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CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING

May 19, 2020

**CALL TO ORDER:** Mayor Kimberly Lisk called the regular meeting of the Carnation City Council to order at 7:00 PM with all attendees participating by audio/videoconference, and led the Pledge of Allegiance.

**ROLL CALL:** Mayor Kimberly Lisk, Deputy Mayor Jim Ribail, Councilmember Tim Harris, Councilmember Dustin Green, Councilmember Adair Hawkins, City Manager Amy Arrington, City Clerk Mary Madole, City Planner Amanda Smeller, and Treasurer Kelly Russell in attendance.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY COUNCILMEMBER GREEN TO APPROVE THE AGENDA AS PRESENTED.

MOTION BY DEPUTY MAYOR RIBAIL AND SECOND BY COUNCILMEMBER HARRIS TO AMEND THE AGENDA AND ADD AGENDA BILLS AB20-14, 20-15, AND 20-16 RELATED TO THE CITY MANAGER'S EMPLOYMENT RELATIONSHIP WITH THE CITY, TO BE CONSIDERED PRIOR TO ADJOURNMENT. MOTION PASSED UNANIMOUSLY (5-0).

MOTION TO APPROVE THE AGENDA AS AMENDED PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY DEPUTY MAYOR RIBAIL AND SECOND BY COUNCILMEMBER HAWKINS TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting held May 5, 2020.
- Minutes of the Special City Council Meeting held May 12, 2020.
- Claims Check Vouchers numbered 35455 – 35481 in the amount of \$439,646.39.

**REPORTS & REQUESTS:** Councilmember Hawkins reported that she attended the recent Snoqualmie Valley Transit Coalition meeting and heard discussion about the need for public transportation in the Valley.

Councilmember Green reported that he attended the SCA PIC meeting on May 13<sup>th</sup> and heard discussion about proposed King County rate increases. SCA will likely take a vote on the subject in June. Discussion took place, agreement was reached for Councilmember Green to vote in favor of a rate freeze.

Councilmember Harris reported that the Finance & Operations Committee met on May 18<sup>th</sup> and discussed YTD revenues and expenses, and the City's COVID-19 response. Councilmember Harris also reported that he received an email from a citizen about construction noise at Tolt Meadows 2.

Deputy Mayor Ribail reported that the City is hosting drive-in movie nights with the Chamber of Commerce. He and Treasurer Russell met with representative from the Port of Seattle last week. The Finance & Operations Committee is meeting on Mondays before each Council meeting.

**STAFF REPORTS:** City Planner Smeller reported that she also received the email regarding construction noise at Tolt Meadows 2 and has contacted the developer. The City received additional submittals in response to the second RFP for a parks planning consultant, and a total of three proposals have now been received. She will forward the proposals to the Councilmembers for review. City Planner Smeller also reported that two more applications for appointment have been received for the Parks Advisory Board.

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Discussion took place about the applications, staff was directed to present an agenda bill to appoint Miss Vivian Anschell to the Parks Board.

**AGENDA BILLS:**

**AB20-13 – MOTION. APPROVING AMENDED CBA WITH TEAMSTERS LOCAL 763.** MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY COUNCILMEMBER GREEN TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDED COLLECTIVE BARGAINING AGREEMENT WITH THE TEAMSTERS LOCAL 763 REPRESENTING PUBLIC WORKS AND CLERICAL EMPLOYEES FOR THE YEARS 2020 THROUGH 2022. MOTION PASSED UNANIMOUSLY (5-0).

**PRESENTATION: WATER/SEWER RATE REVIEW.** Mr. Tage Acker, FCS Group, delivered a presentation regarding the City’s water and sewer utility rates, including revenue requirements; the recommendations of the 2015-16 rate study; operating and capital costs; the City’s funds structure and minimum reserves; growth assumptions; debt service; the rate forecasts and recommendations.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** Biennial Budgeting: City Manager Arrington reported that the Council expressed interest in a biennial budget at the Council retreat held in February. To make the procedural change an ordinance would need to be adopted in June. Biennial budgets can only start on odd numbered years. City Manager Arrington reviewed the benefits and challenges for Carnation in converting to a biennial budget. Discussion took place, Council consensus was reached to stay with an annual budget for now and direct the Finance & Operations Committee to discuss the subject further.

**ADDITIONAL AGENDA BILLS:**

**AB20-14 – MOTION. APPROVING SEVERANCE AGREEMENT.** MOTION BY DEPUTY MAYOR RIBAIL AND SECOND BY COUNCILMEMBER HARRIS TO AUTHORIZE THE MAYOR TO EXECUTE A SEVERANCE AGREEMENT WITH MS. AMY ARRINGTON, AMICABLY DISCONTINUING MS. ARRINGTON’S EMPLOYMENT WITH THE CITY OF CARNATION AS CITY MANAGER. MOTION PASSED UNANIMOUSLY (5-0).

**AB20-15 – MOTION. APPOINTING INTERIM CITY MANAGER.** MOTION BY DEPUTY MAYOR RIBAIL TO APPOINT ROBERT JEAN OF RWJ CONSULTANTS TO SERVE AS INTERIM CITY MANAGER FOR AN UNSPECIFIED PERIOD OF TIME AT THE PLEASURE OF THE CITY COUNCIL, WITH ALL AUTHORITY ATTENDANT TO SUCH OFFICE AS SET FORTH BY APPLICABLE STATE LAW, CITY CODE AND LOCAL POLICY, INCLUDING WITHOUT LIMITATION CHAPTER 35A.13 RCW AND CHAPTER 2.08 CMC, AND FURTHER MOVE THAT ANY OTHERWISE APPLICABLE RESIDENCY REQUIREMENT AND TIME-DEVOTION STANDARD BE WAIVED WITH RESPECT TO MR. JEAN; PROVIDED, THAT MR. JEAN, THROUGH HIS EMPLOYMENT OR OTHER RELATIONSHIP WITH RWJ CONSULTANTS, SHALL BE AND REMAIN AN INDEPENDENT CONTRACTOR WITH RESPECT TO THE CITY, AND SHALL NOT BE DEEMED A CITY OF CARNATION EMPLOYEE FOR ANY REASON, INCLUDING WITHOUT LIMITATION ANY ENTITLEMENT TO COMPENSATION AND BENEFITS, BY VIRTUE OF THIS APPOINTMENT. SECOND BY COUNCILMEMBER HARRIS. MOTION PASSED UNANIMOUSLY (5-0).

**AB20-16 – MOTION.** MOTION BY DEPUTY MAYOR RIBAIL AND SECOND BY COUNCILMEMBER HARRIS TO AUTHORIZE THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH

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**APPROVING  
CONSULTANT  
AGREEMENT FOR  
INTERIM CITY  
MANAGER  
SERVICES.** MR. ROBERT JEAN, DOING BUSINESS AS RWJ CONSULTANTS, FOR INTERIM CITY  
MANAGER SERVICES. MOTION PASSED UNANIMOUSLY (5-0).

The Councilmembers reviewed and discussed the preliminary agenda items for  
upcoming meetings.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by  
common consent at 9:14 PM.

Approved at the regular meeting of the Carnation City Council on June 2, 2020.

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MAYOR, KIMBERLY LISK

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CITY CLERK, MARY MADOLE