CITY OF CARNATION

MINUTES OF THE SPECIAL & REGULAR CITY COUNCIL MEETINGS
October 1, 2019

SPECIAL MEETING CALL TO ORDER: Mayor Kimberly Lisk called the special meeting of the Carnation City Council to order at 6:14 PM in the Council Chambers at Carnation City Hall.

ROLL CALL: Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Ernest Fix, Councilmember Jim Ribail, Councilmember Jim Berger, and City Manager Amy Arrington. City Attorney Zach Lell participated by teleconference.

EXECUTIVE SESSION: Pursuant to RCW 42.30.110(1)(i) the City Council adjourned into an executive session to discuss a matter of potential litigation with legal counsel. The executive session began at 6:15 PM and was expected to last no more than 35 minutes without action being taken afterwards. The executive session concluded at 6:45 PM. Mayor Lisk called a 5-minutes recess.

The special meeting adjourned at 6:50 PM.

REGULAR MEETING CALL TO ORDER: Mayor Kimberly Lisk called the regular meeting of the Carnation City Council to order at 7:00 PM in the Council Chambers at Carnation City Hall and led the Pledge of Allegiance.

ROLL CALL: Mayor Kim Lisk, Deputy Mayor Dustin Green, Councilmember Jim Berger, Councilmember Jim Ribail, Councilmember Ernest Fix, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Amanda Smeller, Public Works Superintendent Bill Ferry, Treasurer Kelly Russell, and citizens present.

APPROVAL OF AGENDA: MOTION BY COUNCILMEMBER BERGER AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

CONSENT AGENDA: MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER FIX TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Special and Regular City Council Meetings – September 17, 2019.
- Claims Check Vouchers numbered 35036 – 35063 in the amount of $134,507.52 and VOIDING previously approved Claims Check numbered 35015 in the amount of ($760.20) for a net total of $133,747.32.
- September 2019 Payroll Direct Deposits and Checks numbered 14230 – 14244 in the amount of $97,094.75.

REPORTS & REQUESTS: Deputy Mayor Green thanked staff and CERT for a successful citywide evacuation drill event on September 28th.

Councilmember Ribail reported that Finance & Operations Committee met with the onsite state auditor to start the annual audit. He attended the SVGA meeting on September 25th. He agrees with Deputy Mayor Ribail that the evacuation drill was very successful.

Mayor Lisk also agreed that the evacuation drill was very successful, and thanked staff for attendance and participation. She reported that she attended her first King County Regional Transit Committee meeting on September 18th.

STAFF REPORTS: City Manager Arrington introduced Carnation’s new dedicated police officer, Deputy Eric Kim, who started work in town earlier in the day.
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Treasurer Russell reported that the state auditor’s last day on-site will be October 2nd, and an exit conference will be scheduled in the near future.

CITIZEN
COMMENTS &
REQUESTS:

Ben Thompson, CERT, participated in the planning of the evacuation drill on September 28th. It was a really successful event and the planning team is coming up with ideas for next year.

Tim Harris, 33085 NE 42nd Place, thanked the City and volunteers for the evacuation drill on September 28th. He inquired if the City is delivering water service under 50 psi at any meter, and if not then he doesn’t think the water booster pump station on East Entwistle Street is needed at this time.

AGENDA BILLS:

AB19-28 – Ordinance 921.
AMENDING
CHAPTER 2.40
CMC PLANNING
BOARD.

Mayor Lisk read the text of the proposed ordinance by title. MOTION BY DEPUTY MAYOR GREEN AND SECOND BY COUNCILMEMBER BERGER TO APPROVE AN ORDINANCE AMENDING CHAPTER 2.40 CMC PLANNING BOARD, REVISING THE DURATION OF BOARDMEMBER TERMS. Discussion took place about the four-year terms commencing with the next appointments to the Planning Board in January. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 921 assigned.

AB19-29 – Ordinance 922.
AMENDING
CHAPTER 9.34
CMC NOISE,
REGULATION.

Mayor Lisk read the text of the proposed ordinance by title. MOTION BY COUNCILMEMBER FIX AND SECOND BY DEPUTY MAYOR GREEN TO APPROVE AN ORDINANCE AMENDING CHAPTER 9.34 CMC NOISE, REGULATIONS; REVISING DEFINITIONS AND ENFORCEMENT PROVISIONS. MOTION PASSED UNANIMOUSLY (5-0), Ordinance No. 922 assigned.

AB19-30 – Proclamation.

City Planner Amanda Smeller read the text of the proclamation aloud. MOTION BY COUNCILMEMBER RIBAIL AND SECOND BY COUNCILMEMBER BERGER TO APPROVE A PROCLAMATION DESIGNATING OCTOBER 2019 AS COMMUNITY PLANNING MONTH. MOTION PASSED UNANIMOUSLY (5-0).

ADDITIONAL
BUSINESS &
DISCUSSION
ITEMS:

Discussion of additional work to complete design of the Tolt Avenue CBD Project: City Manager Arrington reported that project design reached 90% completion in November 2018 but some decisions for change have been made since then, including changing from concrete to asphalt for the travel lanes, subsurface materials, changes to pavers, and installation of conduit for future RFBs. An agenda bill will be on the October 15th agenda to authorize the additional work necessary to complete the design.

2020 Proposed Preliminary Budget: Treasurer Russell distributed updated copies of the line items for the funds for which Council had discussed changes on September 17th, including 106 Cemetery & 601 Cemetery Endowment Care, 107 Equipment Replacement, 108 Parks, and 301 Capital Improvement. City Manager Arrington distributed information that had been requested regarding a columbarium. Council requested further information about columbarium costs, available area at the cemetery, and maintenance needs. Discussion also took place about the 101 Street Fund and the grouping of line items using a local option code for costs related to crack sealing. Agreement was reached to eliminate the local option code and group crack sealing costs with the rest of the roadway prism line items that include similar activities.
ADDITIONAL BUSINESS & DISCUSSION ITEMS: (CONTINUED FROM PAGE 2)

such as pothole filling and street striping. Discussion took place about installing an alarm system at the public works shop. Discussion also took place about sewage vacuum pump maintenance and repair or replacement considerations.

Website Committee and communications: Councilmember Ribail said that the scope of the committee has expanded from just website to include other communications such as social media. Agreement was reached to re-advertise for applicants with the expanded scope, with applications due November 1st.

The Council reviewed and discussed the preliminary agenda items for upcoming meetings.

Other: City Manager Arrington inquired about disposition of the surplus t-shirts from the September 28th evacuation drill. Agreement was reached to make them available to citizens, but keep a few for the City. The next Coffee with Council will be held on October 26th with Councilmembers Berger and Ribail. A Cemetery Cleanup Event is being planned for November 2nd.

ADJOURNMENT:

There being no further business before the City Council, the meeting adjourned by common consent at 8:34 PM.

Approved at the regular meeting of the Carnation City Council on October 15, 2019.

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MAYOR, KIMBERLY LISK

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CITY CLERK, MARY MADOLE