Procedure Rule 4(b) and RCW 35A.13.035.</p>	Agenda Bill No.:	AB20-02	
	Type of Action:	MOTION	
	Origin: <i>(Council/Manager)</i>	City Council Rules of Procedure, Rule 4(b)	
	Agenda Bill Author:	City Clerk	
	<p>EXHIBITS:</p> <ul style="list-style-type: none"> • Carnation City Council Rules of Procedure, Rule 4 (on reverse) • RCW 35A.13.035 	Date Submitted:	12/31/2019
		For Agenda of:	01/07/2020
Expenditure Required:			
Amount Budgeted:			
Appropriation Required:			
<p>SUMMARY STATEMENT AND DISCUSSION:</p> <p>RCW 35A.13.035 and Rule 4(b) of the Carnation City Council Rules of Procedure require that the City Council elect from its membership on an annual basis a Vice-Chairperson to serve as Deputy Mayor.</p>			
<p>RECOMMENDED ACTION:</p> <p>The Mayor asks for nominations:</p> <p style="text-align: center;">I move to nominate Councilmember _____ for election to the position of Deputy Mayor for the year 2020. <i>(A second is not required for nominations)</i></p> <p>The Mayor asks if there are any additional nominations. If so, repeat above motion. If not, the nomination period is closed and a vote is taken for each nomination made.</p>			
<p>LEGISLATIVE HISTORY:</p>			
ACTION TAKEN			
MOTION AS PROPOSED			
Motion made by:			
Second by:			
	YES Vote	NO Vote	
Hawkins			
Ribail			
Harris			
Lisk			
Green			
Passed/Failed			
Ordinance/Resolution No.:			
MOTION AS AMENDED			
Motion made by:			
Second by:			
	YES Vote	NO Vote	
Hawkins			
Ribail			
Harris			
Lisk			
Green			
Passed/Failed			
Ordinance/Resolution No.:			

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- (b) At the organizational meeting in January as the first order of business prior to the Approval of Agenda, the city council shall elect, by majority vote from its membership, a vice-chairperson to serve in the absence or temporary disability of the Mayor. The vice-chairperson shall have the title of Deputy Mayor (*See RCW 35A.13.035.*). The Deputy Mayor shall serve a one-year term or until his/her successor is elected.
- (c) The above elections shall be by affirmative motion. No abstentions shall be permitted in an election vote. Any abstentions shall be construed as a vote in favor a candidate.

RCW 35A.13.035

Mayor pro tempore or deputy mayor.

Biennially at the first meeting of a new council, or periodically, the members thereof, by majority vote, may designate one of their number as mayor pro tempore or deputy mayor for such period as the council may specify, to serve in the absence or temporary disability of the mayor; or, in lieu thereof, the council may, as the need may arise, appoint any qualified person to serve as mayor pro tempore in the absence or temporary disability of the mayor. In the event of the extended excused absence or disability of a councilmember, the remaining members by majority vote may appoint a councilmember pro tempore to serve during the absence or disability.

[2009 c 549 § 3020; 1969 ex.s. c 81 § 1.]

Notes:

Effective date -- 1969 ex.s. c 81: "This 1969 amendatory act shall take effect July 1, 1969." [1969 ex.s. c 81 § 7.]

CITY OF CARNATION

MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETINGS

December 17, 2019

SPECIAL MEETING CALL TO ORDER: Mayor Kimberly Lisk called the special meeting of the Carnation City Council to order at 5:45 PM in the Council Chambers at Carnation City Hall.

ROLL CALL: Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Tim Harris, Councilmember Jim Ribail, Councilmember Adair Hawkins, City Manager Amy Arrington, and City Clerk Mary Madole present.

WORKSHOP: 2020 LEGISLATIVE PRIORITIES. The City Councilmembers discussed 2020 legislative priorities with State Representative Bill Ramos and King County Councilmember Kathy Lambert, including the City's capital improvement priorities and regional transportation system improvement needs.

The special meeting adjourned at 7:18 PM.

REGULAR MEETING CALL TO ORDER: Mayor Kimberly Lisk called the regular meeting of the Carnation City Council to order at 7:25 PM in the Council Chambers at Carnation City Hall. Councilmember Tim Harris led the Pledge of Allegiance.

ROLL CALL: Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Tim Harris, Councilmember Jim Ribail, Councilmember Adair Hawkins, City Manager Amy Arrington, City Clerk Mary Madole, and citizens present. City Attorney Zach Lell participated in the executive session by teleconference.

APPROVAL OF AGENDA: MOTION BY COUNCILMEMBER HARRIS AND SECOND BY COUNCILMEMBER RIBAIL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

CONSENT AGENDA: MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY DEPUTY MAYOR GREEN TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Approval of Minutes – Regular Meeting – December 3, 2019.
- Approval of Claims Check Vouchers numbered 35188 – 35214 in the amount of \$118,551.58.
- **AB19-46 - Proclamation.** Proclaiming January 2020 as National Mentoring Month.

REPORTS & REQUESTS: Councilmember Harris reported that he had his first experience reviewing the claims check vouchers.

Councilmember Hawkins reported that she met with some residents on Regal Street and observed cars speeding through the neighborhood while there.

STAFF REPORTS: City Manager Arrington distributed the tentative schedule for the 2023 Periodic Update to the Carnation Comprehensive Plan. She recently sent an email to the Council with information regarding the meeting schedules and locations for the groups on the Council's liaison list. The City Councilmembers are registered for AWC City Action Days on January 28th in Olympia, and meeting appointments have been made with Representative Bill Ramos, Representative Lisa Callan, and Senator Mark Mullet. Mayor Lisk has forwarded the information about the AWC youth scholarship program to Cedarcrest High School, and candidate selection is due back to AWC in March. City Manager Arrington and Mayor Lisk have been discussing scheduling a Jurassic Parliament presentation in Carnation and sharing the event and associated cost with the neighboring cities and/or other local non-profit entities if there are not enough city

CITY OF CARNATION

MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETINGS

December 17, 2019

STAFF REPORTS: attendees. Another meeting with business owners for discussion of the Tolt Ave CBD
(CONTINUED Improvement Project is scheduled for January 9th at 5:00 PM in the Council Chambers.
FROM PAGE 1) Valley 104.9 is now posting the Carnation Currents recordings to their website, but the name is not clear to new residents so may be changed to something more descriptive. A Council workshop is tentatively scheduled on February 11th to discuss policy for frontage improvements on small infill development, and the countywide planning policies.

CITIZEN Mike Barrett, Swiftwater neighborhood, spoke about Hopelink and the services they
COMMENTS & provide to help support people in need in the community.
REQUESTS: Kathy Lambert, King County Councilmember, congratulated the newly elected Councilmembers and thanked them for being willing to serve. She next spoke about PSRC Vision 2050 and said the City may want to make comment on the plan by May. Lastly, Councilmember Lambert said that she has \$17,000 for the City to make a parks improvement.

ADDITIONAL ILA with King County for 2020-2025 Parks Levy Distributions: City Manager Arrington
BUSINESS & briefly summarized the provisions of the new ILA. Staff was directed to present an
DISCUSSION agenda bill for approval of the ILA on the next meeting agenda.

ITEMS: Communications Committee: Deputy Mayor Green reported that the first meeting of the committee is scheduled in January. Two citizens have applied and are willing to serve, and another application is expected.

2020 Legislative Priorities: Discussion took place. Councilmember Harris would like to expand the description of behavioral health to include health and wellness. Councilmember Ribail would like to add SR-18 and I-90 to the list of transportation system capacity improvements that are needed as they work together with SR-203, SR-202, and SR-522 to form a regional transportation network. Agreement was reached to submit the priorities for transportation, health, farm fish and flood, and the gambling commission policy restricting online event ticket sales to SVGA for the group legislative priority list.

The Council reviewed and discussed the preliminary agenda items for upcoming meetings.

Other: The next Coffee with Council will be held on December 28th with Mayor Lisk and Councilmember Harris.

EXECUTIVE Pursuant to RCW 42.30.110(1)(i) the City Council adjourned into an executive session
SESSION: to discuss a matter of potential litigation with legal counsel. The executive session began at 8:10 PM and was expected to last no more than 20-minutes without action being taken afterwards. The executive session was extended an additional 10-minutes at 8:30 PM, an additional 10-minutes at 8:40 PM, an additional 7-minutes at 8:50 PM, and concluded at 8:57 PM.

ADJOURNMENT: There being no further business before the City Council, the meeting adjourned by common consent at 8:57 PM.

Approved at the regular meeting of the Carnation City Council on January 7, 2020.

CITY OF CARNATION

MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETINGS

December 17, 2019

MAYOR, KIMBERLY LISK

CITY CLERK, MARY MADOLE

**CITY OF CARNATION
CLAIMS VOUCHER
CERTIFICATION AND APPROVAL**

We, the undersigned members of the Carnation City Council, do hereby attest that claims check numbers **35215** through **35239** in the amount of **\$98,488.16**, dated **December 2019**, have been approved for payment by motion of the Carnation City Council at a regular meeting this 7th day of January, 2020.

<u>FUND#</u>	<u>FUND NAME</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
001	GENERAL	ACCOUNTS PAYABLE	\$ 62,381.83
101	STREET	Dec-19	\$ 1,608.28
106	CEMETERY		\$ 189.71
107	EQUIPMENT REPLACEMENT		\$ 167.81
108	PARK DEVELOPMENT		\$ -
109	TRAFFIC IMPACT FEE		\$ 792.76
201	LTGO BOND REDEMPTION FUND		\$ -
301	CAPITAL IMPROVEMENT		\$ 1,023.00
401	WATERWORKS OPERATING		\$ 15,572.25
402	WATER CAPITAL REPLACEMENT		\$ 1,058.70
404	WATER BOND REDEMPTION		\$ -
406	LANDFILL ASSURANCE		\$ 11.11
407	SEWER DEBT SERVICE		\$ 1,144.82
408	SEWER CAPITAL PROJECTS		\$ 873.85
633	TRUST		\$ 13,664.04
TOTAL CLAIMS			\$ 98,488.16

Finance & Operations Committee

Invoices, Register & Voucher Review by:

Dustin Green, Councilmember

/ /
Date

Finance & Operations Committee

Pursuant to CMC 3.12.030, the blanket voucher is to be signed by at least two members of the council committee after council approval.



Voucher Directory

Fiscal : 2019 - December

Council Date : 2019 - December - Dec 31 Claims Approved Jan 7 2020, 2019 - December - Dec Claims Issued 2019 Approved Jan 7 2020

Vendor	Number	Reference	Account Number	Description	Amount
AM TEST, INC	35218			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		113457			
			November Services		
			401-000-534-60-41-03	Water Testing	\$120.00
		Total 113457			\$120.00
	Total 35218				\$120.00
Total AM TEST, INC					\$120.00
Bank of America	35215			2019 - December - Dec Claims Issued 2019 Approved Jan 7 2020	
		2495...ending 111919			
			001-000-511-30-41-00	Legal Notices: Council	\$903.91
			001-000-511-60-43-02	Meals ~ SCA, SVGA, Etc	\$5.50
			001-000-511-60-49-02	Training/Tuition	\$90.00
			001-000-513-10-43-02	Meals ~ SCA, SVGA, CM, Etc	\$5.51
			001-000-518-10-31-00	Office/Operating Supplies	\$48.51
			001-000-518-10-41-04	Computer Network Support	\$90.68
			001-000-518-10-47-05	Utilites: Combined Water/Sewer	\$55.42
			001-000-525-60-49-00	Emergency Radio Service Fee	\$9.99
			001-000-558-50-31-00	Office/Operating Supplies	\$32.70
			001-000-558-50-35-00	Small Tools & Equipment	\$65.15
			001-000-558-50-41-04	Computer Network Support	\$61.12
			001-000-558-50-47-05	Utilities: Combined Water/Sewer	\$37.36
			001-000-573-90-41-01	Holiday Deco/lighting	\$331.40
			001-000-573-90-41-01	Holiday Deco/lighting	\$265.53
			001-000-573-90-41-01	Holiday Deco/lighting	\$21.71
			001-000-573-90-41-01	Holiday Deco/lighting	\$248.83
			001-000-576-80-20-01	Union Boot/Clothing Allowance	\$1.36
			001-000-576-80-31-00	Operating Supplies	\$5.13
			001-000-576-80-35-00	Small Tools & Equipment	\$65.40
			001-000-576-80-35-01	Personal Safety Equipment	\$4.21
			001-000-576-80-47-01	Utilities: Water	\$296.53
			001-000-576-80-47-05	Utilities: Water/Sewer Combine	\$20.54
			101-000-542-30-31-00	Operating Supplies	\$11.14
			101-000-542-30-31-00	Operating Supplies	\$5.14
			101-000-542-30-35-00	Small Tools & Equipment	\$65.40

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-542-30-35-01	Equipment-Personal Safety	\$4.21
			101-000-542-30-35-01	Equipment-Personal Safety	\$7.60
			101-000-542-40-20-01	Union Boot/Clothing Allowance	\$0.41
			101-000-542-40-20-01	Union Boot/Clothing Allowance	\$1.36
			101-000-542-40-31-00	OP Supplies-Storm Drainage	\$5.13
			101-000-542-40-31-00	OP Supplies-Storm Drainage	\$1.80
			101-000-542-40-35-00	Small Tool & Equipment	\$65.40
			101-000-542-40-35-01	Safety Equipment	\$4.20
			101-000-542-40-47-05	Utilities: Combined Water/Sewer	\$8.31
			101-000-542-90-20-01	Union Boot/Clothing Allow	\$1.64
			101-000-542-90-20-01	Union Boot/Clothing Allow	\$1.36
			101-000-543-10-41-04	Computer Network Support	\$24.18
			101-000-543-50-47-01	Shop Utilities - Water	\$14.78
			101-000-543-50-47-05	Utilities: Combined Water/Sewer	\$38.87
			101-250-542-30-20-01	Union Boot/Clothing Allowance	\$0.41
			101-250-542-30-20-01	Union Boot/Clothing Allowance	\$1.36
			101-250-542-30-35-01	Safety Equipment	\$4.20
			106-000-536-20-20-01	Union Boot/Clothing Allowance	\$1.36
			106-000-536-20-20-01	Union Boot/Clothing Allowance	\$0.41
			106-000-536-20-31-00	Operating Supplies	\$14.95
			106-000-536-20-31-00	Operating Supplies	\$5.13
			106-000-536-20-47-01	Utilities: Water	\$42.09
			106-000-536-50-35-00	Small Tools & Equipment	\$65.40
			106-000-536-50-35-01	Personal Safety Equipment	\$4.21
			107-000-594-18-46-01	2019 Shop Break In	\$167.81
			401-000-534-10-20-01	Union Boot/Clothing Allowance	\$1.36
			401-000-534-10-20-01	Union Boot/Clothing Allowance	\$49.60
			401-000-534-80-31-00	Operating Supplies	\$5.14
			401-000-534-80-31-02	Operating Supplies: Chlorine	\$5.97
			401-000-534-80-35-00	Small Tools & Equipment	\$65.40
			401-000-534-80-35-01	Personal Safety Equipment	\$7.60
			401-000-534-80-35-01	Personal Safety Equipment	\$4.21
			401-000-534-80-49-00	Annual Operator Permits	\$42.00
			401-000-534-80-49-01	Training ~ Water Ops	\$100.00
			401-000-535-10-20-01	Union Boot/Clothing Allowance	\$1.36
			401-000-535-10-20-01	Union Boot/Clothing Allowance	\$29.50
			401-000-535-80-31-00	Operation Supplies	\$5.14
			401-000-535-80-35-00	Small Tools & Equipment	\$65.40
			401-000-535-80-35-01	Personal Safety Equipment	\$7.60
			401-000-535-80-35-01	Personal Safety Equipment	\$4.21
			401-000-535-80-47-01	Utilities: Water	\$67.91
			401-000-538-10-31-00	Office/Operating Supplies	\$85.52
			401-000-538-10-41-06	Computer Network Support	\$159.87
			401-000-538-10-42-02	Communications: Telephone	\$15.56
			401-000-538-10-42-02	Communications: Telephone	\$15.74
			401-000-538-10-47-05	Utilities: Combined Water/Sewer	\$177.26

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-538-10-47-05	Utilities: Combined Water/Sewer	\$97.70
			401-000-538-10-47-05	Utilities: Combined Water/Sewer	\$166.45
			406-000-537-30-20-01	Union Boot/Clothing Allowance	\$1.36
			406-000-537-30-20-01	Union Boot/Clothing Allowance	\$0.41
			406-000-537-30-31-00	Office/Operating Supplies	\$5.13
			406-000-537-30-35-01	Personal Safety Equipment	\$4.21
		Total 2495...ending 111919			\$4,426.36
	Total 35215				\$4,426.36
Total Bank of America					\$4,426.36
Barbara DeBock					
	35219			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		Dec'19 Custodial Services			
			001-000-518-10-41-05	Custodial Services	\$75.60
			001-000-558-50-41-05	Janitorial Services	\$50.96
			101-000-542-40-41-07	Custodial Services	\$2.80
			101-000-543-10-41-07	Prof Svc: Janitorial	\$17.36
			401-000-538-10-41-08	Prof Svc: Janitorial	\$133.28
		Total Dec'19 Custodial Services			\$280.00
	Total 35219				\$280.00
Total Barbara DeBock					\$280.00
BYERS & ANDERSON / Court Reporters & Video					
	35220			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		105427			
			MainVue PH Transcription		
			001-000-558-60-41-07	Cost Recovery Engineering	\$709.50
		Total 105427			\$709.50
	Total 35220				\$709.50
Total BYERS & ANDERSON / Court Reporters & Video					\$709.50
CARNATION CAFE					
	35221			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		121719 Legislative Event			
			001-000-511-60-43-02	Meals ~ SCA, SVGA, Etc	\$67.14
			001-000-513-10-43-02	Meals ~ SCA, SVGA, CM, Etc	\$67.14
			001-000-514-20-43-02	Meals	\$67.13
			001-000-558-60-43-02	Meals	\$67.14
			401-000-534-10-43-02	Water Admin Meals	\$67.14
			401-000-535-10-43-02	Meals	\$67.13
		Total 121719 Legislative Event			\$402.82
	Total 35221				\$402.82
Total CARNATION CAFE					\$402.82

Vendor	Number	Reference	Account Number	Description	Amount
CHASE Paymentech ~ Processing Fees	35217			2019 - December - Dec Claims Issued 2019 Approved Jan 7 2020	
		Dec'19 ACH/EFT Processing Fees			
		Redeemed via EFT			
			001-000-514-20-41-05	Electronic Payment Processing Fees	\$17.00
			401-000-514-20-41-05	Electronic Payment Processing Fees	\$323.09
		Total Dec'19 ACH/EFT Processing Fees			\$340.09
	Total 35217				\$340.09
Total CHASE Paymentech ~ Processing Fees					\$340.09
Chicago Title Insurance Company	35222			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		20070628001932 Reconveyance			
		865730-0225			
			407-213-592-35-80-05	PWTF Loan Reconveyance Fee	\$247.05
		Total 20070628001932 Reconveyance			\$247.05
		20070628001933 Reconveyance			
		865730-0240			
			407-213-592-35-80-05	PWTF Loan Reconveyance Fee	\$247.05
		Total 20070628001933 Reconveyance			\$247.05
		20070628001934 Reconveyance			
		865730-0250			
			407-213-592-35-80-05	PWTF Loan Reconveyance Fee	\$247.05
		Total 20070628001934 Reconveyance			\$247.05
		20070628002066 Reconveyance			
		865730-0224			
			407-213-592-35-80-05	PWTF Loan Reconveyance Fee	\$247.05
		Total 20070628002066 Reconveyance			\$247.05
	Total 35222				\$988.20
Total Chicago Title Insurance Company					\$988.20
City of Snoqualmie ~ Building	35223			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		0067323			
		November Services			
			001-000-524-20-51-00	Building Inspections (ILA)	\$2,452.29
		Total 0067323			\$2,452.29
	Total 35223				\$2,452.29
Total City of Snoqualmie ~ Building					\$2,452.29
FCSGroup, Inc.	35224			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		3145-21912034			
		November Services			
			402-000-534-20-41-02	Prof Svc-Water Rate Study	\$284.37

Vendor	Number	Reference	Account Number	Description	Amount
			408-000-535-20-41-02	Prof Svc - Sewer Rate Study	\$284.38
		Total 3145-21912034			\$568.75
		3145-21912123			
			December Services		
			402-000-534-20-41-02	Prof Svc-Water Rate Study	\$543.75
			408-000-535-20-41-02	Prof Svc - Sewer Rate Study	\$543.75
		Total 3145-21912123			\$1,087.50
	Total 35224				\$1,656.25
Total FCSGroup, Inc.					\$1,656.25
KAREN GERA					
	35225			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		354241.0 Refund			
			Final Utility Bill Overpayment		
			633-000-589-90-01-00	Utility Bill Refund	\$45.04
		Total 354241.0 Refund			\$45.04
	Total 35225				\$45.04
Total KAREN GERA					\$45.04
KC Finance - Jail Services					
	35226			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		3002620			
			September Services		
			001-406-523-60-51-01	Jail Services ~ King County	\$1,399.51
		Total 3002620			\$1,399.51
	Total 35226				\$1,399.51
Total KC Finance - Jail Services					\$1,399.51
King County Sheriff's Office ~ Contracted Services					
	35227			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		19-1219			
			December Services		
			001-406-521-10-51-14	Police Contracted Services ~ King County	\$41,900.00
		Total 19-1219			\$41,900.00
	Total 35227				\$41,900.00
Total King County Sheriff's Office ~ Contracted Services					\$41,900.00
LOCHNER, INC					
	35228			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		WO32-07			
			001-000-558-60-41-07	Cost Recovery Engineering	\$146.71
		Total WO32-07			\$146.71
	Total 35228				\$146.71
Total LOCHNER, INC					\$146.71

Vendor	Number	Reference	Account Number	Description	Amount
Lynn Moberly	35229			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		Dec'19 Prosecution Services			
			001-406-515-41-41-02	Legal/Prosecutor	\$1,292.02
		Total Dec'19 Prosecution Services			\$1,292.02
	Total 35229				\$1,292.02
Total Lynn Moberly					\$1,292.02
Ogden Murphy Wallace PLLC	35230			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		832476			
		November Services			
			001-000-515-41-41-02	Legal Fees - City Attorney	\$2,208.00
			001-000-515-41-41-06	Legal Fees ~ Annexation	\$372.00
			301-251-595-20-61-01	PSE ROW Acquisition/Utility Undergrounding	\$1,023.00
		Total 832476			\$3,603.00
	Total 35230				\$3,603.00
Total Ogden Murphy Wallace PLLC					\$3,603.00
Otak	35231			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		12190024			
		November Services			
			109-251-594-31-41-01	Tolt Ave/CBD ROW Acquisition	\$792.76
		Total 12190024			\$792.76
	Total 35231				\$792.76
Total Otak					\$792.76
R.C.Zeigler Company, Inc	35232			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		229-19-63			
		City Hall Structural Repair			
			001-000-518-10-48-00	City Hall R&M	\$4,858.66
			001-000-558-50-48-00	City Hall R&M	\$3,275.09
			101-000-518-10-48-01	City Hall R&M	\$1,295.64
			401-000-518-30-48-01	City Hall R & M	\$8,565.63
		Total 229-19-63			\$17,995.02
	Total 35232				\$17,995.02
Total R.C.Zeigler Company, Inc					\$17,995.02

Vendor	Number	Reference	Account Number	Description	Amount
RASKC					
	35233			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		Dec'19 Animal License Remittance			
			633-000-589-30-00-03	KC Animal License Remittance	\$165.00
		Total Dec'19 Animal License Remittance			\$165.00
	Total 35233				\$165.00
Total RASKC					\$165.00
RVSD ~ School Impact Fees					
	35234			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		Dec'19 School Impact Fee Remittance			
			633-000-589-30-00-05	Trust: School Impact Fee Remit	\$12,738.00
		Total Dec'19 School Impact Fee Remittance			\$12,738.00
	Total 35234				\$12,738.00
Total RVSD ~ School Impact Fees					\$12,738.00
State of Washington ~ Excise					
	35216			2019 - December - Dec Claims Issued 2019 Approved Jan 7 2020	
		11/2019			
			Redeemed via EFT		
			106-000-536-20-53-00	Excise Taxes (WA State)	\$30.36
			106-000-589-30-06-00	Sales Tax Remitted	\$25.80
			401-000-534-10-53-00	State Taxes - Dept of Revenue	\$2,853.28
			401-000-535-10-53-02	State Utility Excise Tax	\$2,104.75
			402-000-534-10-53-01	Excise Tax	\$230.58
			408-000-535-10-53-02	Excise Tax	\$45.72
		Total 11/2019			\$5,290.49
	Total 35216				\$5,290.49
Total State of Washington ~ Excise					\$5,290.49
STEIN LOTZKAR & STARR PS, INC					
	35235			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		3206			
			November Services		
			001-406-515-41-41-04	Legal/Public Defender	\$375.00
		Total 3206			\$375.00
	Total 35235				\$375.00
Total STEIN LOTZKAR & STARR PS, INC					\$375.00

Vendor	Number	Reference	Account Number	Description	Amount
TANG FAMILY INVESTMENT COMPANY LLC					
	35236			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		Tang Block Refund			
		Final Payoff Overpayment			
			407-213-391-35-70-01	PWTF SS Loan Principal Repay	\$156.62
		Total Tang Block Refund			\$156.62
	Total 35236				\$156.62
Total TANG FAMILY INVESTMENT COMPANY LLC					
\$156.62					
UNITED SITE SERVICES					
	35237			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		114-9477741			
		Hockert Park STD Sanican			
			001-000-576-80-41-01	Prof Svc - Sanican	\$152.72
		Total 114-9477741			\$152.72
		114-9563768			
		Hockert Park ADA Sanican			
			001-000-576-80-41-01	Prof Svc - Sanican	\$147.95
		Total 114-9563768			\$147.95
	Total 35237				\$300.67
Total UNITED SITE SERVICES					
\$300.67					
Verizon Wireless					
	35238			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		9843628485			
			001-000-518-10-42-03	Communications: Cellular	\$13.78
			101-000-542-40-42-03	Communications/Cellular Phone	\$9.84
			101-000-543-30-42-03	Communications/Cellular Phone	\$15.74
			401-000-538-10-42-03	Communications: Cellular Phone	\$157.45
		Total 9843628485			\$196.81
	Total 35238				\$196.81
Total Verizon Wireless					
\$196.81					
Washington State Treasurer					
	35239			2019 - December - Dec 31 Claims Approved Jan 7 2020	
		2018 Building Code Fee Remittance			
			633-000-589-30-00-01	Trust: Bldg Code Surchrng Remit	\$224.50
		Total 2018 Building Code Fee Remittance			\$224.50
		2019 Building Code Fee Remittance			
			633-000-589-30-00-01	Trust: Bldg Code Surchrng Remit	\$491.50
		Total 2019 Building Code Fee Remittance			\$491.50
	Total 35239				\$716.00
Total Washington State Treasurer					
\$716.00					
Grand Total		Vendor Count	25		\$98,488.16

CITY OF CARNATION
CLAIMS VOUCHER
CERTIFICATION AND APPROVAL

We, the undersigned members of the Carnation City Council, do hereby attest that claims check numbers **35240** through **35251** in the amount of **\$27,466.94**, have been approved for payment by motion of the Carnation City Council at a regular meeting this 7th day of January, 2020.

<u>FUND#</u>	<u>FUND NAME</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
001	GENERAL	ACCOUNTS PAYABLE	\$ 14,008.52
101	STREET	Jan-20	\$ 432.32
106	CEMETERY		\$ 3,307.20
107	EQUIPMENT REPLACEMENT		\$ -
108	PARK DEVELOPMENT		\$ -
109	TRAFFIC IMPACT FEE		\$ -
201	LTGO BOND REDEMPTION FUND		\$ -
301	CAPITAL IMPROVEMENT		\$ -
401	WATERWORKS OPERATING		\$ 9,718.90
402	WATER CAPITAL REPLACEMENT		\$ -
404	WATER BOND REDEMPTION		\$ -
406	LANDFILL ASSURANCE		\$ -
407	SEWER DEBT SERVICE		\$ -
408	SEWER CAPITAL PROJECTS		\$ -
633	TRUST		\$ -
		TOTAL CLAIMS	\$ 27,466.94

Finance & Operations Committee

Invoices, Register & Voucher Review by:

Dustin Green, Councilmember

/ /
Date

Finance & Operations Committee

Pursuant to CMC 3.12.030, the blanket voucher is to be signed by at least two members of the council committee after council approval.



Voucher Directory

Fiscal : 2020 - January
Council Date : 2020 - January - Jan 7 Claims

Vendor	Number	Reference	Account Number	Description	Amount
Automatic Wilbert Vault Co., Inc.	35240			2020 - January - Jan 7 Claims	
		63443			
			Qualls		
			106-000-536-20-41-01	Prof Svcs - Plot O/C & Markers	\$3,307.00
		Total 63443			\$3,307.00
	Total 35240				\$3,307.00
Total Automatic Wilbert Vault Co., Inc.					\$3,307.00
AWC					
	35241			2020 - January - Jan 7 Claims	
		78544			
			2020 Membership		
			001-000-518-90-49-00	Miscellaneous Dues & Fees	\$1,230.00
		Total 78544			\$1,230.00
	Total 35241				\$1,230.00
Total AWC					\$1,230.00
Awc Drug & Alcohol Testng					
	35242			2020 - January - Jan 7 Claims	
		78696			
			101-000-542-90-49-00	Miscellaneous Dues/Fees	\$78.33
			401-000-538-18-49-01	Annual Dues/Memberships	\$156.67
		Total 78696			\$235.00
	Total 35242				\$235.00
Total Awc Drug & Alcohol Testng					\$235.00
CENTURYLINK					
	35243			2020 - January - Jan 7 Claims	
		300566073/0120			
			001-000-518-10-42-02	Communications: Telephone	\$35.86
			001-000-558-50-42-02	Communications: Telephone	\$24.15
			001-406-521-20-42-02	Communications/Telephone	\$34.99
			101-000-543-30-42-02	Communications/Telephone	\$9.56

Vendor	Number	Reference	Account Number	Description	Amount
			401-000-538-10-42-02	Communications: Telephone	\$63.24
		Total 300566073/0120			\$167.80
	Total 35243				\$167.80
Total CENTURYLINK					\$167.80
City of Carnation ~ Utility Tax					
	35244			2020 - January - Jan 7 Claims	
		Dec'19 Water Utility Tax Remittance			
			401-000-534-10-53-02	Utility Tax Remittance	\$3,996.09
		Total Dec'19 Water Utility Tax Remittance			\$3,996.09
	Total 35244				\$3,996.09
Total City of Carnation ~ Utility Tax					\$3,996.09
Comcast					
	35245			2020 - January - Jan 7 Claims	
		93015641			
			001-000-518-10-42-02	Communications: Telephone	\$124.76
			001-000-558-50-42-02	Communications: Telephone	\$84.10
			101-000-542-40-42-02	Communications/Telephone	\$2.31
			101-000-543-30-42-02	Communications/Telephone	\$30.96
			401-000-538-10-42-02	Communications: Telephone	\$219.95
		Total 93015641			\$462.08
	Total 35245				\$462.08
Total Comcast					\$462.08
CORE & MAIN, LP					
	35246			2020 - January - Jan 7 Claims	
		L526434			
			401-000-534-80-31-00	Operating Supplies	\$180.28
		Total L526434			\$180.28
		L620278			
			401-000-534-80-48-00	Repairs & Maintenance	\$293.22
		Total L620278			\$293.22
	Total 35246				\$473.50
Total CORE & MAIN, LP					\$473.50

Vendor	Number	Reference	Account Number	Description	Amount
HESTON DOOR SERVICE INC					
	35247		2020 - January - Jan 7 Claims		
		19-3153	Repair Damaged Shop Door		
			001-000-576-80-48-00	Repairs/Maintenance-Facilities	\$90.25
			101-000-542-30-48-01	Equipment Repair & Maintenance	\$90.25
			101-000-542-40-48-03	Equipment Repair & Maintenance	\$90.24
			401-000-534-60-48-00	Vehicle Repairs & Maintenance	\$165.45
			401-000-535-60-48-00	Vehicle Repairs & Maintenance	\$165.45
		Total 19-3153			\$601.64
	Total 35247				\$601.64
Total HESTON DOOR SERVICE INC					
\$601.64					
King County					
	35248		2020 - January - Jan 7 Claims		
		ETP 17	2020 ETP Dues		
			101-000-544-70-49-04	Eastside Transportation Program Dues	\$50.00
		Total ETP 17			\$50.00
	Total 35248				\$50.00
Total King County					
\$50.00					
King County Sheriff's Office ~ Contracted Services					
	35249		2020 - January - Jan 7 Claims		
		19-1440	Oct/Nov Services		
			001-406-521-10-51-16	Police Services ~ Special Ops/Emphasis Patrol	\$11,973.91
		Total 19-1440			\$11,973.91
	Total 35249				\$11,973.91
Total King County Sheriff's Office ~ Contracted Services					
\$11,973.91					
Mountain Mist					
	35250		2020 - January - Jan 7 Claims		
		003207295			
			001-000-518-10-31-00	Office/Operating Supplies	\$8.66
			001-000-558-50-31-00	Office/Operating Supplies	\$6.24
			101-000-543-30-31-00	Office/Operating Supplies	\$1.31
			106-000-536-20-31-00	Operating Supplies	\$0.20
			401-000-538-10-31-00	Office/Operating Supplies	\$16.41
		Total 003207295			\$32.82
	Total 35250				\$32.82
Total Mountain Mist					
\$32.82					

Vendor	Number	Reference	Account Number	Description	Amount
Puget Sound Energy	35251				
				2020 - January - Jan 7 Claims	
		200000861142/0120			
			City Hall ~ Natural Gas		
			001-000-518-10-47-03	Utilities: Natural Gas	\$55.28
			001-000-558-50-47-03	Utilities: Natural Gas	\$37.26
			101-000-542-40-47-03	Utilities: Natural Gas	\$2.05
			101-000-543-50-47-03	Utilities - Natural Gas	\$12.69
			401-000-538-10-47-03	Utilities: Natural Gas	\$97.47
		Total 200000861142/0120			\$204.75
		200002595284/0120			
			Hockert Park		
			001-000-576-80-47-02	Utilites: Electric	\$19.75
		Total 200002595284/0120			\$19.75
		200007438688/0120			
			Community Shelter		
			001-000-576-80-47-02	Utilites: Electric	\$13.76
		Total 200007438688/0120			\$13.76
		200007451764/0120			
			2400 344th Avenue NE		
			401-000-534-80-47-02	Utilities - Electric	\$178.36
		Total 200007451764/0120			\$178.36
		200009375045/0120			
			Vac Station		
			401-000-535-80-47-02	Utilities: Electric	\$3,667.27
		Total 200009375045/0120			\$3,667.27
		200009375466/0120			
			Sewer Odor Monitor		
			401-000-535-80-47-02	Utilities: Electric	\$10.45
		Total 200009375466/0120			\$10.45
		200011379118/0120			
			Memorial Park		
			001-000-576-80-47-02	Utilites: Electric	\$13.04
		Total 200011379118/0120			\$13.04
		200012230070/0120			
			Entwistle & Milwaukee		
			401-000-534-80-47-02	Utilities - Electric	\$168.79
		Total 200012230070/0120			\$168.79
		200013067232/0120			
			City Shop		
			001-000-576-80-47-02	Utilites: Electric	\$13.29
			101-000-542-40-47-02	Utilities: Electric	\$5.38
			101-000-543-50-47-02	Shop Utilities - Electric	\$25.16
			401-000-538-10-47-02	Utilities: Electric	\$114.44
		Total 200013067232/0120			\$158.27

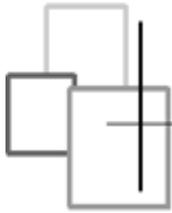
Vendor	Number	Reference	Account Number	Description	Amount
		200014375857/0120			
			City Hall ~ Electric		
			001-000-518-10-47-02	Utilites: Electric	\$127.82
			001-000-558-50-47-02	Utiities: Electric	\$86.16
			101-000-542-40-47-02	Utilities: Electric	\$4.73
			101-000-543-50-47-02	Shop Utilities - Electric	\$29.35
			401-000-538-10-47-02	Utilities: Electric	\$225.36
		Total 200014375857/0120			\$473.42
		200017060134/0120			
			Tolt Commons		
			001-000-576-80-47-02	Utilites: Electric	\$29.24
		Total 200017060134/0120			\$29.24
	Total 35251				\$4,937.10
Total Puget Sound Energy					\$4,937.10
Grand Total		Vendor Count	12		\$27,466.94



Payroll Check Register

Council Dates: 2019 - December - December Payroll

Number	Name	Fiscal Description	Cleared	Amount
<u>14276</u>	Mueller, Carl W	2019 - December - December Payroll		\$1,250.00
<u>14277</u>	Mueller, Carl W	2019 - December - December Payroll		\$3,228.48
<u>14278</u>	Ribail, Jim	2019 - December - December Payroll		\$164.70
<u>14279</u>	AFLAC Remittance Processing	2019 - December - December Payroll		\$137.54
<u>14280</u>	AWC Employee Benefit Trust	2019 - December - December Payroll		\$30.60
<u>14281</u>	Department of Labor & Industries	2019 - December - December Payroll		\$956.41
<u>14282</u>	Dept of Retirement Systems	2019 - December - December Payroll		\$13,736.79
<u>14283</u>	Employment Security Department	2019 - December - December Payroll		\$140.49
<u>14284</u>	Employment Security Department PFML	2019 - December - December Payroll		\$93.32
<u>14285</u>	Internal Revenue Service	2019 - December - December Payroll		\$18,787.31
<u>14286</u>	Teamsters Union Local 763	2019 - December - December Payroll		\$573.00
<u>14287</u>	Vantagepoint Transfer - 106258	2019 - December - December Payroll		\$2,076.00
<u>14288</u>	Washington Teamsters Welfare Trust	2019 - December - December Payroll		\$19,272.00
<u>Direct Deposit 12/13/19</u>	Payroll Vendor	2019 - December - December Payroll		\$13,100.00
<u>Direct Deposit 12/31/19</u>	Payroll Vendor	2019 - December - December Payroll		\$32,665.10
				\$106,211.74



Cost Center Account Activity

Employee	Account Number	Account Title	Employee	Employer	Total
001.511.60-Legislative					
Green, Dustin J					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$250.00	\$0.00	\$250.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$19.13	\$19.13
		Employee Totals	\$250.00	\$19.13	\$269.13
Harris, Timothy E					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$200.00	\$0.00	\$200.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$15.30	\$15.30
		Employee Totals	\$200.00	\$15.30	\$215.30
Hawkins, Adair					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$200.00	\$0.00	\$200.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$15.30	\$15.30
		Employee Totals	\$200.00	\$15.30	\$215.30
Lisk, Kimberly D					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$400.00	\$0.00	\$400.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$30.60	\$30.60
		Employee Totals	\$400.00	\$30.60	\$430.60
Ribail, Jim					
	001-000-511-60-10-00	Salaries & Wages (Legislative)	\$200.00	\$0.00	\$200.00
	001-000-511-60-20-00	Payroll Taxes & Benefits	\$0.00	\$15.30	\$15.30
		Employee Totals	\$200.00	\$15.30	\$215.30
		Cost Center Totals	\$1,250.00	\$95.63	\$1,345.63
001.513.10-Executive					
Arrington, Amy E					
	001-000-513-10-10-00	Salaries & Wages (Executive)	\$2,300.00	\$0.00	\$2,300.00
	001-000-513-10-20-00	Payroll Taxes & Benefits	\$0.00	\$849.50	\$849.50
		Employee Totals	\$2,300.00	\$849.50	\$3,149.50
		Cost Center Totals	\$2,300.00	\$849.50	\$3,149.50
001.514.20-Finance & Records					
Hankinson Russell, Kelly K					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$7,042.11	\$0.00	\$7,042.11
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$3,211.20	\$3,211.20
		Employee Totals	\$7,042.11	\$3,211.20	\$10,253.31
Madole, Mary L					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$5,191.27	\$0.00	\$5,191.27
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$2,320.29	\$2,320.29
		Employee Totals	\$5,191.27	\$2,320.29	\$7,511.56

Employee	Account Number	Account Title	Employee	Employer	Total
001.514.20-Finance & Records					
Maurer, Elizabeth A					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$412.16	\$0.00	\$412.16
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$253.57	\$253.57
		Employee Totals	\$412.16	\$253.57	\$665.73
Starns, Stacy L					
	001-000-514-20-10-00	Salaries & Wages (Finance)	\$1,646.61	\$0.00	\$1,646.61
	001-000-514-20-20-00	Payroll Taxes & Benefits	\$0.00	\$960.11	\$960.11
		Employee Totals	\$1,646.61	\$960.11	\$2,606.72
		Cost Center Totals	\$14,292.15	\$6,745.17	\$21,037.32
001.558.50-Building					
Arrington, Amy E					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$700.00	\$0.00	\$700.00
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$258.54	\$258.54
		Employee Totals	\$700.00	\$258.54	\$958.54
Buelna, Rebecca L					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$2,759.30	\$0.00	\$2,759.30
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$1,383.77	\$1,383.77
		Employee Totals	\$2,759.30	\$1,383.77	\$4,143.07
Hankinson Russell, Kelly K					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$715.22	\$0.00	\$715.22
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$326.14	\$326.14
		Employee Totals	\$715.22	\$326.14	\$1,041.36
Madole, Mary L					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$135.28	\$0.00	\$135.28
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$60.46	\$60.46
		Employee Totals	\$135.28	\$60.46	\$195.74
Maurer, Elizabeth A					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$2,060.65	\$0.00	\$2,060.65
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$1,267.95	\$1,267.95
		Employee Totals	\$2,060.65	\$1,267.95	\$3,328.60
Smeller, Amanda T					
	001-000-558-50-10-00	Salaries & Wages (Building)	\$2,954.18	\$0.00	\$2,954.18
	001-000-558-50-20-00	Payroll Taxes & Benefits	\$0.00	\$1,343.74	\$1,343.74
		Employee Totals	\$2,954.18	\$1,343.74	\$4,297.92
		Cost Center Totals	\$9,324.63	\$4,640.60	\$13,965.23
001.558.60-Planning					
Buelna, Rebecca L					
	001-000-558-60-10-01	Salaries & Wages (Planning)	\$275.93	\$0.00	\$275.93
	001-000-558-60-20-01	Payroll Taxes & Benefits	\$0.00	\$138.41	\$138.41
		Employee Totals	\$275.93	\$138.41	\$414.34
Smeller, Amanda T					
	001-000-558-60-10-01	Salaries & Wages (Planning)	\$2,954.18	\$0.00	\$2,954.18
	001-000-558-60-20-01	Payroll Taxes & Benefits	\$0.00	\$1,343.74	\$1,343.74
		Employee Totals	\$2,954.18	\$1,343.74	\$4,297.92
		Cost Center Totals	\$3,230.11	\$1,482.15	\$4,712.26

Employee	Account Number	Account Title	Employee	Employer	Total
001.576.80-Parks					
Meats, Jeffrey W					
	001-000-576-80-10-00	Salaries & Wages (Parks)	\$639.29	\$0.00	\$639.29
	001-000-576-80-20-00	Payroll Taxes & Benefits	\$0.00	\$348.11	\$348.11
		Employee Totals	\$639.29	\$348.11	\$987.40
Mueller, Carl W					
	001-000-576-80-10-00	Salaries & Wages (Parks)	\$104.88	\$0.00	\$104.88
	001-000-576-80-20-00	Payroll Taxes & Benefits	\$0.00	\$51.84	\$51.84
		Employee Totals	\$104.88	\$51.84	\$156.72
Schell, Brandon R					
	001-000-576-80-10-00	Salaries & Wages (Parks)	\$222.81	\$0.00	\$222.81
	001-000-576-80-20-00	Payroll Taxes & Benefits	\$0.00	\$131.46	\$131.46
		Employee Totals	\$222.81	\$131.46	\$354.27
Thompson, Andre' M					
	001-000-576-80-10-00	Salaries & Wages (Parks)	\$730.74	\$0.00	\$730.74
	001-000-576-80-20-00	Payroll Taxes & Benefits	\$0.00	\$499.73	\$499.73
		Employee Totals	\$730.74	\$499.73	\$1,230.47
		Cost Center Totals	\$1,697.72	\$1,031.14	\$2,728.86
101.542.40-Stormwater Ops					
Mueller, Carl W					
	101-000-542-40-10-00	Salaries & Wages (Storm Drain Ops)	\$118.52	\$0.00	\$118.52
	101-000-542-40-20-00	Payroll Taxes & Benefits	\$0.00	\$58.58	\$58.58
		Employee Totals	\$118.52	\$58.58	\$177.10
		Cost Center Totals	\$118.52	\$58.58	\$177.10
101.542.90-Streets Ops					
Ferry, William T					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$215.68	\$0.00	\$215.68
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$96.98	\$96.98
		Employee Totals	\$215.68	\$96.98	\$312.66
Meats, Jeffrey W					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$1,561.68	\$0.00	\$1,561.68
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$850.46	\$850.46
		Employee Totals	\$1,561.68	\$850.46	\$2,412.14
Mueller, Carl W					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$681.68	\$0.00	\$681.68
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$336.99	\$336.99
		Employee Totals	\$681.68	\$336.99	\$1,018.67
Schell, Brandon R					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$1,292.34	\$0.00	\$1,292.34
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$762.55	\$762.55
		Employee Totals	\$1,292.34	\$762.55	\$2,054.89
Thompson, Andre' M					
	101-000-542-90-10-00	Salaries & Wages (Street Ops)	\$858.66	\$0.00	\$858.66
	101-000-542-90-20-00	Payroll Taxes & Benefits	\$0.00	\$587.25	\$587.25
		Employee Totals	\$858.66	\$587.25	\$1,445.91
		Cost Center Totals	\$4,610.04	\$2,634.23	\$7,244.27

Employee	Account Number	Account Title	Employee	Employer	Total
101.543.10-Streets Admin					
Arrington, Amy E					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	\$1,000.00	\$0.00	\$1,000.00
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	\$369.35	\$369.35
		Employee Totals	\$1,000.00	\$369.35	\$1,369.35
Hankinson Russell, Kelly K					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	(\$10,645.13)	\$0.00	(\$10,645.13)
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	(\$4,854.20)	(\$4,854.20)
		Employee Totals	(\$10,645.13)	(\$4,854.20)	(\$15,499.33)
Madole, Mary L					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	\$676.40	\$0.00	\$676.40
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	\$302.33	\$302.33
		Employee Totals	\$676.40	\$302.33	\$978.73
Starns, Stacy L					
	101-000-543-10-10-00	Salaries & Wages (Street Adm)	\$433.33	\$0.00	\$433.33
	101-000-543-10-20-00	Payroll Taxes & Benefits	\$0.00	\$252.65	\$252.65
		Employee Totals	\$433.33	\$252.65	\$685.98
		Cost Center Totals	(\$8,535.40)	(\$3,929.87)	(\$12,465.27)
106.536.10-Cemetery Admin					
Madole, Mary L					
	106-000-536-10-10-00	Salaries & Wages (Cemetery Ad)	\$67.63	\$0.00	\$67.63
	106-000-536-10-20-00	Payroll Taxes & Benefits	\$0.00	\$30.24	\$30.24
		Employee Totals	\$67.63	\$30.24	\$97.87
Starns, Stacy L					
	106-000-536-10-10-00	Salaries & Wages (Cemetery Ad)	\$86.65	\$0.00	\$86.65
	106-000-536-10-20-00	Payroll Taxes & Benefits	\$0.00	\$50.54	\$50.54
		Employee Totals	\$86.65	\$50.54	\$137.19
		Cost Center Totals	\$154.28	\$80.78	\$235.06
106.536.50-Cemetery Ops					
Ferry, William T					
	106-000-536-50-10-00	Salaries & Wages (Cemetery Ops)	\$35.95	\$0.00	\$35.95
	106-000-536-50-20-00	Payroll Taxes & Benefits	\$0.00	\$16.15	\$16.15
		Employee Totals	\$35.95	\$16.15	\$52.10
Schell, Brandon R					
	106-000-536-50-10-00	Salaries & Wages (Cemetery Ops)	\$44.62	\$0.00	\$44.62
	106-000-536-50-20-00	Payroll Taxes & Benefits	\$0.00	\$26.25	\$26.25
		Employee Totals	\$44.62	\$26.25	\$70.87
Thompson, Andre' M					
	106-000-536-50-10-00	Salaries & Wages (Cemetery Ops)	\$91.35	\$0.00	\$91.35
	106-000-536-50-20-00	Payroll Taxes & Benefits	\$0.00	\$62.46	\$62.46
		Employee Totals	\$91.35	\$62.46	\$153.81
		Cost Center Totals	\$171.92	\$104.86	\$276.78
401.534.80-Water Ops					
Ferry, William T					
	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$4,313.41	\$0.00	\$4,313.41

Employee	Account Number	Account Title	Employee	Employer	Total
401.534.80-Water Ops					
Ferry, William T	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$1,939.43	\$1,939.43
		Employee Totals	\$4,313.41	\$1,939.43	\$6,252.84
Meats, Jeffrey W	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$986.29	\$0.00	\$986.29
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$537.12	\$537.12
		Employee Totals	\$986.29	\$537.12	\$1,523.41
Mueller, Carl W	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$524.34	\$0.00	\$524.34
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$259.20	\$259.20
		Employee Totals	\$524.34	\$259.20	\$783.54
Schell, Brandon R	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$1,426.07	\$0.00	\$1,426.07
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$841.49	\$841.49
		Employee Totals	\$1,426.07	\$841.49	\$2,267.56
Thompson, Andre' M	401-000-534-80-10-00	Salaries & Wages (water Ops)	\$1,315.37	\$0.00	\$1,315.37
	401-000-534-80-20-00	Payroll Taxes & Benefits	\$0.00	\$899.54	\$899.54
		Employee Totals	\$1,315.37	\$899.54	\$2,214.91
		Cost Center Totals	\$8,565.48	\$4,476.78	\$13,042.26
401.535.80-Sewer Ops					
Ferry, William T	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$2,588.06	\$0.00	\$2,588.06
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$1,163.66	\$1,163.66
		Employee Totals	\$2,588.06	\$1,163.66	\$3,751.72
Meats, Jeffrey W	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$986.29	\$0.00	\$986.29
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$537.12	\$537.12
		Employee Totals	\$986.29	\$537.12	\$1,523.41
Mueller, Carl W	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$4,110.69	\$0.00	\$4,110.69
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$2,031.92	\$2,031.92
		Employee Totals	\$4,110.69	\$2,031.92	\$6,142.61
Schell, Brandon R	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$1,426.07	\$0.00	\$1,426.07
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$841.49	\$841.49
		Employee Totals	\$1,426.07	\$841.49	\$2,267.56
Thompson, Andre' M	401-000-535-80-10-00	Salaries & Wages (Sewer Ops)	\$657.64	\$0.00	\$657.64
	401-000-535-80-20-00	Payroll Taxes & Benefits	\$0.00	\$449.75	\$449.75
		Employee Totals	\$657.64	\$449.75	\$1,107.39
		Cost Center Totals	\$9,768.75	\$5,023.94	\$14,792.69

Employee	Account Number	Account Title	Employee	Employer	Total
401.538.11-Wtr/Swr Admin					
Arrington, Amy E					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$5,900.00	\$0.00	\$5,900.00
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$2,179.11	\$2,179.11
		Employee Totals	\$5,900.00	\$2,179.11	\$8,079.11
Buelna, Rebecca L					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$2,483.44	\$0.00	\$2,483.44
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,245.51	\$1,245.51
		Employee Totals	\$2,483.44	\$1,245.51	\$3,728.95
Hankinson Russell, Kelly K					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$9,324.71	\$0.00	\$9,324.71
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$4,252.08	\$4,252.08
		Employee Totals	\$9,324.71	\$4,252.08	\$13,576.79
Madole, Mary L					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$676.40	\$0.00	\$676.40
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$302.33	\$302.33
		Employee Totals	\$676.40	\$302.33	\$978.73
Maurer, Elizabeth A					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$1,648.47	\$0.00	\$1,648.47
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,014.37	\$1,014.37
		Employee Totals	\$1,648.47	\$1,014.37	\$2,662.84
Smeller, Amanda T					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$656.46	\$0.00	\$656.46
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$298.56	\$298.56
		Employee Totals	\$656.46	\$298.56	\$955.02
Starns, Stacy L					
	401-000-538-11-10-00	Salaries & Wages (Wtr/Swr Adm)	\$2,166.49	\$0.00	\$2,166.49
	401-000-538-11-20-00	Taxes & Benefits	\$0.00	\$1,263.28	\$1,263.28
		Employee Totals	\$2,166.49	\$1,263.28	\$3,429.77
		Cost Center Totals	\$22,855.97	\$10,555.24	\$33,411.21
401.538.18-PW On-Call Wtr/Swr					
Meats, Jeffrey W					
	401-000-538-18-10-00	Wages (Water/Sewer On-Call)	\$933.75	\$0.00	\$933.75
	401-000-538-18-20-00	Payroll Taxes & Benefits	\$0.00	\$508.51	\$508.51
		Employee Totals	\$933.75	\$508.51	\$1,442.26
Mueller, Carl W					
	401-000-538-18-10-00	Wages (Water/Sewer On-Call)	\$451.25	\$0.00	\$451.25
	401-000-538-18-20-00	Payroll Taxes & Benefits	\$0.00	\$223.08	\$223.08
		Employee Totals	\$451.25	\$223.08	\$674.33
		Cost Center Totals	\$1,385.00	\$731.59	\$2,116.59
406.537.30-Landfill					
Arrington, Amy E					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$100.00	\$0.00	\$100.00
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$36.90	\$36.90
		Employee Totals	\$100.00	\$36.90	\$136.90

Employee	Account Number	Account Title	Employee	Employer	Total
406.537.30-Landfill					
Ferry, William T					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$35.92	\$0.00	\$35.92
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$16.16	\$16.16
		Employee Totals	\$35.92	\$16.16	\$52.08
Hankinson Russell, Kelly K					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$65.00	\$0.00	\$65.00
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$29.66	\$29.66
		Employee Totals	\$65.00	\$29.66	\$94.66
Madole, Mary L					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$16.88	\$0.00	\$16.88
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$7.55	\$7.55
		Employee Totals	\$16.88	\$7.55	\$24.43
Meats, Jeffrey W					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$41.12	\$0.00	\$41.12
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$22.47	\$22.47
		Employee Totals	\$41.12	\$22.47	\$63.59
Schell, Brandon R					
	406-000-537-30-10-00	Salaries & Wages (Landfill Ops)	\$44.41	\$0.00	\$44.41
	406-000-537-30-20-00	Payroll Taxes & Benefits	\$0.00	\$26.18	\$26.18
		Employee Totals	\$44.41	\$26.18	\$70.59
		Cost Center Totals	\$303.33	\$138.92	\$442.25
		Grand Totals	\$71,492.50	\$34,719.24	\$106,211.74



CARNATION CITY COUNCIL AGENDA BILL

TITLE: A Motion authorizing the City Manager to execute an Interlocal Agreement with King County for 2020-2025 Parks Levy distributions.	Agenda Bill No.:	AB20-03	
	Type of Action:	MOTION	
	Origin: <i>(Council/Manager)</i>	Council of the Whole	
	Agenda Bill Author:	City Clerk	
	EXHIBITS:	Date Submitted:	12/31/2019
	<ul style="list-style-type: none"> 2020-2025 Parks Property Tax Levy 2020 Distribution Estimate by City (on reverse) Proposed ILA with King County for 2020-2025 Parks Levy Distributions 	For Agenda of:	04/07/2020
Expenditure Required:			
Amount Budgeted:			
Appropriation Required:			

SUMMARY STATEMENT AND DISCUSSION:

On August 6, 2019, King County voters approved King County Proposition 1, the Parks, Recreation, Trails and Open Space Levy. This levy is a six-year, property tax levy lid lift of \$0.1832 cents per \$1,000 of assessed value for 2020 through 2025. It includes an expansion of the funding disbursed to towns and cities in King County beyond what was included in the 2014-2019 levy. The enacting legislation by the King County Council establishes a new formula for distributing each city's levy allocation and provides for \$25,000 to be distributed annually to each town and city, with the remainder being distributed in proportion to the city's population and assessed value. The City of Carnation has been receiving +/- \$4,000 per year under the 2014-2019 levy, and the estimated disbursement to the City with the 2020-2025 levy is \$30,000 per year.

RECOMMENDED ACTION: I move to authorize the City Manager to execute an Interlocal Agreement with King County for 2020-2025 Parks Levy distributions.

LEGISLATIVE HISTORY:
12/17/2019: Council review and discussion of proposed ILA.

ACTION TAKEN					
MOTION AS PROPOSED			MOTION AS AMENDED		
Motion made by:			Motion made by:		
Second by:			Second by:		
	YES Vote	NO Vote		YES Vote	NO Vote
Hawkins			Hawkins		
Ribail			Ribail		
Harris			Harris		
Lisk			Lisk		
Green			Green		
Passed/Failed			Passed/Failed		
Ordinance/Resolution No.:			Ordinance/Resolution No.:		

	2020	1	2	3	*	**
City	Total	\$25K	\$75K	AV/Population	Assessed Value	Population
Algona	\$32,000	\$25,000	\$0	\$7,000	\$582,509,640	3,190
Auburn	\$241,000	\$25,000	\$75,000	\$141,000	\$10,192,926,423	71,740
Beaux Arts Village	\$26,000	\$25,000	\$0	\$1,000	\$201,865,564	300
Bellevue	\$592,000	\$25,000	\$75,000	\$492,000	\$64,986,181,741	145,300
Black Diamond	\$110,000	\$25,000	\$75,000	\$10,000	\$868,851,309	4,525
Bothell	\$169,000	\$25,000	\$75,000	\$69,000	\$6,728,399,945	28,570
Burien	\$202,000	\$25,000	\$75,000	\$102,000	\$7,326,499,056	52,000
Carnation	\$30,000	\$25,000	\$0	\$5,000	\$348,969,934	2,220
Clyde Hill	\$43,000	\$25,000	\$0	\$18,000	\$2,942,813,919	3,055
Covington	\$139,000	\$25,000	\$75,000	\$39,000	\$2,751,011,207	20,280
Des Moines	\$162,000	\$25,000	\$75,000	\$62,000	\$4,356,985,778	31,580
Duvall	\$116,000	\$25,000	\$75,000	\$16,000	\$1,324,903,905	7,840
Enumclaw	\$123,000	\$25,000	\$75,000	\$23,000	\$1,557,893,969	12,200
Federal Way	\$281,000	\$25,000	\$75,000	\$181,000	\$11,393,138,728	97,840
Hunts Point	\$31,000	\$25,000	\$0	\$6,000	\$1,265,054,838	420
Issaquah	\$203,000	\$25,000	\$75,000	\$103,000	\$11,567,549,438	37,590
Kenmore	\$153,000	\$25,000	\$75,000	\$53,000	\$4,874,138,483	23,320
Kent	\$366,000	\$25,000	\$75,000	\$266,000	\$20,729,110,364	129,800
Kirkland	\$353,000	\$25,000	\$75,000	\$253,000	\$29,518,466,256	88,940
Lake Forest Park	\$132,000	\$25,000	\$75,000	\$32,000	\$3,251,063,509	13,250
Maple Valley	\$153,000	\$25,000	\$75,000	\$53,000	\$4,127,677,216	26,180
Medina	\$50,000	\$25,000	\$0	\$25,000	\$4,479,103,670	3,245
Mercer Island	\$200,000	\$25,000	\$75,000	\$100,000	\$14,686,554,631	24,470
Milton	\$27,000	\$25,000	\$0	\$2,000	\$120,768,488	1,195
Newcastle	\$133,000	\$25,000	\$75,000	\$33,000	\$3,624,539,957	12,450
Normandy Park	\$117,000	\$25,000	\$75,000	\$17,000	\$1,722,967,331	6,610
North Bend	\$116,000	\$25,000	\$75,000	\$16,000	\$1,466,838,997	6,965
Pacific	\$112,000	\$25,000	\$75,000	\$12,000	\$605,190,919	6,875
Redmond	\$296,000	\$25,000	\$75,000	\$196,000	\$23,766,332,331	65,860
Renton	\$326,000	\$25,000	\$75,000	\$226,000	\$19,152,024,315	104,700
Sammamish	\$272,000	\$25,000	\$75,000	\$172,000	\$18,871,723,019	64,410
Seatac	\$169,000	\$25,000	\$75,000	\$69,000	\$6,717,932,343	29,180
Seattle	\$2,214,000	\$25,000	\$75,000	\$2,114,000	\$244,938,709,301	747,300
Shoreline	\$225,000	\$25,000	\$75,000	\$125,000	\$10,942,263,005	56,370
Skykomish	\$25,400	\$25,000	\$0	\$400	\$30,098,074	205
Snoqualmie	\$134,000	\$25,000	\$75,000	\$34,000	\$3,469,519,169	13,670
Tukwila	\$158,000	\$25,000	\$75,000	\$58,000	\$6,685,919,176	20,930
Woodinville	\$136,000	\$25,000	\$75,000	\$36,000	\$4,173,910,805	12,410
Yarrow Point	\$33,000	\$25,000	\$0	\$8,000	\$1,396,430,058	1,040
	\$8,400,000	\$975,000	\$2,250,000	\$5,175,000		

Notes

1. "twenty-five thousand dollars shall be distributed annually to each town and city;"
2. "an additional seventy-five thousand dollars shall be distributed annually to cities with a population greater than four thousand;"
3. "of the remainder, fifty percent shall be distributed in proportion to each town or city's population and fifty percent shall be distributed in proportion to the assessed value of parcels within each town or city;"

Data Source

* AV: King County Assessor's Office 2018 Assessed Value for 2019 Tax Year
(to be updated in a few months with 2019 AV for 2020 Tax Year)

** Population: OFM April 1, 2019 Population of Cities, Towns and Counties

PARKS PROPERTY TAX LEVY AGREEMENT

between

KING COUNTY & (CITY) _____

This Parks Property Tax Levy Agreement (the "Agreement") is made and entered into as of this ____ day of _____, 2020, by and between KING COUNTY, a political subdivision of the state of Washington (the "County") and the City of _____, a State of Washington municipal corporation ("CITY").

RECITALS

- A. The County owns and operates a park system with over twenty-eight thousand (28,000) acres of regional parks and open spaces, over one-hundred-seventy-five (175) miles of regional trails, and two-hundred-fifteen (215) miles of backcountry trails. In addition, the County is the provider of local parks in the rural area and is the transitional provider of local parks in the urban incorporated areas.
- B. Since 2003, on recommendation of the Metropolitan Parks Task Force and direction from the County Executive and County Council, the County's Parks and Recreation Division has focused on managing a system of regional parks, open spaces and trails and a limited set of regional active recreation assets. Consistent with its role as a regional and local rural service provider under Countywide Planning Policies and the State Growth Management Act, the County has divested itself of local parks and facilities in urban unincorporated areas as these areas incorporate or annex to cities.
- C. On April 17, 2019, the King County Council adopted Ordinance 18890 which called for a special election in accordance with RCW 29A.04.321 to authorize a property tax levy in excess of the levy limitation contained in 84.55 RCW for a period of six (6) years for specified park purposes.
- D. On August 6, 2019, King County voters approved Proposition No. 1 Parks Levy that authorized an additional six year property tax levy at a rate of \$0.1832 in the first year, with subsequent levies adjusted by inflation for the purpose of: maintaining and operating King County's open space system; improving parks, recreation, access, and mobility in the King County open space system by acquiring lands and continuing to develop regional trails; improving parks and trails in and acquiring lands by metropolitan parks districts, towns, and cities in King County; funding environmental education, maintenance, and conservation programs at the Woodland Park Zoo; funding capital construction at the Seattle Aquarium; and funding for capital improvements at publicly owned pools, for all King County residents.

NOW, THEREFORE, in consideration of the mutual promises and undertakings hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

AGREEMENT

1. **Definitions.** As used in this Agreement, the following terms shall have the following meanings:
 - A. "Annual Report" shall mean the annual report prepared by the CITY and provided to the County annually by May 31st beginning in 2021 setting forth a summary of CITY Projects for the preceding year, along with a complete financial accounting for the use of the CITY'S Share, and a listing of all capital investments made at the CITY funded in whole or in part by County Levy Proceeds, and for the 2020 annual report the CITY shall identify the dollar amount of the CITY's Existing Funds.
 - B. "CITY" shall mean the City of _____, State of Washington, and all of its boards, commissions, departments, agencies and other subdivisions.
 - C. "CITY Parks System" shall mean any building or other structure related to parks or recreation, parks, trails, open space, such as natural areas and resource or ecological lands and other parks or recreation property owned or otherwise under the jurisdiction of the CITY.
 - D. "City Proceeds" shall mean eight percent (8%) of the total County Levy Proceeds collected by King County, net the amounts specified and allocated in Ordinance 18890 Sections 4A-D, and any interest earnings on these funds.
 - E. "CITY Projects" shall mean CITY Parks System operations and capital improvement projects consistent with Ordinance 18890.
 - F. "CITY'S Share" shall mean the CITY's proportionate share of the City Proceeds as authorized by Ordinance 18890, subject to County Council appropriation.
 - G. "County" shall mean King County, State of Washington, and all of its boards, commissions, departments, agencies and other subdivisions.
 - H. "County Council" shall mean the County Council of King County, State of Washington.
 - I. "County Levy" means the annual King County property tax levy for park purposes imposed by the King County Council and authorized by Proposition No. 1 Parks Levy that was approved by the County voters on August 6, 2019 and replaced a levy expiring at the end of 2019.
 - J. "County Levy Proceeds" shall mean the principal amount of the County Levy collected by the County.
 - K. "Executive" shall mean the King County Executive or his or her functional successor.
 - L. "Existing funds" shall have the meaning, as defined by RCW 84.55.050.

2. Term of Agreement. The term of this Agreement (the “Term”) shall be for a period commencing upon signature by both parties (the “Commencement Date”), and expiring on December 31, 2025 (the “Termination Date”).
3. Receipt of County Levy Proceeds.
 - A. General Distribution. Each year the County shall distribute the CITY'S Share to the CITY as authorized by Ordinance 18890, subject to County Council appropriation.
 - B. Receipt and Distribution of Levy Proceeds.
 1. Payment Schedule. Beginning in 2020 and through 2025, the County shall transfer the CITY’s Share to the CITY on a semi-annual basis, generally in the months of May and November. The annual amounts transferred shall never exceed the CITY's proportionate share of the CITY Proceeds actually collected and appropriated by King County.
 2. Administrative Fee. The Parties agree that the County has authority to deduct a portion from City Proceeds for eligible expenditures related to the administration of the distribution of County Levy Proceeds, consistent with Ordinance 18890.
4. Use of County Levy Proceeds. The CITY shall only use the transferred CITY’S Share for its CITY Projects. On or before May 31st of each year throughout the Term of this Agreement, the CITY shall provide the County with a copy of the Annual Report and provide any further documentation showing that the CITY’S Share was expended on CITY Projects. The CITY shall maintain financial records to account separately for the CITY’S Share.
5. Representations and Warranties. The CITY represents and warrants that all of the CITY’S Share received by the CITY shall be used only for specific CITY Projects as defined in this Agreement and that such funds shall not be used to supplant Existing Funds. The CITY represents and warrants that all CITY Projects shall be consistent with the requirements in King County Ordinance 18890. The CITY represents and warrants that in addition to the CITY'S Share, the CITY shall annually expend on CITY Projects an amount equal to the CITY's Existing Funds.
6. Title to Improvements. All appurtenances, fixtures, improvements, equipment, additions and other property attached to or installed in the CITY Park System during the Term shall be and remain the properties of CITY and shall not be deemed property of the County under any circumstances.
7. Notices. All notices required to be given hereunder shall be in writing and either delivered personally or sent by certified mail to the appropriate address listed below, or at such other address as shall be provided by written notice. Notice shall be deemed communicated upon actual receipt. For convenience of the parties, copies of notices may also be given by other means; however, neither party may give official or binding notice except by personal delivery or by certified mail.

If to the CITY:

CITY's Contact and Title: _____

City Name: _____

Mailing Address1: _____

Mailing Address2: _____

City, State, Zip Code: _____

If to King County:

Warren Jimenez, Division Director
King County Parks and Recreation Division
Department of Natural Resources and Parks
201 South Jackson Street
Mailstop: KSC-NR-0700
Seattle, WA 98104

8. Compliance with Laws. The CITY shall comply and conform with all applicable laws and all governmental regulations, rules, and orders.
9. CITY Agreement to Comply with Audit Finding or Repay. The CITY agrees that it is financially responsible for the lawful use of the levy funds distributed under this contract. The CITY agrees that if the State Auditor makes an audit finding that the levy funds have not been spent properly, the CITY shall comply with the State Auditor's audit finding and correct any improper expenditure or, at the sole discretion of the County, repay any indicated amounts to the County. This duty to comply with the audit finding or repay shall not be diminished or extinguished by the prior termination of this Agreement and shall survive the termination of this Agreement.
10. Miscellaneous.
 - A. Liability of the County. The County's obligations to the CITY under this Agreement shall be limited to the terms and conditions set forth herein. Notwithstanding any other provision in this Agreement to the contrary, in no event shall the County be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including without limitation lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.
 - B. Dispute Resolution. In the event of a dispute between the CITY and the County regarding any term of this Agreement, the parties shall attempt to resolve the matter informally through the following mechanism: the CITY (reps.) or their respective designee(s), shall meet with County (reps) or their respective designee(s) to review and discuss the matter(s) in dispute; if the CITY (representatives) and County (representatives) are unable to reach a mutual resolution, the Executive and the mayor, or their respective

designee(s) shall meet to review and discuss the matter(s) in dispute. If such persons are unable to resolve the matter informally, either party may submit the matter to a non-binding, structured mediation procedure fashioned by persons or organizations experienced in alternative dispute resolution ("ADR") procedures. The mediation may be requested by any party and shall be initiated within thirty (30) days from the date of the request unless extended by agreement of both parties. The alternative dispute resolution procedures utilized for the mediation shall include the exchange of written claims and responses, with supporting information, at least seven (7) days prior to the actual mediation. The positions expressed and mediator's recommendations shall not be admissible as evidence in any subsequent ADR or legal proceeding. If the matter is submitted to mediation and the matter is not resolved, an affected party shall be entitled to pursue any legal remedy available. Any disputes involving the lawful expenditure of levy proceeds shall be resolved by King County Superior Court if the parties cannot agree.

- C. No Implied Waiver. No failure by either party hereto to insist upon the strict performance of any obligation of the other party under this Agreement or to exercise any right, power or remedy arising out of a breach thereof, irrespective of the length of time for which such failure continues (except in cases where this Agreement expressly limits the time for exercising rights or remedies arising out of a breach), shall constitute a waiver of such breach or of that party's right to demand strict compliance such term, covenant or condition or operate as a surrender of this Agreement. No waiver of any default or the performance of any provision hereof shall affect any other default or performance, or cover any other period of time, other than the default, performance or period of time specified in such express waiver. One or more written waivers of a default or the performance of any provision hereof shall not be deemed to be a waiver of a subsequent default or performance. The consent of either party hereto given in any instance under the terms of this Agreement shall not relieve the other party of any obligation to secure the consent of the other party in any other or future instance under the terms of this Agreement.
- D. Headings and Subheadings. The captions preceding the articles and sections of this Agreement and in the table of contents have been inserted for convenience of reference and such captions in no way define or limit the scope or intent of any provision of this Agreement.
- E. Successors and Assigns. The terms, covenants, and conditions contained in this Agreement shall bind and inure to the benefit of the County and the CITY and, except as otherwise provided herein, their personal representatives and successors and assigns. There are no third party beneficiaries to this Agreement.
- F. Agreement made in Washington. This Agreement shall be deemed to be made in and shall be construed in accordance with the laws of the State of Washington. Venue of any action brought by one party against the other to enforce or arising out of this Agreement shall be in King County Superior Court.

- G. Integrated Agreement; Modification. This Agreement contains all the agreements of the parties hereto relating to the subject matter addressed herein, and cannot be amended or modified except by a written agreement approved by the King County Council and mutually executed between each of the parties hereto.
- H. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.
- I. Time of Essence. Time is of the essence of each provision of this Agreement.
- J. Signage. For each capital project funded with County Levy Proceeds, the CITY shall provide a sign including the following language: **This project was funded (or as applicable, funded in part) with proceeds from the Proposition No. 1 Parks Levy approved by King County voters in August 2019 under an Agreement with King County Parks and Recreation Division.**
- K. Reporting. As set forth in King County Council Motion 15378, section C, for each capital project funded with County Levy Proceeds, the CITY shall report to King County Parks and the King County Council major milestones, such as groundbreakings and opening dates, thirty (30) days prior to such milestone. The CITY shall mail or deliver reports to both King County Parks and the current King County Council councilmembers at:

Warren Jimenez, Division Director
King County Parks and Recreation Division
Department of Natural Resources and Parks
201 South Jackson Street
Mailstop: KSC-NR-0700
Seattle, WA 98104

Councilmembers: _____ (please list all 9 councilmembers)
In care of King County Council Clerk
516 3rd Avenue
Seattle, WA 98104

[SIGNATURE PAGE FOLLOWS]

DATED this ____ day of _____, 2020.

KING COUNTY, a Washington municipal
corporation

CITY OF _____, a
Washington municipal corporation

By _____

By _____

Its _____

Its _____

By authority of Ordinance No. 18890



CARNATION CITY COUNCIL

Subject: 2020 Council Study Committee appointments.

Origin: Amy Arrington, City Manager

Date Submitted: 12/31/2019

Agenda Date: 01/07/2020

The Carnation City Council Rules of Procedure Rule 22(b) requires the City Council to make Study Committee appointments at the first Council meeting of the year. The table below shows the appointments that were made in January 2019:

2019 City Council Study Committee Appointments:

Council Study Committee	Chairperson	Second	Alternate
Community Development To advise upon matters of policy involving the physical and economic development of the city, including subdivision, housing, building and zoning matters, development and redevelopment, downtown economic and physical development, environmental quality issues.	Mayor Kim Lisk	Councilmember Jim Ribail	Councilmember Jim Berger
Finance & Operations To advise upon matters of policy involving city financial affairs and on general operations of the city, including the review of all requisition vouchers for payment; personnel matters of the city; general administration; grants and interlocal agreements.	Councilmember Jim Ribail	Mayor Kim Lisk	Deputy Mayor Dustin Green
Public Health & Safety To advise upon matters of policy involving public health, welfare, and safety pertaining to the city, including public health, animal control, fire and police protection and law enforcement.	Deputy Mayor Dustin Green	Councilmember Ernest Fix	Councilmember Jim Berger
Utilities & Public Facilities To advise upon matters of policy involving facilities of the city, including streets, parks, public buildings, and utility operations and capital activities, including water and wastewater systems and operations; solid waste collection and disposal including recycling and waste reduction; maintenance and improvement of all city properties and infrastructure.	Councilmember Ernest Fix	Councilmember Jim Berger	Mayor Kim Lisk

Attachment: City Council Rules of Procedure – Rule 22(a)(b)&(c) (on reverse)

Carnation City Council Rules of Procedure – Rule 22:

COMMITTEES AND LIAISONS

RULE 22. The Committee structure of the Council and the procedures governing all committees shall be as follows:

- (a) Committee Of The Whole. There shall be a standing committee of the Council known as the Committee Of The Whole (COW), composed of the entire council sitting as a legislative study committee. The committee of the whole shall not take any official action while in committee. The Mayor shall chair the COW.
- (b) Council Study Committees. There are hereby created four standing committees of the Council:
 - a. Community Development Committee. The primary purpose of the Community Development Committee is to review and advise upon on all matters of policy coming before the city council involving the physical and economic development of the city, including subdivision, housing, building and zoning matters, development and redevelopment, downtown economic and physical development, environmental quality issues, and such other matters as may be assigned to this committee.
 - b. Finance and Operations Committee. The primary purpose of the Finance and Operations Committee is to review and advise upon on all matters of policy coming before the city council involving city financial affairs and on general operations of the city, including the review of all requisition vouchers for payment; personnel matters of the city; general administration; grants and interlocal agreements, and such other matters as may be assigned to this committee.
 - c. Public Health and Safety Committee. The primary purpose of this committee is to review and advise upon on all matters of policy coming before the city council involving public health, welfare, and safety pertaining to the city, including public health, animal control, fire and police protection and law enforcement, and such other matters as may be assigned to this committee.
 - d. Utilities and Public Facilities Committee. The primary purpose of this committee is to review and advise upon all matters of policy coming before the city council involving facilities of the city, including streets, parks, public buildings, and utility operations and capital activities, including water and wastewater systems and operations; solid waste collection and disposal including recycling and waste reduction; maintenance and improvement of all city properties and infrastructure, and such other matters as may be assigned to this committee.
 - e. Term: The term and membership of each committee shall commence on the first regular meeting in January of the city council, and shall terminate effective with the day prior to such meeting the following year. The appointment to each council committee shall be made by the council during the first meeting of the council in January of each year, which meeting shall be denominated as the council organizational meeting.
- (c) Special Ad Hoc Study Committees. Special ad hoc Council study committees may be created by the Council for a particular purpose, or when the issue is so complex and time consuming that it cannot be reasonably handled at a Council or COW meeting. Special study committees shall consist of two Council members appointed by the Mayor, and may also include citizens. Special study committees shall sunset at the end of their mission, but no later than the end of each calendar year unless specifically continued by the Council thereafter for a specified time period. A Councilmember shall serve as chair of the committee.

...



CARNATION CITY COUNCIL

Subject: 2020 Council Liaison appointments.

Origin: Amy Arrington, City Manager

Date Submitted: 12/31/2019

Agenda Date: 01/07/2020

The Carnation City Council Rules of Procedure Rules 22(d) calls for the City Council to make Council Liaison appointments at the beginning of each year. The table below shows the appointments that were made in January 2019:

2019 City Council Liaison Appointments:

Council Liaisons:		2019 Assignments	
		Primary	Secondary
1.	American Legion	Green	Lisk
2.	Camp Korey at Carnation Farm	Ribail	Lisk
3.	Carnation Chamber of Commerce	Lisk	Ribail
4.	Carnation-Duvall Citizen Corps Council/CERT	Green	Ribail
5.	Carnation Farmers Market/Sno-Valley Tilth	Lisk	Green
6.	Carnation Fourth of July Committee	Lisk	
7.	Cascade Community Theatre	Lisk	
8.	Eastside Human Services Forum	Lisk	
9.	Joint Recommendations Committee (JRC)/CDBG	(CoW)	
10.	Hopelink	Berger	Lisk
11.	King County Flood Control Zone District Advisory Committee	Green	Lisk
12.	Puget Sound Regional Council	(CoW)	
13.	Riverview School District	Ribail	Green
14.	Seattle Public Utilities	Fix	Green
15.	Snoqualmie Valley Community Network	Lisk	Green
16.	Snoqualmie Valley Governments Association	(CoW)	
17.	Snoqualmie Valley Watershed Forum/King Conservation District (KCD)/WRIA 7	Ribail	Green
18.	Sno-Valley Senior Center	Lisk	Fix
19.	Sound Cities Association (SCA) & Public Issues Committee (PIC)	Green	Lisk
20.	Tolt Historical Society	Fix	Ribail

Attachment: City Council Rules of Procedure – Rule 22(d) *(on reverse)*

Carnation City Council Rules of Procedure – Rule 22:

COMMITTEES AND LIAISONS

RULE 22. The Committee structure of the Council and the procedures governing all committees shall be as follows:

...

(d) Council Liaisons. In order to provide a liaison and give the City Council representation before various boards, commissions and community based groups, the Mayor may appoint each Council member, at the beginning of the fiscal year, to serve as a liaison to one or more community based groups, institutions, boards, regional bodies, or commissions, such as:

1. American Legion
2. ~~Camp Korey~~ at Carnation Farm
3. Carnation Chamber of Commerce
4. Carnation-Duvall Citizen Corps Council/CERT
5. Carnation Farmers Market/Sno-Valley Tilth
6. Carnation Fourth of July Committee
7. Cascade Community Theatre
8. Eastside Human Services Forum
9. Joint Recommendations Committee (JRC)/CDBG
10. Hopelink
11. King County Flood Control District Advisory Committee
12. Puget Sound Regional Council
13. Riverview School District
14. Seattle Public Utilities
15. Snoqualmie Valley Community Network
16. Snoqualmie Valley Governments Association
17. Snoqualmie Watershed Forum/King Conservation District (KCD)/WRIA 7
18. Sno-Valley Senior Center
19. Sound Cities Association (SCA) & Public Issues Committee (PIC)
20. Tolt Historical Society

The City Manager and respective department heads shall strive to provide council liaisons with additional information beyond that normally provided to the Council as a whole, and to keep the liaisons abreast of developments, trends, conditions and issues in their various areas of responsibility. The Liaisons shall strive to keep the Mayor, Council, City Manager and staff current on activities, plans and issues affecting their various liaison assignments. It shall be the duty of the assigned Council liaisons to serve as a point of contact and liaison with these groups. Council members shall reasonably report on their interaction with said groups and any interests and needs of the group that relate to the City government and its programs and services.

...



MEMORANDUM

To: Carnation City Council

Subject: Appearance of Fairness Doctrine (Rule 15: Carnation City Council Rules of Procedure): MainVue Rezone Council closed record proceeding

Origin: Amy Arrington, City Manager
by Amanda Smeller, City Planner

Date Submitted: 01/02/2020

Agenda Date: 01/07/2020

The rezoning is a quasi-judicial action. This means that the City Council is essentially a judge ruling on a specific case and the applicability of facts to it. To help ensure proper due process is given to all parties, they need to hear all the facts equally and openly, as do those who may be opponents, proponents, or just interested by-standers of the matter at hand.

The Appearance of Fairness doctrine is a rule of law requiring government decision-makers to conduct non-court hearings and proceedings in a way that is fair and unbiased in both appearance and fact. It was designed to guarantee that strict procedural requirements are followed so that quasi-judicial hearings are not only fair, but also appear to be fair. The goal of the doctrine is to instill and maintain confidence in the fairness of government proceedings.

At the meeting on January 21, 2020, Council will review the closed record and discuss MainVue's rezoning proposal. A decision may occur at this same meeting or may be advanced to a future meeting. At the January 21 meeting, all City Councilmembers will be asked to disclose any ex parte communications they have had and asked a list of questions to assess if there exist any violations of the Appearance of Fairness Doctrine. This includes any bias or pre-judgment of the matter.

Ex parte communications:

An ex parte communication is a one-sided discussion between a decision-maker and the proponent or opponent of a particular proposal which takes place outside of the formal hearing process on a quasi-judicial matter. No member of a decision-making body is allowed to engage in ex parte communication when quasi-judicial matters are pending.

Please note that ex parte communication can either be from a positive or negative perspective, and does not always include you, the decision-maker, fully engaging in a conversation. Ex parte communication includes emails you may receive from anyone about the matter before you, conversations you may overhear at the grocery store, or conversations that you have amongst yourselves.

It is important to disclose any and all ex parte communication on the record. Note that ex parte communication will not necessarily cause you to be recused from the discussion and decision. We ask that you thoroughly consider any communications you may have had or heard and ensure these are disclosed at the meeting. It is your responsibility to assess your communications and disclose all at the meeting.

Pre-judgement:

Although public officials are not prohibited from expressing opinions about general policy, it is inappropriate for decision-makers to be close-minded before they even hear testimony on a contested matter. Decision-makers need to reserve judgement until after all the evidence has been presented.

Partiality/bias:

The decision must be made solely on the basis of matters of record. Decision-makers shall give reasonable faith and credit to all matters presented, according to the weight and force they were reasonably entitled to receive. A fair-minded person observing the proceedings, should be able to conclude that everyone had been heard who should have been heard.

You will be required to answer the following questions at the January 21, 2020 council meeting:

1. Does any councilmember have a financial interest in the project?
2. Does any councilmember have a family member who is a party of record?
3. Does any councilmember have a personal or familial employment or other business relationship with any party of record?
4. Does any councilmember own property within the public notice mailing radius of the project site?
 - a. Do you feel that you can address/fulfill your duties in an impartial, non-pre-judgement manner without bias or partiality?
5. Is any councilmember aware of any other personal interest or involvement with the project, the parties of record, or the property that should fairly be disclosed at this time?
6. Is any councilmember aware of any personal bias for or against any party of record or for or against the project?
7. Has any councilmember prejudged any of the issues of this matter?
8. Has any councilmember not reviewed the record and materials for this matter?
9. Is any councilmember aware of any reason why he or she would not be able to perform his or her duties in an objective, impartial, and fair manner?
10. Has any councilmember had any ex parte communication regarding this project or the proposal pending?

If any Councilmember should answer in the affirmative, then the Councilmember should state the reason for their answer at this time so that the Chair may inquire as to whether a violation of the Appearance of Fairness Doctrine exists.

Obligations of Councilmembers/Procedure:

1. Councilmembers should recognize that the Appearance of Fairness Doctrine does not require establishment of a conflict of interest, but whether there is an appearance of conflict of interest to the average person. This may involve the Councilmember or a Councilmember's business associate or a member of the Councilmember's immediate family. It could involve ex parte communications, ownership of property in the vicinity, business dealings with the proponents or opponents before or after the hearing, business dealings of the Councilmember's employer with the proponents or opponents, announced predisposition, and the like. Prior to any quasi-judicial hearing, each Councilmember should seek the opinion of the City Attorney as to whether a potential violation exists.
2. Anyone seeking to disqualify a Councilmember from participating in a decision on the basis of a violation of the Appearance of Fairness Doctrine must raise the challenge as soon as the basis for disqualification is made known or reasonably should have been made known prior to the issuance of the decision; upon failure to do so, the Doctrine may not be relied upon to invalidate the decision. The party seeking to disqualify the Councilmember shall state with specificity the basis for disqualification; for example: demonstrated bias or prejudice for or against a party to the proceedings, a monetary interest in outcome of the proceedings, prejudgment or the issue prior to hearing the facts on the record, or ex parte contact. Should such challenge be made prior to the hearing, the Mayor shall direct the City Attorney to interview the Councilmember and render an opinion as the likelihood that an Appearance of Fairness violation would be sustained in superior court. Should such challenge be made in the course of a quasi-judicial hearing, the Mayor shall call a recess to permit the City Attorney to make such interview and render such opinion.
3. The Mayor shall have sole authority to request a Councilmember to excuse himself/herself on the basis of an Appearance of Fairness violation. Further, if two (2) or more Councilmembers believe that an Appearance of Fairness violation exists, such individuals may move to request a Councilmember to excuse himself/herself on the basis of an Appearance of Fairness violation. In arriving at this decision, the Mayor or other Councilmembers shall give due regard to the opinion of the City Attorney.
4. The final decision to recuse a Councilmember on Appearance of Fairness grounds shall lie with the challenged Councilmember himself/herself.

References:

Shekell, Ted. (2012). Talking Behind the Public's Back – The Ex-Parte Problem. *Planner's Web*. Retrieved from: <http://plannersweb.com/2012/10/the-two-sides-of-one-sided-communication-the-ex-parte-problem/>.

MRSC. (2011). The Appearance of Fairness Doctrine in Washington State. Retrieved from: <http://mrsc.org/getmedia/04ae5092-48df-4964-91d7-2a9d87cb2b7c/Appearance-Of-Fairness-Doctrine-In-Washington-State.pdf.aspx?ext=.pdf>.



City of Carnation Meeting Calendar and Preliminary Agendas

This list is intended to be used for planning purposes only. Agenda items and dates may change.

1/21/2020 City Council

AGENDA BILLS

- MOTION Authorizing listing of requests to be included in the 2020 Docket for amendments to Comp Plan and Land Use Code.
Origin: CMC 15.100.020(C) *Staff:* City Planner *Firm Date?*
- MOTION Appointing members to Planning Board Positions 3 & 5 for terms 2020-2023, and extending the terms for Positions 2 & 4 through 2021.
Origin: City Manager *Staff:* City Planner *Firm Date?*
- MOTION Authorizing the City Manager to execute a Collective Bargaining Agreement with the Teamsters Local Union No. 763 representing Public Works and Office-Clerical Employees for the years 2020-2022.
Origin: City Manager *Staff:* City Manager *Firm Date?*
- ORDINANCE Approving site-specific rezone.
Origin: City Manager *Staff:* City Planner *Firm Date?*
- OTHER BUSINESS**
- DISCUSSION Recology contract expiration in December 2020.
Origin: City Manager *Staff:* City Manager *Firm Date?*

1/22/2020 SVGA

Hosted by the City of Carnation at Miller's.

Origin: *Staff:* *Firm Date?*

1/28/2020 City Council

AWC Action Days - Olympia

Origin: *Staff:* *Firm Date?*

1/28/2020 Planning Board

UNFINISHED BUSINESS

- DISCUSSION Continued review of Table of Permissible Non-residential uses.
Origin: Council of the Whole *Staff:* City Planner *Firm Date?*

NEW BUSINESS

- DISCUSSION 2020 Docket for amendments to Comp Plan and Land Use Code.
Origin: Council of the Whole *Staff:* City Planner *Firm Date?*

2/1/2020 City Council

City Council Retreat, 9:00 AM - 3:00 PM at Carnation Tree Farm.

Origin: Council of the Whole *Staff:* City Manager *Firm Date?*

2/4/2020 City Council

AGENDA BILLS

- ORDINANCE Implementing SHB 1406 Affordable Housing Sales Tax Credit
Origin: Council of the Whole *Staff:* City Manager *Firm Date?*

PRESENTATION

- DISCUSSION Police Services Report. (Q4-2019)
Origin: Public Health & Safety *Staff:* City Manager *Firm Date?*

2/11/2020 City Council
WORKSHOP
DISCUSSION Frontage improvement policy for small infill development.
Origin: City Manager *Staff:* City Manager *Firm Date?*

2/18/2020 City Council
OTHER BUSINESS
DISCUSSION Project priorities for 2021 TIP and 2021-2026 STIP.
Origin: City Manager *Staff:* City Clerk *Firm Date?*

PUBLIC HEARING
DISCUSSION Potential sale of the Old Maintenance Shop. (also needs reso to approve terms of sale)
Origin: City Manager *Staff:* City Manager *Firm Date?*

2/25/2020 Planning Board
Regular meeting.
Origin: *Staff:* City Planner *Firm Date?*

3/3/2020
OTHER BUSINESS
DISCUSSION AWC Youth Scholarship candidate selection.
Origin: Council of the Whole *Staff:* City Manager *Firm Date?*

3/3/2020 City Council
AGENDA BILLS
RESOLUTION Approving Terms of Sale for the Old Maintenance Shop. (also needs public hearing for sale)
Origin: City Manager *Staff:* City Manager *Firm Date?*

OTHER BUSINESS
DISCUSSION ILA with King County for District Court Services.
Origin: City Manager *Staff:* City Manager *Firm Date?*

3/10/2020 City Council
WORKSHOP
DISCUSSION Countywide Planning Policies (CPPs)
Origin: City Manager *Staff:* City Planner *Firm Date?*

3/17/2020 City Council
AGENDA BILLS
MOTION Approving ILA with King County for District Court Services.
Origin: City Manager *Staff:* City Manager *Firm Date?*

OTHER BUSINESS
DISCUSSION Review of draft 2021 TIP and 2021-2026 STIP.
Origin: *Staff:* City Clerk *Firm Date?*

3/24/2020 Planning Board
Regular meeting.
Origin: *Staff:* City Planner *Firm Date?*

4/7/2020 City Council
PUBLIC HEARING
DISCUSSION 2021-2026 STIP.
Origin: City Manager *Staff:* City Clerk *Firm Date?*

4/21/2020 City Council

AGENDA BILLS

RESOLUTION Adopting 2021 TIP and 2021-2026 STIP.

Origin: City Manager

Staff: City Clerk

Firm Date?

PRESENTATION

DISCUSSION Police Services Report. (Q1-2020)

Origin: Public Health & Safety

Staff: City Manager

Firm Date?

4/28/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

UNFINISHED BUSINESS

DISCUSSION Review proposed amendments to Comp Plan Chapters 7 & 9.

Origin: City Manager

Staff: City Planner

Firm Date?

5/5/2020 City Council

OTHER BUSINESS

DISCUSSION 2018 Washington Building Codes (adoption before 07/01/2020)

Origin: City Manager

Staff: City Clerk

Firm Date?

5/19/2020 City Council

Regular meeting.

Origin:

Staff:

Firm Date?

5/26/2020 Planning Board

PUBLIC HEARING

DISCUSSION 2020 Amendments to Comprehensive Plan (Chapters 7 & 9)

Origin:

Staff: City Planner

Firm Date?

RECOMMENDATION

MOTION Recommendation to City Council regarding 2020 Amendments to Comprehensive Plan (Chapters 7 & 9)

Origin:

Staff: City Planner

Firm Date?

6/2/2020 City Council

AGENDA BILLS

ORDINANCE Adopting the 2018 Washington State Building Codes.

Origin: City Manager

Staff: City Manager

Firm Date?

RESOLUTION Adopt revised Fire Fees.

Origin: City Manager

Staff: City Manager

Firm Date?

OTHER BUSINESS

DISCUSSION Review of Planning Board recommendation for 2020 Amendments to Comprehensive Plan (Chapters 7 & 9).

Origin: City Manager

Staff: City Planner

Firm Date?

6/16/2020 City Council

WORKSHOP

DISCUSSION 2021 Budget goals and funding priorities.

Origin: City Manager

Staff: City Manager

Firm Date?

6/23/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

7/7/2020 City Council

OTHER BUSINESS

DISCUSSION Review of the 2020 Update to the Carnation Comprehensive Emergency Management Plan. (due in December?)

Origin:

Staff: City Manager

Firm Date?

7/21/2020 City Council

AGENDA BILLS

RESOLUTION Adopting the 2020 Update to the Carnation Comprehensive Emergency Management Plan. (due in December?)

Origin:

Staff: City Manager

Firm Date?

7/28/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

8/4/2020 City Council

Regular meeting.

Origin:

Staff:

Firm Date?

8/18/2020 City Council

Regular meeting.

Origin:

Staff:

Firm Date?

8/25/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

9/1/2020 City Council

Regular meeting.

Origin:

Staff:

Firm Date?

9/15/2020 City Council

Regular meeting.

Origin:

Staff:

Firm Date?

9/22/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

10/6/2020 City Council

OTHER BUSINESS

DISCUSSION Review of 2021 Proposed Preliminary Budget.

Origin: City Manager

Staff: City Manager

Firm Date?

10/20/2020 City Council

OTHER BUSINESS

DISCUSSION Continued review of 2021 Proposed Preliminary Budget.

Origin: City Manager

Staff: City Manager

Firm Date?

10/27/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

11/3/2020 City Council

PUBLIC HEARING

DISCUSSION 2021 Preliminary Budget & Revenue Sources.

Origin: City Manager

Staff: City Manager

Firm Date?

11/17/2020 City Council

AGENDA BILLS

ORDINANCE Adopting 2021 Property Tax Levy.

Origin: City Manager

Staff: City Clerk

Firm Date?

RESOLUTION Certifying the budget for the 2021 Property Tax Levy.

Origin: City Manager

Staff: City Clerk

Firm Date?

PUBLIC HEARING

DISCUSSION 2021 Budget.

Origin: City Manager

Staff: City Manager

Firm Date?

11/24/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

12/1/2020 City Council

AGENDA BILLS

ORDINANCE Adopting 2021 Budget.

Origin: City Manager

Staff: Treasurer

Firm Date?

12/15/2020 City Council

Regular meeting.

Origin:

Staff:

Firm Date?

12/22/2020 Planning Board

Regular meeting.

Origin:

Staff: City Planner

Firm Date?

9/6/2022 City Council

OTHER BUSINESS

DISCUSSION CaTV Tax 5.04.030(F)&(H).

Origin: Ordinance 914

Staff: City Manager

Firm Date?
