

CITY OF CARNATION

MINUTES OF THE REGULAR CITY COUNCIL MEETING

April 21, 2020

**CALL TO ORDER:** Mayor Kimberly Lisk called the regular meeting of the Carnation City Council to order at 7:00 PM with all attendees participating by audio/videoconference. Deputy Mayor Jim Ribail led the Pledge of Allegiance.

**ROLL CALL:** Mayor Kimberly Lisk, Deputy Mayor Jim Ribail, Councilmember Tim Harris, Councilmember Adair Hawkins, Councilmember Dustin Green, City Manager Amy Arrington City Clerk Mary Madole, City Planner Amanda Smeller, Public Works Superintendent Bill Ferry, and Treasurer Kelly Russell in attendance.

**APPROVAL OF AGENDA:** MOTION BY COUNCILMEMBER HAWKINS AND SECOND BY DEPUTY MAYOR RIBAIL TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (5-0).

**CONSENT AGENDA:** MOTION BY COUNCILMEMBER HARRIS AND SECOND BY DEPUTY MAYOR RIBAIL TO ADOPT THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY (4-0), THE FOLLOWING ITEMS WERE APPROVED:

- Minutes of the Regular City Council Meeting held April 7, 2020.
- Claims Check Vouchers numbered 35830 – 35411 in the amount of \$54,322.30.
- **AB20-13 – Proclamation.** Designating April 2020 as Sexual Assault Awareness Month.

**REPORTS & REQUESTS:** Councilmember Harris reported that the Finance & Operations Committee met and discussed potential budget impacts related to the COVID-19 crisis.

Councilmember Hawkins requested that emergency preparedness be discussed under other business. She also would like to talk to the Parks Board about bicycles for eco-tourism.

Mayor Lisk reported that the Parks Board held a brief initial meeting on April 8<sup>th</sup>.

**STAFF REPORTS:** KCSO Deputy George Davis delivered a report regarding crime statistics and calls for police service in the first quarter of 2020. All crimes were in January and February, and there were no crimes reported in March. Carnation’s crime rate is very low.

Public Works Superintendent Ferry reported that vacuum pump 4 is offline for 2-4 weeks for a rebuild. He is working on L&I issues. The flowerpots have been received from CHS. The public works crew worked on filling the pothole at McKinley Apartments earlier in the day.

**CITIZEN COMMENTS & REQUESTS:** Mayor Lisk reported that the City received email from Mike Flowers expressing support for refurbishing the tennis courts at Valley Memorial Park with the Youth Sports Facility Grant funds. Email was also received from Brad McCabe regarding the trees at the Tolt Meadows 2 development.

**ADDITIONAL BUSINESS & DISCUSSION ITEMS:** \$17,000 King County Youth Sports Facility Grant and Memorial Park tennis courts: Discussion took place, agreement was reached to submit the application for resurfacing the tennis courts and other improvements and pay the City’s match from park impact fees.

Continued discussion regarding preparation of Parks, Recreation, & Open Space Plan: City Planner Smeller reported that the Parks Board held an informal introductory meeting on April 8<sup>th</sup> and will have another brief check-in on April 23<sup>rd</sup> via videoconference. Staff is seeking Council direction regarding scope of work and

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**ADDITIONAL  
BUSINESS &  
DISCUSSION  
ITEMS:  
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selection of a consultant to assist the Board with preparation of a PROS Plan. Discussion took place, staff was directed to re-issue the previous RFP to try and obtain more proposals.

Continued discussion regarding draft revisions to Table of Permissible Uses: City Planner Smeller reviewed the changes to the Table of Permissible Uses being considered by the Planning Board. General discussion took place.

COVID-19 Update: City Manager Arrington provided an update of City response actions and activities related to the COVID-19 pandemic, including the closure of city hall to walk-in traffic, videoconference Council and Board meetings, closure of play equipment and park parking lots, a utility relief program, suspension of building permit inspections, and participating in regular coordination meetings with neighboring agencies and partners.

Other: Discussion took place about emergency preparedness, agreement was reached that the Public Health & safety Committee will work on the 2020 Update to the Carnation Comprehensive Emergency Preparedness Plan (CEMP). Discussion also took place potentially acquiring equipment for Councilmembers to improve abilities for participation in videoconference meetings while physical public gatherings are limited, and whether that would be eligible for CARES Act or FEMA Public Assistance funding. The Councilmembers reviewed and discussed the preliminary agenda items for upcoming meetings.

**ADJOURNMENT:** There being no further business before the City Council, the meeting adjourned by common consent at 8:57 PM.

Approved at the regular meeting of the Carnation City Council on May 5, 2020.

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MAYOR, KIMBERLY LISK

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CITY CLERK, MARY MADOLE