

City of Carnation

4621 Tolt Avenue, PO Box 1238
Carnation, WA 98014-1238
425 333 4192 {ph} 425 333 4336 {fx}
www.carnationwa.gov



City Manager Employment Application

Personal Profile

Name	Work Phone	Fax
Address	Home Phone	Cell Phone
City, State ZIP	E-mail	

Education

Please include all colleges, universities, and other relevant education.

Institution	Location	Major	Degree
Institution	Location	Major	Degree
Institution	Location	Major	Degree
Institution	Location	Major	Degree

Surname when in school, if different:

Work History

Please list chronologically all positions, starting with your most recent employment.

Agency	Position	Dates	Salary	Population
No. FTEs	Budget Size	Type of organization - full service, contract, other comments		

Involuntary Employment Separations

Involuntary employment separations are not unexpected in the public sector and are not necessarily a disqualifier from future employment; please list any employment terminations, involuntary separations, or negotiated resignations.

Agency	Position	Date of severance	Months of severance
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Additional comments regarding circumstances

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Additional comments regarding circumstances

Criminal History, Law Suits or Significant Controversies

Have you been arrested, indicted/charged, or convicted of a criminal offense and/or serious traffic (DUI, etc.) offense? If yes, please explain the circumstances:

Are there controversies in your background that the City should be aware of that would be of concern if you were hired (such as union no-confidence votes, ethics investigations, sexual harassment complaints/investigations, violations of professional conduct codes, etc.)? Have you initiated a law suit against a former employee?

Do you have a valid driver license?

Driver license state

Driver license number

Desired annual salary

Availability

Is there a current employer that you do not wish us to contact until you become a finalist?

Professional References

Name (Supervisor)	Title	Phone	E-mail Address
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Name (Supervisor)	Title	Phone	E-mail Address
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Name (Supervisor)	Title	Phone	E-mail Address
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Name (Subordinate)	Title	Phone	E-mail Address
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Name (Subordinate)	Title	Phone	E-mail Address
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Name (Subordinate)	Title	Phone	E-mail Address
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I certify that all statements on my application and other materials are true to the best of my knowledge. I understand that falsification or omission of information relevant to employment or failure to fully complete the application form may disqualify my application. I agree and give my consent that any person, firm or organization listed herein is authorized to furnish the City of Carnation with reference material concerning my character, past employment or any other information requested. I understand and agree that the hiring agency or its agents retains the right to determine the fitness and adaptability of applicants for employment.

Signature:

Date:

Please send a letter of interest, resume, this completed application, and answers to the supplemental questions to the City of Carnation via email at clerk@carnationwa.gov, and mail a signed original of this application to the address below. The supplemental questions can be found at www.carnationwa.gov.

City of Carnation
ATTN: City Manager Recruitment
4621 Tolt Avenue
PO Box 1238
Carnation, WA 98014-1238

